

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
School of Unlimited Learning	Mark A. Wilson, Ed.D	<a href="mailto:Mark.Wilson@fresnoeoc.org">Mark.Wilson@fresnoeoc.org</a> 559-498-8543	May 12, 2020(Governing Council) June 24, 2020 (Fresno EOC Board)

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

**Major Impacts**

Loss of direct instruction, daily contact with teachers and resources Since March 16, 2020, SOUL has implemented a remote teaching and learning model for all of its students. School staff enters the school site in limited numbers in staggered or rotating schedules to prepare and distribute academic instructional packets to students. Students pick up academic instructional packets at designated times, dates, and locations. Strict protocols were established for student instructional packet distribution. A maximum number of 12 employees are allowed on campus at any given time. Although SOUL campus is closed to the general public and to students and parents, the school’s academic program has remained intact through online/remote teaching. SOUL has used Ring Central since April 14 to conduct online classes and student, tutorials, and conduct weekly “wellness” checks on their students and families.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

SOUL is 97% socio-economically disadvantaged. All efforts have been made to address the individual needs of all SOUL students, including the needs of English learners and foster youth. SOUL staff has made wellness check calls to each student at least once per week. Personal phone calls and referrals to essential services, such as food distributions and other community resources are communicated personally to all students, including EL, foster, and low-income students. Online coursework, individual tutorials, and online EL resources such as Listenwise, have been provided to EL students. Student laptops are available to students to check out upon request. Modifications on assignments for special education students are implemented by teachers per the student’s IEP for all homework and include follow-up individual contact from their teachers to check on their progress.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

A comprehensive student technology access survey was completed in March 2020 to determine student accessibility to the internet, and the devices that are available to them. The technology survey revealed that over 90% of students have smart phones with internet access. However, only 50% of students have devices and internet access other than a smart phone. Based on this information, SOUL implemented Ring Central accounts for all staff to enable them to hold online audio and video classes, tutorials, and sharing of resources such as Google classroom. All students have email accounts. Students attend scheduled online audio and video conferencing meetings with teachers, who also

schedule small group instruction individual tutorials, and use email to post and receive work assignments. Teachers are continuing to assign Listenwise for English learners in addition to other differentiated instruction that responds to the learning needs of EL students. At present, SOUL is delivering academic work packets with textbook to all students, but plans to transition to a hybrid digital learning environment, assigning online curriculum with online instruction for some students, and textbooks with online instruction and digitally submitted work for other students.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Meals were offered to all SOUL students who wanted them. However, since SOUL is a small charter school that serves students living in 17 zip code areas throughout the Fresno area, all students and families have been successful in obtaining school lunches at their nearby elementary school. Most SOUL students use public transportation to go to and from school. Many parents were reluctant to have students travel by bus up to one hour to pick up meals, so they have opted for the nearby school alternative. The school provides students and parents ongoing information regarding needed services, such as times, dates, and locations of food distributions and community resources.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Each student is called by school staff at least once per week. Teachers conduct calls to each of their students and hold online classes to ensure that students are able to access their work. All students are expected to attend their scheduled online classes. Schedules for drop off and pick up of academic work have been put in place to ensure that the distancing protocols are strictly followed. All school staff is available to all students and parents between the hours of 8 a.m. and 4 p.m., Monday through Friday. All parents and students have been provided Ring Central numbers of all school staff. The school will provide essential instructional and support services during regular school hours.