



COUNTY-WIDE POLICY COUNCIL

Tuesday, June 1, 2021

6:00 P.M.

VIA ZOOM

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page(s)</u>
I. CALL TO ORDER	Araceli Zavalza		
II. ROLL CALL	Margarita Mancilla		1-2
III. APPROVAL OF MINUTES	Araceli Zavalza	Approval	3-15
IV. FRESNO EOC PROGRAM REPORT – Summer Recess			
V. COMMUNITY REPRESENTATIVE REPORTS	Araceli Zavalza	Information	
VI. FRESNO EOC COMMISSIONERS REPORT	Zina Brown-Jenkins	Approval	16-18
VII. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF APRIL 2021	Jessica Aquino	Approval	19-23
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports for the Month of April 2021 Early Head Start Head Start Center Base Head Start Home Base	Yessenia Magallon	Approval	24-28
B. Proposed Revisions – Head Start 2021-2022 Education Plan	Helen Uyeda	Approval	29-38
IX. INFORMATIONAL ITEMS			
A. Personnel Committee Report	Candace Liles	Information	39-40
B. CWPC Program Governance Questionnaire	Olga Jalomo-Ramirez	Information	41-44
C. Head Start 0 to 5 Program Update Report (PUR) for the month Of April 2021	Rosa M. Pineda/ Nidia Davis	Information	45-46
D. Activities Integrating Math and Science (AIMS) Partnership	Paul Reimer	Information	47
X. ANNOUNCEMENTS	Jolanna Grayson	Information	
A. July 6, 2021 – CWPC Meeting via ZOOM at 6:00 p.m.			
XI. ADJOURNMENT			

**COUNTY-WIDE POLICY COUNCIL
MINUTES**

June 1, 2021

CALL TO ORDER	The meeting was called to order at 6:07 p.m. by Araceli Zavalza, CWPC Chairperson via ZOOM Call.
ROLL CALL	<p>Roll Call was called by Jessica Aquino, CWPC Treasurer. The following Representatives were present:</p> <p>Araceli Zavalza, Ashleigh Rocker Greene, Jessica Aquino, Maria G. Moreno, Yessenia Magallon, Candace Liles, Fawnda Cole, Tran Thao, Emilia Juarez, Marycruz Rojas Maravillas, Xiomara Cuyuch, Alma Martinez, Sara Quintana, Cesia Munoz, Cynthia Rivera, Veronica Aguilera, Brenda Marmolejo, Amber Jaimes, Selena Hernandez, Sonia Tiznado, Marlene Pena, Jeorgina Padilla, Zina Brown-Jenkins, and Jimi Rodgers. A quorum of the Executive Board was present.</p> <p>Araceli Zavalza, CWPC Chairperson, informed Representatives at tonight's meeting that only Executive Board members can make a motion and second on Action Items and vote.</p> <p>As per the Fresno EOC Head Start 0 to 5 County-Wide Policy Council Bylaws under ARTICLE V. MEETINGS, Section 3. Quorum:</p> <p>A quorum shall be constituted by 51% of the CWPC's membership.</p> <p>The CWPC Executive Board shall act on behalf of the CWPC body in the summer months (June, July and August) in the event there is no quorum of the general body.</p>
APPROVAL OF PREVIOUS CWPC MINUTES	<p>Araceli Zavalza, CWPC Chairperson, informed Representatives of the May 4, 2021 CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.</p> <p><u>Motion</u> to approve the May 4, 2021 CWPC Minutes as written and read was made by Ashleigh Rocker Greene and seconded by Fawnda Cole. Motion carried</p>
FRESNO EOC PROGRAM REPORT -	The Fresno EOC Program Report is in Summer Recess (June, July and August) and will resume in September.
COMMUNITY REPRESENTATIVE REPORTS	No Community Representative Reports were given at tonight's meeting.
FRESNO EOC COMMISSIONERS' REPORT	<p>Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representatives of the March 24, 2021 Fresno EOC Board of Commissioners meeting minutes. This information was sent to Representatives prior to tonight's meeting.</p> <p><u>Motion</u> to approve the March 24, 2021, Fresno EOC Board of Commissioners meeting minutes as written and read was made by Fawnda Cole and seconded by Emilia Juarez. Motion carried.</p>

MONTHLY FINANCIAL
STATUS REPORTS FOR THE
MONTH OF APRIL 2021

Jessica Aquino, CWPC Treasurer, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of April 2021. These reports were sent to Representatives prior to tonight's meeting.

Ms. Aquino reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of April and year-to-date.

Motion to approve the Monthly Financial Status Reports for April 30, 2021 for Early Head Start and Head Start was made by Fawnda Cole and seconded by Yessenia Magallon. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE
MONTH OF APRIL 2021

Yessenia Magallon, Early Head Start Representative, informed Representatives of the Average Daily Attendance (ADA) Report for the month of April 2021 for Early Head Start and Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Early Head Start monthly ADA for April 2021 is 66.67% for Center Base and 68.91% for Home Base.

The Head Start monthly ADA for April 2021 is 93.44% for Center Base and 88.16% for Home Base.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Motion to approve the ADA Reports for Early Head Start, Head Start Center Base and Home Base for April 2021 was made by Fawnda Cole and seconded by Emilia Juarez. Motion carried.

PROPOSED REVISIONS –
HEAD START 2021-2022
EDUCATION PLAN

Helen Uyeda, Interim Education Services Manager/Braided Funding Manager, informed Representatives of the Proposed Revisions – Head Start 2021-2022 Education Plan. This information was sent to Representatives prior to tonight's meeting.

Ms. Uyeda shared that staff recommends the approval of the 2021-2022 Education Plan.

The Education Plan is designed to provide strategies for achieving the education services objectives indicated in the Fresno EOC Head Start Program Performance Standards and the Head Start Early Learning Outcomes Framework. The local Education Plan is accordance with the local community needs and with the cooperation of the Fresno EOC Head Start parents.

The purpose of the Education Committee is to meet throughout the school year to review and revise the Education Plan provided at each local center. The Education Committee includes the ECE Specialists, Center Director, or Teacher Director, and parents of currently enrolled children.

Ms. Uyeda gave an overview of the various sections that make-up the Education Plans for each Head Start center. Parents of the Education Committee for each center will have their names listed in the Education Plans.

After a brief question and answer period, motion to approve the Proposed Revisions – Head Start 2021-2022 Education Plan was made by Yessenia Magallon and seconded by Fawnda Cole. Motion carried.

PERSONNEL COMMITTEE
REPORT

Candace Liles, CWPC Personnel Committee Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Liles reported the hiring/separation/job descriptions, personnel actions of Early Head Start and Head Start staff, as well as eligibility lists created for June 1, 2021.

CWPC PROGRAM
GOVERNANCE
QUESTIONNAIRE 2021

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the CWPC Program Governance Questionnaire 2021. This information was sent to Representatives prior to tonight's meeting.

Ms. Jalomo-Ramirez shared that the CWPC Governance Questionnaire is provided to all Representatives, Community Representatives and EOC Commissioners annually. Results from the questionnaire are used to train and improve staff, Representatives, Community Representatives and EOC Commissioners on Head Start's Program Governance.

All Representatives were asked to complete the CWPC Program Governance Questionnaire by June 15, 2021 by scanning the QR code and downloading to their phones or return completed questionnaire to staff. The questionnaire is in English and Spanish.

Once data is compiled it will be shared at the next CWPC Meeting on July 6, 2021.

EARLY HEAD START/
HEAD START MONTHLY
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
APRIL 2021

Rosa M. Pineda, Early Care & Education Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of April 2021. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

AIMS PARTNERSHIP

Paul Reimer, Executive Director, Aileen Rizo, Associate Director, PK-12 at Activities Integrating Math and Science (AIMS) Center for Math and Science Education and Ralph Carrillo, Head Start ECE Specialist, informed Representatives of the AIMS Partnership with Fresno EOC Head Start 0 to 5 program.

Mr. Reimer shared that AIMS is a non-profit organization that supports playful, imaginative, creative, human-centered, and socially-informed approaches to teaching and learning STEM and policies and practices that are culturally-relevant and transformative.

AIMS has partnered with Fresno EOC Head Start program since 2015 with the purpose "To enhance young children's STEM education through classroom learning, home interactions, and community engagement." They conduct monthly professional learning sessions that engage Head Start teachers in deepening their own understanding of STEM, reflecting on research-based teaching practices that are appropriate for the variations of developmental levels in their classrooms, and collaborating together to analyze video-recorded lessons, activity design, and classroom interaction. Through intentional observing and listening, they focus on how children develop key STEM understandings as they interact with materials in play. Their current work focuses on the design and development of opportunities for enhanced STEM learning through professional development, staff coaching, classroom activities, and community engagement.

A slide presentation entitled "Partnership Report" was viewed that showed how AIMS has partnered with Fresno EOC Head Start 0 to 5 Program from 2015 to present.

STEM stands for Science, Technology, Engineering and Mathematics.

STEM began in 2015 with Madison Head Start and Jefferson Head Start and continued into 2019.

In 2019-2020 Franklin Head Start and Early Head Start participated in STEM. In October of 2019 a Community Marker Faire was held at Franklin Head Start with participation of 150 children and families.

In 2020-2021 AIMS we continued with STEM via ZOOM and take-home kits were provided. The take-home kits contained resources for doing activities to enhance family engagement.

Mr. Reimer shared that in 2021-2022 our partnership with Fresno EOC Head Start 0 to 5 program may expand to:

1. Deepen expertise in STEM & STEAM for young learners
2. Develop new resources for classroom and home learning
3. Incorporate low-tech and high-tech innovations
4. Expand opportunities for family and community engagement
5. Broaden partnership to include new Head Start centers

Ms. Rizo went over the Professional Learning & Coaching aspect of STEM, which consisted of:

- Online hands-on STEM professional learning sessions for all staff
- Classroom coaching utilizing ZOOM and video-based coaching
- STEM at-home learning kits

Ms. Rizo shared information on the Head Start Central Domains for infant/toddler and preschooler which consists of:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy
- Cognition
- Perceptual, Motor and Physical Development

Mr. Carrillo shared information on the Impact of AIMS as to what impacts staff have experienced. Some of the impacts are as follows:

- Increased confidence in staff
- Advanced vocabulary use with children in STEM activities
- Making connections to Creative Curriculum and extending learning
- Enjoyment and fun

Also, parents can download a one page activity from the AIMS Website and YouTube has videos available on how to do activities at home.

Question was asked "Will we have AIMS at other Head Start Centers?"

Rosa M. Pineda, Early Care & Education Director, stated that in the future we may be looking into having STEM at other Head Start centers.

Mr. Reimer gave thanks to the Head Start 0 to 5 staff and the AIMS Team in making this Partnership a success.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Vice-Chairperson, made the following Announcement:

- A. July 6, 2021 – CWPC Meeting via ZOOM at 6:00 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Yessenia Magallon and seconded by Ashleigh Rocker Greene. Motion carried.

The meeting adjourned at 7:34 p.m.

Submitted By:

Esther Lepe
Recording Secretary