

BOARD OF COMMISSIONERS MEETING
Fresno EOC Board Room
June 26, 2019
6:00 PM

MINUTES

I. **CALL TO ORDER**

Linda Hayes, Board Chair, called the meeting to order at 6:07 PM

II. **ROLL CALL**

Roll was called and there was a quorum.

III. **PLEDGE OF ALLEGIANCE**

IV. **TRANSFORMING AND INSPIRING**

Health & Dental and WIC clients shared their stories. These stories showed how clients are connecting through the different EOC programs. Health & Dental is an integral part of five WIC locations as a result of a \$5.1 million partnership.

V. **APPROVAL OF AGENDA**

M/S/C – Leon/Cabrera to approve the agenda as presented. All in favor.

VI. **APPROVAL OF PREVIOUS MINUTES**

May 22, 2019 Meeting Minutes

M/S/C – Rodgers/Franklin to approve the May 22, 2019 meeting minutes. All in favor.

VII. **CONFIRMATION OF 2020 BOARD RETREAT DATE**

The 2020 Board Retreat will be held March 12-14, 2010. Location to be determined.

M/S/C – Eager/Arambula to approve the date as discussed.

VIII. **COMMITTEE REPORTS**

M/S/C – Garabedian/Leon to pull A.3., C.8., C.9.D. and approve the following:

A. Finance Committee Meeting

1. June 17, 2019 Meeting Minutes
2. Financial Reports
 - A. Agency Financial Statements
 - B. Head Start/Early Head Start Financial Status Report
4. Insurance Renewal
 - A. Broker Letter
 - B. Broker Renewal Proposal Packet
5. Payroll/HRIS RFP

B. Human Resources Committee Meeting

1. May 20, 2019 Meeting Minutes
2. June 17, 2019 Meeting Minutes

C. Planning and Evaluation Committee Meeting

1. May 14, 2019 Meeting Minutes

2. June 11, 2019 Meeting Minutes
3. Employment and Training
 - A. 2018-2019 STEPS Case Management Services Request For Quote
 - B. 2019 Wells Fargo West Region Urban Economic Opportunity Grant Application
4. Food Services
 - A. Amendment #2 to Contract for Vended Meals
 - B. Buster Enterprises Agreement
 - C. 2019/2020 Food Service Renewal Agreements
 - D. 2019/2020 MOU Agreement with HS/EHS
 - E. Saint Agnes Medical Center Spring Break Meal Proposal
5. Fresno Street Saints
 - A. Rite Aid Foundation Letter of Interest
 - B. Union Pacific Foundation Application
6. Head Start and Early Head Start
HS/EHS Self-Assessment Results 2018 - 2019
7. Low-Income Home Energy Assistance Program
2019 LIHEAP Contract 19B-5008 Amendment 2
9. Sanctuary and Support Services
 - A. County of Fresno Purchasing Agreement
 - B. Gamma Mu Grant Application
 - C. Homeless Emergency Aid Program (HEAP) Homeless Youth Services
 - E. Street Outreach Program (SOP) Grant Application
10. School Age Child Care
CCTR Contract Program Change Request/Transition Plan
11. School of Unlimited Learning
2019 - 2020 Consolidation Application
12. Transit Systems
 - A. FY 2019-20 FMAAA Transportation Contract
 - B. FTA Section 5310 Elderly & Disabled Specialized Transit FFY 2019/20 Grant Application
13. Woman, Infants and Children FY 2020-2022 Funding Application

VIII. A. 3. Indirect Cost Rate Submission - Final and Provision Rates

Rebecca Heinricy reviewed the process of submitting the proposal. The ICR is used to allocate all of administrative expenses that benefit all the programs in the agency. Based on our final audit, the rate submitted is 7.5%. This amount is also submitted as our provisional cost rate based on our proposed budget for 2019-2010. We have been consistent over the last few years with no need to go back and re-evaluate and "true up". There are certain costs, such as WIC vouchers and bus passes that are not allowed in the computation and must be taken out. Also costs that would essentially be calculated twice are removed, such as interagency services and admin fees. Head Start regulations state that salaries (and benefits) over \$189,500 are not to be included in the computation. Some programs have caps on the percentage of indirect costs. CSBG funds are used to fill the gaps created by those caps.

VIII. C. 8. Planning and Evaluation - Community Action Plan (CAP)

Katy Adams, Planning and Evaluation, explained that the 2 year CAP plan is a requirement from CSD. It is a way to evaluate our programs to make sure we're targeting the correct people, that we have financial systems in place and we're using the correct strategies. Our 5 year agency strategic plan is separate from this 2 year CAP plan.

VIII. C. 9. D. Rise Up Grant Application

Misty Gattie-Blanco introduced Jennifer Cruz, who has moved into the position of LGBTQ Director.

Received email confirmation that they received conditional award for both project grants.

LGBTQ – Give Out raised over \$600 very quickly. Fireworks fundraiser will go toward LGBTQ program. Fireworks stand is at 2945 S Elm – TNT Warehouse.

Open House date for LGBTQ Center will be distributed later.

M/S/C – Arambula/Leon to approve the pulled items. All in favor.

IX. **ADVISORY BOARDS**

M/S/C –Garabedian/Candler to accept the committee reports. All in favor.

A. Head Start County Wide Policy Council (CWPC)

1. May 15, 2019 Meeting Minutes

2. May 2019 Program Update

B. Sanctuary and Support Services

October 25, 2018 Meeting Minutes

X. **CHIEF EXECUTIVE OFFICER'S REPORT**

A. Grant Tracker

B. CEO Report

Angus discussed Fresno EOC's involvement in the DRIVE initiative to present opportunities to the Governor at November's summit. EOC also has a number of initiatives that we are presenting to the DRIVE Committee: 2Gen, part of the Raising Children out of Poverty initiative; Workforce Education, providing internships to high-tech students; Green Economy – initially unsuccessfully pitched to TCC, focuses on putting resources in particular minority locations and creating interest in economy; and Community Health

The process will begin on July 10 and should end in October to be ready to present at the Economic Summit on November 7th.

There is money available to help organizations that do not have funds to send staff to participate in the process.

XI. **COMMISSIONERS' COMMENTS**

Commissioner Rodgers congratulated SOUL on an excellent graduation.

XII. **PUBLIC COMMENTS**

Gilda Arrequin shared the Save the Date for the Foster Grandparents Appreciation event.

An Event Calendar and flyers for upcoming events were distributed.

Fresno EOC has accepted a donation of diapers from the Community Food Bank. 14,600 diapers have been distributed so far to our clients.

Commissioner Robles-McGraw shared that she had the opportunity to brag on EOC and its programs. Chair Hayes shared that there is a resource directory that contains all the programs and services of EOC.

XIII. **EXECUTIVE SESSION**

M/S/C – Leon/Rodgers to enter Executive Session. All in favor.

XIV. **ADJOURNMENT**