



JUNE 18, 2020 PROGRAM PLANNING AND EVALUATION COMMITTEE

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MAY 12, 2020 MINUTES**
 - A. May 12, 2020 Program Planning & Evaluation Committee Meeting Minutes Page 3
- 4. EMPLOYMENT AND TRAINING SERVICES/FRESNO STREET SAINTS**
 - A. 2020 Wells Fargo West Region Urban Economic Opportunity Grant Application **Ratify** Page 6
 - B. 2020 - 2021 Fresno Regional Workforce Development Board Funding Award **Information** Page 8
- 5. FOOD SERVICES**
 - A. Meals on Wheels America COVID- 19 Fund **Ratify** Page 9
 - B. Summer Food Service Program **Information** Page 10
 - C. Proposal to Provide Food in Rural Cities **Information** Page 11
- 6. HEAD START 0-5**
 - A. 2019 – 2020 Self-Assessment Summary **Approve** Page 12
 - B. COVID-19 Planning Documents **Approve** Page 17
 - C. Selection Criteria **Approve** Page 28
 - D. Program Update Reports - May, 2020 **Information** Page 33
- 7. HEALTH AND DENTAL SERVICES**
 - A. Proposal to Provide Mobile COVID-19 Testing **Ratify** Page 35
- 8. LOCAL CONSERVATION CORPS**
 - A. Fatherhood FIRE **Approve** Page 36
- 9. SANCTUARY AND SUPPORT SERVICES/FOOD SERVICES**
 - A. Emergency Food and Shelter Program **Ratify** Page 37
- 10. SANCTUARY AND SUPPORT SERVICES/ ENERGY SERVICES/FRESNO STREET SAINTS**

A. City of Fresno CDBG	Approve	Page 41
11. SCHOOL OF UNLIMITED LEARNING		
A. 2020-2021 Preliminary Budget	Ratify	Page 44
B. COVID-19 Operations Report	Approve	Page 58
12. TRANSIT SYSTEMS		
A. Transportation Needs Assessment	Ratify	Page 61
13. COMMUNITY SERVICES/ENERGY SERVICES		
A. LIHEAP Data	Information	Page 62
B. FGP Stipend Extended	Information	Page 64
14. CALIFORNIA VIOLENCE INTERVENTION AND PREVENTION (CALVIP) GRANT		
A. California Violence Intervention and Prevention (CalVIP) Grant	Ratify	Page 67
15. OPERATIONAL UPDATE REPORT		
A. Operational Update	Information	Page 69
16. GRANT TRACKER		
A. Grant Tracker - June 09, 2020	Information	Page 81
17. ACCESS PLUS CAPITAL FUND REPORT		
A. APC Fund Report	Information	Page 91
18. OTHER BUSINESS		
The next meeting is scheduled on Tuesday, July 14, 2020 at noon.		
19. ADJOURNMENT		

**PROGRAM PLANNING AND EVALUATION COMMITTEE
Fresno EOC Board Room
Tuesday, May 12, 2020
12:00 Noon**

MINUTES

1. CALL TO ORDER

Richard Keyes, Chair, called the meeting to order at 12:28 PM.

2. ROLL CALL

Roll was called and a quorum was established.

Committee Members

(Zoom):

Richard Keyes (Chair)
Angie Isaak
Amy Arambula
Zina Brown-Jenkins

Absent:

Misty Franklin

Board Members (Zoom):

Michael Reyna
Catherine Robles

Staff (Zoom):

Michelle Tutunjian
Jon Escobar
Kip Bowmar
Heather Brown
Emilia Reyes
Gilda Arreguin
Shawn Riggins
Kathleen Shivaprasad
Jeff Davis

Annaliese Herms
Misty Gattie-Blanco
Elionora Vivanco
Mark Wilson
Monty Cox
Veronica Wilson
Brian King
Tate Hill
David Wear

3. APPROVAL OF MINUTES

April 21, 2020 Meeting Minutes

M/S/C – Isaak/Brown-Jenkins to approve the April 21, 2020 meeting minutes. All in favor.

4. Food Services

A. COVID-19 Alternative Care Facility Food Delivery

Jon Escobar, Food Services Director, shared that the contract with the City of Fresno will provide 780 clients three meals and a snack per day to Alternative Care Facilities.

M/S/C – Isaak/Brown-Jenkins to ratify the COVID-19 Alternative Care Facility Food Delivery. All in favor.

B. Foundation Funding for COVID-19 Senior Food Programs

Escobar, shared the agreement with the California Wellness Foundation, in the amount of \$50,000 will help provide home-delivered and pick-up meals to low-income seniors affected by COVID-19. Funds will also help cover products cost.

M/S/C – Arambula/Isaak to accept the Foundation Funding for COVID-19 Senior Food Programs. All in favor.

- C. NorCal Market Match Expansion & Capacity Building Project Grant Agreement
Arambula request ratification for the \$15,000 Market Match contract for healthier food choices through Farmer's Market.

M/S/C –Arambula/Isaak to ratify the NorCal Market Match Expansion & Capacity Building Project Grant Agreement. All in favor.

5. Fresno Street Saints

- A. Black Census & Redistricting Hub Project for 2020 Census
Veronica Wilson, Administrative and Development Coordinator, shared the re-grant with the California Calls Education, in the amount of \$13,798.86 will help to outreach for the 2020 Census to count residents in Fresno.

M/S/C –Brown-Jenkins/Isaak to ratify the Black Census & Redistricting Hub Project for 2020 Census. All in favor.

- B. TCC Youth Leadership Program
Wilson, shared the joint proposal with the Youth Leadership Program for the TCC Youth Leadership Program in the amount of \$164,200. Funds will provide 12 Edison High School Students strengthening educational curriculum.

M/S/C – Arambula/Isaak to approve the TCC Youth Leadership Program. All in favor.

6. Local Conservation Corps

- A. CalRecycle 2020-2022 Grant
Shawn Riggins, LCC Director, shared the annual CalRecycle grant requested for \$1,738,795 for recycling related services from July 1, 2020 to June 30, 2022 was submitted on April 30th. The grant will allow the collection and education of four material types: CRV Beverage Containers, Used Oil, Used Tires, and E-waste.

M/S/C – Brown-Jenkins/Isaak to ratify the CalRecycle 2020-2022 Grant. All in favor.

7. LIHEAP – Energy Services

- A. 2020 LIHEAP Contract Amendment
David Wear, Energy Director, shared the State of California Department of Community Services and Development (CSD) contract in the amount of \$10,535,970. Funds will be used to assist 11,000 clients to pay energy bills and 550 clients with weatherization services.

A report list will be provided by county or zip code of how many clients are repeats/new clients that we serve through LIHEAP/Weatherization.

M/S/C – Brown-Jenkins/Isaak to ratify the 2020 LIHEAP Contract Amendment. All in favor.

8. Sanctuary and Support Services

- A. County of Fresno DBH Grant to Expand Human Trafficking
Misty Gattie-Blanco, Sanctuary and Support Services Director, shared the County of Fresno Department of Behavioral Health grant application, in the amount of \$3,900.00 to provide mental health and social support services to survivors of human trafficking.

M/S/C – Arambula/Brown-Jenkins to approve the County of Fresno DBH Grant to Expand Human Trafficking. All in favor.

- B. COVID-19 Funding for BCP
Gattie-Blanco, shared the Basic Center Program additional funding for \$40,000 from U.S. Department of Health and Human Services for COVID-19 expense. The funding will primarily provide support the maintenance worker position and intercom system to increase security at the Sanctuary Youth Shelter due to COVID-19.

M/S/C – Brown-Jenkins/Arambula to approve the COVID-19 Funding for BCP. All in favor.

9. Transit Systems

A. 2020/21 CTSA Operations Update

Monty Cox, Transit Systems Director, shared the 2020-21 Consolidated Transportation Service Agency Operations Program & Budget, in the amount of \$7,285,501 to continue to provide public services to Fresno County.

M/S/C – *Brown-Jenkins/Isaak to approve the 2020/21 CTSA Operations Update. All in favor.*

10. Valley Apprenticeship Connections

A. 2020 VAC Renewal Contract

Jeff Davis, E&T Director, shared the renewal contract with Economic Development Corporation in the amount of \$375,000 to provide pre-apprenticeship training to clients.

M/S/C – *Arambula/Brown-Jenkins to approve the 2020 VAC Renewal Contract. All in favor.*

11. INFORMATIONAL ITEMS

A. Grant Tracker

Kip Bowmar, Planning and Evaluation Department Director, provided an overview of the grant tracker.

12. OTHER BUSINESS

Emilia Reyes, Chief Executive Officer, shared the Fresno County Board of Supervisors approved \$5 Million grant for Access Plus Capital to support small businesses.

M/S/C – *Brown-Jenkins/Arambula to ratify the Fresno County Small Business Grant. All in favor*

13. ADJOURNMENT

The meeting was adjourned.

M/S/C – *Isaak/Brown-Jenkins to approve meeting adjournment at 1:34 p.m. All in favor.*

Respectfully submitted,

Richard Keyes
Chair

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Employment and Training Services and Fresno Street Saints
Agenda Item #: 4A	Director: Jeff Davis Jr. and Brian King
Subject: 2020 Wells Fargo West Region Urban Economic Opportunity Grant Application	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee for full Board consideration to ratify the submission for the Employment and Training Summer Internship Program and Street Saints Summer Youth Employment and Leadership Program application to the Well Fargo Foundation in the amount of \$30,000 submitted on May 29, 2020.

Background

A joint proposal from Employment and Training's and Fresno Street Saints will serve youth, ages 16 to 24, who meet low-income eligibility guidelines residing in impoverished areas of urban Fresno through the Summer Internship Program and the Summer Youth Employment and Leadership Program. The anticipated result of these programs is to ensure youth are provided training, support, and education to attain long-term self-sufficiency.

Summer Internship Program – Under the administration of Employment and Training Services (E & T), the program will serve up to 13 youth, ages 18 to 24 years old, residing in impoverished areas of urban Fresno. These youths will be placed in professional internship situations in the sectors of banking, agricultural brokerage, nonprofit administration, water technology, high speed rail, health care, economic development, real estate, government, energy, logistics/transportation, public/private, and other growth sectors in the Central Valley (provided there are no COVID-19 restrictions in individual industry categories). Internship sites will be developed in accordance with safety and health precautions. Additional services will be provided including case management, job shadowing, life skills, career development, self esteem/motivational workshops, job preparation, and placement services facilitating participants' continued transition into a specific career pathway and eventual self-sufficiency.

Summer Youth Employment and Leadership Program – Under the administration of Fresno Street Saints, 20 Southwest and Southeast Fresno youth, ages 16-20 years old, will complete remote training in the areas of leadership, advocacy, financial literacy and job readiness over the course of five weeks. Youth will engage in activities that enhance virtual learning and health and wellness activities to help them cope during this pandemic. They will receive information about the importance of social distancing, disinfecting and testing.

Project Supervisors coordinate youth-led project activities surrounding health, nutrition, safety, public speaking, computer science and technology. Local partners include Fresno Unified School District (FUSD), 4-H Fresno County, along with local elected officials, community leaders, and other Fresno EOC programs. This summer, Fresno Street Saints aims to connect with the Fresno County Public Health Department and the Fresno County Department of Mental Health Services provide sessions, as well. As a result, the program goal is to equip youth to better cope and navigate the COVID- 19 pandemic in our underserved communities.

Fiscal Impact

As the requested \$30,000 does not cover all program costs. Fresno EOC's 2020 CSBG funding is leveraged to enhance the possible award from the Wells Fargo Foundation.

Participant Expenditures

Purpose	Calculation	
Participant Subsidized Employment	\$1,275 X 13 Participants	\$ 16,575
Participant Supportive Services	\$75 X 13 Participants	\$ 975
Youth Participant Stipends	13 Participants X \$100/wk X 6 weeks	\$ 7,800
Project Supervisor Stipends	2 Supervisors X \$100/wk x 6 weeks	\$ 1,200
Program Supplies	\$250.25/per month X 4 months	\$ 1,001
Program Incentives	13 Participants X \$25/ Gift Card	\$ 325
Total		\$ 27,876

Audit & Indirect

Purpose	Calculation	
Audit	0.12% of Direct Costs	\$ 33
Indirect	7.5% of Direct Costs	\$ 2,091
Total		\$ 2,124

Total Budget **\$ 30,000**

Conclusion

If awarded, Fresno EOC will serve 33 low-income youth with comprehensive employment and leadership services over the course of the summer.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Employment and Training Services
Agenda Item #: 4B	Director: Jeff Davis Jr.
Subject: 2020 -2021 Fresno Regional Workforce Development Board Funding Award	Officer: Michelle L. Tutunjian

Background

The information presented is intended to keep the Board apprised of the status of Employment and Training Services program funded by FRWDB.

On June 3, the FRWDB approved Workforce Innovation and Opportunity Act contract funds to be awarded to the Workforce Connection Young Adult Urban South Program operated by Fresno EOC under the Employment and Training Services program. The funding is for the 2020-2021 program year and awarded as follows:

- Workforce Connection Young Adult Urban South (Out of School) - \$869,373
- Workforce Connection Young Adult Urban South (In School) - \$289,791

Total funding received is \$1,159,164 and represents an increase of \$553,198 (5%) from the current year's original Workforce Connection Young Adult Urban South Youth Services Program budget (\$1,103,966). An additional staff will be supported by the funding increase to expand service activity to the targeted youth population.

This award represents the third year of funding under a potential five (5) year funding cycle.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Food Services
Agenda Item #: 5A	Director: Jon Escobar
Subject: Meals on Wheels America COVID- 19 Fund	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends the Committee for full Board consideration ratification of a grant application to Meals on Wheels America's Emergency COVID-19 Response Fund for \$25,000.

Background

Fresno EOC Food Services is a member of Meals on Wheels America. Meals on Wheels America reached out to its members with a COVID-19 Response Fund grant opportunity asking for applications on a first come first basis up to \$25,000. Fresno EOC Food Services submitted the application on May 29, 2020. The investment in the program will help Fresno EOC serve additional seniors. In the month of April 2020 alone, Food Services prepared and delivered 276,026 meals and has prepared and delivered over 560,000 meals since March 16, 2020.

Fiscal Impact

It represents a onetime funding amount of \$25,000. If funded, will help stretch available resources for the programs even further.

Conclusion

The grant is awarded at the discretion of Meals on Wheels America. If the grant is awarded, it will strengthen Food Services program ability to serve more clients and to pursue additional corporate partnerships and donations to support these efforts.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Food Services
Agenda Item #: 5B	Director: Jon Escobar
Subject: Summer Food Service Program	Officer: Michelle L. Tutunjian

Background

The information presented is intended to keep the Board apprised of the Summer Food Services Program activity for Fresno EOC. Since 1991, Fresno EOC Food Services has been administering the U.S. Department of Agriculture (USDA) Summer Food Service Program. In the summer of 2019, Food Services program served 80,000 meals to youth 18 and under at 108 unique locations in Fresno County.

The program is incredibly important for our youth. According to California Food Policy Advocates 2019 data, 111,000 kids residing in Fresno County are food insecure. When school is not in session, these children lack the access to nutritious meals that combat hunger, food insecurity, and help prevent obesity. Fresno EOC's Summer Food Service Program has been combatting this issue for the last 29 years.

For the 2020 program year, the Summer Food Service Program will begin on June 8 and continue through August 7, 2020. Although Food Services has been approved to serve 110 sites this summer, due to COVID-19 we anticipate less than 50% of these locations participating.

A list of urban and rural site locations can be found on Fresno EOC's website, including addresses and times when meals will be served. The website will be updated regularly as sites phase into reopening due to COVID-19.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Food Services
Agenda Item #: 5C	Director: Jon Escobar
Subject: Proposal to Provide Food in Rural Cities	Officer: Michelle L. Tutunjian

Information Item

The information presented is intended to keep the Board apprised on a fee-for-service proposal submitted to The County of Fresno. On May 28, Food Services submitted a fee for service proposal to The County of Fresno to provide meals for community members of rural cities. The proposal was submitted in a response to a request for consideration under Fresno's Community Development Block Grant (CDBG) Partner City Grants with Rural Cities to improve the quality of life in low and moderate-income neighborhoods meeting qualifications of CDBG. This proposal is for three targeted rural cities (Selma, Kingsburg, and Fowler) to address their residents need for food during the ongoing COVID-19 pandemic. Food Services provided three options to meet the needs of the targeted community. Options include delivering frozen or shelf stable meal boxes distributed by the designed city and a drive through food distribution event.

The County has received our proposal and is in negotiations with the individual cities to determine the best option to fit their community needs. We will keep the Board updated regarding this proposal.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Head Start 0 to 5
Agenda Item #: 6A	Director: Kathleen S. Shivaprasad
Subject: 2019 – 2020 Self-Assessment Summary	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee approval for full Board consideration of the Self-Assessment Results for the 2019 – 2020 Program Year.

Background

As **mandated** by the Head Start Program Performance standards Fresno EOC Head Start 0 to 5 performs an **annual Self-Assessment** using ongoing data from throughout the program year. On a quarterly basis, staff with parent and Board Commissioners participation, compile and analyze the data for the program year to date. Together they identify strengths, areas of improvements and prescribe actions to be taken for mid-course corrections, when necessary.

In May the data from the three earlier reviews (quantitative and qualitative data) are incorporated into one final document called the Annual Summary of Self-Assessment Review Decisions. This document is provided to the County-Wide Policy Council, the Fresno EOC Board of Commissioners, and to the Chief Executive Officer for approvals. **Strengths** were defined as **performance beyond the mandates**. Strengths were identified in the areas of:

- Program Management and Quality Improvement
- Education, Child Development and School Readiness
- Health and Safety Program Services
- Family and Community Engagement Services
- Fiscal Infrastructure
- Eligibility, Recruitment, Selection Enrollment and Attendance (ERSEA)
- Five Year Program Goals

No **areas of noncompliance** was discovered; however, they did identify areas for **continuous improvement**.

Please see the attached Annual Summary of Self-Assessment Review Decisions.

Fiscal Impact

There is no direct fiscal impact; however, ongoing Self-Assessment is a federal mandate and compliance is necessary in order to maintain Health and Human Services funding.

Conclusion

Once fully approved the document will be submitted to Region IX Head Start Leadership.

**EARLY HEAD START/HEAD START
ANNUAL SUMMARY OF SELF-ASSESSMENT REVIEW DECISIONS**

Date: 5/27/2020

Revised Date: 06/02/20

PROGRAM YEAR: 2019-2020

Protocol	Review Decisions (INTERNAL)					
	Strengths	Compliant		Non-Compliant		Continuous Improvement
	Head Start 0 to 5	EHS	HS	EHS	HS	Head Start 0 to 5
1. Program Management and Quality Improvement	<ul style="list-style-type: none"> Diverse staff, many with qualifications above requirements of their positions. During Shelter-in-Place due to the COVID-19 we continue to provide services effectively. Providing Professional Development with remote meetings and continued services with curriculum, social services, food and diaper distributions. Head Start 0-5 provides training opportunities that exceed the 15-hour staff training mandate. 	X	X	NA	NA	<ul style="list-style-type: none"> Provide laptops for all teachers. Currently 30% are equipped. Expand access to technology for children and families. Include training on use of the above.
2. Education, Child Development Services and School Readiness Goals (SRG)	<ul style="list-style-type: none"> CLASS scores above the 10% threshold for 2019 National Head Start CLASS MEAN score. Transit Systems began delivering weekly meals, and diapers to centers for distribution to families during California's COVID-19 during Shelter-in-Place orders. Head Start 0 to 5 is providing virtual education services inclusive of Center Base and Home Base. Quality Rating Improvement Scales (Early Stars) completed for 0 to 5 sites receiving either scores of 4/5 or 5/5. 	NA	X	NA	NA	<ul style="list-style-type: none"> Enhance ability to connect with children and parents virtually through availability of Hatch tablets and Ignite Curriculum for remote use of research and evidence based electronic curriculum.
		X	X			
		X	X			
3. Health and Safety Program Services	<ul style="list-style-type: none"> Head Start 0 to 5 children enrolled greater than 10% for special needs children. <ul style="list-style-type: none"> 12.8% for IEP's and 13.2% for IFSP's. Multi Area Visitation Environmental Checklist (MAVEC) is being completed during Tri-Annual Data Review without systemic findings as part of the Self-Assessment process. 	X	X	NA	NA	<ul style="list-style-type: none"> Increase training on trauma-informed care.
4. Family and Community Engagement Services	<ul style="list-style-type: none"> Met all volunteer in-kind match for 0 to 5. Positive Parenting Solution Classes additional sites were added. Merged Family Services Assistants and Health Assistants positions responsibilities into a combined position as Family Support Assistants. To better support the needs of the families. Reducing staff caseloads from 80 to 40. 	X	X	NA	NA	<ul style="list-style-type: none"> Continue to increase family engagement opportunities by resuming Positive Parenting Solutions classes either remotely or with small groups and social distancing.

**EARLY HEAD START/HEAD START
ANNUAL SUMMARY OF SELF-ASSESSMENT REVIEW DECISIONS**

Date: 5/27/2020

Revised Date: 06/02/20

PROGRAM YEAR: 2019-2020

Protocol	Review Decisions (INTERNAL)					
	Strengths	Compliant		Non-Compliant		Continuous Improvement
	Head Start 0 to 5	EHS	HS	EHS	HS	Head Start 0 to 5
5. Fiscal Infrastructure	<ul style="list-style-type: none"> Internal control is in place to provide assurance that the managing the grant is in compliance with federal regulations. The procurement standards policies and regulations have been documented to support open competition and guard against conflict of interest. Additional programmatic fiscal support and oversight added in response to Quality Improvement Plan; Finance Manager and Finance Special Projects Manager. 	X	X	NA	NA	<ul style="list-style-type: none"> Continue to implement Fiscal Quality Improvement Plan. Integrate grantee and Head Start Fiscal staff.
6. Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)	<ul style="list-style-type: none"> With guidance from Region IX, we fulfilled and have maintained our Enrollment Action Plan. Continuously have had full enrollment at 97% or above Since July of 2018. Since launching on-line referrals in August 2018 we have received 3,503 on-line Head Start referrals to date. Continued trainings for staff to complete applications on ChildPlus system. Created template recruitment forms for applications. Boundary areas for centers can be identified on Google maps linked to the Fresno EOC online referral link. Parents enter their address and receive up to three centers that are available for them. 	X	X	NA	NA	<ul style="list-style-type: none"> 0 to 5 implementation of on-line ERSEA procedures. Ongoing training for 0 to 5 to enhance ChildPlus usage.

**EARLY HEAD START/HEAD START
ANNUAL SUMMARY OF SELF-ASSESSMENT REVIEW DECISIONS**

Date: 5/27/2020

Revised Date: 06/02/20

PROGRAM YEAR: 2019-2020

Protocol	Review Decisions (INTERNAL)					
	Strengths	Compliant		Non-Compliant		Continuous Improvement
	Head Start 0 to 5	EHS	HS	EHS	HS	Head Start 0 to 5
Program Services 7. Five-Year Program Goals	<ul style="list-style-type: none"> – (Technology) All services areas have the autonomy to enter and retrieve data in the ChildPlus system for their respective service areas and read only as appropriate for job title. – (Family Engagement/Technology) Due to COVID-19 we have implemented technology to continue services for children, families and staff remotely. – (Family Engagement) Webinars through Zoom and conference calls with families in remote locations. – (Technology) We have expanded the Head Start server capacity due to the expansion of existing technology, including an additional Information Technology Specialist position exclusively managing Head Start information technology needs. – (Full Enrollment) Since launching on-line referrals in August 2018 we have received 3,503 on-line Head Start referrals to date. – (CLASS) In our Quality Improvement Application we requested additional coaching staff who will begin service in the 2020/2021 program year. Bringing our total full-time coaching staff to five across the 0 to 5 program. 	X	X	NA	NA	<ul style="list-style-type: none"> – During summer 2020 write Five-Year Program Goals and School Readiness Goals to be included in the Five-Year Grant Application due Fall 2020.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Head Start 0 to 5
Agenda Item #: 6B	Director: Kathleen S. Shivaprasad
Subject: COVID-19 Planning Documents	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee approval for full Board consideration the Head Start 0 to 5 COVID-19 Planning Documents regarding operation of center-based programs with health and safety of the children, their parents and employees as the primary concerns.

Background

Since March 16, Head Start 0 to 5 has been operating program services remotely. In accordance with our agency's mission on serving Fresno's low income community with the most effective programming possible, beginning on July 6, we will **open a summer enrichment program** for children attending kindergarten in the fall and special needs children and **reopen** our year round programs including the **Head Start/California State Preschool braided** funded programs and **Early Head Start center-based services**.

Based on the recommendations of the Center for Disease Control and Prevention, staff **developed** the following **procedures and guidelines**:

- Infection Control Procedure
- COVID-19 Health Check Guidelines for Children and Their Parents
- Guidelines for Short-Term Medical Exclusion
- Sanitation Schedule
- COVID-19 Tooth Brushing Procedure
- Stop the Spread of Germs Poster (Spanish and English)

Our short-term goal is the procedures in these documents will safely support the reintegration of staff into onsite center-based service delivery and safely support participating infants, toddlers, preschoolers and their families. The long term goal is the safe operations of onsite program services during the COVID-19 pandemic and thereafter.

Fiscal Impact

On the first of June the Office of Head Start **awarded supplemental funding** to Fresno EOC Head Start 0 to 5 in the amount of **\$2,687,300** as COVID-19 One Time Funds. These funds were provided according to a formula providing approximately \$875 per enrolled child and were awarded to all programs throughout the nation regardless of whether or not they had applied for Coronavirus Aid, Relief and Economic Security (CARES) Act Funding for a Summer Program and COVID-19.

Early Head Start's allocation is **\$270,673** and Head Start received **\$2,416,627**. These funds are to support the summer program and be applied to one time COVID-19 funding needs throughout the pandemic.

Conclusion

If approved, Head Start 0 to 5 will begin reintegration of on-site program delivery with the summer program and year round programs and will monitor the health and safety of children, parents, and staff participating in these sessions. Please see attachments.



Fresno Economic Opportunities Commission Head Start 0 to 5

INFECTION CONTROL PROCEDURE

Early Head Start/Head Start Staff:

These program expectations are to be implemented at all Head Start 0 to 5 sites and followed for all program sponsored events for staff, children and parents.

Training on the Infection Control Procedure will be provided as part of orientation for all staff and parents and will be reviewed when needed and not less than annually for all staff and parents. All staff receive a training regarding universal precautions and prevention of spread of bloodborne pathogens, as mandated by the Head Start Program Performance Standards, as part of New Employee Orientation and all staff receive an annual refresher, as part of the Pre-service at the beginning of each new program year.

Head Start 0 to 5 staff will assist the following procedures, as assigned (refer to COVID-19 Health Check Guidelines):

1. Complete the Fresno EOC Symptoms Check Screening and will report to work only, if symptom and exposure free. In case where issues are identified on the screener, staff will remain at home and immediately call immediate supervisor.
2. The Health and Safety Champion will take staff's temperature before staff enters the work site. Any temperature above 100.4 will result in exclusion from the worksite.
3. Prior to entering any Fresno EOC facility or participating in any Head Start 0 to 5 sponsored activity, all children and their parent/guardian will, with the assistance of the assigned staff member, complete and pass the Fresno EOC Symptoms Screener and Temperature Scan and be fever free (temperature less than 100.4).
4. Temperature checks and symptom screening
5. Clean and disinfect equipment, tables, dishes, and other surfaces refer to the Sanitation Schedule.
6. Use Environmental Protection Agency (EPA) approved cleaners and are trained in their use.
7. Use HS/EHS diaper changing policy that is posted
8. Are trained in proper hand washing, universal precautions and blood borne pathogens annually.
9. Monitor and ensure that classroom staff, children, and volunteers are properly immunized. **It's the law.** (No volunteers during a health pandemic)
10. Covers cough and sneezes
11. Ensure that those staff/children that are ill are excluded as per the Short Term Exclusion Policy.
12. Properly dispose of any medical waste per the OSHA and Blood Borne Pathogens guidelines.
13. Cloth face masks will be worn by staff. Proper use, removal and washing.
14. Physical distancing will be followed. Six (6) feet apart.
15. Clean sanitize and disinfect per OSHA and Blood Borne Pathogens. (see Sanitation Schedule)

Resources: HS/EHS Blood Borne Pathogen Manual, HS/EHS Diaper Changing Procedure, Hand Washing and Universal Precautions Sheets, "Childcare Infection Control in a Childcare Setting." HS 1596-7995 Immunizations required in a childcare setting. CDC Specific Guidance COVID-19.

COVID-19 HEALTH CHECK GUIDELINES FOR CHILDREN AND THEIR PARENTS/GUARDIANS

All adults entering a Head Start 0 to 5 bus or site during the COVID-19 Pandemic, including parents/guardians accompanying enrolled children will complete a COVID-19 Screening prior to entering a center, classroom or socialization group.

- Staff assisting the adult will perform the screening and will record the responses to the Fresno EOC COVID-19 Screener electronically on a tablet or laptop.
- If adult is cleared to enter the center they must wear a face mask and wash their hands immediately upon entry into the facility.
- Any adult reporting COVID-19 symptoms or exposure will be asked to contact their doctor and to self-isolate, until asymptomatic for three (3) days without any use of medications for the COVID-19 symptoms and until it has been seven (7) days since the first (1) day of symptoms, whichever duration is longer.

When the child arrives at the center, the Teacher will conduct a “Head to Toe” Health check of each child before the child enters the center. These screening results will be recorded electronically for children, too.

- The teacher will greet the children as they get off the bus and before the parent/guardian/caregiver and child enter the center the Health check needs to be completed prior to the parent releasing the child to the center.
 1. While greeting the child, use no touch thermometer (infrared) to check temperature.
 2. Ask the parent/guardian: “Is the child displaying any symptoms of COVID-19, cough, fever, shortness of breathe, chills, headache, loss of taste, sore throat or muscle pain?”
 3. Scan the head and hair. Scan facial features for red or glassy eyes, runny nose, etc.
 4. Children over 2 years will wear a cloth face masks.
 5. *Listen to breathing and for cough.
 6. *Scan uncovered limbs for cuts, abrasions, etc.
 7. *Be aware of personal hygiene, such as body odors, etc.
 8. Child will wash hands with soap and water as soon as health check is completed and cleared to enter the center.

In the absence of the Teacher, or if the Teacher is on the bus, the Teacher Assistant will assume responsibility for doing the health check for any child brought or ‘walked’ to the center. The Teacher should be available to greet children and adults as they enter: snack or lunch preparation or preparing the classroom or materials need to be done prior to the children’s arrival. If additional time is needed for snack or lunch preparation, a Teacher Assistant should take over so that the Teacher can greet children and families.

Anything unusual should be brought to the attention of the parent/guardian/caregiver. The child should not enter the center, if there are signs of illness. If parent/guardian/caregiver mentions illness, such as fever or vomiting, the evening before, the child should remain at home to ensure they have fully recovered. Reassure the adult the illness is an excused absence and child is not in danger of being dropped from the program.

**** See COVID-19 Exclusion Flow Chart for Child Care**

GUIDELINES FOR SHORT-TERM MEDICAL EXCLUSION

This information is to be posted accessibly in the classroom for parent and staff information.

Temperature:	<ul style="list-style-type: none"> Fever of over 100.4 using a non-contact thermometer Any child sent home with a fever should not be returned until temperature has been normal for at least 72 hours and shows no further signs of illness, without use of fever reducer medications
Skin:	<ul style="list-style-type: none"> A skin lesion or rash with/without a pattern that may repeat itself on any other body part, and fever or behavioral change Pediculosis (lice) infestation in the hair – See Lice Policy for further information Any skin condition i.e., Scabies, Ringworm, Chickenpox, Impetigo untreated with a history or suspicion of reoccurrence
Throat and Chest:	<ul style="list-style-type: none"> Child complains of sore throat, especially when eating or drinking and is accompanied by other upper respiratory illness symptoms Signs of acute nasal congestion or nasal discharge especially if foul smelling with greenish dark yellow, reddish tinge with other symptoms. Cough, accompanied by other signs of illness Severe wheezing (audible) or intercostals retractions
Ears:	<ul style="list-style-type: none"> Any sign or complaint of ear discomfort, pain or drainage
Eyes:	<ul style="list-style-type: none"> Red or inflamed eyes, one or both Exudate (discharge) yellow, crusty eyelids, one or both Yellow sclera of the eyes
Other symptoms for possible exclusion:	<ul style="list-style-type: none"> Vomiting, nausea, stomach or abdominal pain at home or in school Diarrhea (loose and frequent stools) or blood in stools Headache/stiff neck Marked pallor (ashy white) or Jaundice (yellow) of skin Chills Convulsions Limping or abnormal gait Complaining of pain or other swelling or bruising. If needed consult with a Scan Team Member or Supervisor.
Inclusion with Doctor's Note:	<p>Any child with an injury such that requires treatment or equipment such as casts, splints, walkers, wheelchairs or restriction of indoor or outdoor activities will need to have a doctor's release to return to the classroom on file with site Director.</p> <ul style="list-style-type: none"> The doctor's release will need to include any restrictions and for what length of time the restrictions are needed.
During Absence:	<p>Parents are required to keep the center informed and report the child's reason for absence if it's a contagious disease. ie: COVID-19</p> <ul style="list-style-type: none"> Influenza <p>Confidentiality will be maintained per the Family Education Rights and Privacy Act (FERPA).</p>
Re-admittance:	<p>For Further Re-admittance information see the Short/Long Term exclusion and Re-admittance policy. For the purpose of these guidelines please keep in mind the following:</p> <ul style="list-style-type: none"> Re-admittance is based on the type of exclusion Exclusion or absence of more than 3 days due to illness will require a doctor's clearance when the child returns to the center If the child is on antibiotics, he/she must be on it for 24-48 hours before returning to the center Children with viral infections must not come back to school, until fever free for 72 hours.

The following guidelines define general reasons why children should be sent home or refused admission to the classroom for temporary illness or injury.

Staff should follow these guidelines after completing the Fresno EOC Health Screening and Temperature Scan for the child (and in extenuating circumstances such as an epidemic or a pandemic, also provide a Health Screening and Temperature Scan for child's parent).

There are three general reasons for excluding an ill child from the classroom:

1. The illness prevents the child from participating comfortably in the classroom activities, as determined by the Head Start Nurse, Teacher, Center Director or Home Base staff.
2. The child has a greater need for care than the caregiver can provide in a group care setting, without compromising the care of the other children in the classroom.
3. The child has a specific illness that is likely to expose other children to a communicable disease, i.e. COVID-19 or influenza.

*****If there is a question whether a doctor's release is required for a child to return to school due to an illness or injury, please consult the Head Start 0 to 5 Registered Nurse. Some illnesses require a specific length of treatment prior reentry (ex: impetigo-24 hours).**



COVID-19 EXCLUSION FLOW CHART FOR CHILD CARE

Is the child/staff displaying
Symptoms of COVID-19?



If yes, STOP



Exclude the child/staff until the
person can answer yes to **all** these
questions:

- Has it been at least 7 days since they first had symptoms?
- Have they been without fever less than 100.4 degrees for three days (72 hours per CDPH guidelines) without any medicine for fever?
- Are the other respiratory symptoms, like cough and shortness of breath, improved?

...or are they
Non-symptomatic



If yes, ask:



Did close contacts or
household members of child
test positive for COVID-19?



If yes, STOP!



Exclude child/staff for 14 days.
Advise them to stay home and
monitor themselves for COVID-19
symptoms/may return sooner with
MD clearance.

Symptoms of COVID-19 (Excludable Symptoms)

While symptoms in children are similar to adults, children may have milder symptoms.

- Cough
- Fever over 100.4 degrees
- Shortness of breath
- Chills/shaking with chills
- Headache/muscle aches
- Loss of taste or smell
- Sore throat
- Rash
- Vomiting/Diarrhea
- Conjunctivitis

....or no positive test?



If, yes,



Ok to enter.

You may be asked about "second-degree contacts" - which is when close contacts or household members of the child/staff have been exposed to someone who is sick, but the child/staff was not directly exposed. For example:

- A sibling was exposed to a friend next door or a parent was exposed to a co-worker with symptoms.

In these types of situations the close contact/household member should stay home for 14 days but exclusion is not necessarily required for the child/staff unless the close contact/household member begins to show symptoms.

Contact your local health department for questions about isolation/quarantine as guidance may vary from county to county.



SANITATION SCHEDULE

<u>ITEMS TO BE DISINFECTED</u>	<u>HOW OFTEN</u>	<u>DESCRIPTION OF SANITATION</u>	<u>INITIALS/ TIME</u>
Any surface soiled with urine, stool, blood, mucous, vomit, or nasal discharge.	Immediately		
Food Preparation Area Classroom Tables Food Serving Tables	Before Use and After Use		
Classroom Tables (after snack/lunch) Food Preparation Area Food Preparation tools, utensils, dishes, equipment and flatware Infant Bath Tubs (portable) Diaper Changing Table	After Each Use		
Children's Chairs (if soiled) Sink/Faucet Handles Bathroom Door Knobs Bathroom Sinks and Sink Handles Toilet and Flush Handles Potty Seats Phones, Keyboards and Touch Screens Cot Frames (immediately if soiled or used)	Before and After Use		
Light Switches Shelves and other hard surfaces touched by children Hard hats	Three (3) times Daily		
Linen/Cloth masks (launder at the warmest setting)	Daily		

**Disinfectants and/or sanitizing solutions (EPA Approval for COVID=19) should be used as directed on the manufacturer's label.

COVID-19 TOOTH BRUSHING PROCEDURE

1. Effective immediately, tooth brushing will be discontinued at all facilities.
2. Dental Education still must be given to the parent(s) that would include the importance of brushing teeth twice daily at home using fluoridated toothpaste.
3. Toothbrushes and toothpaste will be provided to families for the enrolled child.

Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.

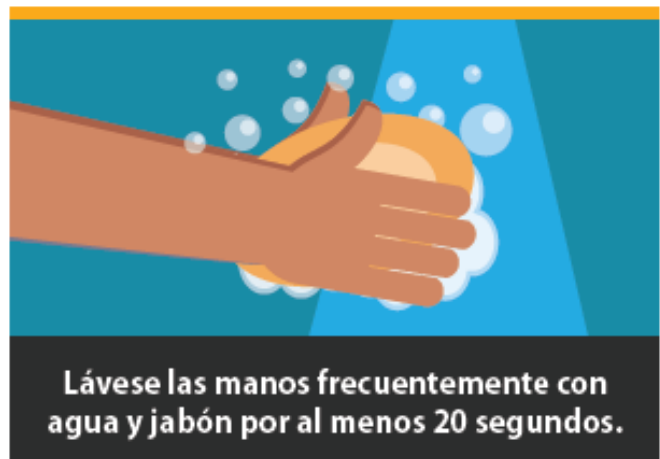


cdc.gov/coronavirus

336917-A May 13, 2020 11:00 AM

Detenga la propagación de gérmenes

Ayude a prevenir la transmisión de enfermedades respiratorias como el COVID-19.



cdc.gov/coronavirus-es

MP316917-A 13 de mayo, 2020 11:00 a.m.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Head Start 0 to 5
Agenda Item #: 6C	Director: Kathleen S. Shivaprasad
Subject: Selection Criteria	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee approval for full Board consideration the proposed revisions to the Head Start and Early Head Start Selection Criteria to reflect a 0 to 5 perspective.

Background

Originally, staff proposed **changes to the Selection Criteria** emphasizing 0 to 5 programing, maintenance of consistent formatting, correction of syntax, alignment with the Head Start Program Performance Standards and alignment of enrollment points for prenatal women, infants, toddlers, and preschool children.

At the April 21, 2020 Board Planning and Evaluation Committee Meeting, Commissioners requested the Selection Criteria be amended to **include Adverse Childhood Experiences (ACEs) language**. On May 20, 2020 the County-Wide Policy Council Meeting also requested the term **three year old be defined**, 3 year old applicants must turn 3 by September 1st (this includes applicants that are 2.5 to 2.11 years of age at the time of application) to provide the community at large to better understand its implications. Staff made the recommended changes on the documents attached:

- Track Changes Early Head Start Selection Criteria
- Track Changes Head Start Selection Criteria
(strike through/delete; underline/add)

Fiscal Impact

There is no direct fiscal impact from the proposed changes to the Selection Criteria.

Conclusion

After Fresno EOC Board of Commissioners and County-Wide Policy Council approve revisions to the Head Start 0 to 5 Recruitment and Enrollment Policy and Selection Criteria, staff will implement the changes immediately for recruitment of children for enrollment for the 2020 -2021 Program Year.



SELECTION CRITERIA

Child's Name: _____ DOB: _____ Site: _____

AGE (Head Start)	SCORE (CIRCLE ONE)
4 years old	80
3 years old * before Public School cut-off date	50
3 years old after Public School cut-off date	30
INCOME/ELIGIBILITY	(CIRCLE ONE)
Recipient of Public Assistance (TANF/SSI) Homeless (as defined by McKinney-Vento Act)	130
Foster Child	130
Homeless (as defined by McKinney-Vento Act) Recipient of Public Assistance (TANF/SSI)	130
Low income below poverty guidelines	120
Over income 100-130% above poverty guidelines	60
Over income 130%+ above poverty guidelines	30
PARENTAL STATUS	(CIRCLE ONE)
Guardian	30
One Parent	20
Two Parent	10
DISABILITY	(CIRCLE IF APPLICABLE)
Child has diagnosed disability with IEP	200
OTHER FACTORS (must be documented) INDIVIDUAL AND FAMILY RISK FACTORS (must be documented)	(CIRCLE ALL THAT APPLY)
Transition from EHS Written Referral from Community Agency/Professional	100 50
Sibling of a child enrolled in Head Start 0 to 5 Teen Parent (17 and younger)	50 40
Written Referral from Community Agency/Professional	50
Disabled Custodial Parent or Guardian (not receiving SSI)	20
Teen Parent (17 and younger) Substance Abuse/Mental Health Issues/Incarceration	20
Incarcerated Parent Exposure to Domestic Violence and/or Community Violence	20
Parent is in Drug/Alcohol Treatment Program Death/Loss of primary parent or caregiver	20
Other (FCSM or HBSD approval) Initial/Date _____ Specify risk factor _____	10 20 30 40 50 (CIRCLE ALL THAT APPLY)
ADDITIONAL FACTORS	
Transition from EHS	100
Sibling of a child enrolled in Head Start 0 to 5	50
<input type="checkbox"/> Revised: _____ Date _____	TOTAL POINTS: _____

Staff Signature: ☐ HBE ☐ HBS ☐ FSS ☐ FSC

Date _____

*3 year old applicants must turn 3 by September 1st (this includes applicants that are 2.5 to 2.11 years of age at the time of application).



SELECTION CRITERIA

Child's Name: _____ **DOB:** _____ **Site:** _____

White – Child Plus

Yellow – Child's File Section II

Revised and approved by CWPC	Approved by Fresno EOC Board of Commissioners
[2/15/06] [2/21/07] [2/20/08] [1/18/12] [1/20/16] [2/15/17] [3/21/18] [2/20/19]	[1/25/12] [1/27/16] [3/22/17] [4/18/18] [3/9/19]

(SELECTION CRITERIA 2020) rev [eg/he/sw/mm/hc/eg](#) [01/31/20](#) [5/13/20](#) [06/02/20](#) - POLICIES & PROCEDURES (ADMIN) -

SELECTION CRITERIA

Applicant's Name: _____ Site: _____

AGE/PRENATAL STATUS	CODE	CIRCLE ONE
Prenatal	PN	100
Prenatal or Infant 0 – 12 months of age	(0.0)PN	100
1 year, 1 month - 1 year, 6 months	(1.1)	80
1 year, 7 months – 2 years	(1.7)	20
2 years, 1 month to 3 years	(2.1)	10

INCOME	CODE	CIRCLE ONE
Homeless (Child or Pregnant Woman)	HCP	130
Foster Child	Foster	130
Receives Public Assistance (Cal-WORKS/TANF/ SSI)	TANF	130
Income Eligible below poverty guidelines	L100	120
Over Income 100 - 130% above poverty guidelines	O30	60
Over Income 130%+ above poverty guidelines	O31	30

DISABILITY	CODE	CIRCLE ONE
Eligible for Part 'C' with a IFSP	D	200 <input type="checkbox"/> JV1
CENTER BASED FACTORS		CIRCLE ONE
Addams Boundaries	ADD	100
SOUL Student [DS2]	SOUL	100
EOG Teen Program Participant (LCC, Ameri-Corps)	EOG	55
PARENTAL STATUS	CODE	Check All That Apply CHECK ALL THAT APPLY
Dependent of a Foster Child	FOSDEP	90 <input type="checkbox"/>
Parent/Guardian 18 to 25yrs old [DS3]	PG	90 <input type="checkbox"/>
First Time Pregnant Woman/First Time Parents [DS4] [DS5]	FTPG	60 <input type="checkbox"/>
First Time EHS Participant [DS6] [DS7]	FTP	30 <input type="checkbox"/>
Guardian or Relative Caregiver	OTHER	20 <input type="checkbox"/>
One Parent Household [DS8]	ONE	10 <input type="checkbox"/>
Agency Referral from Community Agency/Professional	REF	50 <input type="checkbox"/>
Special Risk Factors		
— Incarcerated Parent	IP	20 <input type="checkbox"/>
— In/Out Patient in an Alcohol or Drug Treatment Program	ADTP	20 <input type="checkbox"/>
— Other: (please specify)	OSRF	30 <input type="checkbox"/>
— <input type="checkbox"/> IFSP Pending — ERSEA Coordinator approval required:		
INDIVIDUAL AND FAMILY RISK FACTORS (Must be documented)	CODE	That Apply CHECK ALL THAT APPLY
Written Referral from Community Agency/Professional	REF	50 <input type="checkbox"/>
Teen Parent (17 and younger)	TEEN	40 <input type="checkbox"/>
Disabled Custodial Parent/Guardian (not receiving SSI)	DCP	20 <input type="checkbox"/>
Substance Abuse/Mental Health Issues/Incarceration	SUBMH	20 <input type="checkbox"/>
Exposure to domestic violence and/or community violence	DVCV	20 <input type="checkbox"/>
Death/Loss of primary parent or caregiver	LOSS	20 <input type="checkbox"/>
ADDITIONAL FACTORS		
Sibling of a child enrolled in Head Start 0 to 5 (Prenatal)	HSF	50 <input type="checkbox"/>
Other: (please specify)	OSRF	20 <input type="checkbox"/> JV9 <input type="checkbox"/>
<input type="checkbox"/> IFSP Pending — ERSEA Coordinator approval required:		
	TOTAL	

EHS Staff Signature: _____ Date: _____ Title: <input type="checkbox"/> FCP Specialist <input type="checkbox"/> EHS Specialist <input type="checkbox"/> FCP/ERSEA Coordinator	POINTS:
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Original: Enrollee's Family File Copy: Verification File (IS to enter with application)

Revised and approved by CWPC	Approved by Fresno EOC Board of Commissioners
[6/21/06] [10/17/07] [2/20/08] [3/18/09] [1/18/12] [1/14/2015] [7/15/2015] [1/20/16] [2/15/17] [3/21/18] [2/20/19] []	[1/25/12] [7/14/2015] [1/27/16] [2/22/17] [4/18/18] [3/9/19] []



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Head Start 0 to 5
Agenda Item #: 6D	Director: Kathleen S. Shivaprasad
Subject: Program Update Reports May, 2020	Officer: Emilia Reyes

Background

The information presented below is intended to keep the Board apprised of the Monthly Program Update Reports as required by the Head Start Act of December 12, 2007, Section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (I).

As per our mandate, Head Start agencies provide monthly updates to the board and policy council. Below is a reference to the requirement.

(2) Conduct of Responsibilities – Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and policy council, about program planning, policies, and Head Start agency operations. . .

The report includes all areas mandated by the Head Start Act, not reported elsewhere: (B) monthly program activity summaries; (C) program enrollment reports; (D) monthly reports of meals and snacks provided through the U.S. Department of Agriculture; (H) communication and guidance from the Secretary of Health and Human Services.

The excluded information reported separately includes: (A) monthly financial reports including credit cards, (E) financial audit report, (F) annual Self-Assessment (G) community-wide strategic planning (Community Assessment) and the (I) Annual Program Information Report (PIR).

The County-Wide Policy Council and the Fresno EOC Board of Commissioners must have timely and accurate information in order to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. The staff have implemented this report to provide information monthly for these purposes.

(PUR P&E final revisions)

BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT
MAY 2020**I. Head Start 0 to 5**Program Information Summary:

1. During the month of May, Head Start 0 to 5 continued to provide remote program services and distributions of meals, curriculum and diapers for enrolled children and families.
2. On May 15, Head Start 0 to 5 submitted applications for a Cost of Living Increase, a Quality Improvement Increase, COVID-19 Funding and an application for funds to offer a Summer Program.
3. Many staff attended the Head Start California virtual conference, "Leading Your Way to the New Normal" (COVID-19).
4. Following the virtual conference, Administrative staff worked together to update policies and procedures for a successful re-opening of Head Start 0 to 5.
5. On May 27, Administrative staff met and wrote our final self-assessment document for the 2019–2020 program year.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

1. Program Instruction ACF-PI-HS-20-04 was issued by the Administration for Children and Families on May 21, 2020. It was an update to earlier information received regarding the COVID-19 supplemental funding for Fiscal Year 2020. Please see attachment or the document can be downloaded at <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-20-04>
2. Information Memorandum ACF-IM-HS-20-03 was issued on May 21, 2020. It outlined fiscal flexibilities due to Coronavirus Disease. Please see the attachment or the document can be downloaded at <https://eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-20-03>

III. Early Head StartProgram Information Summary:

1. Early Head Start participated in Region IX Early Head Start Network. Early Head Start Family Engagement/Staff Development Coordinator, Patricia Gonzalez de Martinez, presented on Family Engagement and Staff Development.
2. Early Head Start is offering Virtual Socializations on Zoom with families.
3. All Center Base/Home Visitation staff continues to provide weekly calls/virtual home visits via Zoom, phone, Google Duo, and FaceTime with enrolled families providing curriculum and continued assessments inclusive of nutrition and development.
4. Weekly Book distributions were given to families to promote ongoing literacy, language skills and family engagement.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 308; Monthly ADA: Center Base: 94.57%, Home Base: 93.99%

*Due to COVID-19, all families are participating in weekly virtual home visits.

Wait List Total: 292

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 851; Lunches: 851; Snacks: 851

IV. Head StartProgram Information Summary:

1. On May 19-20, Senior Management took part in the Manager and Director's Institute Virtual Conference that focused on self-care and social emotional development of children, staff and parents during COVID-19.
2. May 22nd was the last day for 3.5, 7.5-hour classes and Home base children.
3. Children in the six-hour and CSPP classes continued to receive meals, curriculum packets and calls from teachers and Family Community Services.
4. All service areas have continued to participate in professional development through webinars.
5. We are continuing to recruit for the upcoming school year 2020-2021.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 2,674; Monthly ADA: Center Base/Home Base: There was no attendance or ADA due to pandemic.

Wait List Total: 836

Head Start Meals/Snacks:

Total Children: Breakfasts: 26,379; Lunches: 26,379; Snacks: 26,379

Submitted by:

Kathleen Shivaprasad
Head Start Director 0 to 5
(MAY 2020 PUR REPORT)

Stephanie Lambrecht
Early Head Start Child Development Coordinator
hc 6/02/20 ~CWPC (2019-2020 (PUR (BOARD)))~

Rosa M. Pineda
Assistant Director - Head Start



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Health and Dental Services
Agenda Item #: 7A	Director: Jane Thomas
Subject: Proposal to Provide Mobile COVID-19 Testing	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends for full Board consideration ratification of a proposal submitted June 10, 2020 to the Fresno County Department of Public Health on behalf of Health and Dental Services, to provide 37,000 fee-for-service, mobile, no appointment necessary COVID-19 tests for \$79 a piece.

Background

Fresno County's number of confirmed cases are increasing. Data from the Fresno County Department of Public Health (FCDPH) as of June 8, 2020 shows there have been 2,216 cases, an increase of 94 over the previous day, and 46 deaths. The rate per one million people equates to 2,236 cases and a death rate of 46.4. According to the FCDPH website, there have been 27,323 tests conducted with results received in Fresno County. Of those tests, only 1,595 have been done at Public Health Department facilities.

Fresno EOC proposes to offer COVID-19 testing free of charge at convenient, drive-through sites. Testing will not require an appointment and results will be ready within approximately fifteen minutes of tests being administered. There will be one anchor location that will be open 8 hours a day, 5 days a week. There will also be a mobile location that will rotate to different locations in the county each day of the month. This will address a substantial need in Fresno County, as the current COVID-19 testing sites are appointment-only and results take several days. On-demand testing with fast results will help prevent the spread of COVID-19 in Fresno County by allowing individuals who test positive to respond accordingly far sooner.

Fiscal Impact

The fee-for service model demonstrates Fresno EOC can adapt to the ever-changing public needs in light of the COVID-19 pandemic, and generate up to \$2,923,000 in revenue.

Conclusion

This is a non-competitive proposal submitted at the invitation of The Fresno County, Department of Public Health Director. Health and Dental Services program has the necessary experience to implement this program quickly, effectively, and safely, and will impact thousands of Fresno County residents by helping prevent the spread of COVID-19.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Local Conservation Corps
Agenda Item #: 8A	Director: Shawn Riggins
Subject: Fatherhood FIRE	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration of the Fatherhood FIRE (Family-Focused, Interconnected, Resilient, and Essential) grant proposal to be submitted to the Department U.S. of Health and Human Services (HHS), Administration of Children and Families (ACF), Office of Family Assistance by July 1, 2020 in an amount up to \$1,500,000 per year for five years (\$7,500,000 in total).

Background

Fatherhood FIRE grants support healthy father engagement activities through three broad categories: 1) promote or sustain healthy marriage/relationships, 2) responsible parenting, and 3) economic stability. A combination of activities in these areas are designed to assist fathers in their roles and responsibilities as parents, and ultimately, improve father-child relationships and child well-being

The Local Conservation Corps administered the Proving of Parenting Skills (POPS) program from 2011 to 2015, funded by ACF, which supported the same broad categories as Fatherhood FIRE Request for Proposal. The POPS program served thousands of low-income and at-risk fathers, in Fresno County through the 24/7 Dad curriculum, which trains fathers to be involved, responsible and committed 24 hours a day, 7 days a week, and Love Notes, which is a comprehensive healthy relationship curriculum. POPS also promoted economic stability through enrolling participants in LCC and/or YouthBuild, Employment and Training, or other programs designed to enhance skills and earning capacity.

In its current proposal, LCC proposes re-implementing POPS in coordination with Sanctuary and Support Services, Employment and Training, and Fresno EOC Street Saints and serving at least 180 individuals per year or 900 individuals over five years, with an emphasis on at-risk fathers ages 18 to 24.

Fiscal Impact

No match is required for this grant. As Fresno EOC proposes a prod scope of services, the Agency is required to dedicate at least 15% of its budget, but no more than 20%, to funding a local impact evaluation conducted by an outside evaluator.

Conclusion If approved, the five-year grant period is estimated to begin on September 1, 2020 with up to six months allotted as a planning period.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Sanctuary and Support Services; Food Services
Agenda Item #: 9A	Director: Misty Gattie-Blanco and Jon Escobar
Subject: Emergency Food and Shelter Program	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee for full Board consideration ratification of two (2) grant submissions to United Way of Fresno and Madera Counties for the Emergency Food and Shelter Program (EFSP) to support Sanctuary & Support Services and Food Services. The first application is for \$25,000 for Phase 37 submitted on May 21, 2020 and the second application is for \$200,000 the Phase CARES (Coronavirus Aid, Relief, and Economic Security) submitted on May 29, 2020.

Background

Federal funds have been made available to Fresno County through the U.S. Department of Homeland Security's Federal Emergency Management Agency under the Emergency Food and Shelter National Board Program (EFSP). Fresno County has been awarded \$686,981 for **Phase 37 of the Emergency Food and Shelter Program**. Funding is available for local government or private non-profit organizations in Fresno County to supplement local food, shelter, utilities, and/or rental assistance programs in the county. To apply, agencies must have demonstrated the capability to deliver emergency food services (served meals or food box pantry), emergency shelter services (shelter facility or motel vouchers), and/or rental assistance to homeless or low-income individuals. Sanctuary & Support Services has been a recipient of Phase 37 funding since 2002.

Due to the COVID- 19 crisis, additional federal funds have been made available to Fresno County. Fresno County has been awarded \$979,439 the **Phase CARES of the Emergency Food and Shelter Program**. This funding is available for local government or private non-profit organizations in Fresno County to supplement local food, shelter, utilities, and/or rental assistance programs in the county during the COVID-19 pandemic.

Fiscal Impact

There are no matching requirements for these funds.

Conclusion

Funds under Phase 37 will support emergency motel vouchers and food vouchers for homeless youth and adults. Funds under Phase CARES will be used to support those behind in rental assistance and utilities due to COVID-19 along with providing additional food and supplies to prepare served meals by Food Services.

Emergency Food and Shelter Program (EFSP) Budget Sheet

Organization Name: Fresno Economic Opportunities Commission

Address: 1920 Mariposa Street, Suite 300 Fresno, CA. 93721 Agency's Fiscal Year Begins: 1/1/2020

Contact Person: Rebecca L. Heinricy, Financial Officer

Telephone: (559) 263-1030 Fax: (559) 263-1077 Email: Rebecca.Heinricy@fresnoeoc.org

AGENCY'S TOTAL ANNUAL BUDGET FOR 2019-20 \$ 525,000

TOTAL BUDGET FOR YOUR "EFSP" FUNDING REQUEST \$ 25,000

PROGRAM BUDGET (FUNDING REQUEST CATEGORIES)

Categories for Funding	<u>Type of Service Provided</u>	Units of Service to be Provided with EFSP Funding	Clients to be Served w/EFSP Funds (Estimate)	EFSP Funding Request	Non-EFSP Program Budget	Total Program Budget EFSP+Non EFSP
Example Only: Requested Grant Amount for Program						
A. Mass Feeding Program (\$2 per meal served) or direct cost)	Meals	0	0	\$ -	\$ 17,940.00	\$ 17,940.00
B. Food Pantry Operations	Meals	0	0	\$ -	\$ -	\$ -
C. Food Vouchers	Food Vouchers	200	200	\$ 5,000.00	\$ -	\$ 5,000.00
D Mass Shelter \$12.50 (Per diem per day)	Bed nights	0	0	\$ -	\$ -	\$ -
E. Hotel/Motel	Bed Nights	250	50	\$ 20,000.00	\$ -	\$ 20,000.00
F. Rent/Mortgage Assistance	Payment (Approx. \$ Assistance)	0	0	\$ -	\$ -	\$ -
G. Supplies	0	0	0	\$ -	\$ 7,200.00	\$ 7,200.00
H. Utilities	0	0	0	\$ -	\$ 19,000.00	\$ 19,000.00
TOTAL EFSP FUNDING REQUESTED		\$ 450.00	\$ 250.00	\$ 25,000.00	\$ 44,140.00	\$ 69,140.00

Emergency Food and Shelter Program (EFSP) Budget Sheet: Phase CARES

Organization Name: Fresno Economic Opportunities Commission

Address: 1920 Mariposa Street, Suite 300 Fresno, CA. 93721 Agency's Fiscal Year Begins: 1/1/2020

Contact Person: Rebecca L. Heinricy, Financial Officer

Telephone: (559) 263-1030 Fax: (559) 263-1077 Email: Rebecca.Heinricy@fresnoeoc.org

AGENCY'S TOTAL ANNUAL BUDGET FOR 2019-20 \$ 104,611,620

TOTAL BUDGET FOR YOUR "EFSP" FUNDING REQUEST \$ 200,000

PROGRAM BUDGET (FUNDING REQUEST CATEGORIES)

Categories for Funding	<u>Type of Service Provided</u>	Units of Service to be Provided with EFSP Funding	Clients to be Served w/EFSP Funds (Estimate)	EFSP Funding Request	Non-EFSP Program Budget	Total Program Budget EFSP+Non EFSP
Example Only: Requested Grant Amount for Program						
A. Mass Feeding Program (\$2 per meal served) or direct cost)	Meals			\$ 22,000.00		
B. Food Pantry Operations	Meals					
C. Food Vouchers	Food Vouchers					
D Mass Shelter \$12.50 (Per diem per day)	Bed nights					
E. Hotel/Motel	Bed Nights					
F. Rent/Mortgage Assistance	Payment (Approx. \$1,200 Assistance)	120	120	\$ 144,000.00		
G. Supplies				\$ 10,000.00		
H. Utilities		120	120	\$ 24,000.00		
TOTAL EFSP FUNDING REQUESTED		240	240	\$ 200,000.00	\$ -	\$ -

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Sanctuary and Support Services, Street Saints, and Energy Services
Agenda Item #: 10A	Director: Misty Gattie-Blanco, Brian King, and David Wear
Subject: City of Fresno CDBG	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration for the submission of an application to the City of Fresno in the categories of Homeless and Homelessness Prevention Programs, Owner-occupied Home Repair and Rehabilitation Programs, and Public and Community Services in the amount of \$402,000. The application is due on June 22, 2020.

Background

Funds under this Notice of Funding Announcement (NOFA) are from the U.S. Department of Housing and Urban Development (HUD) Federal Emergency Solutions Grant (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) (Tenant-Based Rental Assistance-TBRA) programs. Eligible entities may apply for funds through these funding sources by proposing projects in in three categories: Homeless and Homelessness Prevention, Owner-occupied Home Repair and Rehabilitation, and Public and Community Services.

Sanctuary and Support Services is applying for \$72,000 under the Homeless and Homelessness Prevention Programs to support youth ages 18 to 24 at the Sanctuary Transitional Shelter, particularly with diversion services.

Energy Services is applying for \$250,000 under the Owner-occupied Home Repair and Rehabilitation Programs to conduct roof repair and replacement for low-income home owners in impoverished neighborhoods. Services would include the installation of solar panels for qualifying homes.

Fresno EOC Street Saints is applying for \$80,000 under Public and Community Services to fund COVID-19 response and afterschool programming for youth, which will focus on enhancing distance learning as well as health and wellness activities. Services will be offered virtually as support for students while they navigate the COVID-19 pandemic.

Fiscal Impact

If awarded funds under CDBG, there are no matching requirements. If awarded funds under ESG, it requires a 1:1 match. Owner-occupied Home Repair and Rehabilitation Programs and Public and Community Services projects are funded under CDBG. However, Sanctuary's proposed project under Homeless and Homelessness Prevention Programs could be funded either through CDBG or ESG.

Conclusion

Fresno EOC will submit Part A of its application as an agency, with each program submitting a Part B specific to their proposed project. A Board Resolution is required to be submitted at the time of application.

RESOLUTION

WHEREAS, Fresno Economic Opportunities Commissioners (EOC), not for profit 501 (c) 3 organization, was founded in 1965 as a Community Action Agency and is the designated anti-poverty agency for Fresno County; and

WHEREAS, Fresno EOC is dedicated to fighting poverty in the midst of plenty and helps over 120,000 Fresno County resident each year with more than 35 programs, including the Community Services Block Grant (CSBG); and

WHEREAS, Fresno County has been severely harmed by the COVID-19 cases and the local economy has shed tens of thousands of jobs in a matter of weeks and a County with one of the highest poverty rates in the state before the pandemic hit has seen needs soar astronomically in less than two months; and

WHEREAS, Fresno EOC programs, such as Sanctuary and Support Services, Energy Services, and Street Saints, have successfully operated Community Development Block Grant (CDBG) program funds for the City of Fresno for many years.

WHEREAS Fresno EOC programs Sanctuary and Support Services seeks to apply for \$72,000 in CDBG funds for homeless prevention services, Energy Services seeks to apply for \$250,000 in CDBG funds for Roof replacement services, and Street Saints seeks to apply for \$80,000 in CDBG funds for youth enrichment services.

WHEREAS, Fresno EOC is governed by a tri-partite 24 member Board of Commissioners that includes 1/3 from the low income or their duly elected representatives, 1/3 from elected officials in the community, and up to 1/3 from other groups in the community that share Fresno EOC's values and mission; therefore

BE IT RESOLVED that the Fresno EOC Board of Commissioners resolves to authorize Fresno EOC to apply for up to \$402,000 in funding from Community Development Block Grant funds from the City of Fresno.

This resolution is in full force and effect as of June 24, 2020

Linda Hayes, Board Chair

Emilia Reyes, Chief Executive Officer

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: SOUL
Agenda Item #: 11A	Director: Mark A. Wilson
Subject: 2020-2021 Preliminary Budget	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends the Committee for full Board consideration to ratify the 2020/2021 School of Unlimited Learning (SOUL) preliminary budget.

Background

SOUL's preliminary budget is developed based on funding and apportionment projections for the following school year, and is subject to change as funding sources and amounts change. The attached preliminary budget, which was submitted to Fresno Unified School District by their deadline of May 22, 2020, reflects anticipated revenues as well as projected expenditures. The 2020-2021 budget is based on the revised projected revenues resulting from the State of California's May revisions proposed by California Governor Newsom.

Fiscal Impact

SOUL's preliminary budget determines projected revenues and expenditures for SOUL during the 2020-2021 school year.

Conclusion

Changes to the preliminary budget are subject to change.

**School of Unlimited Learning
Charter School Financial Reporting
Budget/Interim
Fiscal Year 2021/2022**

Charter Name: School of Unlimited Learning

Chartering Authority: Fresno Unified

Reporting Period

Preliminary Budget	<input checked="" type="radio"/>	July 1
First Interim	<input type="radio"/>	October 31 (Due December 15)
Second Interim	<input type="radio"/>	January 31 (Due March 15)
Third Interim	<input type="radio"/>	April 30 - If requested (Due June 1)

Fiscal Year: 2021/2022

Subsequent Year 1: 2022/2023

Subsequent Year 2: 2023/2024

CHIEF ADMINISTRATIVE OFFICER'S CERTIFICATION:

I certify that based upon current projections this charter school **will** be able to meet its financial obligations for the remainder of *this fiscal year and the next two subsequent years*.

Emilia Reyes

Print Name

Chief Executive Officer

Title

Signature

Date

5/22/2020

PREPARER'S INFORMATION:

Rebecca Heinrich

Financial Officer

Title

(559)263-1030

Telephone Number

Signature

Date

rebecca.heinricy@fresnoeoc.org

E-Mail Address

AUTHORIZING ENTITY CERTIFICATION:

Signature

Title

Telephone Number

E-Mail Address

Submit completed report to:
Fresno County Superintendent of Schools
District Financial Services Department
1111 Van Ness Ave.
Fresno, CA 93721

**School of Unlimited Learning
Charter School Financial Reporting
Budget/Interim
Fiscal Year 2021/2022**

Charter Name: School of Unlimited Learning

Chartering Authority: Fresno Unified

Reporting Period

Preliminary Budget	<input checked="" type="radio"/>	July 1
First Interim	<input type="radio"/>	October 31 (Due December 15)
Second Interim	<input type="radio"/>	January 31 (Due March 15)
Third Interim	<input type="radio"/>	April 30 - If requested (Due June 1)

Fiscal Year: 2021/2022

Subsequent Year 1: 2022/2023

Subsequent Year 2: 2023/2024

CHIEF ADMINISTRATIVE OFFICER'S CERTIFICATION:

I certify that based upon current projections this charter school **will** be able to meet its financial obligations for the remainder of *this fiscal year and the next two subsequent years*.

Emilia Reyes

Print Name

Chief Executive Officer

Title

Signature

Date

PREPARER'S INFORMATION:

Rebecca Heinricy

Financial Officer

Title

(559)263-1030

Telephone Number

Signature

Date

rebecca.heinricy@fresnoeoc.org

E-Mail Address

AUTHORIZING ENTITY CERTIFICATION:

Signature

Title

Telephone Number

E-Mail Address

Submit completed report to:
Fresno County Superintendent of Schools
District Financial Services Department
1111 Van Ness Ave.
Fresno, CA 93721

School of Unlimited Learning
GENERAL FUND
SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Description		Summary - Unrestricted/Restricted					
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
A. REVENUES							
1) Local Control Funding Formula Sources	8010-8099	2,240,435.00	0.00	0.00	0.00	0.00	0.00%
2) Federal Revenues	8100-8299	124,705.00	0.00	0.00	0.00	0.00	0.00%
3) Other State Revenues	8300-8599	74,197.00	0.00	0.00	0.00	0.00	0.00%
4) Other Local Revenues	8600-8799	13,000.00	0.00	0.00	0.00	0.00	0.00%
5) TOTAL REVENUES		2,452,337.00	0.00	0.00	0.00		
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	863,663.00	0.00	0.00	0.00	0.00	0.00%
2) Classified Salaries	2000-2999	389,812.00	0.00	0.00	0.00	0.00	0.00%
3) Employee Benefits	3000-3999	431,043.00	0.00	0.00	0.00	0.00	0.00%
4) Books and Supplies	4000-4999	62,000.00	0.00	0.00	0.00	0.00	0.00%
5) Services, Other Operating Expenses	5000-5999	705,819.00	0.00	0.00	0.00	0.00	0.00%
6) Capital Outlay	6000-6599	0.00	0.00	0.00	0.00	0.00	0.00%
7) Other Outgo (excluding Direct Support/Indirect Costs)	7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.00%
8) Direct Support/Indirect Costs	7300-7399	0.00	0.00	0.00	0.00	0.00	0.00%
9) TOTAL EXPENDITURES		2,452,337.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A6 - B9)		0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00%
b) Transfers Out	7610-7629	0.00	0.00	0.00	0.00	0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%
3) Contributions	8980-8999	0.00	0.00	0.00	0.00	0.00	0.00%
4) TOTAL OTHER FINANCING SOURCES/USES		0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		0.00	0.00	0.00	0.00		
F. FUND BALANCE							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791	668,033.00	0.00		0.00	0.00	0.00%
b) Audit Adjustments	9793	76,872.00	0.00		0.00	0.00	0.00%
c) As of July 1 - Audited (F1a + F1b)		744,905.00	0.00		0.00		
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%
e) Net Beginning Balance (F1c + F1d)		744,905.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)		744,905.00	0.00		0.00		

School of Unlimited Learning
GENERAL FUND
SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Description	Object Codes	Unrestricted - Resources 0000-1999				
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)
						% Diff (E / B) (F)
A. REVENUES						
1) Local Control Funding Formula Sources	8010-8099	2,240,435.00				0.00%
2) Federal Revenues	8100-8299	59,605.00				0.00%
3) Other State Revenues	8300-8599	35,977.00				0.00%
4) Other Local Revenues	8600-8799	13,000.00				0.00%
5) TOTAL REVENUES		2,349,017.00	0.00	0.00	0.00	
B. EXPENDITURES						
1) Certificated Salaries	1000-1999	863,663.00				0.00%
2) Classified Salaries	2000-2999	342,790.00				0.00%
3) Employee Benefits	3000-3999	415,801.00				0.00%
4) Books and Supplies	4000-4999	33,500.00				0.00%
5) Services, Other Operating Expenses	5000-5999	693,263.00				0.00%
6) Capital Outlay	6000-6599					0.00%
7) Other Outgo (excluding Direct Support/Indirect Costs)	7100-7299 7400-7499					0.00%
8) Direct Support/Indirect Costs	7300-7399					0.00%
9) TOTAL EXPENDITURES		2,349,017.00	0.00	0.00	0.00	
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A6 - B9)						
		0.00	0.00	0.00	0.00	
D. OTHER FINANCING SOURCES/USES						
1) Interfund Transfers						
a) Transfers In	8910-8929					0.00%
b) Transfers Out	7610-7629					0.00%
2) Other Sources/Uses						
a) Sources	8930-8979					0.00%
b) Uses	7630-7699					0.00%
3) Contributions	8980-8999					0.00%
4) TOTAL OTHER FINANCING SOURCES/USES		0.00	0.00	0.00	0.00	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)						
		0.00	0.00	0.00	0.00	
F. FUND BALANCE						
1) Beginning Fund Balance						
a) As of July 1 - Unaudited	9791	668,033.00				0.00%
b) Audit Adjustments	9793	76,872.00				0.00%
c) As of July 1 - Audited (F1a + F1b)		744,905.00	0.00		0.00	
d) Other Restatements	9795					0.00%
e) Net Beginning Balance (F1c + F1d)		744,905.00	0.00		0.00	
2) Ending Balance, June 30 (E + F1e)		744,905.00	0.00		0.00	

School of Unlimited Learning
GENERAL FUND
SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Description		Restricted - Resources 2000-9999					
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Object Codes							
A. REVENUES							
1) Local Control Funding Formula Sources	8010-8099	-				0.00	0.00%
2) Federal Revenues	8100-8299	65,100.00				0.00	0.00%
3) Other State Revenues	8300-8599	38,220.00				0.00	0.00%
4) Other Local Revenues	8600-8799	-				0.00	0.00%
5) TOTAL REVENUES		103,320.00	0.00	0.00	0.00		
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	-				0.00	0.00%
2) Classified Salaries	2000-2999	47,022.00				0.00	0.00%
3) Employee Benefits	3000-3999	15,242.00				0.00	0.00%
4) Books and Supplies	4000-4999	28,500.00				0.00	0.00%
5) Services, Other Operating Expenses	5000-5999	12,556.00				0.00	0.00%
6) Capital Outlay	6000-6599					0.00	0.00%
7) Other Outgo (excluding Direct Support/Indirect Costs)	7100-7299 7400-7499					0.00	0.00%
8) Direct Support/Indirect Costs	7300-7399					0.00	0.00%
9) TOTAL EXPENDITURES		103,320.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A6 - B9)		0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929					0.00	0.00%
b) Transfers Out	7610-7629					0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979					0.00	0.00%
b) Uses	7630-7699					0.00	0.00%
3) Contributions	8980-8999					0.00	0.00%
4) TOTAL OTHER FINANCING SOURCES/USES		0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		0.00	0.00	0.00	0.00		
F. FUND BALANCE							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791					0.00	0.00%
b) Audit Adjustments	9793					0.00	0.00%
c) As of July 1 - Audited (F1a + F1b)		0.00	0.00		0.00		
d) Other Restatements	9795					0.00	0.00%
e) Net Beginning Balance (F1c + F1d)		0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)		0.00	0.00		0.00		

Description	ESTIMATED P-2 REPORT ADA (If declining enrollment)	ESTIMATED LCFF ADA Original Budget (A)	ESTIMATED LCFF ADA Board Approved Operating Budget (B)	ESTIMATED LCFF ADA Projected Year Totals (C)	DIFFERENCE (Col. C - B) (D)	PERCENTAGE DIFFERENCE (Col. D / B) (E)
ELEMENTARY						
1. General Education					0.00	0%
2. Special Education					0.00	0%
3. Independent Study					0.00	0%
HIGH SCHOOL						
4. General Education	180.00	180.00	180.00	180.00	0.00	0%
5. Special Education					0.00	0%
6. Independent Study					0.00	0%
COUNTY SUPPLEMENT						
7. County Community Schools					0.00	0%
8. Special Education					0.00	0%
9. TOTAL, ELEMENTARY, HIGH SCHOOL & COUNTY SUPPLEMENT	180.00	180.00	180.00	180.00	0.00	0%
10. ADA for Necessary Small Schools also included in lines 1-6.					0.00	0%
11. Regional Occupational Centers/Programs (ROC/P)					0.00	0%
CLASSES FOR ADULTS						
12. Concurrently Enrolled Secondary Students					0.00	0%
13. Adults Enrolled, State Apportioned					0.00	0%
14. Independent Study - (21 or older and 19 or over and not continuously enrolled)					0.00	0%
15. TOTAL, CLASSES FOR ADULTS	0.00	0.00	0.00	0.00	0.00	0%
16. Adults in Correctional Facilities					0.00	0%
17. ADA TOTALS (Sum of lines 9, 11)	180.00	180.00	180.00	180.00	0.00	0%
SUPPLEMENTAL INSTRUCTIONAL HOURS						
18. Elementary					0.00	0%
19. High School					0.00	0%
20. TOTAL, SUPPLEMENTAL HOURS	0.00	0.00	0.00	0.00	0.00	0%
COMMUNITY DAY SCHOOLS - Additional Funds						
21. ELEMENTARY						
a. 5th and 6th Hours (ADA)					0.00	0%
b. 7th and 8th Pupil Hours (report in hours)					0.00	0%
22. HIGH SCHOOL						
a. 5th and 6th Hours (ADA)					0.00	0%
b. 7th and 8th Pupil Hours (report in hours)					0.00	0%

	Object	July	August	September	October	November	December
ACTUALS THRU MONTH OF (Enter Month Name):							
A. BEGINNING CASH	9110	0.00	0.00	0.00	0.00	0.00	0.00
B. RECEIPTS							
Local Control Funding Formula							
Property Tax	8020-8079	15,135.00	15,135.00	15,135.00	15,135.00	15,135.00	15,135.00
State Aid - LCFF & EPA	8010-8019	143,264.00	143,264.00	228,174.50	143,264.00	143,264.00	228,174.50
Other	8080-8099						
Federal Revenues	8100-8299	38,695.38	38,695.42	(46,215.08)	38,695.42	38,696.42	(46,214.08)
Other State Revenues	8300-8599	6,183.00	6,183.00	6,183.00	6,183.00	6,183.00	6,183.00
Other Local Revenues	8600-8799	1,084.00	1,084.00	1,084.00	1,084.00	1,083.00	1,083.00
Interfund Transfers In	8910-8929						
All Other Financing Sources	8931-8979						
Other Receipts/Non-Revenue							
TOTAL RECEIPTS		204,361.38	204,361.42	204,361.42	204,361.42	204,361.42	204,361.42
C. DISBURSEMENTS							
Certificated Salaries	1000-1999	71,971.92	71,971.92	71,971.92	71,971.92	71,971.92	71,971.92
Classified Salaries	2000-2999	32,484.33	32,484.33	32,484.33	32,484.33	32,484.33	32,484.33
Employee Benefits	3000-3999	35,920.25	35,920.25	35,920.25	35,920.25	35,920.25	35,920.25
Supplies and Services	4000-5999	63,984.88	63,984.92	63,984.92	63,984.92	63,984.92	63,984.92
Capital Outlays	6000-6599						
Other Outgo	7000-7499						
Interfund Transfers Out	7600-7629						
All Other Financing Uses	7630-7699						
Other Disbursements/non Expenditures							
TOTAL DISBURSEMENTS		204,361.38	204,361.42	204,361.42	204,361.42	204,361.42	204,361.42
D. PRIOR YEAR TRANSACTIONS							
Accounts Receivable							
Accounts Payable							
TOTAL PRIOR YEAR TRANSACTIONS		0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)		0.00	0.00	0.00	0.00	0.00	0.00
F. ENDING CASH (A + E)		0.00	0.00	0.00	0.00	0.00	0.00
G. ENDING CASH, PLUS ACCRUALS							

ACTUALS THRU MONTH OF (Enter Month Name):		Object	January	February	March	April	May	June	Accruals	Total
A. BEGINNING CASH		9110	0.00	0.00	0.00	0.00	0.00	0.00		
B. RECEIPTS										
Local Control Funding Formula										
Property Tax		8020-8079	15,135.00	15,136.00	15,136.00	15,136.00	15,136.00	15,136.00		181,625.00
State Aid - LCFF & EPA		8010-8019	143,264.00	143,264.00	228,174.50	143,264.00	143,264.00	228,174.50		2,058,810.00
Other		8080-8099								0.00
Federal Revenues		8100-8299	38,696.42	38,695.42	(46,215.08)	38,695.42	38,695.42	(46,216.08)		124,705.00
Other State Revenues		8300-8599	6,183.00	6,183.00	6,183.00	6,183.00	6,183.00	6,184.00		74,197.00
Other Local Revenues		8600-8799	1,083.00	1,083.00	1,083.00	1,083.00	1,083.00	1,083.00		13,000.00
Interfund Transfers In		8910-8929								0.00
All Other Financing Sources		8931-8979								0.00
Other Receipts/Non-Revenue										0.00
TOTAL RECEIPTS			204,361.42	204,361.42	204,361.42	204,361.42	204,361.42	204,361.42	0.00	2,452,337.00
C. DISBURSEMENTS										
Certificated Salaries		1000-1999	71,971.92	71,971.92	71,971.92	71,971.92	71,971.92	71,971.92		863,663.00
Classified Salaries		2000-2999	32,484.33	32,484.33	32,484.33	32,484.33	32,484.33	32,484.33		389,812.00
Employee Benefits		3000-3999	35,920.25	35,920.25	35,920.25	35,920.25	35,920.25	35,920.25		431,043.00
Supplies and Services		4000-5999	63,984.92	63,984.92	63,984.92	63,984.92	63,984.92	63,984.92		767,819.00
Capital Outlays		6000-6599								0.00
Other Outgo		7000-7499								0.00
Interfund Transfers Out		7600-7629								0.00
All Other Financing Uses		7630-7699								0.00
Other Disbursements/non Expenditures										0.00
TOTAL DISBURSEMENTS			204,361.42	204,361.42	204,361.42	204,361.42	204,361.42	204,361.42	0.00	2,452,337.00
D. PRIOR YEAR TRANSACTIONS										
Accounts Receivable										0.00
Accounts Payable										0.00
TOTAL PRIOR YEAR TRANSACTIONS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F. ENDING CASH (A + E)			0.00	0.00	0.00	0.00	0.00	0.00		
G. ENDING CASH, PLUS ACCRUALS										0.00

**2020-2023
CHARTER SCHOOLS
Multi-Year Projection**

CHARTER NAME: School of Unlimited Learning
 CHARTERING AUTHORITY: (if applicable) Fresno Unified School District

UNRESTRICTED (Resources 0000-1999)

REVENUES AND OTHER FINANCING SOURCES

	2020/2021	2021/2022	2022/2023
Revenue Limit Sources			
Federal Revenues	8010-8099		
Other State Revenues	8100-8299	2,240,435	2,323,327
Other Local Revenues	8300-8599	59,605	
Other Financing Sources	8600-8799	35,977	36,976
	8810-8999	13,000	13,000
Total, Revenues	2,349,017	2,373,303	2,437,095

EXPENDITURES AND OTHER FINANCING USES

Certificated Salaries	1000-1999	863,663	876,618	898,533
Classified Salaries	2000-2999	342,790	347,932	356,630
Employees Benefits	3000-3999	415,801	422,038	432,589
Books and Supplies	4000-4999	33,500	33,750	34,594
Services, Other Operating Expenses	5000-5999	693,263	692,965	714,749
Capital Outlay	6000-6999			
Other Outgo (excl. Direct Support/Indirect Costs)	7100-7299, 7400-7499			
Direct Support/Indirect Costs	7300-7399			
Other Financing Uses	7610-7699			
Total, Expenditures		2,349,017	2,373,303	2,437,095

Net Increases/(Decreases) in Fund Balance

FUND BALANCE				
Net Beginning Fund Balance	9791	744,905	744,905	744,905
TOTAL, Ending Fund Balance	9790	744,905	744,905	744,905

DISTRICT BUDGET ASSUMPTIONS:

Revenue Assumptions:

Expense Assumptions:

**2020-2023
CHARTER SCHOOLS
Multi-Year Projection**

RESTRICTED (Resources 2000-9999):

REVENUES AND OTHER FINANCING SOURCES

	2020/2021	2021/2022	2022/2023
Revenue Limit Sources			
Federal Revenues	8010-8099		
Other State Revenues	8100-8299	65,100	67,053
Other Local Revenues	8300-8599	38,220	39,490
Other Financing Sources	8600-8799		
	8910-8999		
Total, Revenues	103,320	106,543	108,825

EXPENDITURES AND OTHER FINANCING USES

Certificated Salaries	1000-1999		
Classified Salaries	2000-2999	47,022	48,198
Employees Benefits	3000-3999	15,242	15,623
Books and Supplies	4000-4999	28,500	29,500
Services, Other Operating Expenses	5000-5999	12,556	13,222
Capital Outlay	6000-6999		
Other Outgo (excl. Direct Support/Indirect Costs)	7100-7299, 7400-7499		
Direct Support/Indirect Costs	7300-7399		
Other Financing Uses	7610-7699		
Total, Expenditures	103,320	106,543	108,825.00

Net Increases/(Decreases) in Fund Balance

FUND BALANCE			
Net Beginning Fund Balance	9791	0	0
TOTAL, Ending Fund Balance	9790	0	0

DISTRICT BUDGET ASSUMPTIONS:

Revenue Assumptions:

Expense Assumptions:

**2020-2023
CHARTER SCHOOLS
Multi-Year Projection**

UNRESTRICTED/RESTRICTED		2020/2021	2021/2022	2022/2023
REVENUES AND OTHER FINANCING SOURCES				
Revenue Limit Sources	8010-8099	2,240,435	2,323,327	2,386,120
Federal Revenues	8100-8299	124,705	67,053	69,065
Other State Revenues	8300-8599	74,197	76,466	77,735
Other Local Revenues	8600-8799	13,000	13,000	13,000
Other Financing Sources	8910-8999	-	-	-
Total, Revenues		2,452,337	2,479,846	2,545,920
EXPENDITURES AND OTHER FINANCING USES				
Certificated Salaries	1000-1999	863,663	876,618	898,533
Classified Salaries	2000-2999	389,812	396,130	406,032
Employees Benefits	3000-3999	431,043	437,661	448,603
Books and Supplies	4000-4999	62,000	63,250	64,094
Services, Other Operating Expenses	5000-5999	705,819	706,187	728,658
Capital Outlay	6000-6999	-	-	-
Other Outgo (excl. Direct Support/Indirect Costs)	7100-7299, 7400-7499	-	-	-
Direct Support/Indirect Costs	7300-7399	-	-	-
Other Financing Uses	7610-7699	-	-	-
Total, Expenditures		2,452,337	2,479,846	2,545,920
Net Increases/(Decreases) in Fund Balance				
FUND BALANCE				
Net Beginning Fund Balance	9791	744,905	744,905	744,905
TOTAL, Ending Fund Balance	9790	744,905	744,905	744,905
COMPONENTS OF ENDING FUND BALANCE:				
Reserve for Revolving Cash	ADA	180.00	185.00	190.00
Stores	Enrollment	200.00	205.00	210.00
Prepaid Expenditures	Unduplicated Count	200.00	205.00	210.00
Designated for Economic Uncertainties	9711	0.00	0.00	0.00
Other Designations	9712	0.00	0.00	0.00
Undesignated Amount	9713	0.00	0.00	0.00
Components of Ending Fund Balance	9770	0.00	0.00	0.00
	9780	0.00	0.00	0.00
	9791	0	0	0
		0	0	0

LCFF Calculator Universal Assumptions						
School of Unlimited Learning (1030642) -						
Summary of Funding						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Target Components:						
COLA & Augmentation	3.70%	3.26%	-7.92%	0.00%	0.00%	0.00%
Base Grant	1,367,567	1,666,626	1,546,200	1,589,150	1,632,100	1,632,100
Grade Span Adjustment	35,574	43,412	40,140	41,255	42,370	42,370
Supplemental Grant	261,461	329,217	311,525	326,081	334,894	334,894
Concentration Grant	240,077	352,781	342,570	366,841	376,756	376,756
Add-ons	-	-	-	-	-	-
Total Target	1,904,679	2,392,036	2,240,435	2,323,327	2,386,120	2,386,120
Transition Components:						
Target	\$ 1,904,679	\$ 2,392,036	\$ 2,240,435	\$ 2,323,327	\$ 2,386,120	\$ 2,386,120
Funded Based on Target Formula (PYP-2)	FALSE	TRUE	TRUE	TRUE	TRUE	TRUE
Floor	1,791,996	2,210,211	2,225,337	2,281,357	2,337,377	2,337,377
Remaining Need after Gap (informational only)						
Gap %	100%	100%	100%	100%	100%	100%
Current Year Gap Funding	112,683	-	-	-	-	-
Miscellaneous Adjustments	-	-	-	-	-	-
Economic Recovery Target	-	-	-	-	-	-
Additional State Aid	-	-	-	-	-	-
Total LCFF Entitlement	\$ 1,904,679	\$ 2,392,036	\$ 2,240,435	\$ 2,323,327	\$ 2,386,120	\$ 2,386,120
Components of LCFF By Object Code						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
8011 - State Aid	\$ 1,487,833	\$ 1,889,294	\$ 1,719,168	\$ 1,792,625	\$ 1,845,984	\$ 1,845,984
8011 - Fair Share	-	-	-	-	-	-
8311 & 8590 - Categoricals	285,639	337,095	339,642	349,077	358,511	358,511
EPA (for LCFF Calculation purposes)	-	-	-	-	-	-
Local Revenue Sources:						
8021 to 8089 - Property Taxes	-	-	-	-	-	-
8096 - In-Lieu of Property Taxes	131,207	165,647	181,625	181,625	181,625	181,625
Property Taxes net of in-lieu	-	-	-	-	-	-
TOTAL FUNDING	\$ 1,904,679	\$ 2,392,036	\$ 2,240,435	\$ 2,323,327	\$ 2,386,120	\$ 2,386,120
Basic Aid Status						
Less: Excess Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less: EPA in Excess to LCFF Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Phase-In Entitlement	\$ 1,904,679	\$ 2,392,036	\$ 2,240,435	\$ 2,323,327	\$ 2,386,120	\$ 2,386,120
EPA Details						
% of Adjusted Revenue Limit - Annual	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%
% of Adjusted Revenue Limit - P-2	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%	30.50770954%
EPA (for LCFF Calculation purposes)	\$ 285,639	\$ 337,095	\$ 339,642	\$ 349,077	\$ 358,511	\$ 358,511
8012 - EPA, Current Year Receipt	-	-	-	-	-	-
(P-2 plus Current Year Accrual)	285,639	337,095	339,642	349,077	358,511	358,511
8019 - EPA, Prior Year Adjustment	-	-	-	-	-	-
(P-A less Prior Year Accrual)	522	-	(0)	0	(0)	0
Accrual (from Assumptions)	-	-	-	-	-	-

LCFF Calculator Universal Assumptions						
School of Unlimited Learning (1030642) -						
Summary of Student Population						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Unduplicated Pupil Population						
Enrollment	159	194	200	205	210	210
COE Enrollment	-	-	-	-	-	-
Total Enrollment	159	194	200	205	210	210
Unduplicated Pupil Count	149	194	200	205	210	210
COE Unduplicated Pupil Count	-	-	-	-	-	-
Total Unduplicated Pupil Count	149	194	200	205	210	210
Rolling %, Supplemental Grant	93.1700%	96.2600%	98.1900%	100.0000%	100.0000%	100.0000%
Rolling %, Concentration Grant	89.2200%	96.2600%	98.1900%	100.0000%	100.0000%	100.0000%
FUNDED ADA						
Adjusted Base Grant ADA						
Grades TK-3	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	151.38	178.65	180.00	185.00	190.00	190.00
Total Adjusted Base Grant ADA	151.38	178.65	180.00	185.00	190.00	190.00
Necessary Small School ADA						
Grades TK-3	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	-	-	-	-	-	-
Total Necessary Small School ADA	-	-	-	-	-	-
Total Funded ADA	151.38	178.65	180.00	185.00	190.00	190.00
ACTUAL ADA (Current Year Only)						
Grades TK-3	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	151.38	178.65	180.00	185.00	190.00	190.00
Total Actual ADA	151.38	178.65	180.00	185.00	190.00	190.00
Funded Difference (Funded ADA less Actual ADA)	-	-	-	-	-	-
LCAP Percentage to Increase or Improve						
Services						
Current year estimated supplemental and concentr	\$ 501,538	\$ 681,998	\$ 654,095	\$ 692,922	\$ 711,650	\$ 711,650
Current year Percentage to Increase or Improve S	35.74%	39.88%	41.23%	42.50%	42.50%	42.50%



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: SOUL
Agenda Item #: 11B	Director: Mark A. Wilson
Subject: COVID-19 Operations Report	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends the Committee for full Board consideration to approve the School of Unlimited Learning (SOUL) Local Control Funding Formula (LCFF) COVID-19 Operations written report.

Background

Executive Order N-56-20 requires all Local Education Agencies (LEAs) complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students. The California Department of Education (CDE) developed the COVID-19 Written Report form that may be used for this purpose.

Conclusion

An LEA's local governing board or body approves the report on or before July 1, 2020, in conjunction with the adoption of its budget. While the COVID-19 Operations report does not need to be approved by the Superintendent of Public Instruction, the written report must be submitted in conjunction with the submission of the adopted annual budget. Once adopted by the local governing board or body, the COVID-19 Operations Written Report must be prominently posted on the homepage of the LEA's website.

The LCFF COVID 19 Operations written report was reviewed and approved by SOUL's Governing Council on May 12, 2020.

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
School of Unlimited Learning	Mark A. Wilson, Ed.D	Mark.Wilson@fresnoeoc.org 559-498-8543	May 12, 2020 (Governing Council)

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Major Impacts

Loss of direct instruction, daily contact with teachers and resources Since March 16, 2020, SOUL has implemented a remote teaching and learning model for all of its students. School staff enters the school site in limited numbers in staggered or rotating schedules to prepare and distribute academic instructional packets to students. Students pick up academic instructional packets at designated times, dates, and locations. Strict protocols were established for student instructional packet distribution. A maximum number of 12 employees are allowed on campus at any given time. Although SOUL campus is closed to the general public and to students and parents, the school's academic program has remained intact through online/remote teaching. SOUL has used Ring Central since April 14 to conduct online classes and student, tutorials, and conduct weekly "wellness" checks on their students and families.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

SOUL is 97% socio-economically disadvantaged. All efforts have been made to address the individual needs of all SOUL students, including the needs of English learners and foster youth. SOUL staff has made wellness check calls to each student at least once per week. Personal phone calls and referrals to essential services, such as food distributions and other community resources are communicated personally to all students, including EL, foster, and low-income students. Online coursework, individual tutorials, and online EL resources such as Listenwise, have been provided to EL students. Student laptops are available to students to check out upon request. Modifications on assignments for special education students are implemented by teachers per the student's IEP for all homework and include follow-up individual contact from their teachers to check on their progress.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

A comprehensive student technology access survey was completed in March 2020 to determine student accessibility to the internet, and the devices that are available to them. The technology survey revealed that over 90% of students have smart phones with internet access.

However, only 50% of students have devices and internet access other than a smart phone. Based on this information, SOUL implemented Ring Central accounts for all staff to enable them to hold online audio and video classes, tutorials, and sharing of resources such as Google classroom. All students have email accounts. Students attend scheduled online audio and video conferencing meetings with teachers, who also schedule small group instruction individual tutorials, and use email to post and receive work assignments. Teachers are continuing to assign Listenwise for English learners in addition to other differentiated instruction that responds to the learning needs of EL students. At present, SOUL is delivering academic work packets with textbook to all students, but plans to transition to a hybrid digital learning environment, assigning online curriculum with online instruction for some students, and textbooks with online instruction and digitally submitted work for other students.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Meals were offered to all SOUL students who wanted them. However, since SOUL is a small charter school that serves students living in 17 zip code areas throughout the Fresno area, all students and families have been successful in obtaining school lunches at their nearby elementary school. Most SOUL students use public transportation to go to and from school. Many parents were reluctant to have students travel by bus up to one hour to pick up meals, so they have opted for the nearby school alternative. The school provides students and parents ongoing information regarding needed services, such as times, dates, and locations of food distributions and community resources.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Each student is called by school staff at least once per week. Teachers conduct calls to each of their students and hold online classes to ensure that students are able to access their work. All students are expected to attend their scheduled online classes. Schedules for drop off and pick up of academic work have been put in place to ensure that the distancing protocols are strictly followed. All school staff is available to all students and parents between the hours of 8 a.m. and 4 p.m., Monday through Friday. All parents and students have been provided Ring Central numbers of all school staff. The school will provide essential instructional and support services during regular school hours.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Transit Systems
Agenda Item #: 12A	Director: Monty Cox
Subject: Transportation Needs Assessment	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends the Committee for full Board consideration to ratify the Community Transportation Needs Assessment Voucher Application (Needs Assessment Voucher) to the California Air Resources Board (CARB) in the amount of \$50,000 submitted on June 1, 2020.

Background

CARB's Clean Mobility Options Voucher Pilot is designed to assist agencies in creating innovative transportation programs that are environmentally friendly and responsive to community needs. To apply for up to \$1 million of these funds, agencies are required to conduct a Community Transportation Needs Assessment, and CARB has established a separate voucher program for up to \$50,000 for this purpose. With these funds, Transit Systems will conduct a needs assessment in rural Fresno County.

Transit Systems will assess unmet transportation needs in the rural communities of Kerman, Firebaugh, Mendota, Parlier, Del Rey, and Fowler, due to their CalEnviro Screen 3.0 status as DACs (Disadvantaged Communities) and limited Fresno County Rural Transit Agency (FCRTA) services. The needs assessment will gather information on the unmet transit needs in those communities through community meetings, focus groups, surveys, social media, and other forms of outreach, including partnerships with other Fresno EOC programs. After the needs assessment requirement is complete, Transit Systems plans to apply for \$1 million in the next round of CARB funding to serve these rural communities by implementing clean, innovative transportation projects.

Fiscal Impact

The Needs Assessment Voucher, if funded, will require no matching funds.

Conclusion

The Needs Assessment Voucher is a necessary first step in allowing Transit Systems to apply for \$1 million for comprehensive alternative fuel projects.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: LIHEAP
Agenda Item #: 13A	Director: Gilda Arreguin/David Wear
Subject: LIHEAP Data	Officer: Michelle L. Tutunjian

Informational Item

Staff is providing data requested by the Program Planning and Evaluation Committee regarding how many new and returning clients served in the Low Income Home Energy Assistance Program (LIHEAP) utility assistance component by zip code in Fresno County for 2018, 2019, and 2020 for utility assistance.

The LIHEAP is a program that helps low-income households and seniors with their utility bills, providing vital assistance during winter and summer. The information detail is attached. LIHEAP utility assistance (UA) direct services to clients served in 2018 was \$5,737,014.11, in 2019 was \$4,961,005.75, and in 2020 (as of May 18, 2020) was \$1,295,224.00. A further analysis is below:

2018 New LIHEAP Clients:	35.8%
2018 Repeat LIHEAP Clients	64.2%
2019 New LIHEAP Clients:	50.4%
2019 Repeat LIHEAP Clients	49.6%
2020 New LIHEAP Clients:	54.3%
2020 Repeat LIHEAP Clients	45.7%

Conclusion:

The percentage of repeat LIHEAP customers has been falling steadily for the last three years going from a high percentage of 64.2% in 2018 to a little over 45% in 2020, year to date. That represents a drop of approximately 30% in repeat customers. Community Services staff continue to do outreach to the community for all eligible households are aware of this important program.

Fresno EOC LIHEAP served in Fresno County per zipcode in 2018, 2019, and 2020 (UA only)

2018		
Zip-code	New Households	Total Households Served
93210	38	69
93234	22	61
93242	6	19
93602	10	25
93606	6	19
93608	1	6
93609	17	34
93611	36	99
93612	248	591
93616	13	23
93619	21	34
93620	1	2
93621	4	7
93622	37	88
93624	N/A	2
93625	27	64
93626	1	3
93630	60	159
93631	32	64
93640	28	110
93641	1	5
93646	49	126
93648	55	168
93650	37	93
93651	N/A	2
93652	N/A	1
93654	90	225
93656	17	34
93657	162	422
93660	19	48
93662	109	296
93664	N/A	1
93667	4	11
93668	2	9
93675	22	58
93701	197	508
93702	493	1463
93703	356	1054
93704	158	447
93705	377	1104
93706	352	1184
93710	187	449
93711	73	159
93720	63	136
93721	123	413
93722	346	1056
93723	13	29
93725	114	347
93726	392	1054
93727	473	1347
93728	201	484
93730	10	12
93737	6	8
Total:	5109	14232

2019		
Zip-Code	New Households	Total Households Served
93210	47	75
93234	55	91
93242	6	12
93602	11	26
93606	9	20
93608	1	2
93609	17	27
93611	95	143
93612	408	794
93616	22	28
93619	26	35
93621	7	9
93622	65	110
93625	36	75
93626	4	4
93627	1	2
93630	108	190
93631	45	82
93640	57	119
93641	2	4
93646	125	192
93648	123	214
93650	66	108
93651	N/A	5
93654	135	223
93656	29	35
93657	295	531
93660	49	70
93662	220	376
93664	1	2
93665	1	1
93667	4	13
93668	9	18
93675	23	74
93701	340	668
93702	774	1951
93703	709	1464
93704	356	680
93705	811	1487
93706	751	1566
93709	1	1
93710	329	619
93711	135	233
93712	2	2
93720	112	182
93721	92	580
93722	916	1493
93723	25	35
93725	247	465
93726	799	1499
93727	885	1884
93728	257	610
93730	6	8
93737	3	4
93791	1	1
Total	9653	19142

2020		
Zip-Code	New Households	Total Households Served
93210	8	11
93234	6	9
93242	3	3
93602	3	5
93606	1	1
93609	1	1
93611	13	19
93612	59	115
93616	2	2
93619	4	5
93620	1	1
93621	N/A	1
93622	6	11
93625	7	15
93626	1	1
93630	23	30
93631	5	7
93640	16	24
93646	12	17
93648	23	32
93650	6	12
93654	35	44
93656	5	5
93657	53	85
93660	10	11
93662	37	54
93667	1	2
93668	5	5
93675	2	4
93701	65	102
93702	175	490
93703	138	242
93704	54	102
93705	132	202
93706	144	276
93709	1	1
93710	64	96
93711	29	45
93720	22	26
93721	32	211
93722	152	207
93723	2	4
93725	54	79
93726	130	203
93727	139	272
93728	48	93
93730	2	2
Total	1731	3185
*as of May 18, 2020		

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Community Services
Agenda Item #: 13B	Director: Gilda Arreguin
Subject: Foster Grandparent Program (FGP) Stipend Extended	Officer: Michelle L. Tutunjian

Background

The information presented is intended to keep the Board apprised of the temporary stipend allowance for the Foster Grandparent Program (FGP). The Corporation for National and Community Services (CNCS) Senior Corps FGP, Contract #18SFPCA001, has extended the temporary stipend allowance for all 63 Senior FGP volunteers through June 10, 2020 due to the COVID-19 pandemic.

During the COVID-19 outbreak, FGP volunteers are unable to serve and CNCS has authorized a temporary allowance for the volunteers, because these volunteers are trained and experienced service providers. Rather than risking the loss of valuable Senior Corps FGP volunteers during this time, it is more advantageous to provide this temporary stipend allowance. In addition, the extension of this temporary stipend allowance will help ensure the continuity of operations for the FGP program and assist the volunteers while they are unable to work.

CNCS General Counsel has completed their review through June 10, 2020. Additional guidance on further extension will be provided to all grantees at the appropriate time.

Fresno EOC will continue to monitor the CNCS website and guidelines to meet the needs and maintain the safety of FGP volunteers in response to the latest COVID-19 developments, as well as assist with any community and FGP Senior Volunteer concerns. Additionally, the FGP volunteers continue to be listed under the Senior Meal Program through Fresno Madera Area on Aging and have been contacted to receive a weekly delivery of a 7-day supply of meals. The meals they receive are prepared and delivered through Fresno EOC Food Services.

Status of Foster Grandparent Program Stations June 1, 2020

Station		Status
Fresno Unified		
1	Jefferson Elementary School	Closed at this time. Fall Semester is TBD
2	John Burroughs Elementary School	Closed at this time. Fall Semester is TBD
3	Mario G. Olmos Elementary School	Closed at this time. Fall Semester is TBD
4	Martin Luther King Elementary School	Closed at this time. Fall Semester is TBD
5	Toby Lawless Elementary School	Closed at this time. Fall Semester is TBD
6	Winchell Elementary School	Closed at this time. Fall Semester is TBD
7	Fresno Unified School District Early Learning Center	Closed at this time. Fall Semester is TBD
8	Heaton Child Development Center	Closed at this time. Fall Semester is TBD
9	King Child Development Center	Closed at this time. Fall Semester is TBD
10	Webster Child Development Center	Closed at this time. Fall Semester is TBD
Clovis Unified		
11	Nelson Elementary School	Closed at this time Propssed to open Aug 17, 2020
Central Unified		
12	Hanh Phan Tilley Elementary	Closed at this time. Central Unified Fall semester is TBD
Sierra Unified		
13	Foothill Elementary School	Closed at this time Fall sememester TBD. Following state 4 step guidelnes
Fowler Unified		
14	Marshall Elementary	Closed at this time. Fall Semester TBD
Firebaugh Unified		
15	Hazel Bailey	Summer School will be distance learning. Fall semester TBD
Fresno City College		
16	Fresno City College- Disabled Students Programs & Services	Closed at this time. Fall semester to be distance online learning only.
Fresno EOC		
17	Local Conservation Corps YouthBuild Charter School	Closed at this time. Fall semester is TBD
18	Eric White School Age Child Care	Closed at this time.
19	Fresno EOC Sanctuary Youth Shelter	TBD

Fresno EOC Head Starts		
20	Caruthers Head Start	No on-site services
21	Clovis Head Start	No on-site services
22	Dakota Circle Head Start	No on-site services, projected to re-open July 6
23	Estelle Daily Head Start	No on-site services, projected to re-open July 6
24	Firebaugh Head Start	No on-site services, projected to re-open July 6
25	Franklin Head Start	No on-site services, projected to re-open July 6
26	Ivy Head Start	No on-site services, projected to re-open July 6
27	Kings Canyon Head Start	No on-site services, projected to re-open July 6
28	Maple Vista Head Start	No on-site services
29	Mendota Head Start	No on-site services, projected to re-open July 6
30	Mosqueda Head Start	No on-site services
31	Pinedale Head Start	No on-site services
32	Reedley Head Start	No on-site services
33	Sanger Head Start	No on-site services, projected to re-open July 6
34	Sequoia Head Start	No on-site services
Boys and Girls Clubs		
35	East Boys & Girls Club	Closed at this time. No opening date planned
36	West Fresno Boys & Girls Club	Closed at this time. No opening date planned
37	Zimmerman Boys & Girls Club	Closed at this time. No opening date planned
Emergency Centers		
38	Marjaree Mason Center	Open
39	Holy Cross Center For Women	Open
Hospital		
40	Valley Children's Hospital Central CA	Open

Fresno EOC Foster Grandparent Program will continue to operate under the volunteer guidelines required by Fresno EOC EHS/HS sites. New policy: no volunteers at EHS/HS sites due to COVID-19 precautionary steps. As criteria changes, FGP staff will make the necessary adjustments.

Foster Grandparent volunteer attendance at any station open is superseded by the California State shelter at home order for those 65 and over.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Advance Peace Fresno
Agenda Item #: 14	Director: N/A
Subject: California Violence Intervention and Prevention (CalVIP) Grant	Officer: Heather Brown

Recommended Action

Staff recommends Committee for full Board consideration ratification of the California Violence Intervention and Prevention (CalVIP) grant proposal in the amount of \$925,000 submitted on June 5, 2020 to the State of California Board of State and Community Corrections (BSCC).

Background

The CalVIP Grant Program is focused on the implementation of coordinated, community-based strategies for reducing violence through programs that target individuals at highest risk for perpetuating violence or being victimized by violence. Cities in California are disproportionately impacted by violence and the community-based organizations (CBOs) that serve them were eligible to apply for these funds.

Cities disproportionately impacted by violence are those during two or more of the three calendar years preceding the grant period experienced 1) 20 or more homicides per year, 2) 10 or more homicides per year with a homicide rate that was at least 50% higher than the statewide rate, or 3) 7 or more homicides per year with a homicide rate that was at least 25% higher than the statewide rate. The City of Fresno was one of eight cities that met all three of these criteria.

Fresno EOC has proposed a partnership with Advance Peace (AP), an organization that interrupts gun violence in urban neighborhoods by providing transformational opportunities to young men involved in lethal firearm offenses. If funded, Fresno EOC would create Advance Peace Fresno with technical assistance and support from AP to implement a program modeled after their successful Peacemaker Fellowship. The program would include daily contact with participants and life coaching, creating a LifeMAP with participants (or management action plan), social services navigation support, access to education and career programs (such as Valley Apprenticeship Connections, Local Conservation Corps, etc.), intergenerational mentoring, and program supports.

The program is in alignment with Fresno EOC's Youth Empowerment Services strategic goal to jointly organize and work with communities to develop and sustain gang prevention programs. Fresno EOC proposes enrolling 70 to 80 participants into the program, which has a project period of October 1, 2020 to June 30, 2023. The long-term goals of the program would be to 1) reduce gun assaults and homicides in targeted neighborhoods by 10%, 2) place 50% of participants who complete an employment and training program as a result of Advance Peace Fresno into full-time jobs within 90 days of exit, and 3) have 75% of participants not be a suspect in a gun-related assault or homicide for three years.

Fiscal Impact

The CalVIP Grant program requires a 1:1 match. To help meet this requirement, the City of Fresno has committed \$125,000 for the first year with the potential to provide additional years of match, the California Endowment has committed \$75,000 for the first year with the potential to provide additional years of match, and Advance Peace has committed \$100,000 per year. The balance will need to be raised through a combination EOC funds and from partner organizations.

Conclusion

If funded, Fresno EOC would create a new project for the agency (Advance Peace Fresno), for which a Program Manager, Field Coordinator, and three support staff would need to be hired.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Planning and Evaluation
Agenda Item #: 15	Director: N/A
Subject: Operational Update	Officer: Michelle L. Tutunjian

Background

The information presented is intended to keep the Board apprised of the COVID-19 program operations. Updates are reflected as of May, 2020.

Fresno EOC Overview of Emergency Services Due to COVID-19

Data from May 2020



**Fresno EOC COVID-19 Program Operational Update
Staffing Plan
As of May 29, 2020**

Program	Remote	On-Site	LOA	Displaced	Grand Total
Head Start 0-5	605		12		617
School of Unlimited Learning	21		1		22
Fresno Street Saints	4	2			6
Women, Infants & Children	23	51	1		75
Health and Dental Services	36	4		1	41
Employment & Training	20			3	23
Local Conservation Corps	5	12		9	26
Energy Services	5	5		8	18
Community Services	16	1	1	2	20
Food Services	3	59	1	7	70
Transit Systems	4	62	8	39	113
Sanctuary and Support Services	12	19	2	2	35
School Age Child Care	3			6	9
Grand Total	757	215	26	77	1075

Staff Survey

A staff survey was conducted from May 26, 2020 to May 29, 2020. The purpose of the survey was to collect viable information in order to understand the circumstances our team members are operating under; therefore, have reasonable reintegration plans and mitigations in place. The survey was administered online; staff received a link via email to access and complete the email. A total of 960 Fresno EOC employees successfully completed the online survey, representing 82% of our agency population. Quantitative and qualitative data results from the survey will inform the program reintegration plans.

Please see attached survey.

Employee Responses to Survey by Program Name

Program/Area	Are you currently working?		Are you working mostly in person or remotely?		For staff working in Person: How does your current ability to deliver services compare to a typical year? (100= normal at 100% capacity)	For staff working remotely: Are you able to return to work on-site if shelter-in-place is lifted?			For staff working remotely: If remote work/teleworking is available and remains an option for your position, do you prefer to continue working remotely?			
	Yes	No	In Person	Remotely	Average	Yes	No	Other	Yes	No	Both	Either
Head Start 0-5	532	12	23	509	74	443	17	61	139	110	192	80
School on Unlimited Learning	21	0	10	11	61.1	11	0	0	1	2	5	3
Fresno Street Saints	6	0	2	4	65.5	2	0	2	2	0	1	1
Women, Infants & Children	68	1	25	43	83.12	26	1	17	35	2	6	1
Health and Dental Services	38	2	5	33	56.2	31	3	1	18	1	14	2
Employment and Training	20	4	2	18	60	16	1	5	6	1	10	5
Local Conservation Corps	17	7	12	5	60.67	2	3	7	4	1	4	3
Energy Services	8	10	4	4	35.5	13	0	1	6	0	4	4
Community Services	21	0	0	19	N/A	18	1	2	7	2	9	3
Food Services	50	3	49	1	82.59	4	0	0	0	2	0	2
Transit Systems	53	31	50	3	66.92	25	4	5	4	14	5	11
Sanctuary and Support Services	31	4	12	19	85.58	20	0	3	7	1	10	5
School Age Child Care	1	6	0	1	N/A	7	0	0	0	0	2	5
Totals	866	80	194	670		618	30	104	229	136	262	125

Below are survey comment themes, actual employee responses from survey open-ended questions by program name.

Head Start 0-5

- I feel anxious and scared to go back into home visiting, being exposed to 11 families and homes per week. I feel comfortable working remotely, and going on site when there's safety measures and less people.
- Childcare, but with advance notice I can let my daycare know If I will be returning to work.
- I appreciate the agency given me the opportunity to remain working throughout this pandemic, our families have needed our support especially our little ones.
- Wearing a face mask triggers my asthma

School of Unlimited Learning (SOUL)

- No face to face access to students
- Inability to physically model instruction
- Access to files and staff

Fresno Street Saints

- Make sure proper PPE is in place
- Concerned with personal well-being
- Afraid for kids at home

WIC - Women, Infants & Children

- No childcare
- Pre-existing health condition of self and/or household member; high risk for COVID complications
- COVID safety and exposure concerns from co-workers and clients

Health and Dental Services

- Proper PPE and sanitizing supplies
- Enforcing social distancing rules
- Lack of childcare
- Existing medical conditions
- Exposure concerns from clients

Employment & Training

- Respiratory medical condition that makes it difficult to wear safety mask for any extended period due to breathing complications
- Childcare issues due to school closure
- Concerned with virus exposure to spouses, children and elderly parents being cared for in the home; primary care provider.

Local Conservations Corps

- Children at home with no childcare and schools are closed
- Preexisting medical condition makes employee extremely high risk
- Family member(s) with medical condition

Energy Services

- Childcare challenges
- High risk family members at home
- Safety / health concerns

Community Services

- Medical notice from a medical provider that one cannot work on-site, only remotely
- Bringing COVID-19 to the household, while working on-site.
- Compliance with safety precautions

Food Services

- Lack of childcare
- Proper use of PPE
- Follow sanitation guidelines
- Extremely at-risk family members

Transit Systems

- Fear of exposure to virus
- Main care provider for family members
- Live with high risk family members

Sanctuary and Support Services

- Childcare
- Ensuring social distancing and sanitation practices are in place
- Health-related concerns

School Aged Childcare

- Childcare
- Keeping family safe at home
- Miss teaching children

Program Reintegration Plan

Program Directors are developing a reintegration plan to work. The data from the staff survey will help inform the staffing plan and schedules. Programs are responding to actual conditions derived from COVID-19 and compliance with safety requirements established by Fresno EOC and the respective authorities. The program plan will be integrated into the Fresno EOC Post COVID-19 Employee Reintegration Plans, which has been drafted for Board approval.

Please see attached reintegration plan template.



Fresno EOC Employee Survey

1. General Information

At Fresno EOC, we are dedicated to responding to this situation rapidly and equitably. Our first priority is the health, safety, and well-being of our staff, their loved ones, and the community-at-large. We want to have reasonable plans and mitigations in place, which will stem from preparedness; therefore, this survey will help us understand the circumstances that our team members are operating under so that we can better address staff needs and support you through these uncertain times.

* 1. What is your first name?

* 2. What is your last name?

* 3. Program Name

* 4. Are you currently working?



☐ Yes

☐ No



Fresno EOC Employee Survey

2. Currently Working

* 5. Are you working mostly in person or remotely? 

- ☐ In person (providing services face-to-face and/or at the worksite)
- ☐ Remotely (providing services while working from home)

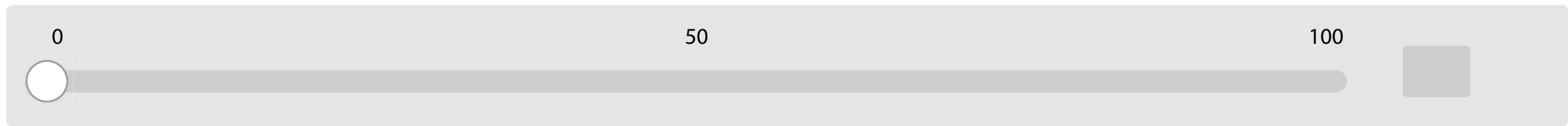


Fresno EOC Employee Survey

3. In Person Work

* 6. How does your current ability to deliver services compare to a typical year?

(100= normal at 100% capacity)



* 7. What impedes your ability to effectively deliver services to clients during this time? (e.g. Access to systems and equipment, Access to information, Access to staff members, Access to talk to clients).

* 8. Do you have any recommendations to improve safety conditions under Covid-19?

* 9. Aside from materials or supplies, is there anything that we can provide that would support you, your well-being, and your work?

* 10. Personally, what are you most proud of while serving clients during the pandemic?

11 Is there anything else you'd like us to know about how you are being impacted by this situation?



Fresno EOC Employee Survey

4. Remote Work

* 12 Are you able to return to work on-site if shelter-in-place is lifted?

- ☐ Yes
- ☐ No
- ☐ Other (please specify)

13. Are there any barriers for you to return to work? If yes, please explain.

* 14. If remote work/teleworking is available and remains an option for your position, do you prefer to continue working remotely?

- ☐ Yes – I prefer to work remotely from home for as long as this remains an option
- ☐ No – I prefer to work on-site when this becomes an option
- ☐ Either - I have no preference
- ☐ Both - work remotely and on-site

15. Is there anything else you'd like us to know about how you are being impacted by this situation?

Fresno EOC COVID-19 Program Reintegration Plans

Staff Survey

A Staff Survey was conducted from May 26, 2020 to May 29, 2020. The purpose of the Survey was to collect viable information in order to understand the circumstances our team members are operating under; therefore, have reasonable reintegration plans and mitigations in place. The survey was administered online; staff received a link via email to access and complete the email. Data results listed below.

Number of employees in the program prior to shutdown.		Number of employees currently working remotely		Number of employees currently working onsite		Total
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	Yes	No	Other		Remotely	Onsite	Either	Both
Number of employees able to return to work on-site if shelter-in-place is lifted				Number of employees working remotely, number of employees that prefer to work remotely, on-site, either or both				
Percentage				Percentage				

Main barriers impeding employees to return to work

Staffing Plan

- Number of Staff working Onsite:
- Number of Staff working Remotely:
- Number of Staff working both – Onsite & Remotely:
- Number of Staff not able to return to work:

- Additional Hires/New Positions:

Work Schedules

- Regular Work Schedule:
- Reduced hours:
- Split shifts:
- Staggered Break/Lunch:
- Staff rotation (Onsite & Remotely):

Dates to commence Reintegration

- Stage 1 – Date & Number of Staff/Department returning:
- Stage 2 – Date & Number of Staff/Department returning:
- Stage 3 – Date & Number of Staff/Department returning:

Workspace Reconfiguration

- Office:
- Breakroom:
- Conference room:
- Training/Computer room:
- Classroom:
- Restrooms:
- Lobby/Front Desk:
- Waiting Room:
- Other common or open areas:
- Intake Stations:
- Mandated proper visual signage:
- 6' floor distance markings/labels:

Communication Plan with Staff

- Methods of Communication:
- Physical Distancing Guidelines (Agency Policies & Procedures):
- Proper Infectious Disease Control (Agency Policies & Procedures):
- PPE Requirements:
- Sanitation Procedure:
- Training:
- Screening Procedure:
- Containment Procedure:

Communication Plan with Clients, Funders, Partners & Public

- Methods of Communication:
- Physical Distancing Guidelines:
- Mandated proper visual signage:
- Hours of Service:
- Service Procedure:
- Appointments Schedule:

- PPE Requirements:
- Sanitation Procedure:
- Screening Procedure:
- Containment Procedure:

Unique Requirements from Different Agencies (government, education, health, county, city, EOC, etc.) and funders that might determine how/when we implement the plan.

DRAFT



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Planning and Evaluation
Agenda Item #: 16	Director: Kip Bowmar
Subject: Grant Tracker	Officer: Michelle L. Tutunjian

Background

The information presented in the Grant Tracker is intended to keep the Board apprised of the program grant activity for Fresno EOC.

Fresno Economic Opportunities Commission

Grant Tracker

Thursday, June 18, 2020

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Advance Peace Fresno	California Violence Intervention and Prevention (CalVIP) Program Implement a new program, Advance Peace Fresno, that would target individuals at highest risk of perpetuating violence with the goal of reducing homicide rates and firearm offenses. (Competitive - new)	6/5/2020	6/24/2020	State of California Board of State and Community Corrections	\$925,000			Prior to 10/1/2020	
Community Services	2020-2021 Sisters of St. Joseph Healthcare Foundation Supports Food Distribution events. (Competitive - renewal)	9/13/2019	10/23/2019	Sisters of St. Joseph Healthcare Foundation	\$75,000			Prior to 7/1/2020	
Community Services	CNCS Non-Competing Foster Grandparent Program Application Fund senior volunteers who provide tutoring and mentoring for children. (Non-competitive - renewal)	4/20/2020	3/10/2020	Corporation for National and Community Service Senior Corps	\$386,408			Prior to 7/1/2020	

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Employment and Training	FRWDB Youth Offender Year-Round Services Program Proposal Provide training and internships to 75 post-released youth offenders. (Competitive - new)	3/6/2020	3/10/2020	Fresno Regional Workforce Development Board	\$326,730			3/20/2020 (still pending)	
Employment and Training	2020-2021 Fresno Regional Workforce Development Board Funding Award Support the Workforce Connection Young Adult Urban South Program. (Non-competitive - renewal)	6/3/2020	6/24/2020	Fresno Regional Workforce Development Board	\$1,159,164	\$1,159,164	Funded	6/3/2020	6/3/2020
Employment and Training / LCC / SOUL	New Profit's Post-Secondary Innovation for Equity (PIE) Grant Career education and training, and paid work-based learning (Competitive - new)	10/23/2019	11/12/2019	New Profit	\$100,000			1/1/2020 (still pending)	
Employment and Training/Street Saints	2020 Wells Fargo West Region Urban Economic Opportunity Grant Application Support E&T's Summer Internship Program and Street Saints' Summer Youth Employment and Leadership Program. (Competitive - renewal)	5/29/2020	6/24/2020	Wells Fargo Foundation	\$30,000			Not specified	

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Food Services*	Foundation Funding for COVID-19 Senior Food Programs Operating support for Food Services to provide home delivered meals, pick-up meals, and provide other services for seniors. (Competitive - new)	N/A	5/12/2020	California Wellness Foundation	N/A	\$50,000	Funded	N/A	4/9/2020
Food Services*	NorCal Market Match Expansion & Capacity Building Project Grant Agreement Contract to allow Vineyard Farmer's Market to continue participation in the Market Match Program through April 30, 2021. (Non-competitive - new)	N/A	5/12/2020	Central Valley Community Foundation	N/A	\$15,000	Funded	N/A	4/24/2020
Food Services	Meals on Wheels America COVID-19 Fund Help Food Services serve additional seniors with home-delivered meals. (Competitive - new)	5/29/2020	6/24/2020	Meals on Wheels America	\$25,000			Not specified	

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Food Services	Community Development Block Grant (CDBG) Partner City Grants Address residents' need for food in Selma, Kingsburg, and Fowler during the COVID-19 pandemic. (Competitive - new)	5/28/2020	6/24/2020	County of Fresno Public Works and Planning Department, Community Development Division	Range of \$21.90-\$28.79 per box based on number of meals, delivery, and frozen versus shelf stable option			Not specified	
Fresno EOC Street Salts	FUSD 2020/2021 Proposal Continue and expand shadow mentoring, leadership development, and parent engagement at Gaston Middle, Tehipite Middle, Scandinavian Middle, Edison High, and Roosevelt High. (Competitive - renewal)	2/7/2020	3/10/2020	FUSD	\$373,378			Prior to 7/1/2020	
Fresno EOC Street Salts	FUSD Case Management Services Provide case management services through one-on-one mentoring and parent workshops to students and their families involved in the African American Academic Acceleration (A4) Initiative. (Competitive - new)	4/6/2020	4/21/2020	FUSD	\$48,000	\$30,000	Funded	Prior to 5/6/2020	4/15/2020

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Fresno EOC Street Saints	Transform Fresno Leadership Development Community Partner Coordinate program in which 12 middle and high school students per year receive education and training on community organizing, facilitation, public speaking, and local government (Competitive - new)	2/14/2020	2/26/2020	City of Fresno	\$100,000	\$52,000 (\$162,400 in total for partnership with Youth Leadership Institute)	Funded	Week of 2/17/2020	5/14/2020
Head Start 0 to 5	State CDE Expansion Proposal to Braid with Head Start Funding Braid funding with six current Head Start sites and a total of 120 California State Preschool Program (CSPP) eligible children (Competitive - new)	12/10/2019	2/26/2020	California Department of Education	\$1,453,626			3/1/2020 (still pending)	
Health and Dental Services	Home Visitation Services Proposal to provide home visitation services to families with children 0 to 5, focusing on social support, family planning, health information, and other services. (Competitive - new)	4/14/2020	4/21/2020	Fresno County Department of Public Health	\$275,000	\$275,000	Funded	Prior to 7/1/2020	6/3/2020

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Health and Dental Services	COVID-19 Testing Establish an Anchor Site and Mobile Site in which residents in urban and rural Fresno County to access COVID-19 testing without an appointment. (Competitive - new)	6/10/2020	6/24/2020	Fresno County Department of Public Health	\$2,832,624	\$2,832,624		Not specified	
LCC	CalRecycle 2020-2022 Grant Continuation funding for LCC's recycling program. (Non-competitive - renewal)	4/30/2020	5/12/2020	CalRecycle	\$1,738,795			Prior to 7/1/2020	
Sanctuary and Support Services and Food Services	Emergency Food and Shelter Program (ESFP) Cares Emergency food and supplies for food delivery, as well as rental and utility assistance. (Competitive - new)	5/29/2020	6/9/2020	United Way Fresno and Madera Counties	\$200,000			Prior to 7/1/2020	
Sanctuary and Support Services	Emergency Food and Shelter Program (ESFP) Phase 37 Conduct street outreach to homeless individuals and provide housing assistance, food, and other services. (Competitive - new)	5/21/2020	6/9/2020	United Way Fresno and Madera Counties	\$25,000			Prior to 7/1/2020	
Sanctuary and Support Services	COVID-19 Funding for BCP Funds for expenses incurred due to COVID-19 incurred on or after March 27, 2020. (Noncompetitive - new)	5/23/2020	5/12/2020	U.S. Department of Health and Human Services	\$40,000	\$40,000	Funded	5/23/2020	5/23/2020

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Sanctuary and Support Services	County of Fresno DBH Grant to Expand Human Trafficking Proposal to establish the Continuum of Care for Youths and Transition Aged Youths Affected by Human Trafficking. (Competitive - new)	6/9/2020	5/12/2020	County of Fresno Department of Behavioral Health	\$3,900,000			Prior to 9/1/2020	
Sanctuary and Support Services	Fansler Foundation Maintain operations and provide direct services for runaway and homeless youth at Sanctuary Youth Shelter. (Competitive - new)	3/31/2020	3/10/2020	Fansler Foundation	\$50,000			Not specified	
Sanctuary and Support Services	HHS BCP Non-Competing Continuation Application Operation Sanctuary Youth Shelter and provide emergency shelter and intervention services for homeless and runaway youth. (Non-competitive - renewal)	2/28/2020	3/10/2020	Department of Health and Human Services Basic Center Program	\$200,000			Prior to 9/1/2020	
Sanctuary and Support Services	Housing Assistance for Victims of Human Trafficking Support victims in need of housing assistance (transitional or rapid rehousing) and supportive services as a result of human trafficking	2/3/2020	2/26/2020	U.S. Department of Justice, Office of Justice Program, Office of Victims of Crime	\$500,000			4/20/2020 (still pending)	

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
Transit	CALeVIP San Joaquin Valley Incentive Project - DC Fast Chargers Purchase two DC fast chargers to install at 3110 W. Nielsen Avenue	12/11/2020	2/26/2020	CALeVIP	\$160,000			Not specified (still pending)	
Transit	CALeVIP San Joaquin Valley Incentive Project - Level 2 Chargers Purchase six dual port Level 2 chargers to be installed at 3110 W. Nielsen Avenue	12/11/2020	2/26/2020	CALeVIP	\$24,000			Not specified (still pending)	
Transit	ADA Paratransit Services Provide paratransit services in Metropolitan Fresno (Competitive – new)	1/7/2020	2/26/2020	City of Fresno	\$8,100,000			February 2020 (still pending)	
Transit	SJVAPCD Public Benefits Grant Program Purchase new alternative fuel vehicles Community engagement through cultural events and milestone events (Competitive – new)	6/28/2019	9/25/2019	San Joaquin Valley Air Pollution Control District	\$100,000			Not specified (still pending)	
Transit	Transportation Needs Assessment Assess unmet transportation needs in the rural communities of Kerman, Firebaugh, Mendota, Parlier, Del Rey, and Fowler. (Non-competitive - new)	6/1/2020	6/24/2020	California Air Resources Board	\$50,000			Not specified	

Program	Grant Name/Description	Submission Date	Board Report Date	Funder	Amount Requested	Amount Funded	Status	Expected Date of Notice	Actual Date of Notice
VAC	2020 VAC Renewal Contract (Competitive – renewal)	5/1/2020	5/12/2020	Economic Development Corporation	\$375,000	\$375,000	Funded	5/1/2020	5/1/2020
*Informal solicitation and award process due to COVID-19.									

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: June 18, 2020	Program: Access Plus Capital
Agenda Item #: 17	Director: Tate Hill
Subject: Access Plus Capital Fund Report	Officer: Salam Nailia

Background

The information presented in the Access Plus Capital Fund Report is intended to keep the Board apprised of the loan and grant activity for Fresno EOC.

Fund Report By Status

06/03/2020 • Generated by Tate Hill, Director-Administration



Lee Ann Eager, President

Salam Nalia, CEO

Filtered By

Show: All fund programs

Date Field: Submit Due Date equals Current and Previous FQ (1/1/2020 to 6/30/2020)

Fund Status ↑	Fund Program: Fund Program Name	Company: Account Name	Funding Source: Funding Source Name	Fund type	Amount Requested \$	Submit Due Date	Amount Approved \$	Award Start Date
Preliminary	Central Valley ReSTART	OFN	Grow with Google	Grant	\$ 125,000			OPEN
	Revolving Loan Fund 2020	Tri Counties Bank	2020 TCBK Loan Fund	Loan	\$3,000,000	4/30/2020		
Subtotal Sum					\$3,125,000		\$0	
Open Offer	2020 COVID 19 Program	Economic Development Administration	San Benito NonCompete COVID19	Grant	\$550,000	5/29/2020		7/1/2020
Subtotal Sum					\$550,000		\$0	
Submitted	Small Business Technical Assistance	SBA	2020 SBA Microloan Technical Assistance	Contract	\$268,000	4/24/2020		7/1/2020
	2020 COVID 19 Program/CV ReSTART	BBVA Compass	Technical Assistance	Grant	\$25,000	5/22/2020		
	Central Valley ReSTART	SBA	SBA PRIME	Grant	\$200,000	5/31/2020		9/30/2020
	Revolving Loan Fund 2020	OFN	Grow with Google	Loan	\$3,000,000	5/27/2020		8/1/2020
	2020 COVID 19 Program	CDFI Fund	CDFI COVID 19	Grant	\$1,000,000	4/30/2020		10/1/2020
Subtotal Sum					\$4,493,000		\$0	
Awarded	2020 COVID 19 Program/CV ReSTART	Wells Fargo	WF COVID 19	Grant	\$500,000	4/15/2020	\$368,000	5/1/2020
	2020 COVID 19 Program	County of Fresno	County of Fresno HUB Grant	Grant	\$116,485	5/8/2020	\$116,485	5/15/2020
Subtotal Sum					\$616,485		\$484,485	
Signed	2020 COVID 19 Program	Wells Fargo	WF COVID 19 SOSB	Grant	\$40,000	4/1/2020	\$30,000	5/1/2020
	Small Business Technical Assistance	Tri Counties Bank	2020 TCBK Grant	Grant	\$10,000	3/31/2020	\$10,000	5/15/2020
Subtotal Sum					\$40,000		\$40,000	
Not Awarded	Small Business Technical Assistance	Wells Fargo	Wells Fargo DCC Capacity Building	Grant	\$350,000	3/10/2020	0	0
Subtotal Sum					\$350,000		\$0	
Total Sum					\$9,174,485		\$524,485	

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