



BOARD OF COMMISSIONERS MEETING
Fresno EOC Board Room
January 22, 2020
6:00 PM

MINUTES

- I. CALL TO ORDER
Linda Hayes, Board Chair, called the meeting to order at 6:05 PM
- II. ROLL CALL
Roll was called and there was a quorum.
- III. PLEDGE OF ALLEGIANCE
- IV. TRANSFORMING AND INSPIRING
Jon Escobar, Director of Food Services, introduced Deborah McCoy, Director of McCoy Talent Gallery who shared how the Food Express Bus directly benefits the children in her program. One of her students, Teresa also shared her experience.
The Food Express Bus serves 125 meals per day at a cost of \$5,000 per week when in operation. We received private funding for the bus to run during Spring Break, starting April 6, 2020.
- V. APPROVAL OF AGENDA
M/S/C – Keyes/Meyer to approve the agenda as presented. All in favor.
- VI. APPROVAL OF PREVIOUS MINUTES
December 18, 2019 Meeting Minutes
M/S/C – Isaak/Leon to approve the meeting minutes. All in favor.

VII. BOARD OF COMMISSIONERS

A. Introduction of Incoming Chief Executive Officer

Chair Hayes introduced our new Chief Executive Officer Emilia Reyes.

B. Seating of Commissioner – 31st Assembly District

M/S/C – Reyna/Leon to approve Seating of Commissioner 31st Assembly District. All in favor.

C. Introduction of New Commissioners

Felipe De Jesus Perez, Target Area A, Itzi Robles, SEFCEDA, and Amparo Cid, 31st Assembly District did a brief introduction about their background.

D. Election of Officers

Lynne Jones, Chief of Staff, began the election of officers by announcing the nominees as follow for Board Chair: Linda Hayes and Lupe Jaime-Milham. No other nominations were made. Once the commissioners casted their votes on their ballots, Jones and Susan Shiomi, Internal Audit Director, collected and counted all ballots, including absentee ballots. The results were: Linda Hayes – 14; Lupe Jaime-Milham – 9. Hayes won the election for Board Chair.

Jones announced the nominations for First Vice Chair: Angie Isaak and Maiyer Vang. Jones asked for nominations from the floor. No other nominations were made. Once the commissioners casted their votes on their ballots, Jones and Shiomi collected and counted all ballots, including absentee ballots. The results were: Angie Isaak – 2; Maiyer Vang – 21. Vang won the election for First Vice Chair.

Jones announced the nominations for Second Vice Chair: Daniel Parra. Jones asked for nominations from the floor. When there were none, Jones announced Daniel Parra was elected for Second Vice Chair.

Jones announced the nominations for Treasurer: Charles Garabedian and Michael Reyna. Jones asked for nominations from the floor. No other nominations were made. Once the commissioners casted their votes on their ballots, Jones and Shiomi, collected and counted all ballots, including absentee ballots. The results were: Charles Garabedian – 13; Michael Reyna - 10 Garabedian won the election for Treasurer.

Jones announced the above officer as presented and stated above. All in favor.

E. Access Plus Capital – Election of 3 Fresno EOC Board Representatives

Lee Ann Eager, Chair for Access Plus Capital (APC) informed that APC will no longer be a subsidiary of Fresno EOC and Operation Agreement is being establish.

Eager suggested the board to vote for three Access Plus Capital representative to sit on the Board for a one year term. Further discussion continue.

The nominees as follow are: Jerome Countee, Charles Garabedian, Angie Isaak, Barigye McCoy, Daniel Parra, and Michael Reyna. Barigye would like to remove himself. No other nominations were made. Once the commissioners casted their votes on their ballots, Jones and Shiomi collected and counted all ballots. The results were: Countee – 13; Garabedian – 12; Isaak – 10; Parra – 20; Reyna – 11. , Countee, Garabedian, and Parra won the election for a one year term on the APC board.

M/S/C – Eager/Maiyer approve to Appoint three for one year term. All in favor.

VIII. COMMITTEE REPORTS

M/S/C – Garabedian/Martinez to pull B.1, A.2 and approve the following

- A. Finance Committee Meeting
 - 1. January 16, 2020 Meeting Minutes
 - 2. ~~Financial Reports: November 2019~~
 - a. Agency Financial Statements
 - b. Head Start financial Status Report
- B. Human Resources Committee Meeting
 - 1. ~~January 21, 2020 Meeting Minutes~~
 - 2. Transit Systems
Drug & Alcohol Policy Update
(Copies of full policy available upon request)

VIII. B.1 Human Resources Committee Meeting – January 21, 2020 Meeting Minutes
Commissioner Rodgers requested approve of previous minutes for HR Committee Meeting.

M/S/C - Garabedian/Leon to approve HR Meeting Minutes. All in favor

Monty Cox, Transit Systems Director informed in order to maintain or obtain a commercial driver license the driver must submit every two years to United States Department of Transportation a physical examination and a drug and alcohol testing.

M/S/C – Garabedian/Leon to approve the pulled items. All in favor.

VIII. A.2 Financial Reports: November 2019

Commissioner Jaime-Mileham had a question regarding the board approval on the financial statement recommendation on page 14. Is that the normal process? Heinrich responded that the audit is done annually from the period of January through December. Jaime-Mileham also had a question from awhile back form the Head Start findings on reviewing financials. Heinrich responded that the finance policy and procedures manual was changed to read semi-annually instead of quarterly. Reyna questioned if the WIC loan was paid back. Heinrich responded that they are still owing a balance of \$1.7 million.

M/S/C – Vang/McCoy to approve the Financial Reports. All in favor.

IX. ADVISORY BOARDS

M/S/C – Garabedian/Reyna to pull Head Start and approve the following. All in favor.

- A. Access Plus Capital
December 18, 2019 Meeting Minutes
- B. Head Start County Wide Policy Council
 - 1. December 11, 2019 Meeting Minutes
 - 2. December Program Update Report
- C. Sanctuary Advisory Board
September 12, 2019 Meeting Minutes

Commissioner Vang requested an updated regarding Head Start Funding.

M/S/C – Keyes/Martinez to approve the Advisory Board meeting minutes and reports as presented. All in favor.

X. CHIEF EXECUTIVE OFFICER'S REPORT

- A. Agency Tour/Board Orientation –January 23rd
Michelle Tutunjian welcomed all new board members and invited them all to the Agency Tour. Board Orientation on January 23rd.
- B. Board Retreat - March 12-14th
2020 Board Retreat Information Sheet
Michelle Tutunjian informed all present that our board meeting will be held at Pismo Beach this year and to complete the form included in the packet.
- C. CSBG Training - February 20th
Tutunjian informed the CSBG Training will be held on February 20th at 5:30 – 7:00 in the Board Room and an appointment will be send to all.
- D. Federal Priorities 2020 – 2021
Jonasson shared the Federal Priorities Report, no further questions.
- E. Grant Tracker
Vang expressed concern in regards to the Census and would like them to do more outreach to Hmong and other SE Asian Families. Reyna would like to relocated CSBG funds for Census. Further discussion continue.

XI. COMMISSIONERS' COMMENTS

Parra would like to thank Lynne Jones for setting the tour with the Chief of Police.
Vang and Garabedian would like to thank the Fresno EOC team due to the transition.

XII. PUBLIC COMMENTS

EXECUTIVE SESSION

M/S/C - to enter closed Session at 8:25 PM. All in favor.

M/S/C - to leave closed Session at time 9:00 PM. All in favor.

XIII. ADJOURNMENT

M/S/C - All in favor to adjourn.
Meeting adjourned at 9:00 PM.

Respectfully Submitted,

Linda Hayes, Board Chair