



BOARD OF COMMISSIONERS MEETING
Fresno EOC Board Room
September 25, 2019
6:00 PM

MINUTES

I. **CALL TO ORDER**

Linda Hayes, Board Chair, called the meeting to order at 6:07 PM

II. **ROLL CALL**

Roll was called and there was a quorum.

III. **PLEDGE OF ALLEGIANCE**

IV. **TRANSFORMING AND INSPIRING**

Employment & Training discussed their program outcomes and introduced a video and clients.

V. **APPROVAL OF AGENDA**

M/S/C – Robles-McGraw/Parra to approve the agenda as presented. All in favor.

VI. **APPROVAL OF PREVIOUS MINUTES**

June 26, 2019 Meeting Minutes

September 4, 2019 Meeting Minutes

M/S/C – Parra/Isaak to approve the meeting minutes as presented. All in favor.

VII. **COMMITTEE REPORTS**

M/S/C – Eager/Robles-McGraw to pull A.2.a., B.3., B.4., C.1., C.3., C.4., E.2.b.i., E.3.d.ii. and approve the following:

A. Bylaws Committee Meeting

1. May 30, 2019 Meeting Minutes
2. September 9, 2019 Meeting Minutes
 - a. ~~Chronology of Board Election Due Dates 2019~~
 - b. Community Sector Representatives Public Notice
 - c. Community Sector Representative Nomination Form
 - d. Press Release
 - e. Procedures for Election of Target Area Commissioners
 - f. Target Area Representatives Public Notice
 - g. Target Area Representative Nomination Form
 - h. Target Area voter Registration Form

B. Finance Committee Meeting

1. September 11, 2019 Meeting Minutes
2. Financial Report
 - i. Agency Financial Statements
 - ii. Head Start Financial Status Report
3. ~~Head Start Modular Building RFP~~

- ~~4. 2018 Fresno EOC Tax Return~~
- C. Human Resources Committee Meeting
 - ~~1. September 16, 2019 Meeting Minutes~~
 - 2. Job Posting as of September 9, 2019
 - ~~3. 2019 Administrative Salary Guidelines~~
 - ~~4. 2020 Health Plan Changes~~
- D. Pension Committee Meeting
 - 1. August 15, 2019 Meeting Minutes
 - 2. Plan Financials and Investment Report
- E. Planning and Evaluation Committee Meeting
 - a. Fresno Street Saints
Big Lots Foundation
 - b. Local Conservation Corp
DOL YouthBuild Application
 - c. Planning and Resources
Glow - Group Prenatal Care Contractor Network
 - d. Sanctuary and Support Services
Herb Block Grant Agreement
 - e. Transit Systems
SJVAPCD Public Benefits Grant Application
- 2. July 16, 2019 Meeting Minutes
 - a. Food Services
 - i. City of Fowler Food Services Agreement
 - ii. Food Services Agreement with Community Action Partnership of San Luis Obispo County, Inc.
 - b. Local Conservation Corps
 - ~~i. Monitoring Report~~
 - ii. Non-Residential Programs-Corpsmember Development Grant
 - c. LIHEAP/Energy Services
2020 Disbursement Assistance Program (DAP) Funds
 - d. Transit Systems
Pupil Transportation Proposal to Agape Schools
- 3. August 13, 2019 Meeting Minutes
 - a. Community Services
Kaiser Permanente 2019 Grant for the CalFresh Outreach Project
 - b. LIHEAP
2020 LIHEAP Contract and Resolution
 - c. Food Services
Amendment to CSET Agreement
 - d. Head Start 0 to 5
 - i. Early Head Start/Head Start Child Guidance and Behavior Policy
 - ~~ii. FY 2020 Head Start/Early Head Start Refunding Grant Application~~
 - e. Health and Dental Services
Essential Access Health
 - f. Transit Systems
Fresno COG Measure C Taxi Script Program Provider Agreement

A.2.a., Bylaws Committee Meeting - Chronology of Board Election Due Dates 2019
The date error on the initial Chronology has been corrected.

B.3. Head Start Modular Building RFP

Vang asked how this will impact the program. Angus responded that the impact will be positive as it will move Early Head Start children from home base to classroom.

Reyna asked if the large lot will be utilized. Assistant Director – Head Start, Rosa Pineda responded that based on requirements, there has to be some type of playground. The school day will be extending from 3.5 hours to 6.

B.4. 2018 Fresno EOC Tax Return

Arambula asked Financial Officer, Heinrich to highlight her tax return presentation. Heinrich summarized the 990, 990T and CA state tax returns. There was discussion over the number that is used to refer to EOC's size. Approximately \$109 million is received in a calendar year and up to \$160 million can be under contract at any given time. EPlus is a subsidiary that is used to apply for a grant from OCS that is used for the Access Plus Capital loan fund. Western Industries is a dormant for-profit subsidiary.

C.1., Human Resources Committee Meeting - September 16, 2019 Meeting Minutes

Vang congratulated Kathleen Shivaprasad on her promotion to Head Start Director 0-5. Angus shared that the objective in combining Head Start and Early Head Start was to make it seamless to reallocate funds as changes are being made nationally in the program. Rosa Pineda and Sara Lopez were made Assistant Head Start Directors for Head Start and Early Head Start, respectively. Those positions did not have to go before the Head Start Policy Council/EOC Board.

HR Officer, Brown, discussed the Committee's approval of a 2.5% increase for Administrative Staff. Angus explained that the increases are dependent on the financial state of the programs.

Brown reviewed the 2020 Health Plan changes. Brown would like the Board to consider the philosophy to standardize to an 80/20 premium cost share so that the agency doesn't have to revisit and make arbitrary increases in the future. Vang expressed concern over the cost of the plan for low-income employees, especially those who work less than 30 hours a week. She would like the agency to look for more economical plans or offer a reduction in coverage for a lower premium. Our health insurance plan will go out for bid in 2020. Arambula recommended that we review whether the agency should stay self-employed. She also requested that we track whether part-time employees have any other coverage.

E.2.b.i. Local Conservation Corps – Monitoring Report

Arambula asked if the agency had submitted our response to the monitoring report. Enterprise Officer, Tutunjian, shared that the response indicated that Findings 1-7 are approved with no additional questions. Finding 8 requires some additional information that was sent to DOL and we are waiting her response. Arambula shared that the report acknowledged so Promising Practices around clearing records and expungements. Garcia, YouthBuild Program Manager added that the Public Defender's Office has a satellite office at LCC that is open to the public.

E.3.d.ii. FY 2020 Head Start/Early Head Start Refunding Grant Application

Shivaprasad confirmed that there are no major changes to the application. Head Start is at the end of the 5 year funding cycle.

M/S/C – Keyes/Isaak to approve the pulled items. Majority in favor. Vang opposes C.1.

IX. ADVISORY BOARDS

M/S/C –Candler/Parra to pull item A to accept the committee reports. All in favor.

- A. Access Plus Capital
 - ~~1. July 17, 2019 Meeting Minutes~~
- B. Head Start County Wide Policy Council
 - 1. July 17, 2019 Meeting Minutes
 - 2. July Program Update Report
 - 3. August 21, 2019 Meeting Minutes
 - 4. August Program Update Report
- C. LCC Advisory Board
 - May 30, 2019 Meeting Minutes
 - August 15, 2019 Meeting Minutes
- D. Sanctuary Advisory Board
 - June 13, 2019 Meeting Minutes
- E. SOUL Advisory Board
 - September 10, 2019 Meeting Minutes

M/S/C – Eager/Garabedian to accept the pulled committee reports. All in favor.

Chief Finance Officer, Nalia, discussed the possibility of expansion of Access Plus Capital based on requests by SBA to serve the need in northern California. Arambula expressed concern that the agency is moving too far from Fresno County.

X. CHIEF EXECUTIVE OFFICER'S REPORT

- A. Grant Tracker
- B. CEO Report

STAFF ANNOUNCEMENTS

Marketing and Strategy Officer, Jonasson, discussed EOC's efforts in the 2020 Census, the TCC Garden and the EOC Hispanic Heritage Event
 Sanctuary Director, Gattie-Blanco, shared the LGBTQ Resource Center Grand Opening Flyer

XI. COMMISSIONERS' COMMENTS

Leon shared several events happening in the rural areas.
 Brown-Jenkins expressed concern with security at the College Community site.

XII. PUBLIC COMMENTS

XIII. EXECUTIVE SESSION

M/S/C –Rodgers/Parra to enter Executive Session. All in favor.

XIV. ADJOURNMENT

Meeting adjourned at 8:20pm