



**COUNTY-WIDE POLICY COUNCIL**

Tuesday, April 5, 2022

6:00 P.M.

VIA ZOOM

**AGENDA**

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Ashleigh Rocker Greene		
II. ROLL CALL	Senovia Murillo		7-8
III. APPROVAL OF MINUTES	Ashleigh Rocker Greene	Approval	9-16
IV. FRESNO EOC PROGRAM REPORT – TRAINING & EMPLOYMENT	Patrick Turner	Information	
V. COMMUNITY REPRESENTATIVE REPORTS	Ashleigh Rocker Greene	Information	
VI. FRESNO EOC COMMISSIONERS REPORT	Zina Brown-Jenkins	Approval	17-20
VII. MONTHLY FINANCIAL STATUS REPORT FOR THE MONTH OF JANUARY 2022	Angela Diaz	Approval	21-28
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports for the Month of February 2022 for Head Start and Early Head Start	Fawnda Cole	Approval	29-34
IX. INFORMATIONAL ITEMS			
A. Head Start 0 to 5 COVID-19 Updates	Marie Sani	Information	35
B. Personnel Committee Report	Peter Uresti	Information	36-37
C. Self-Assessment Data Review Week May 10 to May 12, 2022/ Invitation to Participate in Self-Assessment	Veronica Galvan	Information	38-39
D. Head Start School Readiness Goals Outcomes 2021-2022	Helen Uyeda/ Guadalupe Zuniga	Information	40-41
E. Head Start 0 to 5 Program Update Report (PUR) for the Month of February 2022	Rosa M. Pineda/ Nidia Davis	Information	42-44
X. ANNOUNCEMENTS	Vianey Contreras	Information	
A. April 11, 2022 – April 18, 2022 – Spring Break			
B. April 23, 2022 – Annual Father Conference			
C. May 3, 2022 – CWPC Meeting via ZOOM at 6:00 p.m.			
XI. ADJOURNMENT	Ashleigh Rocker Greene		



**COUNTY-WIDE POLICY COUNCIL  
MINUTES**

**March 1, 2022**

**CALL TO ORDER** The meeting was called to order at 6:06 p.m. by Ashleigh Rocker Greene, CWPC Chairperson via ZOOM call.

**ROLL CALL** Roll Call was called by Senovia Murillo, CWPC Secretary. The following Representatives were present: Xiomara Cuyuh, Anna Fernandez, Alma Martinez Guillen, Uvilla Ibarra, Natalie Montano, Laura Barnes, Youa Xiong, Maria Barajas, Stephanny Vasquez, Cesia Munoz, Amber Daniels, Blanca Lopez, Senovia Murillo, Cynthia Rivera, Lisett Rodriguez, Maria Lara, Veronica Canchola, Jerry Vang, Susana Islas, Ashleigh Rocker Greene, Rebecca Ramos, Carlos Campos, Christina Martinez, Aurora Rios, Ana Angeliano, Anyssa De La Cruz, Karla Zavala, Naomi Jackson, Fawnda Cole, Ashley Sierra, Peter Uresti, Maria Castellanos, Maja Campbell, Jennie Dote, Annette Thornton, Marco Jimenez, Lupe Jaime-Mileham, Itzi Robles, Jimi Rodgers and Zina Brown-Jenkins. A quorum was present.

**APPROVAL OF PREVIOUS CWPC MINUTES** Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the February 1, 2022 meeting. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the February 1, 2022 CWPC Minutes as written and read was made by Fawnda Cole and seconded by Naomi Jackson. Motion carried

**FRESNO EOC PROGRAM REPORT** Julio Romero, Assistant Director, Fresno EOC Health Services Clinic informed Representative of services provided to the community.

Mr. Romero, shared information on an important topic "Personal Hygiene". Due to our current environment with COVID-19, it is extremely vital to wash your hands constantly, especially when sneezing, coughing or touching surfaces. Do not touch your mouth with your hands. If you are feeling ill, remain at home for the health and safety of others. Our clinic provides COVID-19 testings. You can follow us on Instagram at EOC Health for more information.

Mr. Romero shared that he will have more information regarding the Fresno EOC Health Services Clinic at next month's CWPC Meeting.

**COMMUNITY REPRESENTATIVE REPORTS** Ashleigh Rocker Greene, CWPC Chairperson welcomed the Community Representatives to tonight's meeting.

Annette Thornton, Director, Fresno EOC Women, Infants and Children (WIC) informed Representatives for services provided to the community.

Currently clients can make an appointment by On-Site, Telephone or Video. Saturday appointments are conducted by video only.

Starting today the "Books for Kids" program started at WIC. Clients will receive a bag of books for children ranging in the ages of 0 to 2 years or 3 to 5 years. Also you can pick up the bag of books at the WIC office, if your appointment was conducted via Telephone or Video.

The WIC Card has an benefit increase of \$24 to \$47 for Fruits and Vegetables. The benefit increase was extended until the end of June 2022. Please advocate to your local Congressman if you want the WIC's Fruits and Vegetables benefit increase to extend for another year.

Ms. Rocker Greene, thanked Ms. Thornton for her report and shared that at next month's CWPC meeting, the Representative from Central Valley Regional Center (CVRC) will give a report.

FRESNO EOC  
COMMISSIONERS'  
REPORT

Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representative that the Fresno EOC Board of Commissioners did not have a meeting in February. Ms. Brown-Jenkins will give her report at the next CWPC meeting on April 5, 2022.

FINANCIAL STATUS  
REPORT FOR THE  
MONTH OF  
DECEMBER 2021

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of December 2021. These reports were sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of December 2021 and year-to-date. The report includes Basic and Training & Technical Assistance budget and credit card expenses as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.

Motion to approve the Monthly Financial Status Reports for December 31, 2021 for Early Head Start and Head Start was made by Naomi Jackson and seconded by Fawnda Cole. Motion carried.

AVERAGE DAILY  
ATTENDANCE (ADA)  
REPORTS FOR THE  
MONTH OF  
JANUARY 2022

Fawnda Cole, CWPC Vice-Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of January 2022 for Early Head Start and Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Early Head Start monthly ADA for January 2022 is 42.67% for Center Base and 96.02% for Home Base. Total Early Head Start enrollment for January 2022 is 232.

The Head Start monthly ADA for January 2022 is 84.48% for Center Base and 92.56% for Home Base. Total Head Start enrollment for January 2022 is 1458.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Motion to approve the ADA Reports for Early Head Start and Head Start Center Base for January 2022 was made by Christina Marquez and seconded by Maria Castellanos. Motion carried.

ELECTION OF OFFICER  
2021-2022 SCHOOL  
YEAR/INSTALLATION  
SERGEANT-AT-ARMS

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the CWPC Election for Sergeant-at-Arms for 2021-2022 Program Year and Installation of the New Officer.

To be in accordance with Head Start Program Performance Standards, Section 1301.3, an agency must (a) establish policy council and policy committees. Each agency must establish and maintain a policy council responsible for the direction of the Head Start program at the agency level, and a policy committee at the delegate level.

During the month of October, elections are held to fill the positions of the CWPC Executive Board, which shall be comprised of six (6) elected officers, standing committee chairpersons, and one (1) appointed Early Head Start Representative. In an effort to include equal representation for all Early Head Start/Head Start centers and all Home Base areas, the CWPC body will be assigned to a six (6) Cluster System. Once an Executive Board officer position has been filled from a specific cluster, no other Representative from that particular cluster may run or be nominated.

The term of office for Head Start 0 to 5 CWPC Representatives consists of one (1) year commitment from October 2021 to October 2022. Representative cannot serve more than a three (3) year term (any 3 years combined) in accordance with Head Start 0 to 5 CWPC Bylaws, Article III, Section 5, Term of Office.

ELECTION OF OFFICER  
2021-2022 SCHOOL  
YEAR/INSTALLATION  
SERGEANT-AT-ARMS –  
(Cont.)

Ms. Jalomo-Ramirez explained duties and responsibilities of the CWPC Sergeant-at-Arms and the term of office is from October 2021 through October 2022.

Nominations were opened for **Sergeant-at-Arms**: Veronica Canchola, Representative from West County Home Base volunteered for the position.

Motion to Close Nominations and approve Veronica Canchola as Sergeant-at-Arms was made by Carlos Campos and seconded by Maria Castellanos. Motion carried.

At this time, Olga Jalomo-Ramirez, administered the Oath of Office to the newly elected CWPC Executive Board officer: Veronica Cancholo, CWPC Sergeant-at-Arms

A round of applause was given to the newly elected CWPC Executive Board officer.

HEAD START 0 TO 5  
COVID-19 UPDATES

Guadalupe Zuniga, Head Start 0 to 5 Home Base Services Manager, informed Representatives at tonight's meeting of the Head Start 0 to 5 COVID-19 Updates.

At this time, 90% of Head Start 0 to 5 staff have been fully immunized. We are at a 23.4% positivity for our Fresno County. To assist and support our children and families, we will be having a Mask Campaign on February 28, 2022 where we will be dispensing masks, cleaners, gloves, and education packets, for our children and families.

In addition, we continue to work in collaboration with Fresno County Public Health Department to review and update our COVID-19 procedures and processes. This includes a COVID-19 reporting procedure that we follow and the computerized system called SPOT where we enter positive COVID-19 cases Head Start 0 to 5 children and families.

Effective, January 12, 2022, all centers transitioned to virtual learning except for Early Head Start (EHS) Center Base sites and California State Preschool Program (CSPP), due to the COVID-19 surge in Fresno County. Classes will resume in person, Tuesday, February 22, 2022.

PERSONNEL  
COMMITTEE REPORT

Peter Uresti, CWPC Personnel Committee Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Mr. Uresti reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Description for Positions of Early Head Start and Head Start staff, as well as Eligibility Lists created for March 1, 2022.

CCTR CONTINUED  
FUNDING  
APPLICATION  
2022-2023

Helen Uyeda, Education Services Manager, informed Representatives of the CCTR Continued Funding Application 2022-2023. This information was sent to Representatives prior to tonight's meeting.

We were notified by California Department of Education (CDE) that monies are available for existing CDE/EESD contractors to request continued funding for fiscal Year 2022-2023.

The State Preschool Program (CSPP contract) operates (3) full day/full year classrooms in the following centers (Dakota Circle and Sequoia in Fresno) operating 243 days per year, 11 hours per day, 5-days per week. In addition, CSPP operated three (3) part day/part year classrooms in the following center (Franklin in Fresno, Wilson in Selma and Cantua in Cantua Creek) 175 days per year, 7 ½ hours per day, 5 days per week. All six classrooms licensed by Community Care Licensing Division (CCLD) serving a maximum of 120 children. Head Start funds are braided with the State contract to provide full-day services to these communities.

FY 2021 HEAD START  
PACT TIME RESULTS

Helen Uyeda, Education Services Manager, informed Representatives of the FY 2021 Head Start PACT time results. This information was sent to Representatives prior to tonight's meeting.

The Parent and Child Together Time (PACT) calendar is a monthly activity calendar that supports family literacy, learning in the home, and school readiness. The goal is to increase family reading and interactive literacy activities between parent and child.

According to the Head Start Act Section 636. [42 U.S.C. 9831] and Head Start Program Performance Standards 1302.34 (a), 1302.50, 1302.51, it is the purpose of this subchapter to promote the

FY 2021 HEAD START  
PACT TIME RESULTS –  
(Cont.)

school readiness of low-income children by enhancing their cognitive, social and emotional development through parent and family engagement in education and children development, including parent activities to promote child learning and development.

Head Start program provides every family in Head Start with PACT time. Families are encouraged to complete PACT time by reading together and/or completing the activities listed. PACT time is provided year round and is sent home at the beginning of every month, July through June. Families are asked to complete the PACT time calendar and return it at the end of each month. The time spent with PACT time is counted towards our In-Kind.

EARLY HEAD START/  
HEAD START  
MONTHLY PROGRAM  
UPDATE REPORT  
(PUR) FOR THE  
MONTH OF  
JANUARY 2022

Rosa M. Pineda, Head Start Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of January 2022. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Chairperson, made the following Announcements:

- A. April 5, 2022 – Next County-Wide Policy Council Meeting at 6:00 pm via ZOOM
- B. April 11, 2022 to April 18, 2022 – Spring Break – No School
- C. April 19, 2022 – Next CWPC Executive Board Meeting at 6:00 pm via ZOOM
- D. April 22, 2022 – Annual Father Conference

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Rebecca Ramos and seconded by Maria Castellanos. Motion carried.

The meeting adjourned at 7:21 p.m.

Submitted By:

Esther Lepe  
Recording Secretary