

COUNTY-WIDE POLICY COUNCIL

Tuesday, May 3, 2022

6:00 P.M.

VIA ZOOM

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Ashleigh Rocker Greene		
II. ROLL CALL	Senovia Murillo		7 - 8
III. APPROVAL OF MINUTES	Ashleigh Rocker Greene	Approval	9 - 18
IV. FRESNO EOC PROGRAM REPORT – Food Distribution	Gabriela Romero	Information	19
V. COMMUNITY REPRESENTATIVE REPORTS	Ashleigh Rocker Greene	Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF JANUARY 2022	Zina Brown-Jenkins	Approval	20 - 23
VII. MONTHLY FINANCIAL STATUS REPORT FOR THE MONTH OF FEBRUARY 2022	Angela Diaz	Approval	24 - 31
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports for the Month of March 2022 for Head Start and Early Head Start	Fawnda Cole	Approval	32 - 37
IX. INFORMATIONAL ITEMS			
A. Head Start 0 to 5 COVID-19 Updates	Marie Sani	Information	38
B. Personnel Committee Report	Peter Uresti	Information	39 - 40
C. CWPC Summer Months Meetings (June, July, August)	Olga Jalomo-Ramirez	Information	41
D. Head Start Center Base and Home Base End-of-Year Activities	Helen Uyeda/ Guadalupe Zuniga	Information	42 - 44
E. CSPP Program's Self-Evaluation (PSE)	Helen Uyeda	Information	45 - 46
F. CAP 60 Overview	Mai Chang	Information	47
G. CWPC Program Governance Questionnaire	Olga Jalomo-Ramirez	Information	48 - 60
H. Head Start 0 to 5 Program Update Report (PUR) for the Month of March 2022	Rosa M. Pineda/ Nidia Davis	Information	61 - 63
X. ANNOUNCEMENTS	Vianey Contreras	Information	
A. May 12, 2022 – CWPC Parent Planning & Review Committee Meeting via ZOOM			
B. May 17, 2022 – Next Executive Board Meeting via ZOOM at 6:00 p.m.			
C. May 27, 2022 – Last day for Head Start Home Base Socialization			
D. May 27, 2022 – Last Day for Center Base Classes (3.5 Hour Classes)			
E. May 27, 2022 – Last Day for CSPP Classes (7.5 Hour Classes)			
F. May 30, 2022 – Memorial Day – Holiday			
G. June 1, 2022 – Head Start 0 to 5 Summer Recruitment for 2022-2023 Program Year			
H. June 7, 2022 – CWPC Meeting via ZOOM at 6:00 p.m.			
I. June 10, 2022 – Last Day for 6 Hour Classes			
J. June 30, 2022 – Last Day for CSPP Classes (11 Hour Classes)			
XI. ADJOURNMENT	Ashleigh Rocker Greene		



**COUNTY-WIDE POLICY COUNCIL
MINUTES**

April 5, 2022

- CALL TO ORDER** The meeting was called to order at 6:05 p.m. by Ashleigh Rocker Greene, CWPC Chairperson, via ZOOM call.
- ROLL CALL** Roll Call was called by Senovia Murillo, CWPC Secretary. The following Representatives were present: Brenda Velasquez, Xiomara Cuyuh, Anna Fernandez, Alma Martinez Guillen, Uvilla Ibarra, Erica Cortez, Natalie Montano, Laura Barnes, Youa Xiong, Yeng Vang, Maria Barajas, Stephanny Vazquez, Cesia Munoz, Amber Daniels, Haydee Garcia, Blanca Lopez, Senovia Murillo, Lisett Rodriguez, Maria Lara, Luz Cabrera, Veronica Canchola, Jerry Vang, Ashleigh Rocker Greene, Carlos Campos, Christina Marquez, Aurora Rios, Ofelia Hernandez, Ana Angeliano, Anyssa De La Cruz, Naomi Jackson, Angela Diaz, Fawnda Cole, Jesenia Rodriguez, Ashley Sierra, Sade Williams, Maja Campbell, Jen Dote, Annette Thornton, Marco Jimenez, Lupe Jaime-Mileham, Jimi Rodgers and Zina Brown-Jenkins. A quorum was present.
- APPROVAL OF PREVIOUS CWPC MINUTES** Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the March 1, 2022 meeting. This information was sent to Representatives prior to tonight's meeting.
Motion to approve the March 1, 2022 CWPC Minutes as written and read was made by Veronica Canchola and seconded by Christina Marquez. Motion carried.
- FRESNO EOC PROGRAM REPORT** Patrick Turner, Senior Assistant Director, Fresno EOC Training & Employment, informed Representative of services provided to the community.
Mr. Turner, shared the following information:
- Workforce Connection: A program for young adults ages 14 to 24 years that covers the South Fresno region. Program helps high school graduates to re-engage and assist in finding employment. The program has been in existence for over 15 years.
 - Summer Internship Program: A program for high school graduates (ages 18-21) with paid work-based training and career mentoring services every summer. An on-line application can be located on the Fresno EOC Website. Deadline to submit application is April 15, 2022.
 - Valley Apprenticeship Connections: A training program for clients ages 18 and over that provides skills. We are currently recruiting in the Selma area in conjunction with the High Speed Rail Project. The 12 week classes are in English. Spanish speaking clients with some knowledge of English are welcomed. Clients will not be paid during the 12 week session. Upon completing the classes, clients will be issued a certificate in various construction industry fields.
- AMENDMENT TO CWPC AGENDA** At this point, Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives that tonight's Agenda has been amended to add Informational Item D. "Head Start School Readiness Goals Outcomes 2021-2022." The amendment will require approval from the CWPC.
Ms. Rocker Greene apologized for this oversight.
Motion to amend and approve the Informational Item D. "Head Start School Readiness Goals Outcomes 2021-2022" was made by Naomi Jackson and seconded by Senovia Murillo. Motion carried.

COMMUNITY
REPRESENTATIVE
REPORTS

Ashleigh Rocker Greene, CWPC Chairperson, welcomed the Community Representatives to tonight's meeting.

Central Valley Regional Center (CVRC):

Maja Campbell, Program Manager, informed Representatives of two (2) categories of services provided.

- Early Start Program
- Lanterman Act Program

CVRC is a program for children and adults who are substantially handicapped due to conditions falling within the legal definitions of "developmental disability." Qualifying conditions include intellectual disability, cerebral palsy, epilepsy and autism. The onset of these conditions must have been prior to age 18.

Central Valley Children Services Network (CVCSN):

Marco Jimenez, Executive Director, gave a brief overview of services provided at CSN and displayed a flyer onto the screen:

- F.I.N.D. Care
- Resources and Toy Lending Library
- Child Care Intervention Project
- CSN Child Care Food Program
- CSN Eligibility List
- Subsidized Child Care Program
- Quality Improvement Support Team
- Parent Outreach/Parent Voices
- Family Connection Program

Mr. Jimenez shared a short video at tonight's meeting. Also, CVCSN is currently hiring for various positions.

Exceptional Parents Unlimited (EPU):

Jen Dote, Manager, informed Representative of the following:

- Ms. Dote thanked Dakota Circle Head Start for inviting EPU to conduct a presentation on "Children with Challenging Behaviors" at their LPM meeting.
- There are two (2) IEP Workshops this week.

Fresno EOC Women, Infants and Children (WIC):

Annette Thornton, Director, Fresno EOC WIC, shared a brief update from last month's report:

- Good News! Congress has extended the Fruits & Vegetables increments through September 2022. The increased increments are \$24 for Children, \$43 for Pregnant Women and \$47 for Breastfeeding Women.

Ms. Rocker Greene, thanked the Community Representatives for their reports.

FRESNO EOC
COMMISSIONERS'
REPORT

Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representative of the Fresno EOC Board of Commissioners minutes from December 15, 2021. This information was sent to Representatives prior to tonight's meeting.

The County-Wide Policy Council and the Fresno EOC Board of Commissioners must have timely and accurate information to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. This information below was discussed and mentioned during the Fresno EOC Board of Commissioners meeting that took place December 15, 2021 via ZOOM.

Ms. Brown-Jenkins briefly shared information on the topics below:

- Approval of Resolution
- Seating of Commissioners
- 2022 CSBG Budget
- Chief Executive Officer's Report

FRESNO EOC
COMMISSIONERS'
REPORT – (Cont.)

Community Announcements:

- Food Distributions in the cities of Mendota, Parlier, Sanger, Cantua Creek and Orange Cove
- BLAC (Black Leadership Activating Community)
- Fresno EOC Local Conservation Corp (L.C.C.)
- Grandma Ruth's Corner

Also, Fresno EOC held a Board Retreat on April 1-2, 2022 in which David Knight and Amy Jo Hutchison were Guest Speakers.

Motion to approve the December 15, 2021 Fresno EOC Board of Commissioners minutes as written and read was made by Haydee Garcia and seconded by Stephanny Vazquez. Motion carried.

FINANCIAL STATUS
REPORT FOR THE
MONTH OF JANUARY
2022

Angela Diaz, CWPC Treasurer, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of January 2022. These reports were sent to Representatives prior to tonight's meeting.

Ms. Diaz reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of January 2022 and year-to-date. The report includes Basic and Training & Technical Assistance budget and credit card expenses as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.

Motion to approve the Monthly Financial Status Reports for January 31, 2022 for Early Head Start and Head Start was made by Fawnda Cole and seconded by Senovia Murrillo. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE
MONTH OF
FEBRUARY 2022

Fawnda Cole, CWPC Vice-Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of February 2022 for Head Start and Early Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Head Start monthly ADA for February 2022 is 85.12% for Center Base and 79.54% for Home Base. Total Head Start enrollment for February 2022 is 1496.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

The Early Head Start monthly ADA for February 2022 is 59.60% for Center Base and 96.52% for Home Base. Total Early Head Start enrollment for February 2022 is 220.

Motion to approve the ADA Reports for Head Start Center Base and Early Head Start for February 2022 was made by Haydee Garcia and seconded by Veronica Canchola. Motion carried.

HEAD START 0 TO 5
COVID-19 UPDATES

Marie Sani, Health Services Manager, informed Representatives at tonight's meeting of the Head Start 0 to 5 COVID-19 Updates.

At this time, 97% of Head Start 0 to 5 staff have been fully immunized. Fresno County currently has a 10.8% positivity rate which is down from the 20 percentile. As the positivity and exposure rate continue to decrease, it was determined that all classes and program options resume in person services effective, Tuesday, February 22, 2022.

In addition, we continue to work in collaboration with Fresno County Public Health Department to keep current in our isolation, quarantine, and masking procedures/practices. This included reporting

HEAD START 0 TO 5
COVID-19 UPDATES –
(Cont.)

any positive COVID cases in Head Start 0 to 5 to the computerized system called SPOT. Children under 5 years of age are still unable to be vaccinated. Therefore, children with COVID-19 symptoms will be sent home a minimum of 5 days until symptoms resolve or the child has a negative PCR test taken on day 5. For positive COVID-19 results, children will need to be out 10 days per the Fresno County Health Public Department and Child Care Licensing regulations.

PERSONNEL
COMMITTEE REPORT

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/ Status Change and Job Description for Positions of Early Head Start and Head Start staff, as well as Eligibility Lists created for April 5, 2022.

SELF-ASSESSMENT
DATA REVIEW WEEK
MAY 10 TO MAY 12
2022/INVITATION TO
PARTICIPATE IN SELF-
ASSESSMENT

Veronica Galvan, Quality Assurance Manager, informed Representatives of the Self-Assessment Data Review Week of May 10 to May 12, 2022 and the Invitation to Participate in Self-Assessment. This information was previously sent to Representatives prior to tonight's meeting.

Head Start 0 to 5 must conduct a self-assessment that uses program data including aggregated child assessment data, and professional development and parent and family engagement data as appropriate, to evaluate the program's progress towards meeting goals established under paragraph (a) of this section, compliance with program performance standards throughout the program year, and the effectiveness of the professional development and family engagement systems in promoting school readiness; communicate and collaborate with the governing body and policy council, program staff, and parents of enrolled children when conducting the annual self-assessment; and submit findings of the self-assessment to the Office of Head Start.

We would like to invite all CWPC Representatives to participate in the process of using data to monitor progress toward program goals, compliance with Head Start Program Performance Standards, and effectiveness in promoting school readiness.

Ms. Galvan informed Representatives that the Self-Assessment Orientation Training is schedule for April 25, 2022 from 9:00 a.m. to 11:00 a.m. in person at Franklin Head Start Auditorium for Head Start 0 to 5 staff, parents, families and Fresno EOC Board members.

HEAD START SCHOOL
READINESS GOALS
OUTCOMES 2021-
2022

Helen Uyeda, Education Services Manager and Guadalupe Zuniga, Head Start 0 to 5 Home Base Services Manager informed Representatives of the Head Start School Readiness Goals Outcomes 2021-2022. This information was previously sent to Representatives.

Per Head Start Program Performance Standards, Head Start Programs are expected to:

- Align program school readiness goals with the Early Learning Outcomes Framework (45 CFR § 1302.102(a)(3))
- Create and implement a plan of action for achieving the goals (45 CFR § 1302.102(c)(1))
- Assess child progress on an ongoing basis and aggregate and analyze data three times per year (45 CFR § 1302.102(c)(2) and 1304.11(b)(2))
- Examine data for patterns of progress for groups of children in order to individualize services as well as as to develop and implement a plan for program improvement (45 CFR § 1302.33(b), 1302.102(b)&(c)(2)(iv-v), 1304.11(b)(2))

School Readiness Goals are reviewed and the plan updated annually. Child Assessment data is aggregated and reviewed three times per year utilizing outcome results provided by Child Care Results Analytics. The reports provided are comprehensive and range from overall program data to Individual children. The reports assist the program in planning and supporting positive child outcomes. Teachers and Home Base Educators also utilize this data to plan and implement according to each child's strengths and needs.

The School Readiness Report created reflects (1) only children who are present for both the Fall and Winter assessments periods and (2) a report that reflects data for all children assessed during the Fall and Winter rating periods. A third report will be generated after the Spring assessment period ends and the data is received and aggregated.

HEAD START SCHOOL
READINESS GOALS
OUTCOMES 2021-
2022 – (Cont.)

Ms. Uyeda shared that during the Fall and Winter 2021 the number of assessments for the Head Start 0 to 5 program were: 936 in the Fall and 882 in the Winter.

The School Readiness Goals cover the areas of:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy
- Cognition
- Perceptual, Motor and Physical Development

The Spring 2022 aggregated data will be shared with CWPC in the coming months.

EARLY HEAD START/
HEAD START
MONTHLY PROGRAM
UPDATE REPORT
(PUR) FOR THE
MONTH OF
FEBRUARY 2022

Rosa M. Pineda, Head Start Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of February 2022. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Chairperson, made the following Announcements:

- A. April 11, 2022 to April 18, 2022 – Spring Break
- B. April 23, 2022 – Annual Father Conference
- C. May 3, 2022 – County-Wide Policy Council Meeting at 6:00 pm via ZOOM

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Lisett Rodriguez and seconded by Christina Marquez. Motion carried.

The meeting adjourned at 7:50 p.m.

Submitted By:

Esther Lepe
Recording Secretary