



Program Planning & Evaluation Committee Meeting Agenda

April 13, 2021 at 5:00 p.m.

Zoom Link: <https://fresnoeoc.zoom.us/j/88444730380>

Meeting ID: 884 4473 0380

1-669-900-6833



PROGRAM PLANNING & EVALUATION COMMITTEE MEETING

April 13, 2021 at 5:00 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

Approve

A. February 9, 2021 Program Planning and Evaluation Committee Meeting Minutes

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4. HEAD START 0-5

A. Program Update Report (PUR)

Approve

Page 9

5. FRESNO STREET SAINTS

A. FUSD 2021-22 Proposal

Approve

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6. SANCTUARY AND SUPPORT SERVICES

A. Services for Victims of Human Trafficking

Approve

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B. Mentoring Youth Affected by the Opioid Crisis and Drug Addiction

Approve

Page 17

7. TRANSIT SYSTEMS

A. Fresno Rural & Urban Social Service Transportation

Approve

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B. FTA 5310 Elderly and Disabled Vehicle Purchase

Ratify

Page 21

8. TRAINING AND EMPLOYMENT SERVICES

A. Pre-Apprenticeship Training Program

Ratify

Page 23

9. ENERGY SERVICES

A. CSD Monitoring Report

Accept

Page 25

10. PLANNING & EVALUATION

A. Grant Tracker

Information

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11. ACCESS PLUS CAPITAL FUND REPORT

A. Access Plus Capital Fund Report

Information

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12. OTHER BUSINESS

The next meeting is scheduled on Tuesday, June 8, 2021.

13. PUBLIC COMMENTS

(This portion of the meeting is reserved for persons wishing to address the Committee on items within jurisdiction but not on the agenda. Comments are limited to three minutes).

14. ADJOURNMENT

PROGRAM PLANNING AND EVALUATION COMMITTEE
Virtual – Board Effects – Zoom
Tuesday, February 9, 2021
5:00 p.m.

MINUTES

1. CALL TO ORDER

Andrea Reyes, Chair, called the meeting to order at 5:02 PM.

2. ROLL CALL

Roll was called and a quorum was established.

Committee Members (Zoom):

Andrea Reyes (Chair)
Linda R. Hayes
Amy Arambula
Brian King
Catherine Robles

Staff (Zoom):

Emilia Reyes
Michelle Tutunjian
Heather Brown
Elizabeth Jonasson
Misty Gattie-Blanco
Karina Perez
Cesar Lucio
Nicole Hutchings
Gilda Arreguin

Shawn Riggins
Kelsey McVey
Rosa Pineda
Nidia Davis
Julio Romero

Absent:

None

Board Members (Zoom):

None

3. APPROVAL OF MINUTES

December 1, 2020 Program Planning and Evaluation Committee Meeting Minutes.

Public Comments: None heard.

Motion by: Arambula **Second by:** Robles

Ayes: Reyes, Hayes, Arambula, King, Robles

Nays: None

4. HEAD START 0-5

A. Community Assessment Year 6

Rosa Pineda, Head Start Early Care and Education Director, presented the Head Start/Early Head Start Community Assessment Year 6. Arambula inquired about the data reported in comparison with previous data. Pineda stated the data report did not reflect a significant change. Arambula inquired about the response to address digital connectivity issues. Pineda explained that parents are provided with a tablet and information regarding internet accessibility. Robles asked if the assessment categorizes families by rural and urban areas. Pineda provided examples of how the assessment classifies the data. Emilia Reyes CEO added the data reflected on the assessment was prior to the pandemic. Arambula requested a link to the assessment. Pineda will provide the link.

Public Comments: None heard.

Motion by: Robles **Second by:** Arambula
Ayes: Reyes, Hayes, Arambula, King, Robles
Nays: None

B. Selection Criteria

Nidia Davis, Program Support Director, presented the Head Start and Early Head Start Selection Criteria, which is utilized to prioritize the selection of participants based on community needs. Robles inquired about how the Selection Criteria has served the program. Davis provided samples of how the selection criteria has enhanced the program's selection process. Arambula and Hayes inquired about the composition of the different categories listed on the Selection Criteria. Davis explained the process to determine the percentages associated with each category. CEO Reyes provided additional details illustrating how families with higher risks are prioritized.

Public Comments: None heard.

Motion by: Hayes **Second by:** King
Ayes: Reyes, Hayes, Arambula, King, Robles
Nays: None

5. TRAINING AND EMPLOYMENT SERVICES

A. Foster Grandparent Program Grant Application

Gilda Arreguin, LIHEAP Director, provided an overview of the Foster Grandparent Program Grant Application. Foster Grandparent Program provides one-to-one mentoring and emotional support to underserved infants, children, and teens throughout Fresno and Madera counties. This project promotes literacy and academic success, as well as, fostering social-emotional and cognitive-behavioral development by senior. No questions were asked by the committee.

Public Comments: None heard.

Motion by: Arambula **Second by:** Hayes
Ayes: Reyes, Hayes, Arambula, King, Robles
Nays: None

B. Fresno County Fatherhood Initiative

Shawn Riggins, Local Conservation Corps (LCC) Director, provided an overview of the Fresno County Fatherhood Initiative. The aim of the Fatherhood Initiative is to help improve Black maternal and infant health outcomes. Services will target expectant, new, and non-custodial fathers/partners of Black mothers in Fresno County and other fathers/partners referred by the Babies First program. No questions were asked by the committee.

Public Comments: None heard.

Motion by: Arambula **Second by:** Reyes
Ayes: Reyes, Hayes, Arambula, King, Robles
Nays: None

C. SB1 Active Transportation - Augmentation Program

Shawn Riggins, LCC Director, presented the SB1 Active Transportation - Augmentation Program. This is an 8-month project period, LCC will partner with the County of Fresno's Department of Public Works and Planning and trim oleanders located along the historic Kearney Boulevard trail. The current condition of the oleanders poses a safety risk for anyone walking or riding a bike along the trail between Marks and West Lawn Avenues, due to reduced visibility. Robles inquired about the licensing required to perform this type of work. Riggins responded LCC has the licensing required.

Public Comments: None heard.

Motion by: Robles **Second by:** Hayes

Ayes: Reyes, Hayes, Arambula, King, Robles

Nays: None

6. **SANCTUARY AND SUPPORT SERVICES**

A. Housing Assistance for Victims of Human Trafficking

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the Housing Assistance for Victims of Human Trafficking explaining that the funding for this project will support victims in need of housing assistance and supportive services as a result of human trafficking. Housing assistance will include emergency/short-term housing and rapid rehousing for a maximum of 24 months. King inquired about the funding amount. Gattie-Blanco responded and shared \$600,000 will support the project proposal. Arambula inquired about the number of counties where services are to be provided. Gattie-Blanco responded and stated six counties.

Public Comments: None heard.

Motion by: Arambula **Second by:** Robles

Ayes: Reyes, Hayes, Arambula, King, Robles

Nays: None

B. Human Trafficking Victim Assistance

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the Human Trafficking Victim Assistance. The purpose of the grant is to deliver comprehensive services to all survivors of human trafficking via increasing access of direct support services. Funds are used to continue providing comprehensive services and will support personnel, operational and supportive services costs. No questions were asked by the committee.

Public Comments: None heard.

Motion by: Hayes **Second by:** Robles

Ayes: Reyes, Hayes, Arambula, King, Robles

Nays: None

C. CA Youth Opioid Response Program

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the CA Youth Opioid Response Program. Services will include providing cultural competency training to partners, conducting outreach and education to identify youth in need of services, providing navigation and case management services to connect youth with appropriate resources, overseeing a Youth Advisory Council, and providing ongoing support through a clinical psychologist. Arambula inquired about the eligibility process. Misty Gattie-Blanco explained the eligibility criteria.

Public Comments: None heard.

Motion by: Hayes **Second by:** King
Ayes: Reyes, Hayes, Arambula, King, Robles
Nays: None

D. FY 2020 Continuum of Care Program

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the FY 2020 Continuum of Care Program (CoC). Current funded CoC grants will be renewed for a 12-month period (PY 2021-2022) without competition. Those grants include the projects administered by Sanctuary and Support Services program. No questions were asked by the committee.

Public Comments: None heard.

Motion by: Arambula **Second by:** Hayes
Ayes: Reyes, Hayes, Arambula, King, Robles
Nays: None

E. Multi-Agency Access Program (MAP) Extension

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the Multi-Agency Access Program (MAP) Extension. This project housed in the LGBTQ+ Resource Center supports clients from all Fresno EOC programs in their quest for emotional stability to navigate a well-adjusted life. MAP services assist clients with linkages to resources that enable them to access housing, behavioral health, physical health food linkages, and transportation. Arambula inquired about the selection process. Misty Gattie-Blanco explained the referral process.

Public Comments: None heard.

Motion by: King **Second by:** Arambula
Ayes: Reyes, Arambula, King, Robles
Nays: None
Absent: Hayes

Commissioner Hayes exited the meeting right after the approval of the previous Item (6D) on the agenda.

7. HEALTH SERVICES

A. Child Welfare Parenting Education

Julio Romero, Health Services Assistant Director, provided an overview of the Child Welfare Parenting Education proposal. Health Services will oversee the Nurturing Parent Program

curriculum to parents with children in the child welfare system, including parents with more specialized needs, and work to maximize participant retention and completion. King inquired about the geographical area of service. Romero responded only zip codes within the City of Fresno. Arambula inquired regarding the Nurturing Parent Program curriculum. Romero explained the criteria to utilize and select the curriculum. Robles inquired about the referral process. Romero responded stating clients will be referred through Fresno Department of Social Services.

Public Comments: None heard.

Motion by: Arambula **Second by:** King

Ayes: Reyes, Arambula, King, Robles

Nays: None

Absent: Hayes

8. ENERGY SERVICES

A. Emergency Utility Assistance Program

Gilda Arreguin, LIHEAP Director, provided an overview of the Emergency Utility Assistance Program, which aims to assist residents in Fowler, Kerman, Kingsburg, Mendota, Reedley, Selma, and unincorporated areas of Fresno County who are income eligible, impacted by COVID-19 and in need of assistance paying gas, electric, propane, water/sewer, and waste utilities. No questions were asked by the committee.

Public Comments: None heard.

Motion by: King **Second by:** Robles

Ayes: Reyes, Arambula, King, Robles

Nays: None

Absent: Hayes

9. TRAINING AND EMPLOYMENT SERVICES/SANCTUARY AND SUPPORT SERVICES

A. Prop 64 Public Health and Safety

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the Proposition 64 Public Health & Safety Grants. This funding 30 youth with paid work experience, and support a clinical psychologist plus two substance use counselors. King inquired about the training location. Gattie-Blanco explained the internship process at Training and Employment Services. McVey added explaining the criteria to partner with Boys and Girls Club and the selection of the geographical area where services are to be provided.

Public Comments: None heard.

Motion by: Arambula **Second by:** King

Ayes: Reyes, Arambula, King, Robles

Nays: None

Absent: Hayes

10. PLANNING & EVALUATION

A. Grant Tracker

Kelsey McVey, Planning & Evaluation Manager, presented the Grant Tracker. No questions asked at this time. CEO Reyes added in 2020 Fresno EOC received approximately \$211 million in funding, reflecting a significant increase over the \$167 million received in 2019.

B. Prop 68 Statewide Parks Program Application

Kelsey McVey, Planning & Evaluation Manager, provided an overview of the Prop 68 Statewide Parks Program Application. The site identified for the proposal is the Gateway Ice Complex and adjacent vacant land on the northwest corner of Clinton and Marks. A critical component of the application process, staff is conducting a community design process to gather input and ideas from residents on recreation features and park design. Jonasson provided additional details regarding this application. King inquired about the community outreach process. McVey explained the process implemented and provided a link for the Community Meetings. Arambula inquired additional information to understand the interest to pursue this project and consider it a viable opportunity. Jonasson and CEO Reyes described the rationale to consider this application as a viable opportunity.

11. OTHER BUSINESS

The next meeting is scheduled on Tuesday, April 13, 2021.

12. PUBLIC COMMENTS

(This portion of the meeting is reserved for persons wishing to address the Committee on items within jurisdiction but not on the agenda. Comments are limited to three minutes).

No public comments at this time.

13. ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,
Andrea Reyes
Chair



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Head Start 0 to 5
Agenda Item #: 4A	Director: Rosa M. Pineda
Subject: January & February 2021 Program Update Report (PUR)	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee approval for full Board consideration of the Head Start 0 to 5 January and February 2021 Monthly Program Update Report.

Background

As per mandate, Head Start agencies provide monthly updates to the Board and Policy council, written as required by the Head Start Act of December 12, 2007, Section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (I).

Below is a reference to the requirement:

(2) Conduct of Responsibilities – Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and policy council, about program planning, policies, and Head Start agency operations. . .

The report includes all areas mandated by the Head Start Act, not reported elsewhere: (B) monthly program activity summaries; (C) program enrollment reports; (D) monthly reports of meals and snacks provided through the U.S. Department of Agriculture; (H) communication and guidance from the Secretary of Health and Human Services.

The excluded information reported separately includes: (A) monthly financial reports including credit cards, (E) financial audit report, (F) annual Self-Assessment (G) community-wide strategic planning (Community Assessment) and the (I) Annual Program Information Report (PIR).

The January and February Program Update Report is attached for review.

Fiscal Impact

Not Applicable.



Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the April 16, 2021 Commission Meeting.

The County-Wide Policy Council and the Fresno EOC Board of Commissioners must have timely and accurate information in order to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. The staff have implemented this report to provide information monthly for these purposes.

**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT****January 2021****I. Head Start 0 to 5**Program Information Summary:

1. Classes resumed January 11, 2021 for Head Start. Early Head Start resumed classes on January 4, 2021.
2. Head Start 0 to 5 ERSEA Staff attended "Keys to ERSEA" training, provided virtually through Western Kentucky University.
3. Diaper distribution to families in the program continued this month.
4. Early Math Professional Learning Session was provided by the AIMS center to Head Start Center Base and Home Base staff who work at Franklin and five Early Head Start Home Base staff on January 22, 2021.
5. Over 70 staff are enrolled in the Child Development 17B Infant/Toddler class that started in this month through a partnership with Fresno City College.
6. FOA Head Start application was submitted on January 4, 2021.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

None reported for this month.

III. Early Head StartProgram Information Summary:

1. Home Base continues to provide remote services through weekly home visits and twice monthly socializations to infants/toddlers and pregnant women
2. Center Base continue to offer full day in classroom childcare services in the two Early Head Start centers.
3. In addition to the diapers, Early Head Start received a donation of baby formula that also provided to families.

Early Head Start Enrollment/ADA Reports/Wait List:Monthly Enrollment: 308; Monthly ADA: Center Base: 63.84%, Home Base: 73.28%Wait List Total: 215Early Head Start Meals/Snacks:Total Children: Center Base Breakfasts: 278 Lunches: 316 Snacks: 294**IV. Head Start**Program Information Summary:

1. Helen Uyeda has taken on the role of interim Education Services Manager while the position is advertised and person hired.
2. Quality Assurance Manager has attended trainings pertaining to Child Plus and ERSEA.
3. Enrollment continues to be a focus for all centers and Home Base.

Head Start Enrollment/ADA Reports/Wait List:Monthly Enrollment: 1,967; Monthly ADA: Center Base 91.4%; Home Base: 93.5%Wait List Total: 306Head Start Meals/Snacks:Total Children: Breakfasts: 14,442 Lunch: 15,535 Snacks: 13,823

Submitted by:

Rosa M. Pineda
Early Care and Education DirectorNidia Davis
Program Support Director

**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT****February 2021****I. Head Start 0 to 5**Program Information Summary:

1. An all staff In-Service was held on February 26, 2021 via Zoom; CEO gave a presentation and answered questions regarding the submitted grant proposal for the HS Funding Opportunity Announcement grant.
2. Early Care & Education Director and Program Support Director attended the Head Start CA Annual Conference February 22-26, 2021.
3. Second Triannual Review Self-Assessment Orientation took place on February 25, 2021 via Zoom. Parents and staff participated in the orientation.
4. Diapers and Formula were distributed to enrolled families.
5. Head Start sites continue to provide services via distance learning, in-classroom learning and hybrid learning; EHS centers are providing in classroom learning.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

The Office of Child Care (OCC), Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS), notified Fresno EOC Head Start of the OHS Federal Fiscal Review scheduled to start on March 1, 2021.

III. Early Head StartProgram Information Summary:

1. Home Base continues to offer twice-monthly virtual socialization opportunities through ZOOM.
2. 8 EHS Center Base staff attended training for the Language Learners Project, formerly The Language Lab Project.
3. 5 EHS Center Base staff attended CLASS training provided by Children Services Network. .
4. 5 EHS Home Base Staff participated in the AIMS STEM training February 19.
5. All Early Head Start Staff attended ERSEA 101 February 26, 2021.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 308; Monthly ADA: Center Base: 64.60%, Home Base: 57.24%

Wait List Total: 222

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 327 Lunches: 376 Snacks: 325

IV. Head StartProgram Information Summary:

1. Family Community Services has been preparing for their annual ERSEA training conducted in March.
2. Health is continuing to follow up on dentals and will be having a Dental Clinic Drive By in Clovis in the month of March.
3. February 19, 2021 Franklin Head Start staff participated in the AIMS STEM training; Home Base staff participated as well.
4. February 26, 2021 service areas provided training for their staff pertaining to Nutrition, Education, Health and Mental Health.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 2,049; Monthly ADA: Center Base 92.63%; Home Base: 93.91%

Wait List Total: 288

Head Start Meals/Snacks:

Total Children: Breakfasts: 19,764 Lunches: 21,243 Snacks: 18,824

Submitted by:

Rosa M. Pineda
Early Care and Education Director

Nidia Davis
Program Support Director



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Fresno Street Saints
Agenda Item #: 5A	Coordinator: Joby Jones and Nicole Hutchings
Subject: FUSD 2021-22 Proposal	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration a proposal to Fresno Unified School District (FUSD) for the continuation of services in the 2021 – 2022 school year in the amount of \$341,523. The proposal is expected to be submitted by April 15, 2021.

Background

The Fresno Street Saints proposes to continue mentorship, intervention, leadership development and parent engagement activities at the following school sites: Gaston Middle School, Tehipite Middle School, Scandinavian Middle School, Edison High School and Roosevelt High School.

Saints' services include daily progress monitoring with students, communication with teachers and school administration, social emotional support and engagement with families and the community.

Given the effects of the COVID-19 pandemic, Street Saints will have a greater focus on social emotional support for students this upcoming year and will continue conducting home visits and attendance support.

The proposal also includes implementation of after school clubs and recruiting 50 youth for the summer youth employment and youth leadership trainings.

Fiscal Impact

The amount proposed of \$341,523 covers program costs of salaries/benefits, afterschool and summer enrichment materials and supplies, equipment, and stipends for the youth employment and leadership development for a 12-month project period beginning on July 1, 2021.



Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the April 16, 2021 Commission Meeting.

If approved the proposal will allow Street Saints to retain seven program staff who as of March 2021 were transitioned from contractors receiving stipends to full time Fresno EOC personnel with benefits.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Sanctuary and Support Services
Agenda Item #: 6A	Director: Misty Gattie-Blanco
Subject: Services for Victims of Human Trafficking	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration the application to the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime (OVC) for the FY 2021 Services for Victims of Human Trafficking in the amount of \$800,000 due on April 30, 2021. The project is 36-months in length beginning October 1, 2021 and ending September 30, 2024.

Background

Funding for this project will support victims in need of comprehensive services including but not limited to trauma response and case management. Services are available to victims of all forms of human trafficking.

Fresno EOC has continuously operated CVAHT project, administered by the Sanctuary and Support Services program, since 2009. CVAHT acts as the lead anti-trafficking project in the Central Valley, and provides leadership of the Central Valley Freedom Coalition. Through formal partnerships, CVAHT's region includes Merced, Madera, Fresno, Kings, Tulare, and Kern counties. In addition, Fresno EOC has operated housing projects, including shelters, transitional housing and rapid rehousing for several years. In addition, Sanctuary and Support Services has been providing permanent housing since 2012.

Fiscal Impact

Funding will be awarded to organizations that have a demonstrated history of providing a range of services to victims of human trafficking. Under Category 2: Enhancing Scope of Services for Human Trafficking Victims, there will be 14 organizations awarded up to \$800,000. A non-federal match of 25% is required.



Conclusion

If approved by the Committee, this Item will move forward for full Board consideration at the April 16, 2021, Commission Meeting.

With these funds, CVAHT will be able to provide more victims of human trafficking with the support services and resources they need, as well as promote greater public awareness and knowledge about human trafficking in the Central Valley.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Sanctuary and Support Services / Street Saints
Agenda Item #: 6B	Director: Misty Gattie-Blanco
Subject: Mentoring for Youth Affected by the Opioid Crisis and Drug Addiction	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends approval for full Board consideration the application to the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention for Mentoring Strategies for Youth Impacted by Opioids and Drug Addition for \$625,000 due on April 13, 2021. The project is 36-months in length beginning October 1, 2021 and ending September 30, 2024.

Background


This project supports the implementation and delivery of mentoring services to youth who are currently abusing or addicted to drugs (including opioids and methamphetamine), youth at-risk for abusing drugs, and youth with family members who are currently abusing or addicted to drugs. Mentoring services can be one-to-one, group, peer, or a combination.

Fresno EOC will apply under category one to mentor to youth impacted by Opioids and Drug Addition. The LGBTQ+ Resource Center will leverage existing substance use prevention grants to identify youth that can benefit from this project. Sanctuary and Support Services will lead the administration for this project in partnership with Street Saints.

Activities will include mentoring youth impacted by opioids and drug addiction. Fresno EOC will partner with substance use treatment agencies for further needs presented by the youth.

Fiscal Impact

Funding may be used to support supplemental activities as part of the proposed mentoring model; however, only up to 20% of the total amount of project funds can be



used to support other non-mentoring direct services, such as mental health/substance abuse treatment, residential placement services, or other supportive services identified and aligned with the project design.

They are expected to award 14 organizations up to \$625,000 for category one.

Conclusion

If approved by the Committee, this Item will move forward for full Board consideration at the April 16, 2021, Commission meeting.

Fresno EOC recognizes the need for increased substance use prevention and treatment capacity for serving youth in the Central Valley. Sanctuary & Support Services will leverage the funding for this purpose to expand mentoring services and linkages to medical treatment for youth affected by substance use disorders.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Transit Systems
Agenda Item #: 7A	Director: Monty Cox
Subject: Fresno Rural & Urban Social Service Transportation	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration of the proposal in response to the 2021/22 Fresno Rural & Urban Social Service Transportation Notice of Funding Availability totaling \$1,643,666, to be submitted to Fresno County Rural Transit Agency (FCRTA) for consideration on April 15, 2021.


Background

Transit Systems has operated as the Consolidated Transportation Service Agency (CTSA) in all of Fresno County except the City of Clovis since 1982. Previously, Fresno EOC was co-designated as the CTSA with the City of Fresno (Urban) and FCRTA (Rural), but due to regulatory changes Fresno EOC is no longer part of the designation and is required to submit a proposal to receive this funding. As in the past, Fresno EOC proposes to use these funds to supplement these transportation services for the upcoming FY 2021/2022.

The social service contracts associated with CTSA operations constitute the majority of Transit Systems' operating costs, and are supplemented by these State Transportation Funds. Proposed FY 2021/2022 CTSA operations include the following urban and rural partners and types of services performed:

<u>Partners</u>	<u>Services Performed</u>
Arc of Central California	Disabled Transportation
*California Veterans Home (City of Fresno)	Senior Transportation
*Central California Nikkei Foundation	Senior Transportation
Central Valley Regional Center	Disabled Transportation
Fresno County Department of Behavioral Health	Low-Income Transportation
*Fresno County DSS (CalWORKS)	Low-Income Transportation
Fresno EOC Food Services	Senior Congregate/HomeBound Meal Delivery
Fresno EOC Head Start 0 to 5	Student Transportation
Fresno Madera Area Agency on Aging	Elderly Transportation
Inspiration Transportation	Low-Income Transportation
United Cerebral Palsy of (UCP)	Disabled Transportation
Misc. Non-Profits	Special Events Timeshare Transportation

**Urban Only Partners*



The Social Service Transportation proposal reflects Transit Systems' most recent list of contracted and supported transit services and provides a proposed operational plan and budget for FY 2021/2022.

Fiscal Impact

Maximum funding available is \$1,230,666 through the City of Fresno and \$413,000 through Fresno County Rural Transit Agency (FCTRA), administered by Council of Fresno County Governments. Applicants are required to maintain a ratio of fare revenues and/or funding to operating costs of at least 55 percent match requirements to match with 45% Local Transportation Funds (LTF). Fresno EOC Transit Systems, a social service transportation proposal LTF request is \$1,643,666 and includes matching funds of \$4,301,852 (72%).

If Fresno EOC does not receive these funds, current transportation service budgets will need to be revised to address the reduction.

Conclusion

Approving the 2021/2022 Social Service Transportation funding request will enable Transit Systems to continue to operate stable, successful social services transportation that is essential to the community, especially as Fresno County recovers from the impacts of the COVID-19 pandemic.

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Transit Systems
Agenda Item #: 7B	Director: Monty Cox
Subject: FTA 5310 Elderly and Disabled Specialized Transit	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee ratification for full Board consideration a grant submitted to the Fresno Council of Governments for the FY 2020/21 in the amount of \$533,238 submitted on March 24, 2021.

Background

The Fresno Council of Governments is the designated recipient for Fresno County of Federal Transit Association (FTA) Section 5310 grants for the purpose of administering these funds. This program (49 U.S.C. 5310) provides formula funding to states for assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs. The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas – large urbanized (over 200,000), small urbanized (50,000-200,000), and rural (under 50,000).

Fresno EOC Transit Systems requested \$533,238 for the purchase of six (6) passenger vehicles with ADA equipment to replace vehicles purchased between 2007-2008.

This project aligns with the agency's mission and goal by allowing specialized transit serviced to continue for Fresno County elderly residents and residents with disabilities.

Fiscal Impact

If funded, Transit Services will replace six vehicles purchased between 2007-2008. Replacement of these vehicles will increase fuel efficiency, lower maintenance costs and therefore allow Transit Systems to optimize operations and make the best use of resources while maintaining high quality services and ensuring passenger safety.



Conclusion

If ratified by the Committee, this Item will move forward for full Board consideration at the April 16, 2021 Commission meeting.

These funds will allow Transit Systems to continue providing critical transportation services for elderly and disabled individuals throughout Fresno County, and do so in more efficient and cost effective manner by updating its fleet of vehicles.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Training and Employment Services
Agenda Item #: 8A	Director: Jeff Davis
Subject: Pre-Apprenticeship Training Program	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee ratification for full Board consideration the 2021 Pre-Apprenticeship Training Program Agreement with Economic Development Corporation (EDC) and Fresno County Department of Social Services (DSS), beginning on February 1, 2021 and ending September 31, 2026.

Background

Fresno EOC Valley Apprenticeship Connections (VAC) has designed a 12-week training program. The scope of work provisions includes:

- Serving up to three (3) training cohorts of 35 DSS referred students for each cohort per year that ensure all current PPE requirements are adhered to.
- The cost per participant is \$7,500. EDC will be invoiced for all students verification of student completion of three weeks or 70 hours of training instruction. If the student leaves or is dismissed from the course prior to the three week or 70 hours of instruction period, then a prorated invoice for actual hours of attendance will be sent.
- The inclusion of two (2) additional training elements which are Grading and Blue Print Reading instruction and certification bringing the total number of potential certificates that can be earned to seven (7).
- Must ensure an 85% job placement rate associated with students who successfully complete training.

Fiscal Impact

This agreement represents up to \$3,937,500 in funding over the five year period, dependent on the level of DSS referrals received and students enrolled by VAC.



Conclusion

The five year agreement period was negotiated based on the successful operation of the existing pre-apprenticeship training program. If approved by the Committee, this Item will move forward for full Board consideration at the April 16, 2021, Commission Meeting.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Energy Services
Agenda Item #: 9A	Director: David Wear
Subject: CSD Monitoring Report	Officer: Michelle L. Tutunjian

Recommended Action:

Staff recommends Committee acceptance of the State of California of Department of Community Services and Development (CSD) monitoring report for Energy Services. The review focused on the administrative, financial, and programmatic requirements for the following contracts: 2020 Low-Income Home Energy Assistance Program (LIHEAP), 2020 Disbursement Assistance Program (DAP), and 2017 DOE Weatherization Assistance Program (WAP).

Background

The purpose of the review is to ensure the Contractor meets the Administrative Requirements, Financial Requirements, and Programmatic Requirements, and other applicable requirements as prescribed in the contract and referenced therein (2 CFR §200.328; 45 CFR §75.342; DOE WAP, LIHEAP, and DAP Part II Subpart D Article 10.3 A-E).

Attached is Monitoring Report E-20-020, which provides a synopsis of the review.

Fiscal Impact

None.

Conclusion

The CSD Field Representative did not identify any issues or concerns as a result of the Monitoring Report.

STATE OF CALIFORNIA
*Department
of
Community Services and Development*



February 11, 2021

Monitoring Report E-20-020

The Department of Community Services and Development (CSD) is responsible for the oversight of the Low-Income Home Energy Assistance Program (LIHEAP), the Disbursement Assistance Program (DAP), and/or the Department of Energy Weatherization Assistance Program (DOE WAP). Hence, CSD is required to monitor the activities of Fresno Economic Opportunities Commission to ensure compliance with all contractual and statutory requirements.

INTRODUCTION

CSD conducted a desk review of Fresno Economic Opportunities Commission's (Fresno EOC) Energy contracts: LIHEAP 20B-2008, DAP 20D-1008, DOE 17C-4006 and 20C-6005 contracts. Jeanette M. Ramirez, Field Representative conducted the review in accordance with CSD's Energy and Environmental Services Division's Monitoring Scope.

The purpose of the review is to ensure the Contractor meets the Administrative Requirements, Financial Requirements, and Programmatic Requirements, and other applicable requirements as prescribed in the contract and referenced therein (2 CFR §200.328; 45 CFR §75.342; DOE WAP, LIHEAP and DAP Part II Subpart D Article 10.3 A-E).

This monitoring report contains the following sections:

- I. Administrative Requirements
- II. Financial Requirements
- III. Programmatic Requirements
- IV. Monitoring Summary
- V. Recommendations, Observations, and Findings

I. ADMINISTRATIVE REQUIREMENTS

The purpose of the Administrative Requirements review is to ensure that the Contractor is properly administering the Federal and/or State programs in accordance with CSD's contract requirements. The areas covered under the Administrative Requirements are Board Roster, By Laws, Resolution and Minutes; Internal Controls Requirements; Record Retention Requirements; Travel and per diem; Codes of Conduct; Conflict of Interest; Procurement Standards; Use and Disposition of Vehicles and Equipment; Subcontracts; Complaint Management Policies and Procedures; and Fair Hearing Process for Applications for Denial of Benefits by Contractor.

Based on the CSD Field Representative's review, the CSD Field Representative did not identify any issues regarding Administrative Requirements.

II. FINANCIAL REQUIREMENTS

The purpose of the Financial Requirements review is to ensure that Contractor's financial management systems, including records documenting compliance with Federal and/or State statutes, regulations, and the terms and conditions of the Federal and/or State award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal and/or State statutes, regulations, and the terms and conditions of the Federal and/or State award. The areas covered under the Financial Requirements are Working Capital Advance and Major Purchase Advances; Allowable Costs; Reimbursement Guidelines; and Reporting Requirements.

Based on the CSD Field Representative's review, the CSD Field Representative did not identify any issues regarding Financial Requirements.

III. PROGRAMMATIC REQUIREMENTS

The purpose of the Programmatic Requirements review is to ensure that the Contractor is adhering to the programmatic requirements of the contract. The areas covered under the Programmatic Requirements are Program Policies and Procedures; Program Implementation; and Training, Licensing and Certifications.

The CSD Field Representative requested client files from the following components within the LIHEAP and DAP contracts: Fast Track, Home Energy Assistance Program (HEAP), HEAP Wood, Propane, and Oil (WPO), and Emergency Crisis Intervention Program (ECIP) Wood, Propane, and Oil. Also requested, was a listing of Utility Assistance (UA) and/or WPO applications from employees or officers and those with whom they have family, business, or ties (referred to as Conflict of Interest Files). Additionally, DOE Weatherization files were requested for review. Below is a summary of the number of files requested, received, and reviewed:

Contract	Program	Number of Files Requested	Number of Files Received	Number of Files Reviewed
2020 LIHEAP	Fast Track	7	7	7
2020 LIHEAP	HEAP	7	7	7
2020 LIHEAP	ECIP WPO	3	3	3
2020 LIHEAP	HEAP WPO	3	3	3
2020 DAP	Fast Track	7	7	7
2020 DAP	HEAP	7	7	7
2020 DAP	ECIP WPO	3	3	3
2020 DAP	HEAP WPO	3	3	3
2017 DOE	WX	2	2	2
TOTALS		42	42	42

Based on the CSD Field Representative's review, the CSD Field Representative did not identify any issues regarding Programmatic Requirements.

IV. MONITORING SUMMARY

The CSD Field Representative did not identify any issues or concerns during the desk review of your agency. CSD appreciates the effort and collaboration with sending and receiving client files and financial documentation for review.

Thank you for your dedication and commitment to serve low-income individuals and families in your community. I look forward to working in partnership with you to develop innovative and effective programs as well as strengthen our capacity to improve the lives of those living in poverty and ultimately reduce poverty in California.



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Planning and Evaluation
Agenda Item #: 10A	Director: Kelsey McVey
Subject: Grant Tracker	Officer: Elizabeth Jonasson

Background

The information presented in the Grant Tracker is intended to keep the Board apprised of the program grant activity for Fresno EOC.

Fresno Economic Opportunities Commission
Grant Tracker
Tuesday, April 13, 2021

FUNDED							
Submitted	Program	Name	Funder	Amount Requested	Board Report Date	Date of Notice	Amount Awarded
11/30/2020	LCC	Prop 68 - CA Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018	CA Conservation Corps	\$489,285	12/1/2020	3/24/2021	\$489,285
	Complete development and construction of the second floor of the Vocational Training Building (5,000 sq. ft.), including installation of bathrooms						
10/9/2020	Transit Systems	Charge Up Electric Vehicle Chargers	San Joaquin Valley Air Pollution Control District	\$50,000	10/13/2020	3/8/2021	\$50,000
	Fund the installation of 10 new EV chargers. (Competitive – new)						

NOT FUNDED						
Submitted	Program	Name	Funder	Amount Requested	Board Report Date	Date of Notice
2/19/2021	Training & Employment	Job Ready Services	Fresno County Dept of Behavioral Health	\$500,930	3/24/2021	3/25/2021
	Provide job readiness services to CalWORKS and Welfare to Work recipients.					

PENDING GRANTS						
Submitted	Program	Name	Funder	Amount Requested	Board Report Date	Expected Date of Notice
2/26/2021	Advance Peace Fresno	Visionary Freedom Fund	Andrus Family Fund	\$44,000	3/24/2021	Prior to 7/1/2021
	Fund stipends and emergency resources for Peacekeepers, as well as professional development for staff.					
3/15/2021	Energy Services	Energy Efficiency Grant Program	Energy Upgrade California	\$20,000	3/24/2021	Not specified
	Outreach to rural and urban Fresno County residents through direct and indirect methods about energy efficiency benefits and best practices.					
3/5/2021	Energy Services	CDBG	City of Fresno	\$360,000	3/24/2021	4/22/2021
	Repair/Replace 25-30 rooftops in SW Fresno and (if needed) replace electrical panels to support solar photovoltaic (PV) systems					
12/11/2020	Food Services	Smart & Final Foundation Donations	Smart & Final Foundation	\$1,000	12/16/2021	After 2/28/21
	Kickoff event for rural food express bus.					
3/10/2021	Foster Grandparents	FY 2021 AmeriCorps State and National Grants	Corporation for National and Community Service	\$386,408	3/24/2021	Mid May 2021
	68 FGP will assist in public school classrooms, tutor in after school programs-other, tutor and mentor in disabled students program classrooms, assist in Head Start classrooms, early childhood education centers, emergency shelter programs, preschools, and Valley Children's Hospital					

PENDING GRANTS						
Submitted	Program	Name	Funder	Amount Requested	Board Report Date	Expected Date of Notice
9/21/2020	Head Start 0 to 5	Early Head Start Expansion and EHS-Child Care Partnership Grant	Department of Health and Human Services, Office of Head Start	\$944,092	9/30/2020	Still Pending
	Open new EHS center at Clinton and Blythe, serving 16 infants and toddlers, and partner with three Family Child Care Homes to provide wraparound services to an additional 12 infants and toddlers. (Competitive - new)					
1/4/2021	Head Start 0 to 5	Head Start/Early Head Start Communities in California	HHS - Administration of Children & Families - Office of Head Start	\$41,700,206	1/27/2021	June/July 2021
	Reorient early childhood education system in Fresno County to serve 2,138 pregnant women, infants and toddlers aged 0-3 and preschoolers aged 3-5 years, eliminate duplication and siloed services.					
10/30/2020	LCC	Local Corps Prop 84 Grants	California Conservation Corps	\$92,357	10/13/2020	Prior to 7/1/2021
	Capital improvements for LCC facilities including construction of equipment shed. (Noncompetitive - new)					
1/29/2021	LCC	SB-1 Active Transportation Augmentation Program	CA Conservation Corps	\$142,857	2/24/2021	Not specified
	LCC crew will partner with the County Department of Public Works and Planning to trim oleanders along historic Kearney Boulevard train to encourage active modes of transportation such as walking and biking.					
2/17/2021	LCC	Fatherhood Initiative Program	County of Fresno	\$213,000	3/24/2021	Not specified
	Implement the Proving Our Parenting Skills (POPS) Program, targeting expectant and non-custodial fathers/partners of Black mothers in Fresno County and partnering with the West Fresno Family Resource Center.					
3/12/2021	Planning and Evaluation	Prop 68 Statewide Parks Program	California Dept of Parks and Recreation	\$8,500,000	2/24/2021	Aug-21
	Acquisition of the Gateway Ice Center and development of a park on the northwest corner of Clinton and Marks.					
1/29/2021	Sanctuary and Support Services	Prop 64 Public Health & Safety	Board of State and Community Corrections	\$1,100,637	2/24/2021	Prior to 5/1/21
	Hire a licensed psychologist and two substance abuse counselors and 30 internship spots for youth from Fresno and Mendota, monthly youth-focused events in Mendota.					
2/1/2021	Sanctuary and Support Services	Human Trafficking Victim Assistance	Cal OES	\$476,190	2/24/2021	Not specified
	Provide comprehensive services to all survivors of human trafficking through increasing access of direct support services.					
10/7/2020	Street Saints	Homework Center Proposal	Bank of America	\$60,000	10/13/2020	Not specified
	Establish an afterschool tutoring program at the Hinton Center for up to 90 kids/day, five days/week. (Competitive - new)					
10/7/2020	Street Saints	Homework Center Proposal	The Artist Tree	\$60,000	10/13/2020	Not specified
	Establish an afterschool tutoring program at the Hinton Center for up to 90 kids/day, five days/week. (Competitive - new)					
11/13/2020	Street Saints	Youth Services	City of Fresno	\$661,030	12/16/2020	After 12/9/20
	Partnership with Faith in the Valley and Fresno Barrios Unidos to provide paid internships, park clean up and afterschool programming.					
3/5/2021	Street Saints	CDBG	City of Fresno	\$80,000	3/24/2021	4/22/2021
	Offer educational and developmental services for you in 93706 through after-school activities					
3/19/2021	Street Saints	Contract	FUSD Parent University	\$30,000	4/16/2021	Not specified
	Conduct home visits, support "Voices" meetings, recruit/lead Parent University cohorts, and connect families to Fresno EOC wraparound services					
3/24/2021	Transit Systems	FTA Section 5310 Elderly & Disabled Specialized Transit	Fresno COG	\$1,184,976.00	4/28/2021	April/May 2021
	Fund the installation of 10 new EV chargers. (Competitive - new)					



PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: April 13, 2021	Program: Access Plus Capital
Agenda Item #: 11A	Director: Tate Hill
Subject: Access Plus Capital Fund Report	Officer: N/A

Background

The information presented in the Access Plus Capital Fund Report is intended to keep the Board apprised of the loan and grant activity for Fresno EOC.

APC Fund Development Report

As of 2021-03-19

access+capital

Filtered By

Show: All fund programs

Date Field: Submit Due Date equals Current and Previous FQ (10/1/2020 to 3/15/2021)

Fund Program: Fund Program Name	Company: Account Name	Funding Source: Funding Source Name	Amount Requested \$	Fund Status	Submit Due Date	Amount Approved \$	Award Start Date
Revolving Loan Fund 2020	Tri Counties Bank	2020 TCBK Loan Fund	\$3,000,000.00	Preliminary	12/30/2020		
2020 COVID 19 Program	CDFI Fund	CDFI Rapid Response Program	\$5,000,000.00	Open Offer	3/31/2021		4/30/2021
2020 COVID 19 Program	Wells Fargo	Wells Fargo Open for Business	\$1,500,000.00	Submitted	3/12/2021		4/30/2021
Bridging the Financial Justice Gap	US Bank	US Bank- Microbusiness Accelerator Fund	\$1,500,000.00	Submitted	2/12/2021		5/1/2021
Bridging the Financial Justice Gap	Pacific Western Bank	Social Justice Initiative	\$250,000.00	Signed	10/9/2020	\$300,000.00	12/31/2020
Bridging the Financial Justice Gap	James Irvine Foundation	Irvine BFJG Capacity Grant	\$500,000.00	Signed	11/6/2020	\$500,000.00	12/1/2020
2020 COVID 19 Program	City of Bakersfield	Bakersfield ReSTART- CDBG CARES Fund	\$3,170,000.00	Signed	3/17/2021	\$3,250,000.00	1/7/2021
Bridging the Financial Justice Gap	National Association for Latino Community Asset Builders (NALCAB)	NALCAB	\$70,000.00	Signed	1/21/2021	\$60,000.00	2/1/2021
Bridging the Financial Justice Gap	Self Help Federal Credit Union	CA Small Business Racial Justice- Creative Capital	\$85,000.00	Signed	12/4/2020	\$85,000.00	12/1/2020
Total	Sum		\$15,075,000.00			\$4,195,000.00	
	Count	9					

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Operations \$ 1,440,563
 Loan Fund \$ 2,754,437