



**COUNTY-WIDE POLICY COUNCIL**

Tuesday, March 2, 2021  
 6:00 P.M.

VIA ZOOM

**AGENDA**

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Araceli Zavalza		
II. ROLL CALL	Margarita Mancilla		1-2
III. APPROVAL OF MINUTES	Araceli Zavalza	Approval	3-12
IV. FRESNO EOC PROGRAM REPORT – HEALTH SERVICES	Julio Romero	Information	
V. COMMUNITY REPRESENTATIVE REPORTS	Araceli Zavalza	Information	
VI. FRESNO EOC COMMISSIONERS REPORT	Zina Brown-Jenkins	Approval	13-14
VII. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF JANUARY 2021	Jessica Aquino	Approval	15-19
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) for the Month of January 2021 Early Head Start Head Start Center Base Head Start Home Base	Yessenia Magallon	Approval	20-23
B. County-Wide Policy Council Election of New Chairperson 2020-2021 School Year	Marisela Acosta/ Araceli Zavalza	Approval	24-29
C. Installation of New County-Wide Policy Council Chairperson	Rosa M. Pineda/ Nidia Davis	Approval	30
IX. INFORMATIONAL ITEMS			
A. Personnel Committee Reports	Candace Liles	Information	31-32
B. Head Start 0 to 5 Monthly Program Update Report (PUR) for the Month of January 2021	Rosa M. Pineda/ Nidia Davis	Information	33-35
X. ANNOUNCEMENTS	Jolanna Grayson	Information	
A. March 1, 2021 – March 5, 2021 Self-Assessment (Second Aggregation)			
B. March 29, 2021 – April 5, 2021 – Spring Break – No School			
C. March 31, 2021 – Cesar Chavez Holiday – No School			
D. April 6, 2021 – Next CWPC Meeting via ZOOM at 6:00 p.m.			
E. April 20, 2021 – Next Executive Board Meeting via ZOOM at 6:00 p.m.			
XI. ADJOURNMENT			

**COUNTY-WIDE POLICY COUNCIL  
MINUTES**

**March 2, 2021**

CALL TO ORDER	The meeting was called to order at 6:00 p.m. by Margarita Mancilla, CWPC Secretary via ZOOM Call.
ROLL CALL	Roll Call was called by Jessica Aquino, CWPC Treasurer. The following Representatives were present: Marycruz Rojas Maravillas, Osvaldo Bartolon, Xiomara Cuyuch, Patricia Lopez, Margarita Mancilla, Jessica Aquino, Tran Thao, Maria G. Moreno, Cynthia Carrisalez, Karla Manuel, Yessenia Magallon, Cesia Munoz, Ofelia Sandoval, Kimberly Lujan, Soraya Ifticene, Maricela Velazquez, Cynthia Rivera, Candace Liles, Veronica Aguilera, Carol Perez, Daniela Martinez, Ashleigh Rocker Green, Rosio Gutierrez, Emilia Juarez, Ana Torres Amezcua, Railene Zepeda, Brenda Marmolejo, Mayra Cedano-Heredia, Alma Gonzalez, Maribel Sierra, Ana Yareli Galarza, Tracy Banuelos, Sonia Tiznado, Natisha Goins, LaVera Smith, Marlene Pena, Jeorgina Padilla, Zina Brown-Jenkins, James Martinez, Jewel Hurtado and Jimi Rodgers. A quorum as present.
APPROVAL OF PREVIOUS CWPC MINUTES	<p>Margarita Mancilla, CWPC Secretary, informed Representatives of the February 2, 2021 CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.</p> <p><u>Motion</u> to approve the February 2, 2021 CWPC Minutes as written and read was made by Ana Torres Amezcua and seconded by Maria G. Moreno. Motion carried.</p>
FRESNO EOC PROGRAM REPORT – HEALTH SERVICES	Julio Romero, Healthcare Projects Manager, Fresno EOC Health Services was unable to attend tonight's meeting.
COMMUNITY REPRESENTATIVE REPORTS	<p>Jeorgina Padilla, Community Representative from Central Valley Regional Center (CVRC), informed Representative at tonight's meeting of services provided by the CVRC agency.</p> <p>CVRC is accepting referrals via telephone, email or web page access. Currently the CVRC office remains closed to the public due to COVID-19.</p>
FRESNO EOC COMMISSIONERS' REPORT	<p>Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representatives of the December 28, 2020 Fresno EOC Special Board of Commissioners meeting minutes. This information was sent to Representatives prior to tonight's meeting.</p> <p>Ms. Brown-Jenkins shared the following:</p> <ul style="list-style-type: none"><li>• Food Express Bus is currently conducting a "Rural Food Express Bus Contest". The contest runs from March 1-31, 2021, complete details can be found on the EOC Website.</li><li>• Gaston Middle School is administering COVID-19 Vaccine immunizations on Tuesdays, Fridays and Saturdays. Vaccines are available for ages 65+ and are at No Cost.</li><li>• Fresno City FAX buses are providing free transportation within Fresno and rural areas.</li></ul> <p><u>Motion</u> to approve the December 28, 2020, Fresno EOC Special Board of Commissioners meeting minutes as written and read was made by Yessenia Magallon and seconded by Veronica Aguilera. Motion carried.</p>

MONTHLY FINANCIAL  
STATUS REPORTS

Jessica Aquino, CWPC Treasurer, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for January 2021. These reports were sent to Representatives prior to tonight's meeting.

Ms. Aquino reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of January 2021 and year-to-date.

Motion to approve the Monthly Financial Status Reports for January 31, 2021 for Early Head Start and Head Start was made by Ana Torres Amezcua and seconded by Maricela Velazquez. Motion carried.

ADA REPORTS

Yessenia Magallon, Early Head Start Representative, informed Representatives of the Average Daily Attendance (ADA) Report for Early Head Start and Head Start. This information was sent to Representatives prior to tonight's meeting.

The Early Head Start monthly ADA for January 2021 is 63.84% for Center Base and 73.28% for Home Base. During the week of January 25-29, 2021, the Child Development Center closed for the week due to COVID-19 exposure.

The Head Start monthly ADA for January 2021 is 91.4% for Center Base and 93.5% for Home Base.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Motion to approve the ADA Reports for Early Head Start, Head Start Center Base and Home Base for January 2021 was made by Candace Liles and seconded by Sonia Tiznado. Motion carried.

CWPC ELECTION OF  
CHAIRPERSON

Margarita Mancilla, CWPC Secretary and Marisela Acosta, Parent Engagement Coordinator, informed Representatives that Carlos Lopez, CWPC Chairperson has resigned. Elections for new CWPC Chairperson for the 2020-2021 school year will be conducted tonight. This information was sent to Representative prior to tonight's meeting.

Ms. Acosta went over the duties of the CWPC Chairperson and explained to Representatives that only Representatives from the Cluster II (Home Base) – Yellow, can run for this position.

Nominations were opened for CWPC Chairperson.

Nidia Davis, Program Support Director, informed Representative that according to Robert's Rules of Order, items can be "move to table".

After four (4) attempts to open nominations and/or volunteers to run for the office of CWPC Chairperson, it was motion to "move to table" the CWPC Election of Chairperson to the April 6, 2021 CWPC meeting.

Motion to approve "move to table" the CWPC Election of Chairperson to the April 6, 2021 CWPC meeting was made by Ana Torres Amezcua and seconded by Maria G. Moreno. Motion carried.

PERSONNEL COMMITTEE  
REPORT

Candace Liles, CWPC Personnel Committee Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Liles reported the hiring/separation/job descriptions, personnel actions of Early Head Start and Head Start staff, as well as eligibility lists created for March 2, 2021.

EARLY HEAD START/  
HEAD START MONTHLY  
PROGRAM UPDATE REPORT  
(PUR)

Rosa M. Pineda, Early Care & Education Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR). This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Yessenia Magallon, Early Head Start Representative, made the following Announcements:

- A. March 1- 5, 2021 – Self-Assessment (Second Aggregation)
- B. March 16, 2021 – Next Executive Board Meeting Via ZOOM at 6:00 p.m.
- C. March 29 – April 5, 2021 – Spring Break (No School)
- D. March 31, 2021 – Cesar Chavez Holiday – No School
- E. April 6, 2021 – Next CWPC Meeting Via ZOOM at 6:00 p.m.
- F. April 20, 2021 – Next Executive Board Meeting Via ZOOM at 6:00 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Carol Perez and seconded by Yessenia Magallon. Motion carried.

The meeting adjourned at 6:54 p.m.

Submitted By:

Esther Lepe  
Recording Secretary