



# Bylaws Committee Meeting

November 10, 2021 at 5:00 p.m.

Zoom Link: <https://fresnoeoc.zoom.us/j/81250885289>

Meeting ID: 812 5088 5289

1-669-900-6833



## BYLAWS COMMITTEE MEETING AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. APPROVAL OF OCTOBER 6, 2021 MEETING MINUTES

A. October 6, 2021 By-Laws Committee Meeting Minutes	Approve	3
--	---------	---

### 4. TARGET AREA CANDIDATES

A. Target Area Candidates	Approve	4
---------------------------	---------	---

### 5. COMMUNITY SECTOR APPLICATIONS

A. Community Sector Applications	Approve	21
----------------------------------	---------	----

### 6. TARGET AREA A SPECIAL ELECTION

A. Target Area A Special Election	Approve	55
-----------------------------------	---------	----

### 7. PUBLIC COMMENTS

(This portion of the meeting is reserved for persons wishing to address the Committee on items within jurisdiction but not on the agenda. Comments are limited to three minutes).

### 8. ADJOURNMENT

**BYLAWS COMMITTEE  
Virtual – Board Effects – Zoom  
Wednesday, October 6, 2021 at 5:00 PM**

**MINUTES**

**1. CALL TO ORDER**

Linda Hayes called the meeting to order at 5:03 PM.

**2. ROLL CALL**

**Present:** Catherine Robles, Oliver Baines, Charles Garabedian, Jimi Rodgers, and Linda Hayes.

**Absent:** Joe Lee, and Lisa Nichols.

**3. APPROVAL OF MARCH 18, 2021 MEETING MINUTES**

March 18, 2021 By-Laws Committee Meeting Minutes

Public Comment: None heard.

**Motion by:** Rodgers **Second by:** Baines

**Ayes:** Jimi Rodgers, Linda Hayes, Catherine Robles, Charles Garabedian, and Oliver Baines.

**Nays:** None heard.

**4. BYLAWS REVISIONS**

Kenneth Price, Legal Counsel, provided an overview of the revised Bylaws.

Public Comment: None heard.

**Motion by:** Baines **Second by:** Robles

**Ayes:** Jimi Rodgers, Linda Hayes, Catherine Robles, Charles Garabedian, and Oliver Baines.

**Nays:** None heard.

**5. OTHER BUSINESS**

The next meeting is scheduled on Wednesday, November 10, 2021.

**6. PUBLIC COMMENTS**

None Heard.

No action required.

**7. ADJOURNMENT**



## BYLAWS COMMITTEE MEETING

<b>Date:</b> November 10, 2021	<b>Program:</b> Executive Office
<b>Agenda Item #:</b> 4	<b>Director:</b> N/A
<b>Subject:</b> Target Area Candidates	<b>Officer:</b> Emilia Reyes

### Recommended Action

Staff recommends review and acceptance of the following candidate's applications running for their target areas.

- Target Area D - Daniel Martinez
- Target Area E - Lisa Nichols
- Target Area G - Elizabeth Jonasson

### Background

On an annual basis, the Commission holds a Board Election for the expiring terms.

Per the agency Bylaws: *"Target Area Commissioners shall be elected by members of the respective areas hereinafter "Target Area" in accordance with Policies and Procedures established by the Commission, under elections that are run by the Internal Audit department and supervised by the Selection Committee appointed by the Board Chair. Emphasis should be given to providing maximum participation of low income persons in the selection process of Target Area Commissioners, who shall be duly elected from areas within Fresno County that insure equal target area rural and urban representation and adopted by the Commission."*

Per the agency's Policies and Procedures for Election of Target Area Commissioners: *"If there is only one qualified candidate in a Target Area, that candidate is considered the elected representative for that Target Area and is forwarded to the Board for approval. An election will not take place."*

Staff will provide an overview of the candidate's submitted applications.

### Fiscal Impact

None.

### Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the November 17, 2021 Commission Meeting.



## TARGET AREA REPRESENTATIVE NOMINATION FORM

This signed form and documentation must be submitted/postmarked by **FRIDAY, OCTOBER 1, 2021**. You must submit documentation of your age and residency.

This signed nomination form may be submitted in the following ways:

<b>By mail:</b> Fresno EOC Elections Office Post Office Box 992 Fresno, CA 93714	<b>By E-mail:</b> Elections@Fresnoeoc.org By 11:59 PM on the due date	<b>Hand delivered:</b> Fresno EOC 1920 Mariposa Street, Suite 300 Fresno, CA 93721 By 5:00 PM on the due date
---	---	---

NAME	FIRST	MIDDLE	LAST
	Daniel		Martinez
ADDRESS (NO P.O. BOX)	NUMBER	STREET	CITY ZIP CODE
[REDACTED]			
TARGET AREA: A B C <u>(D)</u> E F G H HOW LONG AT PRESENT ADDRESS: 15 YRS			
EMAIL ADDRESS [REDACTED]			
MAILING ADDRESS: (If different from above)			
TELEPHONE NUMBER: [REDACTED] DATE OF BIRTH: [REDACTED] AGE: [REDACTED]			
CURRENT WORK POSITION/TITLE/NAME OF ORGANIZATION: (You may submit a resume if you have one.) Mayor Pro Tem - City of Sanger Supervising Air Quality Inspector - San Joaquin Valley Air Pollution Control District			
LIST THE REASONS FOR YOUR INTEREST IN FRESNO EOC BOARD OF COMMISSIONERS: I wish to provide a voice for the interests of the rural and smaller communities of Fresno County.			
CURRENT/PAST MEMBERSHIP IN ORGANIZATIONS/COMMUNITY GROUPS/AFFILIATIONS: current member of Fresno EOC board current member of Clovis Country Lions Exec Board member of League of California Cities - South San Joaquin Division			
PLEASE GIVE A STATEMENT OF QUALIFICATIONS/HOW YOU CAN CONTRIBUTE TO FRESNO EOC (This will be included on the ballot. You may use a separate sheet if necessary.) As the Mayor Pro Tem of Sanger, I have seen the challenges faced by smaller, rural communities in receiving aid and assistance. I have the experience to be a voice for these areas and ensure we are heard and represented.			



IF YOU WISH TO TRANSLATE YOUR STATEMENT TO SPANISH AND/OR HMONG, PLEASE PROVIDE IT HERE (Otherwise staff will translate your statement.)

LIST TWO REFERENCES: Include name, position, organization and contact information.

1. *Tim Chapa, City Manager City of Sanger 876-6300*
2. *State Senator Melissa Hurtado 264-3070*

I CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND HEREBY DECLARE MY CANDIDACY FOR A SEAT AS A COMMISSIONER ON THE BOARD OF THE FRESNO ECONOMIC OPPORTUNITIES COMMISSION REPRESENTING TARGET AREA D (fill in target area letter) AND THAT:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

*9/10/21*

**YOU MUST ATTACH DOCUMENTATION OF AGE AND RESIDENCY.** (i.e. copy of driver's license. No P.O. Box allowed)

Making a false certification is cause for removal from the Board. If you are unable to certify the above information, please attach an explanation to the application.

**From:** [pr@fresnoeoc.org](mailto:pr@fresnoeoc.org)  
**To:** [Elections](#); [Christopher Estep](#); [Karina Perez](#)  
**Subject:** New voter registration from website  
**Date:** Tuesday, September 7, 2021 11:51:27 AM

---

**Fresno EOC IT Notice:**  
**External Message. Think before you click!**

**Name**

Lisa Nichols

**Address**

[REDACTED]

**Target Area**

E

**Email Address:**

[REDACTED]

**Mailing Address (if different from above)**

[REDACTED]

**Cellular Phone**

[REDACTED]

**Date of Birth**

[REDACTED]

**Age:**

[REDACTED]

**Current Work Position / Title / Name of Organization**

Vice Principal on Special Assignment

See attached resume for additional information.

**Resume Upload:**

- [Lisa-Nichols-Resume-2021.pdf](#)

**List the reasons for your interest in Fresno EOC Board of Commissioners:**

I have served on the EOC Commission for the past 8 years and would love to continue serving as a advocate for the families we serve. I am a strong advocate for individuals and families in need and I have a passion for assisting those in poverty. I believe my values continue to coincide with the mission and values of EOC. I want to continue to help individuals/families become self-sufficient.

**Current / Past membership in organizations / community groups / affiliations:**

EOC-Current  
Marjorie Mason Center-Current  
CASA-Current  
Black Students of California United-Current  
SJVA Delta Sigma Theta Inc.-Current  
ABC30 Advisory Council-2015-2018  
California League of Schools-2017-2019  
First 5 Fresno County-2008-2014  
Tree Fresno-2012-2017  
Fresno Institute for Urban Leadership-2007-2016  
African American Bullard High Parent Advisory Council-200-2014

**Please give a statement of qualifications / how you can contribute to Fresno EOC:**

I have worked with individuals and families in poverty for the past 20 years. For 10 years, I worked as a social worker for the Department of Children and Family Services, Fresno County. In addition, I worked 8 years as a medical social worker in the Maternal Child/Neonatal Intensive Care Unit at Fresno Community Regional Medical Center. This role consisted of working with teen mothers, drug exposed infant and mothers with drug addictions. I had the honor of being a part of the team that opened Gaston Middle School, located in West Fresno, where I served as one of the school administrators for 6 years. I am currently employed with Fresno Unified School District GOAL 2/School Leadership Office as a Vice Principal on Special Assignment.

I currently serve as a Commissioner for the Fresno Economic Opportunities Commission (EOC) and have served for the past 6 years. In addition, I am a member of the Board of Directors for the Marjorie Mason Center, member for the Court Appointed Special Advocate (CASA) Board of Directors, member for the Board of Directors for the Black Students of California United (BSCU) and is a chapter member of San Joaquin Valley Alumnae Delta Sigma Theta Sorority Incorporated. I served as Commissioner for First 5 Fresno County for six years, served seven years on the Advisory Council for Fresno Institute for Urban Leadership (FIFUL), Board Member for Tree Fresno, served as a member of the member of the ABC30 Advisory Council and was the Advisor for the Bullard High African-American Parent Advisory Council for four years. My current and previous board appointments have given me an extensive knowledge based in governing boards.

As you can see from my work experience my passion is helping others. By helping others, it allows individuals in our community with access to Jobs, education, and eventually to become self-sufficient! With your help, I will continue to be the voice to make sure our community has a seat at the table when resources are being distributed by our local and state government.

**Statement Upload:**

- [EOC-Nomination-Form-Qualification-Statement-9-2021.pdf](#)

**Reference 1:**

[Redacted]

**Reference 2:**

[Redacted]

**Certification**



I agree to the following statement.

I certify under penalty of perjury that the above is true and I hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing my target area (as entered above) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;

- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

**Signature****Date of Signature**

09/07/2021

**You must upload documentation of age and residency:**

- [Lisa-Nichols-Driver-License-Photo.jpg](#)

# Lisa M. Nichols

---

---

**OBJECTIVE:** To acquire a challenging position that will enable me to utilize my strong interpersonal and leadership skills to assist staff and students in the school setting.

**EDUCATION:** MA-Education-2014-California State University of Fresno  
MSW Social Work-2003-California State University of Fresno  
BA Social Work-1998- California State University of Fresno  
AA Liberal Studies- 1994- Fresno City College, Fresno  
High School Diploma-1991-Hoover High School, Fresno

**Credentials:** Pupil Personnel Services Credential (PPSC)  
Educational Leadership and Administration Credential

## **Work History:**

**July 2019-Present**  
**Vice Principal on Special Assignment**  
**Fresno Unified School District**  
**Fresno, CA (559) 708-2628**

Responsible for improving student achievement for African American students. Provide for academic guidance, discipline, counseling and referrals to assist students to stay in school on target to graduate. Supports Black Student Unions at the elementary and secondary sites. Monitor programs for school improvement and monitor results to ensure the effectiveness of the programs in support of expanding practices proven to raise student achievement. Collaborate and communicate with outside agencies, District personnel, community members, parents, and others to coordinate services for school improvement

**August 2017-2019**  
**Vice Principal**  
**Fresno Unified School District**  
**Fresno, CA (559) 457-3500**

Responsible for improving student achievement for all students. Provide for academic guidance, discipline, counseling and referrals to assist students to stay in school on target to graduate; provide data management and analysis of school level data on a routine basis in order to drive instruction for student success. Develop curriculum for professional learnings. Additional duties include; advisor for the Black Student Union Club on campus, director and developer of cultural assemblies for entire student body, co-chair administrator for the Culture & Climate team.

**February 2014-August 2017**  
**Guidance Learning Advisor**  
**Fresno Unified School District**  
**Fresno, CA (559) 457-3500**

Responsible for improving student achievement for all students. Provide for academic guidance, discipline, counseling and referrals to assist students to stay in school on target to graduate; provide data management and analysis of school level data on a routine basis in order to drive instruction for student success. Develop curriculum for professional learnings. Assisted with the development of the English Learner's Masterplan. Additional duties include; advisor for the Black Student Union Club on campus, director and developer of cultural assemblies for entire student body, co-chair administrator for the Culture & Climate team and responsible for the development and execution of the school safety plan.

**February 2012-February 2014**  
**School Counselor**  
**Fresno Unified School District**  
**Fresno, CA (559) 248-7270**

Provided professional development, trainings and coaching to school staff regarding effective classroom management and bullying prevention services. Responsible for implementation of system support programs which includes Second Step and Anti-Bullying Prevention. Performed a variety of administrative functions to meet the needs of students, families and school site. Coordinated family, school and community resources that promote student's social development. Collected and utilized data to monitor progress of school wide activities. Provided individual and group counseling services to high-risk students to assist with social and emotional issues.

**September of 2003-February 2012**  
**Medical Social Worker**  
**Fresno Community Medical Regional Center**  
**Fresno, CA (559) 459-6000**

Provide intensive case management services and conduct psychosocial assessments to high risk infants admitted to the Neonatal Intensive Care Unit. Provide direct services to parents to assist with discharge planning needs. Assist patients with how to cope with social and emotional issues. Provide grief counseling and connect patients to hospital and community resources. Additional responsibilities include working with antepartum and postpartum mothers. Assist patients with how to cope with social and emotional issues. Provide discharge planning services to patients in regards to their treatment plan. Assist patients with out-patient needs such as hospice, home health, higher level of care (skilled nursing facilities), durable medical equipment, rehab, etc. Experience also includes crisis and trauma intervention in the Emergency Department.

**April 2005- September 2008**

**Social Work Supervisor/Youth Transitions Project Coordinator  
Fresno County Department of Children and Family Services,  
Fresno, Ca (559) 453-6400**

Plans, organizes and oversees the implementation of the National Family to Family Youth Transitions Project as well as coordinates the activities required to achieve the project's goals and objectives. Pursue revenue maximization strategies to enhance and support the project. Worked with community leaders to assess capacity for community based foster and probation youth services. Lead task force groups in strategic planning. Participated in community planning and development of new resources within the community. Oversee budget and responsible for grant writing and proposals submitted on a yearly basis. Supervised the Independent Living Program (ILP) unit which consist of six employees; Social Workers, Social Worker Aide and Youth Advocate. Set and enforces objectives for quality and quantity of work performed by unit.

**April 2003-April 2005**

**Social Work Practitioner  
Department of Social Services K-Six Program, Easterby Elementary School  
Fresno, Ca (559) 453-6400**

Provided intervention strategies for students and their families including counseling, case management, and support groups, crisis intervention. Worked collaboratively with teachers, administrators and other school staff regarding the social and emotional needs of students. Coordinated family, school and community resources that promoting student's social development. Attended Student Study Team (SST) and Individual Education Plan (IEP) meetings. Assisted school administrators in developing creative strategies to improve attendance rates.

**August 2002-May 2003**

**MSW Student Intern  
Fresno Unified School District, Wishon Elementary School  
Fresno, Ca (559) 457-3357**

Provided intervention strategies for students and their families including counseling, case management, and crisis intervention. Consulted with teachers, administrators and other school staff regarding the social and emotional needs of students. Coordinated family, school and community resources that promoting student's social development.

**November 1997-April 2003**

**Social Worker I, II, III  
Fresno County Department of Children and Family Services  
Fresno, Ca (559) 453-6400**

Provided intensive case management services to at-risk children and their families in Family Reunification, Voluntary Family Maintenance, Voluntary Family Maintenance CITE program, and the Independent Living Skills Program. Duties also included preparing court reports, making recommendations to the courts and linking children and families to various community agencies and services.

---

**Current Community Affiliations:**

Chapter Member, San Joaquin Valley Alumnae, Delta Sigma Theta Inc., Sorority,  
April 2011-Present

Commissioner, Economic Opportunities Commission  
January 2016-Present

Board Member, Black Students of California United  
August 2016-Present

Court Appointed Special Advocate (CASA) Board of Directors  
November 2019-Present

Marjaree Mason Center, Board  
October 2018-Present

President's Advisory Board on African American Student Success  
October 2017-Present

**Awards:**

2020-Marjaree Mason Top Ten Professional Women & Leading Business Award

2016- Association of California School Administrators (ACSA) Administer of the Year

2015-African American Historical & Cultural Museum Passing the Torch Trailblazer Award

2014- Fresno Black Chamber of Commerce African American Business Women Award

2008-San Joaquin Valley Alumnae Delta Sigma Theta Sorority Inc. Trailblazer Award

**Presentations and Trainings:**

Presented at the California Association of School Counselors Fall Virtual Conference on  
Changing the Narrative: The African American Student Leadership Academy Cohort  
Fresno, CA 2020

Presented training for the Specialized Foster Parent Training Project on Permanency is Priceless  
Fresno, CA 2009

Presented training for the Specialized Foster Parent Training Project on Permanency is Priceless  
Fresno, CA, 2007

Presented at the 34th North American council on Adoptable Children (NACAC) on Family  
Finding Efforts for Youth in Congregate Care, Nashville, Tennessee 2007

Presented at the Title IV-E Student Day Conference on Supportive Services for Transitional Age Youth, Fresno, CA, 2006

Presented at the Family to Family State Conference on Improving Educational Outcomes for Foster youth, Long Beach, CA, 2006

Presented at the Family to Family National Conference on Improving the California Connected by 25 Initiative, Nashville, TN, 2006

Presented at the Let's Talk Conference on Supportive Services for Foster Youth, Fresno, CA, 2006

Presented at the 33rd North American council on Adoptable Children (NACAC) on Family Finding for Foster and Probation Youth, Long Beach, CA, 2006

Presented training for the Specialized Foster Parent Training Project on ILP Transition Services/CC25I for Foster and Probation Youth, Fresno, CA, 2006

Presented for the Title IV-E Integrative Seminar for BSW Students at California State University of Fresno on Supportive Services for Foster and Probation Youth, Fresno, CA, 2006

**The following persons have written letters of recommendations on my behalf:**

Bryan Wells  
Superintendent of Schools  
Fresno Unified School District, Fresno CA  
[REDACTED]

Julie Severns  
Administrator  
Fresno Unified School District, Fresno CA  
[REDACTED]

Felicia Quarles-Treadwell  
Director  
Fresno Unified School District, Fresno CA  
[REDACTED]

**From:** [pr@fresnoeoc.org](mailto:pr@fresnoeoc.org)  
**To:** [Elections](#); [Christopher Estep](#); [Karina Perez](#)  
**Subject:** New voter registration from website  
**Date:** Friday, October 1, 2021 8:03:38 PM

---

**Fresno EOC IT Notice:**  
**External Message. Think before you click!**

**Name**

Elizabeth Jonasson

**Address**



**Target Area**

G

**Email Address:**



**Cellular Phone**



**Date of Birth**



**Age:**



**Current Work Position / Title / Name of Organization**

Public Affairs Representative/ Westlands Water District

**Resume Upload:**

- [Elizabeth-Jonasson-Resume-2021.docx](#)

**List the reasons for your interest in Fresno EOC Board of Commissioners:**

Fresno EOC transforms the lives of many of the neediest people in our community. I want to be involved in making a positive difference for them.

**Current / Past membership in organizations / community groups / affiliations:**

Jul 2019-Sep 2021 Fresno Developing the Region's Inclusive and Vibrant Economy (DRIVE), Steering Committee member  
Dec 2016-Present Fresno Unified School District, Trustee, Area 2 Roosevelt High  
Apr 2016-Aug2016 Voter Education and Engagement Project (VEEP), Committee member  
Aug 2014-May 2018 Central Valley Community Foundation, Grants Committee member  
Sep 2013-Mar 2019 Academia Hispana Foundation, Board secretary  
Mar 2011-Sep 2015 City of Fresno, District 1 Implementation Committee member  
Jan 2013-Nov 2013 Fresno County Council of Governments Transportation Technical Committee member

Apr 2011-Nov 2013 Fresno County Measure C Transit Oriented Development Committee member  
Jan 2012-Oct 2013 San Joaquin Valley Air Pollution Control District, Central Region Hearing Board member  
Dec 2011-Oct 2013 San Joaquin Valley Greenprint, Steering Committee member  
Oct 2011-Oct 2013 Fresno County Council of Governments SB375 Task Force/ Regional Transportation Plan Roundtable member  
Aug 2011-Oct 2013 Children's Health and Air Pollution Study, Community Advisory Board member  
Jun 2011- Nov 2013 Fresno County Measure C Citizen's Oversight Committee member  
Sep 2009-Dec 2012 Central California Latina Network, Board member

**Please give a statement of qualifications / how you can contribute to Fresno EOC:**

As a dedicated public servant I have spent years working for and advocating on behalf of the residents of our community. I have served in various capacities in local and state government as well as in the non profit sector. This experience gives me an understanding of the work Fresno EOC does, the needs of our community as well as the ability to help bring additional resources to the organization. Fresno EOC has the power to positively transform people's lives through programs addressing, health, education, job training, homelessness and many other issues needed to move Fresno forward. If elected I promise to always have the needs of our residents drive the work that Fresno EOC does, living upon to our Community Action promise of "helping people & changing lives".

**Reference 1:**

[REDACTED]

**Reference 2:**

[REDACTED]

**Certification**



I agree to the following statement.

I certify under penalty of perjury that the above is true and I hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing my target area (as entered above) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

**Signature**



**Date of Signature**

10/01/2021

**You must upload documentation of age and residency:**

- [IMG\\_5200.jpg](#)

# Elizabeth Marie Jonasson



## Professional Profile

- Effective communicator, decision-maker and problem-solver
- Experienced establishing relationships, collaborating with and presenting to institutions, elected officials, government agencies, community groups, businesses, media and the public
- Strategic thinker with clear, achievable goals

## PROFESSIONAL EXPERIENCE

### **Westlands Water District – Fresno, CA**

*Public Affairs Representative*

Oct 2021– Present

- Lead local outreach and communication efforts
- Establish and develop strategic working relationships with members and the community
- Manage and oversee the work of public affairs consultants
- Prepare board and committee reports and recommendations

### **Fresno Economic Opportunities Commission – Fresno, CA**

*Strategy and Resource Development Officer*

May 2021– Sep 2021

*Strategy and Communications Officer*

Jul 2018 – May 2021

*Board Liaison and Community Engagement Director*

Aug 2016 – Jul 2018

- Established and developed relationships with collaborative partners with the goal of leveraging resources
- Lead legislative policy and strategy for the agency
- Directed strategic plan development
- Managed and responded to grant solicitations, RFPs, RFQs and other contracts: scope of work, progress reporting, budget and evaluation
- Submitted annual organizational standards for state compliance
- Lead special projects, presenting updates, meeting deliverables on time and within budget
- Experienced running the agency executive office, outreach and communications, planning and evaluation staff and contractors
- Managed board and committee affairs including reports, policies and self-evaluation

### **California High Speed Rail Authority – Fresno, CA**

*Information Officer II*

Mar 2015 – Aug 2016

*Information Officer I*

Nov 2013 – Mar 2015

- Developed statewide and regional communications and political strategy
- Engaged stakeholders and resolved issues
- Coordinated consultants and contractor's public involvement efforts and contract adherence
- Managed elected official and stakeholder outreach
- Synthesized complex program issues for community outreach
- Media and community spokesperson and representative

### **California State University, Fresno– Fresno, CA**

*Professor – Department of Finance and Business Law*

Aug 2013 – Dec 2016

- Taught BA 105W Business Communication, an upper-division required course focused on research and written communication in the workplace.

### **Coalition for Clean Air – Fresno, CA**

*Campaign and Outreach Associate*

Aug 2010 – Nov 2013

- Managed the Central Valley regional office representing the agency throughout Central California

## **Elizabeth Marie Jonasson**

4135 E Huntington Blvd., Fresno, CA 93702

559.448.6134

jonassonconsulting@gmail.com

www.linkedin.com/in/elizabeth-jonasson-rosas

- Promoted the organization's mission through policy research, education and advocacy
- Collaborated with organizations, elected officials, agency representatives and stakeholders

### **City of Fresno – Fresno, CA**

*Community Outreach Coordinator, Office of the City Manager*

Jul 2009 – Jun 2010

*Revitalization Funding Coordinator,*

Jan 2009 – Jul 2009

*Downtown and Community Revitalization Department*

- Represented the City and Mayor at community events and in the media
- Managed the 2010 census efforts: Complete Count Committee, community presentations
- Served as Spanish-language spokesperson for the City
- Organized successful downtown events
- Submitted successful grants
- Built relationships with downtown businesses, residents and property owners

### **Jonasson Consulting – Fresno, CA**

*Owner*

Mar 2007 – Jan 2009

- Dedicated to transmitting ideas from English to Spanish and vice versa for marketing and promotional campaigns
- Assisted in doing business with the Latino community and Mexico
- Provided English/Spanish translation and interpreting services

## **OTHER EXPERIENCE**

Jul 2019-Sep 2021	Fresno Developing the Region's Inclusive and Vibrant Economy (DRIVE), Steering Committee member
Dec 2016-Present	Fresno Unified School District, Trustee, Area 2 Roosevelt High
Apr 2016-Aug 2016	Voter Education and Engagement Project (VEEP), Committee member
Aug 2014-May 2018	Central Valley Community Foundation, Grants Committee member
Sep 2013-Mar 2019	Academia Hispana Foundation, Board secretary
Mar 2011-Sep 2015	City of Fresno, District 1 Implementation Committee member
Jan 2013-Nov 2013	Fresno County Council of Governments Transportation Technical Committee member
Apr 2011-Nov 2013	Fresno County Measure C Transit Oriented Development Committee member
Jan 2012-Oct 2013	San Joaquin Valley Air Pollution Control District, Central Region Hearing Board member
Dec 2011-Oct 2013	San Joaquin Valley Greenprint, Steering Committee member
Oct 2011-Oct 2013	Fresno County Council of Governments SB375 Task Force/ Regional Transportation Plan Roundtable member
Aug 2011-Oct 2013	Children's Health and Air Pollution Study, Community Advisory Board member
Jun 2011- Nov 2013	Fresno County Measure C Citizen's Oversight Committee member
Sep 2009-Dec 2012	Central California Latina Network, Board member

## **EDUCATION**

### **California State University, Fresno (CSUF) – Fresno, CA**

*Masters in Business Administration*

- Craig School of Business Graduate Dean's Medalist
- Graduate project: Continuing and Global Education Strategic Plan

### **Instituto Tecnológico Autónomo de México (ITAM) – Mexico City, Mexico**

*Bachelor in International Relations*

## **Elizabeth Marie Jonasson**

4135 E Huntington Blvd., Fresno, CA 93702

559.448.6134

jonassonconsulting@gmail.com

www.linkedin.com/in/elizabeth-jonasson-rosas

- Undergraduate project: Port Development in Punta Colonet: Challenges and Opportunities

### **SKILLS/ QUALIFICATIONS**

- Bilingual English/Spanish
- Ability to communicate effectively and work collaboratively with diverse stakeholders and across organizational structures
- Established working relationships with local organizations, leaders, decision-makers and elected officials
- Working knowledge of Microsoft Office Software on Windows and Apple

### **ACCOMPLISHMENTS AND AWARDS**

2010– Earned “Rising Star” Award from the Central California Hispanic Chamber of Commerce. The award was accompanied by a Letter of Congressional Recognition from Congressman Costa.

2012– Phi Kappa Phi Honor Society “Love of Learning” award recipient. In order to be eligible to join the society, graduate students must be in the top 10 percent of their class. The award was given to 140 student-members nation-wide.

2013– Fresno State’s Craig School of Business Graduate Dean’s Medalist. One graduate student is selected per graduating class based on their academic, personal and professional accomplishments.

2015– Received the State Information Officer’s Council “Public Information Officer of the Year” award for the outreach and communications work done in the Central Valley on behalf of the California High-Speed Rail Authority.

2017– Recognized as one of Fresno’s “40 under 40” by the Business Street Online which focuses on highlighting the achievements of members of the community under the age of 40 that have contributed to the betterment of Fresno.



## BYLAWS COMMITTEE MEETING

<b>Date:</b> November 10, 2021	<b>Program:</b> Executive Office
<b>Agenda Item #:</b> 5	<b>Director:</b> N/A
<b>Subject:</b> Community Sector Applications	<b>Officer:</b> Emilia Reyes

### Recommended Action

Staff recommends review and approval of the following Community Sector applicants.

- A. Daniel Parra – Malaga County Water District
- B. Itzi Robles – Southeast Fresno Community Economic Development Association, Inc.
- C. James Martinez – Fresno Reel Pride
- D. Joe Lee – The Fresno Center
- E. Jimmie Rodgers – Fresno Association of Black Social Workers
- F. Pastor Bruce McAlister – West Fresno Faith Based Organization, Inc.

### Background

On an annual basis, the Commission holds a Board Election for the expiring terms.

Per the agency Bylaws: “Community Sector Commissioners may consist of representatives of business, industry, labor, religious, law enforcement, youth, education, social services, and/or multicultural organizations that can contribute or mobilize economic and human resources, ethnic and racial diversity and balance to the Commission as a whole, and is supportive of the mission and objectives of the agency.”

An Ad-Hoc Committee composed of Board Chair Linda Hayes, Commissioner Oliver Baines, Charles Garabedian and Catherine Robles will conduct the Community Sector Interviews.

### Fiscal Impact

None.

### Conclusion

If approved by the Committee, the applicants will be scheduled to participate in a Community Sector Interview. Based on the Review Committee recommendations, the recommended applicants will move forward for full Board consideration at the December 15, 2021 Commission Meeting.

**From:** [pr@fresnoeoc.org](mailto:pr@fresnoeoc.org)  
**To:** [Elections](#); [Christopher Estep](#); [Karina Perez](#)  
**Subject:** New voter registration from website  
**Date:** Friday, October 1, 2021 11:01:40 PM

---

**Fresno EOC IT Notice:**  
**External Message. Think before you click!**

**Name**

Daniel Thomas Parra

**Address**

[REDACTED]

**Email Address:**

[REDACTED]

**Number of years as a Fresno County resident:**

[REDACTED]

**Organization representing:**

Malaga County Water District

**Organization address:**

[REDACTED]  
[Map It](#)

**Your Cellular Phone:**

[REDACTED]

**Date of Birth**

[REDACTED]

**Age:**

[REDACTED]

**Resume Upload:**

- [Daniel-Parras-Resume-EOC.doc](#)

**Relevant experience including current / past board service:**

Aside from serving on various boards I was also an EOC board member for approximately six years.

**How will the organization and you be an asset to Fresno EOC?**

\* I have been a councilman for the rural City of Fowler. I know what the needs of the rural parts of Fresno County. I believe Fresno EOC can help bridge the gap that is missing in the rural part of the county.

**List the reasons for your interest in Fresno EOC Board of Commissioners:**

To help the less fortunate in Fresno County. To help give them tools to better their lives. To educate the

youth so we can break the chain of poverty.

**List the reasons for your organization's interest in Fresno EOC Board of Commissioners:**

Underserved disadvantaged community looking for equitable distribution of resources and funding.

**Any close relative employed by Fresno EOC?**

No

**I have an economic interest in Fresno EOC.**

No

**Certification**



I agree to the following statement.

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

**Signature**



**Date of Signature**

10/01/2021

**You must upload a resolution of support from the agency / organization / group you propose to represent.**

- [EOC-Reso.docx](#)

---

# DANIEL T. PARRA

---

## PROFESSIONAL STRENGTHS

- Excellent supervisory and staff development skills:
- Outstanding leadership and public speaking skills:
- Facilitator - public hearing(s):
- Bilingual/bi-literate -English/Spanish:

## EXPERIENCE

### COUNCIL MEMBER

2008 - Present

As a Fowler City Councilmember, I serve on a five-member board of a public entity. My responsibilities are to establish policies, enforce ordinances, manage the City's financial affairs and provide leadership for the community. I am instrumental in the implementation of city policies, creation of ordinances, and decisions pertaining to financial affairs. This is achieved through land use development, comprehensive planning, capital improvement projects, capital financing, and strategic planning. In addition, I serve as a representative in the following organizations:

- Fresno County LAFCO - Chairman
- CALAFCO – Board Member
- League of California Cities – 2<sup>nd</sup> Vice President
- Transportation, Communications & Public Works Policy Committee of the League of California Cities – Member
- Latino Caucus of the League of California Cities – Board Member

### GOVERNMENT RELATIONS CONSULTANT

2016 – Present

As a government relations consultant, I focus on building bridges between clients and local governments in the state of California. I am responsible for providing clients with valuable insight into cities targeted for prospective projects, to facilitate meetings with local elected officials and/or city personnel and working to secure contracts that meet both the needs of the client and city.

### SITE LEAD/COMPUTER SYSTEMS ANALYST

April 1992 - 2016

NORTHROP GRUMMAN/LOCKHEED MARTIN, NAS LEMOORE, CA

I supervised five employees and oversaw operations at two facilities on base. Primary duties included analyzing and researching flight data, making recommendations on mission objectives, and maintaining jet pods. I trained military staff on how to evaluate flight patterns, equipment knowledge, and policy implementation. Other duties involved supervising daily operations of the Link-16 TADIL J network, Pod Shop, and TACTS facilities, which are utilized by the US Navy to track movements of jet fighter aircraft on the TACTS range. Additional responsibilities include:

- Operation and maintenance of JDS consoles, external/internal TACTS pods, and associated peripherals
- Maintain and monitor facilities security
- Submit quarterly reports
- Consulted with military personnel and Department of Defense contractor

## EDUCATION/TRAINING

### National University

Public Administration – MPA Degree

Fresno, CA

April 2007

### National University

Business Administration – BA Degree

Information Technology – Minor

Fresno, CA

January 2005

### Harvard Kennedy School of Business

Senior Executive in State and Local Government Program – Certificate

Cambridge, MA

July 2011

### University of Southern California Executive Education Forum

Building Capacity for Leaders Program – Certificate

Los Angeles, CA

October 2016

### United States Air Force

1985 -1987

## COMPUTER PROFICIENCY

- Workplace software: Microsoft Word, Power Point, Excel, Access, Outlook
- Operating systems: Windows NT, 98, 2000, XP, Vista, UNIX, LINUX

References available upon request.

To whom it may concern,

Malaga Water District has given a verbal yes, but the resolution will not happen till October 12<sup>th</sup>. Your board member Charles Garabedian can attest to this. You will have the resolution prior to the interview.

I hope you will give me the opportunity to interview.

Respectfully yours.

Daniel Parra

**From:** [pr@fresnoeoc.org](mailto:pr@fresnoeoc.org)  
**To:** [Elections](#); [Christopher Estep](#); [Karina Perez](#)  
**Subject:** New voter registration from website  
**Date:** Wednesday, September 22, 2021 4:02:16 PM

---

**Fresno EOC IT Notice:**  
**External Message. Think before you click!**

**Name**

Itzi Janeyli Robles

**Address**

[REDACTED]

**Email Address:**

[REDACTED]

**Number of years as a Fresno County resident:**

[REDACTED]

**Organization representing:**

SEFCEDA

**Organization address:**

[REDACTED]

**Your Cellular Phone:**

[REDACTED]

**Date of Birth**

[REDACTED]

**Age:**

[REDACTED]

**Current Work Position / Title / Name of Organization:**

Resume uploaded.

**Resume Upload:**

- [ITZI-ROBLES-RESUME-2021.pdf](#)

**Relevant experience including current / past board service:**

Please see attached resume.

**How will the organization and you be an asset to Fresno EOC?**

I have been a resident of Fresno for 23 years. I feel I am an asset to the organization because my life

experiences are similar to a lot of the residents we service. Growing up my family was a beneficiary of WIC and Headstart. I am proud to not only represent residents who have experienced being low-income but also women, young people, and immigrants. Fresno EOC offers so many programs to our community but there are always gaps that we work hard to fill. In order to identify those, I believe our board should be comprised of people from various backgrounds and lived experiences. I have only served one term on the board and it has been just enough time to learn about the organization. In order to be fully involved I believe it takes more than two years to accomplish. I would greatly appreciate the opportunity to continue serving.

**List the reasons for your interest in Fresno EOC Board of Commissioners:**

I would like to provide my input on the decisions of the organization. I am interested in continuing to provide support for the growth of Fresno EOC and the services it provides to our families. I am now serving on the Access Plus Capital Board and would like to continue to do so. I have also been an active participant of the finance committee. My degree in Business Administration has provided me with the tools to be an asset to these types of committees as well.

**List the reasons for your organization's interest in Fresno EOC Board of Commissioners:**

SEFCEDA is continuing to work on providing not only workforce development services to Southeast Fresno residents, but has also embarked in providing recreational services to residents. Fresno EOC has provided support in many of the projects we have worked on. We have a very close relationship with business in Southeast Fresno. Our organization is interested in continuing to partner with Fresno EOC whenever possible. The mission of SEFCEDA is very similar to that of Fresno EOC which is to promote economic prosperity by expanding opportunities in education, recreation, employment, housing and entrepreneurship for healthy neighborhoods.

**Any close relative employed by Fresno EOC?**

No

**I have an economic interest in Fresno EOC.**

No

**Certification**



I agree to the following statement.

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

**Signature**



**Date of Signature**

09/22/2021

**You must upload a resolution of support from the agency / organization / group you propose to represent.**

- [RES9-16-2021.Itzi-Robles.pdf](#)

## ITZI ROBLES MBA

### SKILLS & ABILITIES

- Office Logistics
- Event Coordinating
- Public Speaking
- Community Leadership
- Press Releases
- Organizing
- Networking Skills
- Write Speeches
- Social Media Outreach Skills
- Public Relations

### EXPERIENCE

#### **COUNCILMEMBER ESMERALDA SORIA, Council Assistant-FRESNO, CA**

August 2016- September 2021

- Public Relations-Coordinate community events and community programs, community meetings (in-person and virtual) , write press releases, oversee social media sites, and write newsletters.
- Constituent Casework-Supervise constituent work, assist residents with local issues and follow-up with reports to appropriate departments, train incoming staff on how to handle constituent work.
- Write proclamations and talking points/speeches for the Councilmember
- Manage Homeless Adhoc meetings, Young Councilmember Program, and Youth Jobs Taskforce

#### **ESMERALDA SORIA FOR CONGRESS, Deputy Campaign Manager - FRESNO, CA**

December 2019 - March 2020

- Send out daily press releases locally and nationally, send out newsletter updates, post on social media (facebook, instagram, and twitter)
- Organize fundraising events and attend with candidate
- Write talking points/speeches for candidate
- Train volunteers canvassing for the campaign
- Organize fundraising, volunteers, and press contacts
- Reach out to local, state, and national organizations for endorsements.

#### **EDUCATION & LEADERSHIP FOUNDATION-Immigration Center -FRESNO, CA**

April 2016- July 2016

- Seeing clients for initial interviews and fulfilling client intakes- qualification of client for services
- Filling out applications for clients seeking Deferred Action, Naturalization, and Citizenship
- Assisting the Immigration Center Manager with community events to promote services

#### **DR. JOAQUIN ARAMBULA FOR ASSEMBLY- Deputy Field Director/ Logistics & Outreach Coordinator-FRESNO, CA**

January 2016-June 2016

- Manage Field Staff (e.g. make sure staff is performing job duties)Point person for staff/volunteers/interns
- Meet with community organizations/leaders to understand issues concerning District 31
- Monitor and Write Weekly Newsletter with information about our outreach work and volunteer opportunities for the Campaign
- Train Interns in running community phone banks, data input, and office tasks.
- Answer questions from voters about community issues and events
- Create logistical plans for our daily and weekly field events

**MIGRANT OFFICE OF EDUCATION REGION IV- FRESNO, CA**

September 2015- February 2016

- Coordinated Educational Events and Student Field Trips
- Assisted with filing permission slips and emergency forms
- Made phone calls with several organizations attending the events
- Entered logistical data on excel while organizing the times & locations for bus pick - ups for each region we served.
- Sent out emails regarding fees and scheduling for events, answered phone calls, and greeted at the Front Desk.

**CALIFORNIA TEACHING FELLOWS-ASP Teacher -FRESNO, CA**

January 2015- February 2016

- Taught 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grade students in Math & Language Arts
- Made academic lesson plans and also taught enrichment based classes such as Theatre, Dance, and Leadership including coordinating school play and Dance Showcases.
- Taught students to serve their community and their school by recycling, taking initiative in organizing and gardening to keep a healthy campus
- Also attended monthly trainings about student involvement, psychological behavior, and community organization.

**ENCOURAGE TOMORROW-Tutor-Fresno, CA**

September 2011- August 2015

- Math & Language Arts Tutor for students in Fresno, Kerman, Selma, Caruthers, Biola, Coalinga, Huron, and Riverdale
- Received training to help families in need and to identify the problems in the community so that we could better assist those students.

**COALITION FOR HUMANE IMMIGRANT RIGHTS- Campaign Lead- LOS ANGELES, CA**

August 2012- November 2012

- Coordinated the events in the Central Valley
- In charge of recruiting and managing volunteers to assist with voter registration, promoting propositions, and community events
- Attended meetings in various cities in California and took Trainees to do canvassing and voter registration state wide.
- Kept data analysis reports

---

**EDUCATION**

**B.A. POLITICAL SCIENCE, CERTIFICATE IN LEGAL STUDIES, CERTIFICATE IN FAMILY- BASED IMMIGRATION, CSU FRESNO**  
**M.B.A IN PUBLIC ADMINISTRATION, SNHU**

---

**LEADERSHIP**

**FRESNO EOC COMMISSIONER - January 2020 - Present**

- **FINANCE COMMITTEE**
- **SANCTUARY ADVISORY BOARD**
- **LOCAL CONSERVATION CORPS BOARD**

**ACCESS PLUS CAPITAL BOARDMEMBER**

- **FINANCE COMMITTEE**

**CENTRAL VALLEY LATINO LEADERSHIP ACADEMY GRADUATE - 1st Cohort, 2018**

**SEFCEDA (Southeast Fresno Community Economic Development Association) – Chair 2011-Present**

Assist with the planning of community events recognizing community leaders in Southeast Fresno. Worked towards improving the streets and businesses in the area. Promoted services for people looking for jobs and those wanting to learn new skills for the changing job market.

**FRESNO COUNTY YOUNG DEMOCRATS- Executive Director 2018-2019**

Assist Chair in overseeing committees, community events, and board meetings to help fellow young democrats become civically engaged and other clubs in attending important local events.

**DARE TO DREAM CLUB- FRESNO STATE- TREASURER-2011-2012**

In charge of the expenses and contributions we received. Our goal as a club was to raise money through community events for immigrant students who wanted to continue their college education. Coordinated events through the help of community ties. Awarded high school students with several scholarships and promoted the importance of Education.

**GRACE UNITED METHODIST CHURCH- BOARD MEMBER-2012-2013**

My involvement with this church was teaching a Youth Group and Sunday School for children in my neighborhood. I began attending community events and assisted the church with their community programs.

---

**REFERENCES**

REFERENCES FURNISHED UPON REQUEST

---



**RESOLUTION OF THE SOUTHEAST FRESNO COMMUNITY ECONOMIC  
DEVELOPMENT ASSOCIATION, INC. IN SUPPORT OF NOMINATING ITZI ROBLES  
TO BE CONSIDERED FOR APPOINTMENT TO THE BOARD OF THE FRESNO  
ECONOMIC OPPORTUNITIES COMMISSION**

WHEREAS, the Fresno Economic Opportunities Commission (Fresno EOC) currently has a vacancy to consider the appointment of a representative of a community organization on its Board of Directors;

WHEREAS; the current term of Ms. Itzi Robles as a member of the Board of the Fresno EOC will expire this month and her ability to be re-appointed requires a new nominating resolution;

WHEREAS; Ms Robles continued participation on the Board of the Fresno EOC provides mutual benefits to the Fresno EOC and SEFCEDA and the residents of SE Fresno;

It is hereby being resolved that the Board of SEFCEDA nominates Ms. Itzie Robles to continue to serve on the Board of the Fresno EOC.

This matter was considered and approved by the Board of Directors of SEFCEDA on its regular Board meeting of September 14, 2021.

ATTESTED and certified by the Chief Executive Officer of SEFCEDA

Jose Leon-Barraza, CEO

**From:** [pr@fresnoeoc.org](mailto:pr@fresnoeoc.org)  
**To:** [Elections](#); [Christopher Estep](#); [Karina Perez](#)  
**Subject:** New voter registration from website  
**Date:** Monday, September 27, 2021 1:17:10 PM

---

**Fresno EOC IT Notice:**  
**External Message. Think before you click!**

**Name**

James Daniel Martinez

**Address**

[REDACTED]

**Email Address:**

[REDACTED]

**Number of years as a Fresno County resident:**

[REDACTED]

**Organization representing:**

Associated Students Inc. Fresno State

**Organization address:**

[REDACTED]

**Your Cellular Phone:**

[REDACTED]

**Date of Birth**

[REDACTED]

**Age:**

[REDACTED]

**Current Work Position / Title / Name of Organization:**

Director of Operations, Associated Students Inc., California State University, Fresno

**Resume Upload:**

- [James-Resume-2021-1.docx](#)

**Relevant experience including current / past board service:**

Currently I am in my first year as a commissioner on the Fresno County Board of Commissioners. Prior to joining the board, I have served as a legislative aid to several elected officials at the local, state, and federal levels of government over the course of 15 years; most recently as a regional field representative in former U.S. Senator Kamala Harris' Central Valley office, which oversaw the geographic area encompassing the Central San Joaquin Valley and the Central Coast. I have also been as an active

volunteer in multiple community organizations, facilitating an environment to foster and empower the development of a new generation of young leadership in Fresno County.

**How will the organization and you be an asset to Fresno EOC?**

As an out and proud member of the LGBTQIA2+ community, I am privileged and honored to have been appointed by the Fresno Reel Pride Film Festival's official representative on the Fresno County Economic Opportunities Commission. Reel Pride shares many of the same values and principles as EOC, and have been partners in addressing many of the issues that face the LGBTQIA2+ community, particularly with the establishment and founding of the Fresno EOC LGBTQ+ Resource Center, which is an invaluable asset that provides supportive services to enhance the health and well-being of individuals of all ages in the LGBTQ+ community.

**List the reasons for your interest in Fresno EOC Board of Commissioners:**

Over the course of my professional career, I have worked to advance the same goals and objectives through my legislative work at the local, state, and federal levels of government. With 15 years of government experience, I know first-hand the obstacles and barriers that many Fresno County residents face, including, but not limited to: food, housing and transportation insecurities, as well as equitable access to health care services, and educational opportunities. As a former field representative in, then Senator Harris' Central Valley Office, and in State Senator, Melissa Hurtado's Fresno District Office, I am intimately aware of the many challenges Fresno County residents face and are impacted by, which is why I believe my professional experience, and my role as a local elected official in the educational field, will continue to provide relevant, meaningful, but most importantly, impactful solutions to address poverty, increase student access to educational resources, such as Head Start, and workforce development programs among many others. I believe my life experience provides me a unique perspective to assist in continuing and participating in EOC's mission, particularly as someone who grew up in a single parent low-income household with his mother, who often was impacted by many of the same barriers our constituents face today.

**List the reasons for your organization's interest in Fresno EOC Board of Commissioners:**

Since its inception in a classroom at Fresno State in 1990, Fresno Reel Pride is the sixth oldest – and has grown to become one of the largest – gay and lesbian film festivals in the US. Reel Pride is a celebration of gay and lesbian cinema and is a premiere cultural event in central California attracting thousands of attendees to its five-day festival of international features, documentaries and short films. The film festival provides a vehicle and mechanism, as well as an in-person venue that promotes a safe and inclusionary environment with likeminded individuals who share a common life truth, journey, and passion to highlight the accomplishments of the LGBTQIA2+ community, while also addressing the struggles through cinema and film. It's this shared experience that Reel Pride continues to be a community partner with local elected officials, community members and organizations, as we work collectively to find solutions and provide resources to the many issues that impact our community, particularly those of the LGBTQIA2+ community.

**Any close relative employed by Fresno EOC?**

No

**I have an economic interest in Fresno EOC.**

No

**Certification**



I agree to the following statement.

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to

serve;

- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

#### Signature



#### Date of Signature

09/23/2021

**You must upload a resolution of support from the agency / organization / group you propose to represent.**

- [FRESNO-REEL-PRIDE-BOARD-OF-DIRECTORS-APPOINT-2-JDM.docx.pdf](#)

# JAMES D. MARTINEZ

## PROFESSIONAL EXPERIENCE

---

### **Associated Students Inc. (ASI) California State University, Fresno**

Fresno, California

Director of Operations

September 2020 – Present

- In this position, the *Director of Operations* primary duties and responsibilities include but are not limited to: collaborate and consult with the Executive Team, assures that the organization has a long-range strategy which achieves its mission, and toward which it makes consistent and timely progress;
- Responsible for the daily administrative function of ASI; oversees and manages all organizational matters including, but not limited to: fiscal management, student training and development, personnel and program management, and strategic planning;
- Direct, train and evaluate full-time and part-time staff members. Promote leadership and encourage staff development. Recruits, trains and provides performance counseling and disciplinary actions when necessary;
- Work with the Vice President of Finance in preparing a budget for consideration; see that the organization operates within budget guidelines. Makes revenue projections and monitors expenditures. Monitors current year budget to ensure expenditures are allowable and within the approved budget.
- Ensures organizational compliance with University, California State University, State of California, and ASI regulations, policies and procedures relevant to ASI;
- Reviews and advises the Executive Team on appropriate contracts for operations, maintenance, rental, purchasing, etc. with the Executive Team having the final decision making authority;
- Oversees programs and services (such as club accounts), makes recommendations by researching and analyzing changing needs; identify and anticipate service trends. Develop, modify and evaluate program goals and objectives;
- Maintains continuity and cohesion by overseeing student development and trainings. Ensures timely and efficient transitions for student administrations including the orientation of incoming officers;
- Establishes and maintains transparent communication and working relationships with campus administration, community organizations, the student body, and members of the public in alignment to ASI mission;
- Provides final approval of all communications and media relations including public relations utilizing social networking, newspapers, magazines, promotional materials, radio programs and Bulldog Blog operations prepared by ASI staff members;
- Prepares correspondence, memoranda, and reports such as SWOT analysis, strategic plans, goals and accomplishments; reviews finished materials for completeness, accuracy and format, compliance with policies and procedures and appropriate English usage;
- Manages the entire election process, working with an external organization on Election Day to obtain the results to ensure confidentiality and neutrality of the process.

### **Office of California State Senator Melissa Hurtado, District 14**

Fresno, California

District Representative

March 2020 – September 2020

- In this position, the *District Representative's* primary duties and responsibilities include but are not limited to: act as a liaison between the Senator and constituents, district organizations, local governments, and state agencies;
- Monitor local issues, especially those involving state agencies and keep the Senator and Chief of Staff apprised through the District Director;
- Articulate the Senator's position on legislative issues that affect the district through verbal and written communication;
- Brief the Senator in preparation for district meetings with constituents, community leaders and other stakeholder groups, as well as acting as the representative for the Senator by attending district-related events and meetings;
- Review and remain knowledgeable of district issues by reviewing media sources and constituent input on a daily basis, attend community meetings and events;

- Responsible for drafting and sending letters to constituents, district organizations, and community leaders.

### **Office of United States Senator Kamala Harris**

Fresno, California

Associate Field Representative

January 2019 – March 2020

- In this position, the *Field Representative's* primary duties and responsibilities include but are not limited to: supporting the regional district director in developing and maintaining relationships with key regional stakeholders, including elected officials, business leaders, community advocates, and faith leaders among others;
- Identify and flag hot-button issues throughout the Central Valley and Central Coast region before they arise and provide recommendations for potential engagement and outreach if appropriate;
- Support the execution of events, speaking engagements, briefings for the Senator, State Director, Deputy State Director, and/or District Director in the Central Valley and Central Coast as directed;
- Attend and schedule meetings with local government agencies and community-based organizations, as directed by the District Director;
- Deliver speeches at relevant events in the Central Valley and Central Coast when the Senator, State Director, Deputy State Director, and/or District Director cannot be present, pending approval;
- Prepare letters of support for grant applications for federal funding and other correspondence on behalf of key regional stakeholders in the Central Valley and Central Coast;
- Perform special projects assigned by the State Director, Deputy State Director and/or District Director.

Staff Assistant

July 2017 – December 2018

- The *Staff Assistant's* essential role is serving as the office's main liaison with constituents by greeting visitors, answering the telephone, handling mail and other incoming communications, and responding to constituent requests for general information, tours, and other inquiries. This position also oversees the administrative functions of the office and coordinates the office's internship programs. Additionally, this position also monitors delivery and pickup of materials, maintains the front office, and assists with various administrative, casework, and legislative duties;
- Draft correspondence, periodic reports and memos pertaining to a variety of issues concerning the Central Valley region including, but not limited to: infrastructure, High-Speed Rail, water and agriculture, immigration reform and forest management among others;
- Act as the one of two representatives for the Senator for the Central Valley and Central Coast to local, state and federal officials and other persons or groups to form effective relationships for the Senator. Duties included answering casework correspondence, meeting with constituents, verbal communications with constituents, and serving as a liaison with federal, district, and local agencies.

### **Saint Agnes Medical Center**

Fresno, California

Administrative Assistant: Patient Care Informatics Department

January 2015 – July 2017

- The *Administrative Assistant's* essential role is supporting departmental projects and activities using effective communication with the Clinical Informatics team and Senior Leadership, Directors, Managers, Physicians, and colleagues within the enterprise.
- Coordinate meeting arrangements and schedule room preparation; coordinate and notify meeting participants, prepare and provide meeting agendas, and prepare packets/handouts or other materials as needed in a professional, timely and concise manner;
- Record, transcribe and distribute meeting minutes, and other follow-up material as appropriate;
- Assist in maintenance of databases for project milestones and process flows, as well as perform scanning duties and other data entry projects as requested. Maintain high level of accuracy with respect to data entry and reporting;
- Complete other duties as assigned to fulfill department needs.

### **Cary Catalano for Fresno City Council – District 1**

Fresno, California

Field Director

April 2014 – November 2014

- The *Field Director's* essential role includes, but is not limited to: assisting in the coordination of voter and volunteer outreach efforts;
- Supervise, train and scheduled campaign volunteers;

- Assist in the execution of campaign strategy and assembled campaign material while giving direction to volunteers, staff and the candidate when out in the field;
- Draft correspondence, email blasts and social media posts to campaign supporters, key constituencies, stakeholder groups and voters;
- Administrative duties: answering phones, filing, data entry, event planning, scheduled meetings and conference calls

**Office of United States Senator Barbara Boxer**

September 2012 - April 2014

Fresno, California

Staff Assistant

- The *Staff Assistant's* primary responsibilities and duties include, but are not limited to: assisting constituents with questions regarding a variety of issues including, but not limited to: foreclosures, international adoptions, passport applications, state and city/county matters;
- Draft correspondence and reports pertaining to a variety of issues concerning the Central Valley region;
- Schedule meetings, conference calls, and greeting individuals, community groups and key stakeholders who visit the office;
- Supervise, train and schedule interns;
- Perform any and all administrative duties: including answering phones, filing, data base entry among others.

**Starbucks Coffee Company**

August 2007 – September 2012

Fresno, California

Barista

**City of Fresno, City Council  
District 1 Hon. Tom Boyajian**

June 2004 - August 2007

Fresno, California

Council Assistant

- Drafted certificates of recognition, draft reports pertaining to the issues concerning District One.
- Supervised, trained, and scheduled interns
- Administrative duties: answering phones, filing, data base entry

---

**COMMUNITY SERVICE**


---

- |  |                          |
|--|--------------------------|
| • Member of the Fresno County Democratic Central Committee, Fresno County Supervisorial District 3 | 2016 - 2020              |
| • Vice Chair, Fresno County Democratic Central Committee   | June 2017 – January 2020 |
| • Immediate Past President, Fresno County Young Democrats  | January 2017-2019        |
| • Commissioner, Fresno County Economic Opportunities Commission                                    | November 2020- Present   |
| • Board Member, Fresno Reel Pride Film Festival  | March 2021 – Present     |
| • Elected Trustee, Area 3, Fresno County Board of Education  | December 2020 - Present  |

---

**AWARDS AND COMMUNITY RECOGNITION**


---

- |  |               |
|--|---------------|
| • Business Street's 40 Under 40, Class of 2019 | December 2019 |
|--|---------------|

---

**EDUCATION**


---

- |   |                         |
|---|-------------------------|
| • <b>Fresno City College</b>  | August 2004-2007        |
| • <b>Fresno City College Study Abroad Program: London, U.K.</b>                                 | January 2005 – May 2005 |
| • <b>California State University, Fresno</b><br><i>Bachelor of Arts in Political Science</i>    | August 2007 - June 2010 |
| • <b>University of Southern California</b><br><i>Master of Arts in Communication Management</i> | June 2016- May 2018     |

**CERTIFICATE OF CORPORATE RESOLUTION OF  
F.I.G.L.E.A.F. EDUCATIONAL FESTIVAL d.b.a. FRESNO REEL PRIDE, a  
California 501 (C)(3) Corporation**

A Meeting of the Board of Directors was duly held the 22<sup>nd</sup> day of September 2021; at which were present a voting majority of all of the members of the Board of Directors of said Corporation. Upon motion, second and unanimous vote of said Board of Directors, the following resolution was duly and regularly passed:

WHEREAS: The mission of Fresno Reel Pride is to increase the awareness of the LGBTQ community through the exhibition of film, exploring LGBTQ themes at an annual festival in Fresno. Fresno Reel Pride works to produce a major cultural and educational event for the entire Central Valley community designed to enhance community acceptance and understanding of LGBTQ issues, while adding to the diversity of a culturally rich city.

WHEREAS: Through a broad continuum of advocacy, education, outreach and collaboration, Fresno Reel Pride has continued working to address such issues as:  
LGBTQ youth suicide prevention; violence toward LGBTQ and non-cis (gendered) individuals;  
homelessness among LGBTQ youth; Immigration issues impacting the LGBTQ population in the Central Valley and the State of California.

WHEREAS: Fresno Reel Pride, as a LGBTQ community organization strives to create, engage and promote a systemic atmosphere of awareness and change through partnership and outreach.

WHEREAS: James D. Martinez has been an active member and participant within said organization and an active community partner for over a decade. Mr. Martinez has served in his capacities and responsibilities to identify, fund and promote relationships that enable the mission of Fresno Reel Pride.

RESOLVED: That said Corporation by and through its Board of Directors ratifies, approves and adopts that Mr. James D. Martinez has been authorized by unanimous vote to submit an application for consideration to the position of community liaison to Fresno Economics Opportunities Commission, for and on behalf of said Corporation.

DATED: This 22<sup>nd</sup> day of September, 2021.

**F.I.G.L.E.A.F. EDUCATIONAL FESTIVAL dba FRESNO REEL PRIDE**, a California Corporation

By:  
Name:

  
Kathleen Arambula-Reyna, Board President

The undersigned Secretary hereby represents and certifies that the above and forgoing is accurate and true.

By:  
Name:

  
Nikolas Lorenzo Lucio, Board Secretary

**From:** [pr@fresnoeoc.org](mailto:pr@fresnoeoc.org)  
**To:** [Elections](#); [Christopher Estep](#); [Karina Perez](#)  
**Subject:** New voter registration from website  
**Date:** Wednesday, September 29, 2021 12:03:30 PM

---

**Fresno EOC IT Notice:**  
**External Message. Think before you click!**

<b>Name</b>
Joe Lee
<b>Address</b>
[REDACTED]
<b>Email Address:</b>
[REDACTED]
<b>Number of years as a Fresno County resident:</b>
[REDACTED]
<b>Organization representing:</b>
The Fresno Center
<b>Organization address:</b>
[REDACTED]
<b>Your Cellular Phone:</b>
[REDACTED]
<b>Date of Birth</b>
[REDACTED]
<b>Age:</b>
[REDACTED]
<b>Current Work Position / Title / Name of Organization:</b>
Engineer, AT&T
<b>Resume Upload:</b>
<ul style="list-style-type: none"><li>• <a href="#">Joe_Lee-Resume.pdf</a></li></ul>
<b>Relevant experience including current / past board service:</b>
Board Chair for The Fresno Center (2016-2020).
<b>How will the organization and you be an asset to Fresno EOC?</b>
The Fresno Center is a community based organization with expertise in the Southeast Asian population

and will be a beneficial partner for EOC to serve all communities within the Fresno County area.

**List the reasons for your interest in Fresno EOC Board of Commissioners:**

I have always strive to give back to my community that I grew up with and to volunteer as an EOC Board of Commissioners is a way for me to fulfill my commitment.

**List the reasons for your organization's interest in Fresno EOC Board of Commissioners:**

1. Partnership
2. Shared Values
3. Leadership opportunities

**Any close relative employed by Fresno EOC?**

No

**I have an economic interest in Fresno EOC.**

No

**Certification**



I agree to the following statement.

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

**Signature**



**Date of Signature**

09/29/2021

**You must upload a resolution of support from the agency / organization / group you propose to represent.**

- [TFC-resolution-for-Joe-Lee-to-EOC.pdf](#)

---

---

## PROFILE

Served as a board member for The Fresno Center for 15 years. Co-founder and coordinator for the Parents Empowerment Base organization. A professional in the telecommunication industry for over 24 years.

## PROFESSIONAL EXPERIENCES

<b>Lead OSP Design Engineer</b> AT&T Construction & Engineering	September 2007 - Present Fresno, CA
<b>Manager - Network Transport &amp; Performance</b> AT&T Network Planning & Engineering	November 2004 – August 2007 Fresno, CA
<b>Implementation Engineer</b> AT&T Network Planning & Engineering	August 2000 – October 2004 Fresno, CA
<b>Senior Communication Manager</b> Pacific Bell Information Technology	December 1998 – August 2000 Sacramento, CA
<b>Administrative Supervisor</b> Pacific Telesis External Affairs	December 1996 – December 1998 Fresno, CA

*AT&T is a fortune 500 company with more than 200,000 employees worldwide. AT&T is the #1 telecommunications company in the world, providing a wide range of products and services, including wireless, high speed internet and digital TV with VoIP.*

## COMMUNITY BASED EXPERIENCES

<b>Chairman of the Board of Directors</b>	2016 - 2020
<b>Member of the Board of Directors</b> The Fresno Center	2005 - 2020 Fresno, CA
<i>A non-profit 501(c)3 organization serving the Fresno and surrounding community. The mission of the organization is "To assist individuals in becoming self-sufficient, self-fulfilled and productive members of the community while fostering cultural preservation and promoting cross cultural understanding."</i>	
<b>Co-founder / Program Coordinator</b> Parents Empowerment Base (PEB)	2014 - Present Fresno, CA
<i>A non-profit community-based organization serving the Fresno and surrounding community. The PEB has been formed to educate, practice and preserve the Hmong language and culture. This organization also serves as a source of information, referral, and guidance to the community at large.</i>	

## EDUCATION

<b>Bachelor of Science – Business Administration</b> California State University, Fresno	June 1996 Fresno, CA
---	-------------------------



# THE FRESNO CENTER

## PRESIDENT & CEO

Pao Yang

## BOARD OF DIRECTORS

Claudia Soria-Delgado, Chair  
Dr. Larry Wilder, Vice Chair  
Rita Byrum, Treasurer  
Lana Fahoum, Secretary  
Kongmeng Thao, Board Member  
Lay Prum, Board Member  
Sua Vang, Board Member  
Seng Yang, Board Member

## ADMINISTRATION EAST

1725 N. Fine Ave.  
Fresno, CA. 93727

## MAIN LOCATION

4879 E. Kings Canyon Rd.  
Fresno, CA. 93727

Office 559.255.8395

Fax 559.255.1656

[www.fresnocenter.org](http://www.fresnocenter.org)



## OF FRESNO COUNTY, CALIFORNIA

### RESOLUTION

WHEREAS, the Fresno County Economic Opportunities Commission has openings for the Community Sector Commissioner in its organization, and

WHEREAS, The Fresno County is home to over 90,000 API (Asian Pacific Islander), and

WHEREAS, Many of the API are new Americans and from Southeast Asia who fought for and with the United States Armed Forces during the Vietnam War, and

WHEREAS, Many fled their own countries as refugees after the war to avoid persecution, imprisonment, or death for their loyalty to American and the Armed Forces of this nation; and

WHEREAS, MANY OF THE soldiers and their families live in the Fresno Community and are served by Fresno County Economic Opportunities Commission

WHEREAS, Mr. Joe Lee has expressed a desire and commitment to continue serving as a Commissioner, and

WHEREAS, The Fresno Center's board and management staff are aware of the extensive and valuable community work that has been done in Fresno County, and

Now, THEREFORE, BE IT RESOLVED that the Board of Directors fully supports and approves Mr. Joe Lee's application with Fresno County Economic Opportunities Commission as a Community Sector Commissioner to promote, publicize, and increase awareness of the importance of the contribution and needs of the Southeast Asian Community.

ADOPTED this 28 day of September in the Year 2021 by the Board of Directors:

Claudia S. Delgado, Board Chair

**Inspire. Empower. Cultivate.**



RECEIVED

SEP 27 2021

## COMMUNITY SECTOR REPRESENTATIVE NOMINATION FORM

FRESNO EOC/EXECUTIVE OFFICE

This signed form and documentation must be submitted/postmarked by **FRIDAY, OCTOBER 1, 2021**. You must also submit a resolution of support for this 2 year term from the agency, organization or group you are representing signed within 60 days of the due date. If the organization is a public entity, submit a letter from an authorized official.

This signed nomination form may be submitted in the following ways:

<b>Bymail:</b> Fresno EOC Elections Office Post Office Box 992 Fresno, CA 93714	<b>By E-mail:</b> Elections@Fresnoeoc.org  By 11:59 PM on the due date	<b>Hand delivered:</b> Fresno EOC  1920 Mariposa Street, Suite 300 Fresno, CA 93721 By 5:00p.m. on the due date
---	---	--

NAME	FIRST <i>Jimmie (Jimi)</i>	MIDDLE <i>L</i>	LAST <i>Rodgers</i>
ADDRESS	NUMBER	STREET	CITY ZIP CODE
[REDACTED]			
EMAIL ADDRESS	[REDACTED]		
ORGANIZATION REPRESENTING:	# YEARS AS A FRESNO COUNTY RESIDENT:		
<i>Fresno Association of Black Social Workers</i>	<i>30 yrs</i>		
ORGANIZATION	NUMBER	STREET	CITY ZIP CODE
ADDRESS:	[REDACTED]		
TELEPHONE NUMBER	[REDACTED]	DATE OF BIRTH:	AGE:
[REDACTED]			
CURRENT WORK POSITION/TITLE/NAME OF ORGANIZATION: (You may submit a resume if you have one.)			
<i>Retired Head Counselor - Fresno Unified School District</i>			
RELEVANT EXPERIENCE INCLUDING CURRENT/PAST BOARD SERVICE:			
<i>See Attachment</i>			
HOW WILL THE ORGANIZATION AND YOU BE AN ASSET TO FRESNO EOC?			
<i>See Attachments</i>			



LIST THE REASONS FOR YOUR INTEREST IN FRESNO EOC BOARD OF COMMISSIONERS:

*See Attachment*

LIST THE REASONS YOUR ORGANIZATION INTERESTED IN FRESNO EOC BOARD OF COMMISSIONERS:

*See Attachment*

CONFLICT OF INTEREST DECLARATION:

Any close relative employed by Fresno EOC? YES ☒ NO ☐ If yes, name/relationship:

Economic interest in Fresno EOC? YES ☒ NO ☐ If yes, please explain:

I CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND THAT:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signed: \_\_\_\_\_

Date: 9-27-2021

**YOU MUST ATTACH A RESOLUTION OF SUPPORT FROM THE AGENCY/ORGANIZATION/GROUP YOU PROPOSE TO REPRESENT.**

Making a false certification is cause for removal from the Board. If you are unable to certify the above information, please attach an explanation to the application.

## **Community Sector Representative Nomination Form**

### **Relevant Experience:**

- **Current member of the FEOC board of Commissioners**
  - **Served for 20+ years**
  - **Served 2<sup>nd</sup> term as HR Chairperson**
  - **School of Unlimited Advisory Board for 20+ years**
  - **Serving the Fresno community through membership in four local organizations and church.**
- 1. Fresno Chapter of the Association of Black Social Workers**
    - a. Currently serving as Treasurer. Previously held the offices of President, Vice President, and Secretary.**
    - b. United Negro College Funds. Assisting in raising scholarship funds for students in Fresno County to attend Historically Black Colleges and Universities.**
    - c. Heritage Quilters.**
      - (i) Assisting in the coordination of quilts donated to parents who just delivered babies (2 times per year – approximately 80 quilts) at Fresno Regional Center**
      - (ii) Coordinate the scholarship fund with plans of giving scholarships to 2022 graduates in Fresno County.**
    - d. Saints Community Church of God in Christ. Since 2010, I have served on the Red and White Scholarship Committee. We awarded over 130 scholarships to high school students in Fresno County ranging from \$500- \$1500 for approximately \$110,000.**
  - .**

## **Asset to FEOC**

- **Hold a Masters in Social Work from CSU, Fresno and membership in the National Association of Black Social Workers at local, state, and national level with a vision and mission to increase:**
  - 1. Provide awareness in Mental Health and Suicide Prevention through community workshops. Currently hosting a symposium focusing on Suicide Awareness.**
  - 2. Provided educational and supervisory support to past and future social work students.**
  - 3. Focus on social justice and restorative practices in the public and private schools.**
  - 4. Voter Registration**
- **Retired as a Counselor/ Head Counselor involved in several WASC accreditation at Fresno High. Participated in two SOUL WASC accreditation and WASC virtual visitation.**
- **Working for the fourth largest school districts in California has given me strong working knowledge of Pre-K to 12<sup>th</sup> grade and a strong awareness of Head Start and School of Unlimited Learning.**

## **My Interest in FEOC**

- **I am very concerned about the youths and families of Fresno County. Since FEOC is the largest non-profit agency in California, I should be involved in meeting the needs of our community and want to be a part of this accomplishment.**
- **I believe that FEOC can:**
  - 1. Assist in decreasing the poverty rate in Fresno County through job training, education, housing, and financial awareness and more.**
  - 2. Through HS and SOUL, FEOC will assist in decreasing the drop-out rate and increase the number of students entering post-secondary options.**
  - 3. Assist the families in Fresno County in having their basic necessities met (food, clothing & shelter). And not stopping at the basics.**
- **I want to offer my love, passion, commitment, and expertise to service to all individuals in Fresno County.**

## **My Organization interested in FEOC**

- **FABSW is committed to being part of the Fresno community. FEOC is a vital part of this community**
- **FEOC mission is aligned with the core beliefs of our organization.**

- **Belief that decreasing/removal of barriers (poverty, housing, mental health, education, etc.) which allow children and families to be successful.**
- **Assist in eliminating the disparities in health care, education, and social justice.**

## Fresno Chapter Association of Black Social Workers

### RESOLUTION

**Whereas**, Jimi Rodgers has served the Community of Fresno through active participation as a Fresno Economic Opportunities Commissioner and has served on various committees (School of Unlimited Learning, Head Start, Human Resource, By-Laws) for the past 20 years.

**Whereas**, Jimi has dedicated many volunteer hours of service to the Fresno Community through membership in the local, state, and national chapters of the Association of Black Social Workers and participating in the donations of baby quilts for the infants at Fresno Regional Community Hospital.

**Whereas**, Jimi maintains active membership in Saints Community Church of God in Christ and serves on education and scholarship committee to assist students in the church and throughout Fresno County with the necessary resources to attend any post-secondary program.

**Whereas**, Jimi is a member of Heritage Quilter and coordinates their scholarship program and community project geared for teaching young students basic sewing skills needed to enter an artistic design program.

**Whereas**, Jimi retired after 23 years of employment with Fresno Unified School District as Head Counselor at Fresno High and was and still is committed to improving the educational needs of all children throughout Fresno County.

**Whereas**, There exist a vacancy on the Fresno Economic Opportunities Commission and Mrs. Rodgers has served as a board member and expressed a desire to continue serving her community by working towards reducing the poverty level in Fresno County through services on the FEOC Board.

**There for, Be it** resolved that the Fresno Chapter of the Association of Black Social Workers place in nomination the name of Jimi Rodgers to fill the Community Sector Representative vacancy on the Fresno Economic Opportunities Commission.

Member Resolution No. 26

Dated the 11th of September, 2021



Alton Taylor

Vice President

Fresno Chapter Association of Black Social Workers



SEP 28 2021

**COMMUNITY SECTOR REPRESENTATIVE NOMINATION FORM**

FRESNO EOC/EXECUTIVE OFFICE

This signed form and documentation must be submitted/postmarked by **FRIDAY, OCTOBER 1, 2021**. You must also submit a resolution of support for this 2 year term from the agency, organization or group you are representing signed within 60 days of the due date. If the organization is a public entity, submit a letter from an authorized official.

This signed nomination form may be submitted in the following ways:

<b>Bymail:</b> .Fresno EOC Elections Office Post Office Box 992 Fresno, CA 93714	<b>By E-mail:</b> Elections@Fresnoeoc.org  By 11:59 PM on the due date	<b>Hand delivered:</b> Fresno EOC  1920 Mariposa Street, Suite 300 Fresno, CA 93721 By 5:00p.m. on the due date
--	---	--

NAME	Bruce	E. McAlister	FIRST MIDDLE LAST
NUMBER STREET CITY ZIP CODE ADDRESS			
EMAIL ADDRESS			
ORGANIZATION REPRESENTING: # YEARS AS A FRESNO COUNTY RESIDENT:	West Fresno Faith Based Organization 48 years resident of Fresno County		
NUMBER STREET CITY ZIP CODE ORGANIZATION ADDRESS:			
TELEPHONE NUMBER: DATE OF BIRTH: AGE:			
CURRENT WORK POSITION/TITLE/NAME OF ORGANIZATION: (You may submit a resume if you have one.)	Pastor/ Saints Community Church of God in Christ.		
RELEVANT EXPERIENCE INCLUDING CURRENT/PAST BOARD SERVICE:	I have served on the board as a Commissioner in the past several years; representing the West Fresno Faith Based Organization		

HOW WILL THE ORGANIZATION AND YOU BE AN ASSET TO FRESNO EOC? The West Fresno Faith Based Organization, works closely with a number of churches in the West Fresno Community. It provides referral information, regarding services that are available through EOC and other agencies. The WFFBO works at promoting social justice and addressing the needs of the poor in our community.

Community Sector Representative Form| 1



**Fresno Economic Opportunities Commission**

LIST THE REASONS FOR YOUR INTEREST IN FRESNO EOC BOARD OF COMMISSIONERS: I am interested in the Board of Commissioners, because it allows me to serve the faith based community and promote the programs and services of EOC to the community of Fresno., It is important to have the Faith Community of the African American Church represented.

LIST THE REASONS YOUR ORGANIZATION INTERESTED IN FRESNO EOC BOARD OF COMMISSIONERS: It was EOC that gave birth to the West Fresno Faith Based Community Organization over a decade ago. The WFFBO is committed to serving the poor, youth, and elderly in Fresno and promoting Social Justice. These individuals are in our churches.,

**CONFLICT OF INTEREST DECLARATION:**

Any close relative employed by Fresno EOC? YES NO If yes, name/relationship:

No relative employed. Economic interest in Fresno EOC? YES NO If yes, please explain: I have no economic interest in Fresno.

**I CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND THAT:**

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity

(federal, state or local) with commission of any of the offenses above; and

- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signed Bruce E. McAlister



Date: 9-27-21

**YOU MUST ATTACH A RESOLUTION OF SUPPORT FROM THE AGENCY/ORGANIZATION/GROUP YOU PROPOSE TO REPRESENT.**

Making a false certification is cause for removal from the Board. If you are unable to certify the above information, please attach an explanation to the application.

Community Sector Representative Form| 2

Rev. Booker T. Lewis II  
President/ Secretary

Dr. Kelvin Morgan  
Vice President

Rev. Bruce E. McAlister  
Chief Financial Officer

Dr. Sudarshan Kapoor

Pastor Jeff Wheeler

To: Fresno Economic Opportunities Commission  
Attn: Community Sector Representative Nominations  
P.O. Box 992  
Fresno Ca. 93714

From: Booker T. Lewis II, President WFFBO  
Subject: Board Resolution regarding Appointment to the Fresno EOC Board  
of Commissioners

Dear Community Sector Representative Nominations Committee,

West Fresno Faith Based Organization is unanimously submitting this resolution to reappoint Pastor Bruce McAlister, Pastor of the Saints Community Church of God in Christ as our community sector representative to the Board of Commissioners for the Fresno Economic Opportunities Commission for the 2022-2023 term.

We still believe that it is imperative that we continue our relationship with EOC as we continue to work together to improve the quality of life for West Fresno residents.

After over twenty years of service, Pastor McAlister continues to be an integral part of the West Fresno Faith Based Organization. He is a major contributor to building projects through our organization directly related to the economic development of people in our most vulnerable neighborhoods.

We have every confidence that Pastor McAlister will continue his legacy of impeccable representation with integrity and compassion for our community. He will continue to be a great supporter of programs and activity in our community that brings helpful assistance to improving the quality of life and dignity of those who reside in this great valley.

We therefore submit this resolution, effective this 28<sup>th</sup> day of September 2021, recommending Pastor Bruce McAlister be reappointed to the Fresno EOC Board of Commissioners.

Respectfully Submitted,



Rev. Booker T. Lewis II, President WFFBO

## BYLAWS COMMITTEE MEETING

<b>Date:</b> November 10, 2021	<b>Program:</b> Executive Office
<b>Agenda Item #:</b> 6	<b>Director:</b> N/A
<b>Subject:</b> Target Area A Special Election	<b>Officer:</b> Emilia Reyes

### Recommended Action

Staff recommends Committee approval to hold a Special Election for Target Area A.

### Background

Per our Policies and Procedures for Target Area Commissioners;

*“A Target Area special election may be called when a vacancy occurs during the term of office or if no nominations are received during the candidate nomination timeframe.”*

Proposed optional timeline for Target Area A Special Board Election:

#### Option 1:

Friday, 11/12	Press Release is released
Friday, 12/3	Last day of acceptance of nomination forms for Target Area A Candidates.
Monday, 12/6	Ballots Opened at 4pm in the Fresno EOC Board Room and Virtual Link provided for Public View.
Wednesday, 12/15	Present election results at the Board of Commissioners meeting for approval to seat as of January 1, 2022.
January 2022	New board member virtual training

Option 2:

Friday, 11/12	Press Release is released
Friday, 12/17	Last day of acceptance of nomination forms for Target Area A Candidates.
Tuesday, 12/28	Ballots Opened at 4pm in the Fresno EOC Board Room and Virtual Link provided for Public View.
Wednesday, 01/23	Present election results at the Board of Commissioners meeting for approval to seat as of January 1, 2022.
February 2022	New board member virtual training

**Fiscal Impact**

None.

**Conclusion**

If approved by the Committee, staff will carry out the special election for Target Area A.