



COUNTY-WIDE POLICY COUNCIL

Tuesday, September 7, 2021
6:00 P.M.

**Franklin Head Start
1189 Martin Street
Fresno, CA 93706
or
VIA ZOOM**

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Araceli Zavalza		
II. ROLL CALL	Margarita Mancilla		
III. APPROVAL OF MINUTES	Araceli Zavalza	Approval	1 - 9
IV. COMMUNITY REPRESENTATIVE REPORTS	Araceli Zavalza	Information	
V. FRESNO EOC COMMISSIONERS REPORT (RECESS)	Zina Brown-Jenkins	Approval	
VI. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports for the Month of July 2021 Early Head Start Head Start Center Base	Yessenia Magallon	Approval	10 - 14
B. Head Start 0 to 5 Annual Summary of Self-Assessment	Veronica Galvan	Approval	15 - 20
VII. INFORMATIONAL ITEMS			
A. Monthly Financial Status Reports For The Month of July 2021	Jessica Aquino	Information	21
B. Personnel Committee Reports	Candace Liles	Information	22 - 25
C. Early Head Start School Readiness Goals – 3 rd Aggregation of Data	Christina Coble/ Guadalupe Zuniga	Information	26 - 33
D. Head Start 0 to 5 Program Update Report (PUR) for the Month of July 2021	Rosa M. Pineda/Nidia Davis	Information	34 - 36
VIII. ANNOUNCEMENTS	Candace Liles	Information	
A. October 5, 2021 – Next CWPC Meeting at Franklin Head Start, 1189 Martin St., Fresno, CA 93706 or via ZOOM at 6:00 p.m.			
B. October 11, 2021 – Indigenous People’s Day Holiday (No School)			
C. October 19, 2021 – Next CWPC Executive Board Meeting at Executive Plaza, 1920 Mariposa St., Suite #230, Fresno, CA 93721 or via ZOOM at 6:00 p.m.			
IX. ADJOURNMENT			

**COUNTY-WIDE POLICY COUNCIL
MINUTES**

September 7, 2021

CALL TO ORDER

The meeting was called to order at 6:11 p.m. by Araceli Zavalza, CWPC Chairperson.

Olga Ramirez, Family/Community Services Manager, informed Representatives at this time we do not have a full quorum. Meeting will have to move forward with informational items.

**COMMUNITY
REPRESENTATIVE REPORTS**

No Community Representatives Reports were given at tonight's meeting.

**MONTHLY FINANCIAL
STATUS REPORTS FOR THE
MONTH OF JULY 2021**

Olga Ramirez, Family/Community Services Manager, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of July 2021. These reports were sent to Representatives prior to tonight's meeting.

Ms. Aquino reported that at this time, we will not be submitting a financial status report for July 2021 due to additional time needed to review and update accounting processes and information to reflect the transition from the grant in close out to our new five-year grant. Other contributing factors consist of having a temporary reduction in staffing due to turnover in the accountant position for Head Start 0 to 5. The finance department is in the process of hiring a new accountant for Head Start and are confidential that they will be able to provide reports for July and August 2021 during the October 2021 County-Wide Policy Council scheduled meeting.

**PERSONNEL COMMITTEE
REPORT**

Ashleigh Rocker Greene, CWPC Vice-Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Greene reported the hiring/separation/job descriptions, personnel actions of Early Head Start and Head Start staff, as well as eligibility lists created for September 7, 2021.

**EARLY HEAD START SCHOOL
READINESS GOALS – 3RD
AGGREGATION OF DATA**

Guadalupe Zuniga, Home Base Services Manager for Head Start 0 to 5, informed Representatives of the Early Head Start School Readiness Goals – 3rd Aggregation of Data. This information was sent to Representatives prior to tonight's meeting.

Head Start Program Performance Standards 1302.33(b)(1) states that a program must conduct standardized structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework" Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.

Ongoing child assessments occurs in Head Start 0 to 5 with all enrolled children, in order to determine how children are progressing and where support may be needed. Fresno EOC Head Start 0 to 5 collects and analyzes child assessments data three time a year. The Data aggregation assessments period are Fall, Winter and Spring. The Desired Results Profile Assessment (DRDP) is utilized for Center Base program option and the Infant Development Assessment (IDA) is utilized for Home Base program options.

For each data aggregation period, data is collected and sent to Child Care Results Analytics to be analyzed. Child Care Results Analytics provides report: program wide reports, site and classroom reports and individual child reports. The reports assist the program in planning and supporting positive child outcomes. Teachers and Family Development Specialists also utilize this data to plan and implement according to each child's strengths and needs.

EARLY HEAD START/
HEAD START MONTHLY
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
JULY 2021

Rosa M. Pineda, Early Care & Education Director and Nidia Davis, Program Support Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of July 2021. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Vice-Chairperson, made the following Announcements:

- A. October 5, 2021 – CWPC Meeting (Election Night) in person at Franklin Head Start, 1189 Martin Street, Fresno, CA 93706 at 6:00 p.m.
- B. October 11, 2021 – Indigenous People's Day Holiday (No School)
- C. October 19, 2021 – Next CWPC Executive Board Meeting in person at Executive Plaza, 1920 Mariposa Street, Suite 230, Fresno, CA 93721 at 6:00 p.m.

ADJOURNMENT

No Quorum. Action items will be presented at the October 5, 2021 CWPC Meeting.

The meeting adjourned at 6:35 p.m.

Submitted By:

Esther Lepe
Recording Secretary