



**COUNTY-WIDE POLICY COUNCIL**

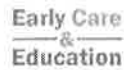
Tuesday, March 1, 2022

6:00 P.M.

**VIA ZOOM**

**AGENDA**

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Ashleigh Rocker Greene		
II. ROLL CALL	Senovia Murillo		7-8
III. APPROVAL OF MINUTES	Ashleigh Rocker Greene	Approval	9-18
IV. FRESNO EOC PROGRAM REPORT – HEALTH SERVICES	Julio Romero	Information	
V. COMMUNITY REPRESENTATIVE REPORTS	Ashleigh Rocker Greene	Information	
VI. FRESNO EOC COMMISSIONERS REPORT	Zina Brown-Jenkins	Approval	
VII. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF DECEMBER 2021	Angela Diaz	Approval	19-26
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports For the month of January 2022 Head Start and Early Head Start	Fawnda Cole	Approval	27-32
B. Election of Officers 2021-2022 School Year/Installation Sergeant at Arms	Olga Jalomo-Ramirez	Approval	33-36
IX. INFORMATIONAL ITEMS			
A. Head Start 0 to 5 COVID-19 Updates	Marie Sani	Information	37
B. Personnel Committee Report	Peter Uresti	Information	38-39
C. CCTR Continued Funding Application 2022-2023	Helen Uyeda	Information	40-41
D. FY 2021 Head Start PACT Time Results	Helen Uyeda	Information	42-44
E. Head Start 0 to 5 Program Update Report (PUR) for the month of January 2022	Rosa M. Pineda/ Nidia Davis	Information	45-47
X. ANNOUNCEMENTS	Vianey Contreras	Information	
A. April 5, 2022 – CWPC Meeting via ZOOM at 6:00 p.m.			
B. April 11, 2022 – April 18, 2022 – Spring Break – No School			
C. April 19, 2022 – CWPC Executive Board Meeting via ZOOM at 6:00 p.m.			
D. April 22, 2022 – Annual Father Conference			
XI. ADJOURNMENT	Ashleigh Rocker Greene		



**COUNTY-WIDE POLICY COUNCIL  
MINUTES**

**February 1, 2022**

**CALL TO ORDER** The meeting was called to order at 6:05 p.m. by Ashleigh Rocker Greene, CWPC Chairperson via ZOOM call.

**ROLL CALL** Roll Call was called by Senovia Murillo, CWPC Secretary. The following Representatives were present: Brenda Velasquez, Xiomara Cuyuh, Anna Fernandez, Alma Martinez Guillen, Uvilla Ibarra, Laura Barnes, Yeng Vang, Stephanny Vasquez, Ovelia Viramontez, Cesia Munoz, Vianey Contreras, Amber Daniels, Haydee Garcia, Blanca Lopez, Senovia Murillo, Lisett Rodriguez, Susana Islas, Ashleigh Rocker Greene, Carlos Campos, Christina Martinez, Aurora Rios, Anyssa De La Cruz, Naomi Jackson, Angela Diaz, Fawnda Cole, Ashley Sierra, Sade Williams, Pedro Uresti, Veronica Canchola, Maria Castellanos, Nasthia Goins, Jennie Dote, Maja Campbell, Zina Brown-Jenkins, Jewel Hurtado and Jimi Rodgers. A quorum was present.

**APPROVAL OF PREVIOUS CWPC MINUTES** Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the January 11, 2022 meetings. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the January 11, 2022 CWPC Minutes as written and read was made by Haydee Garcia and seconded by Naomi Jackson. Motion carried

**COMMUNITY REPRESENTATIVE REPORTS** Ashleigh Rocker Greene, CWPC Chairperson welcomed the new Community Representatives to tonight's meeting.

Ms. Rocker Greene shared that each month one of the Community Representatives from Fresno EOC Women, Infant and Children (WIC) Children Services Network (CSN), Exceptional Parents Unlimited (EPU) and Central Valley Regional Center (CRVC) will present their report.

Jennie Dote, Community Representative from EPU shared the following:

EPU Family Resource Center offers morning and evening workshops in English and Spanish. All workshops are posted on EPU Facebook Page. The Family Resource Center provides resources and referral, parent to parent support, help navigating systems that serve you and your family. The program is staff with parents and close family member of children with disabilities.

**FRESNO EOC COMMISSIONERS' REPORT** Zina Brown-Jenkins, Fresno EOC Commissioner, shared information from the Fresno EOC Board of Commissioners meeting held on January 26, 2022.

Fresno EOC Resolution Acknowledging a State of Emergency Reauthorizing the Fresno EOC Board of Commissioners' continue to attend meeting via ZOOM and Social Distancing.

Fresno EOC Board Strategic Planning AdHoc Committee consists of Amy Arambula, Andrea Reyes, James Martinez, Jimi Rodgers, Oliver Baines and Linda Hayes, Board Chair.

The AdHoc Committee updated the agency's Core Values, Mission Statement and Vision Statement.

We Value:

- Working together to accelerate change.
- Centering our work around equity and inclusion.
- Trustworthiness and transparency.
- The community's voice and direction.
- Empathy, compassion, and the human connection.

Mission Statement:

- We fight to end poverty.

Vision Statement:

- A strong Fresno County where people have resources to shape their future free from poverty.

The introduction and seating of new Commissioners was conducted at the January 26, 2022 meeting. Commissioners seated were:

Dr. Roberto Pimentel	State Center Community College District
Pastor Bruce McAlister	West Fresno Faith Based Organization, Inc.
Elizabeth Jonasson	Target Area G (This position will remain vacant.)

Executive Committee:

Linda Hayes	Board Chair
Itzi Robles	Board Vice-Chair
Charles Garabedian	Board Treasurer

Motion to approve the Fresno EOC Board of Commissioners' Report for January 26, 2022 made by Stephanny Vasquez and seconded by Maria Castellanos. Motion carried.

FINANCIAL STATUS REPORT  
FOR THE MONTH OF  
NOVEMBER 2021

Angela Diaz, CWPC Treasurer, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of November 2021. These reports were sent to Representatives prior to tonight's meeting.

Ms. Diaz reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of November 2021 and year-to-date.

Motion to approve the Monthly Financial Status Reports for November 30, 2021 for Early Head Start and Head Start was made by Fawnda Cole and seconded by Alma Martinez Guillen. Motion carried.

AVERAGE DAILY  
ATTENDANCE (ADA)  
REPORTS FOR THE  
MONTH OF DECEMBER 2021

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of December 2021 for Early Head Start and Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Early Head Start monthly ADA for December 2021 is 65.72% for Center Base and 94.76% for Home Base. Total Early Head Start enrollment for December is 240.

The Head Start monthly ADA for December 2021 is 73.91% for Center Base and 88.90% for Home Base. Total Head Start enrollment for December 2021 is 1416.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Motion to approve the ADA Reports for Early Head Start and Head Start Center Base for December 2021 was made by Fawnda Cole and seconded by Maria Castellanos. Motion carried.

ELECTION OF OFFICERS  
2021-2022 SCHOOL  
YEAR/INSTALLATION  
SERGEANT-AT-ARMS and  
HISTORIAN

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the CWPC Elections for 2021-2022 Program Year and Installation of New Officers.

To be in accordance with Head Start Program Performance Standards, Section 1301.3, an agency must (a) establish policy council and policy committees. Each agency must establish and maintain a policy council responsible for the direction of the Head Start program at the agency level, and a policy committee at the delegate level.

During the month of October, elections are held to fill the positions of the CWPC Executive Board, which shall be comprised of six (6) elected officers, standing committee chairpersons, and one (1) appointed Early Head Start Representative. In an effort to include equal representation for all Early Head Start/Head Start centers and all Home Base areas, the CWPC body will be assigned to a six (6) Cluster System. Once an Executive Board officer position has been filled from a specific cluster, no other Representative from that particular cluster may run or be nominated.

The term of office for Head Start 0 to 5 CWPC Representatives consists of one (1) year commitment from October 2021 to October 2022. Representative cannot serve more than a three (3) year term (any 3 years combined) in accordance with Head Start 0 to 5 CWPC Bylaws, Article III, Section 5, Term of Office.

Ms. Jalomo-Ramirez explained duties and responsibilities of the CWPC officers as each position was opened up to the floor. Ms. Jalomo-Ramirez informed Representatives the term of office are from October 2021 through October 2022. This information was mailed to Representatives prior to tonight's meeting.

Nominations were opened for Sergeant-At-Arms; as there were no nominations or volunteers this item will be Tabled.

Nominations were opened for **Historian**. Vianey Contreras, Early Head Start Mount Carmel Representative volunteered for this position.

Motion to Close Nominations and approve Vianey Contreras as Historian was made by Maria Castellanos and seconded by Ashley Sierra. Motion carried.

At this time, Olga Jalomo-Ramirez, administered the Oath of Office to the newly elected CWPC Executive Board officer: Vianey Contreras, CWPC Historian

A round of applause was given to the newly elected CWPC Executive Board officer.

HEAD START 0 TO 5  
RECRUITMENT AND  
ENROLLMENT POLICY

Sara Flores, Eligibility, Recruitment, Selection, Enrollment & Attendance (ERSEA) Coordinator and Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the Head Start 0 to 5 Recruitment and Enrollment Policy. This information was sent to Representatives prior to tonight's meeting

Annually, the Head Start 0 to 5 Recruitment and Enrollment Policy is reviewed and updated with the CWPC ERSEA Committee. This process affords us the opportunity to ensure that we are recruiting and accepting children most in need of Head Start 0 to 5 services. Per the Head Start Program Performance Standards 1302.13, a program must develop and implement a recruitment process designed to reach those most in need of services. In addition, a program must include specific efforts to actively recruit children with disabilities and other vulnerable children such as homeless children and children in foster care.

Per Head Start Program Performance Standards 1302.15, a program must maintain its funded enrollment level and fill any vacancy with 30 days.

Revisions to the draft Head Start 0 to 5 Recruitment and Enrollment Policy were:

- Change language throughout Policy to reflect Head Start 0 to 5
- F. VOLUNTEERS 2. Include more language regarding the COVID-19 proof of full vaccination as stated in the Head Start Program Performance Standards 1302.94.
- Overall formatting of document

HEAD START 0 TO 5  
RECRUITMENT AND  
ENROLLMENT POLICY –  
(Cont.)

If approved by the CWPC, Head Start 0 to 5 Recruitment and Enrollment Policy will move forward for full Board consideration at the March 23, 2022 Fresno EOC Board of Commissioners meeting.

Motion to approve the Head Start 0 to 5 Recruitment and Enrollment Policy was made by Haydee Garcia and seconded by Anyssa De La Cruz. Motion carried.

HEAD START 0 TO 5  
SELECTION CRITERIA

Sara Flores, Eligibility, Recruitment, Selection, Enrollment & Attendance (ERSEA) Coordinator and Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the Head Start 0 to 5 Selection Criteria. This information was sent to Representatives prior to tonight's meeting

Annually, the Head Start 0 to 5 Selection Criteria is reviewed and updated with the CWPC ERSEA Committee. This process affords us the opportunity to ensure that we are recruiting and selecting children most in need of Head Start 0 to 5 services. Per Head Start Program Performance Standards 1302.14, a program must annually establish selection criteria that weigh the prioritization of selections of participants based on community needs identified the needs assessment. This includes family income, whether the child is homeless or in foster care, the child's age, whether the child is eligible for special education and related services, or early intervention services, as appropriate, as determined under the Individuals with Disabilities Education Act (IDEA) (20.U.S.C. 1400 et seq.) and other relevant family or child risk factors.

Currently the Head Start 0 to 5 program has two (2) Selection Criteria (Early Head Start and Head Start) by merging both documents together as one we now have the Head Start 0 to 5 Selection Criteria.

If approved by the CWPC, Head Start 0 to 5 Selection Criteria will move forward for full Board consideration at the March 23, 2022 Fresno EOC Board of Commissioners meeting.

Motion to approve the Head Start 0 to 5 Selection Criteria was made by Alma Martinez Guillen and seconded by Naomi Jackson. Motion carried.

PERSONNEL COMMITTEE  
REPORT

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Description for Positions of Early Head Start and Head Start staff, as well as Eligibility Lists created for February 1, 2022.

EARLY HEAD START/  
HEAD START MONTHLY  
PROGRAM UPDATE REPORT  
(PUR) FOR THE MONTH OF  
DECEMBER 2021

Rosa M. Pineda, Head Start Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of December 2021. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

HEAD START 0 TO 5  
COVID-19 UPDATES

Marie Sani, Health Services Manager, informed Representatives at tonight's meeting of the Head Start 0 to 5 COVID-19 Updates.

At this time, 90% of Head Start 0 to 5 staff have been fully immunized. We are at a 20% positivity for our Fresno County. The Omicron variant is affecting families as it spreads and becomes more contagious, yet symptoms are milder. Many staff are being tested thanks to the Fresno EOC Afro-American Coalition and Fresno EOC Health Services.

Effective, January 12, 2022, all centers transitioned to virtual learning except for Early Head Start (EHS) Center Base sites and California State Preschool Program (CSPP), due to the COVID-19 surge in Fresno County.

HEAD START 0 TO 5  
COVID-19 UPDATES – (Cont.)

Head Start 0 to 5 staff will be conducting a Mask Campaign for families and staff to encourage COVID-19 protocols. They will be receiving masks, cleaners, gloves, and education monthly.

ANNOUNCEMENTS

Vianey Contreras, CWPC Historian, made the following Announcements:

- A. March 1, 2022 – Next County-Wide Policy Council Meeting at 6:00 pm via ZOOM
- B. March 15, 2022 – Next CWPC Executive Board Meeting at 6:00 pm via ZOOM
- C. March 31, 2022 – Cesar Chavez Day Holiday – No School

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Anna Fernandez and seconded by Alma Martinez Guillen. Motion carried.

The meeting adjourned at 7:50 p.m.

Submitted By:

Esther Lepe  
Recording Secretary