AGENDA

1. CALL TO ORDER
2. ROLL CALL
   A. Board of Commissioners Roll Call - Page 2
3. APPROVAL OF AGENDA
   Approve
4. APPROVAL OF JUNE 24, 2020 MINUTES
   A. June 24, 2020 Board Minutes - Page 3
5. LEGAL SERVICES AGREEMENT
   Ratify
   A. Legal Service Agreement - Page 6
6. ADJOURNMENT
7. NOTE
   NEXT REGULAR MEETING – SEPTEMBER 23, 2020
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Vacant = V  Excluded = N/A

(ROLL CALL-2020)
BOARD OF COMMISSIONERS MEETING
Fresno EOC Board Room
June 24, 2020
6:00 PM

MINUTES

1. CALL TO ORDER
Linda Hayes, Chair, called the meeting to order at 6:08 P.M.

2. ROLL CALL
Roll was called and a quorum was established.

3. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Hayes.

4. APPROVAL OF AGENDA
Jaime-Mileham suggested Public Comments to be moved to the begging of the meeting.
M/S/C – Garabedian/Keyes to approve the agenda as modified. All in favor.

5. APPROVAL OF MINUTES
   A. May 27, 2020 Board Meeting Minutes
      M/S/C – Garabedian/Isaak to approve the meeting minutes. All in favor.

6. TRANSFORMING AND INSPIRING
   A. Employment & training
   B. Sanctuary & Support Services
      Misty Gattie-Blanco, Sanctuary and Support Services & Patrick Turner, Assistant Director
      introduced Denise Rangel and shared her experiences. No action required.

7. LEGISLATIVE REPORT
Heather Brown, Chief Administrative Officer provided an overview of the legislative report
covering changes happening at the local, state, and federal levels. No action required.

8. SUMMARY OF GRANT TRACKER - MAY
Kip Bowmar, Planning and Evaluation Department Director provided an overview of the grant
tracker through the month of May. No action required.

9. CHIEF EXECUTIVE OFFICER’S REPORT
   A. CEO Report
      Reyes introduce Jim Rodriguez, Chief Financial Officer and reviewed the CEO Report.
      No action required.

10. APPROVAL OF CONSENT AGENDA
Any Commissioner may pull any Consent Item for discussion or separate vote

   M/S/C – Keyes/Isaak to pull B-1; C-4; C-6; C-7; C-13; D-2; D-5; D-9 and approve of Consent
   Agenda. All in favor.
A. HR Committee Items – June 8, 2020
   1. May, 22, 2020 Meeting Minutes
   2. Policy Updates

B. Finance Committee Items – June 10, 2020
   1. May 13, 2020 Finance Committee Meeting Minutes
   2. Financial Reports
   3. Insurance Renewal
   4. Accounting Policy & Procedures Updates
   5. Head Start 0-5 Carryover Application

M/S/C – Keyes/Isaack to approve the Finance Committee Items – June 10, 2020 with changes to the May 13, 2020 Finance Committee Meeting Minutes. All in favor.

C. Program Planning and Evaluation Committee Items – June 18, 2020
   1. May 12, 2020 Meeting Minutes
   2. E&T/FSS: 2020 Wells Fargo West Region Urban Economic Opportunity Grant Application
   3. Food Services: Meals on Wheels America COVID-19 Fund
   4. HS: 2019 – 2020 Self Assessment Summary
   5. HS: COVID-19 Planning Documents
   6. HS: Selection Criteria
   8. LCC: Fatherhood FIRE
   9. Sanctuary/Food Services: Emergency Food and Shelter Program
   10. Sanctuary/ES/FSS: City of Fresno CDBG
   11. SOUL: 2020-2021 Preliminary Budget
   13. Transit: Transportation Needs Assessment
   14. California Violence Intervention and Prevention Grant

M/S/C – Rodger/Keyes to approve the Program Planning and Evaluation Committee Items – June 18, 2020. All in favor.

D. Bylaws Committee Items – June 18, 2020
   1. February 25, 2020 Meeting Minutes
   2. Self Assessment Questionnaire
   3. Self-Assessment Process
   4. 2020 Election and Selection Chronology
   5. Community Sector Representatives Public Notice
   6. Community Sector Representative Nomination
   7. Press Release – Seeks Board of Commissioner Nominations
   8. Target Area Representatives Public Notice
   9. Target Area Representative Nomination
   10. Target Area Voter Registration
   11. Bylaws Charter Annual Review

M/S/C – Rodgers/Nichols to approve the Bylaws Committee Items – June 18, 2020. All in favor.

11. ADVISORY BOARDS
    A. May 20, 2020 Head Start County Wide Policy Council Meeting Minutes
    B. March 5, 2020 Sanctuary Advisory Board Meeting Minutes
    C. February 11, 2020 SOUL Advisory Board Meeting Minutes

M/S/C – McAlister/Parra to accept the advisory board meeting minutes. All in favor.

12. COMMISSIONERS’ COMMENT
    There were no comments.
13. **PUBLIC COMMENTS**  
*(This portion of the meeting is reserved for persons wishing to address the Board on items within jurisdiction but not on the agenda. Comments are limited to three minutes.)*

Matthew Gillian, Founding Director at Inspiration Transportation was invited to join meeting, to share his concerns and questions in regards to the Fresno EOC Transportation program. Hayes inquired his questions and concerns to be addressed at our next regular scheduled board meeting.

Jeff Davis, E&T Director, shared they received 337 applications for the Summer Internship Project but only have 40 slots currently funded, and asking for public donations to help serve more youth into the Summer Internship program.

**ADJOURNMENT**

*M/S/C – Keyes/Parra to approve meeting adjourned at 7:30 P.M. All in favor.*

Respectfully submitted,

Linda Hayes,  
Chair
Recommended Action

Review and ratify an agreement with Baker Manock & Jensen, PC (BMJ) to provide legal services and representation for Fresno EOC.

Background

With Board approval, staff followed procurement policies and procedures and released a competitive Request for Proposal (RFP) for legal services on May 1, 2020. In response to the RFP, staff received six submissions for consideration. A Review Committee composed of four Board Members and three Leadership staff, reviewed and scored the proposals. The Review Committee identified three legal firms out of the six submissions to be interviewed, as part of the selection process.

On June 22, 2020, the legal firm’s interviews took place and the Review Committee recommends Baker Manock & Jensen, PC to move forward for full Board consideration.

BMJ has extensive experience in representing nonprofits, public agencies and private businesses in Fresno County. Examples include Fresno Housing Authority, the North Central Fire Protection District, and the Fresno Regional Workforce Development Board.

Fiscal Impact

Funding for these services has been allocated in the agency’s annual budget.

Conclusion

If approved, the Board will enter into a one-year agreement with Baker Manock & Jensen, PC to provide legal services and representation effective August 1, 2020, with the option to renew up to five-year based on performance and availability of funds as determined by the Board.