



COUNTY-WIDE POLICY COUNCIL

Tuesday, June 7, 2022
6:00 P.M.

VIA ZOOM

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Ashleigh Rocker Greene		7-8
II. ROLL CALL	Senovia Murillo		
III. APPROVAL OF MINUTES	Ashleigh Rocker Greene	Approval	9-19
IV. FRESNO EOC PROGRAM REPORT – SUMMER RECESS			
V. COMMUNITY REPRESENTATIVE REPORTS	Ashleigh Rocker Greene	Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF FEBRUARY 2022	Zina Brown-Jenkins	Information	20
VII. MONTHLY FINANCIAL STATUS REPORT FOR THE MONTH OF MARCH 2022	Angela Diaz	Approval	21-28
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports for the Month of April 2022 for Head Start and Early Head Start	Fawnda Cole	Approval	29-34
IX. INFORMATIONAL ITEMS			
A. Head Start 0 to 5 COVID-19 Updates	Marie Sani	Information	35
B. Personnel Committee Report	Peter Uresti	Information	36-38
C. Activities Integrating of Mathematics and Science (AIMS) Partnership	Ralph Carrillo	Information	39
D. CWPC Program Governance Questionnaire Results 2021-2022	Tashon Smallwood	Information	40-47
E. Head Start 0 to 5 Program Update Report (PUR) for the Month of April 2022	Rosa M. Pineda/ Nidia Davis	Information	48-50
X. ANNOUNCEMENTS	Vianey Contreras	Information	51
A. June 2022 – Food Distribution			
B. June 21, 2022 – July 19, 2022 – Summer Program for the following sites:			
o Roosevelt			
o Jefferson			
o Franklin			
o Kings Canyon			
o Richard Keyes (pending licensing)			
o La Colonia (pending licensing)			
C. July 4, 2022 – Independence Day Holiday			
D. July 5, 2022 – CWPC Meeting via ZOOM at 6:00 p.m.			
XI. ADJOURNMENT	Ashleigh Rocker Greene		



Fresno EOC
Head Start
0 to 5

Early Care
&
Education

**COUNTY-WIDE POLICY COUNCIL
MINUTES**

May 3, 2022

CALL TO ORDER

The meeting was called to order at 6:07 p.m. by Ashleigh Rocker Greene, CWPC Chairperson, via ZOOM call.

ROLL CALL

Roll Call was called by Senovia Murillo, CWPC Secretary. The following Representatives were present: Brenda Velasquez, Xiomara Cuyuh, Anna Fernandez, Alma Martinez Guillen, Uvilla Ibarra, Erica Cortez, Natalie Montano, Laura Barnes, Youa Xiong, Yeng Vang, Cesia Munoz, Amber Daniels, Blanca Lopez, Senovia Linda Murillo, Lisett Rodriguez, Veronica Canchola, Jerry Vang, Susana Islas, Ashleigh Rocker Greene, Christina Marquez, Michellie Sanchez, Ana Angeliano, Naomi Jackson, Angela Diaz, Fawnda Cole, Ashley Sierra, Sade Williams, Peter Uresti, Maria Castellanos, Maja Campbell, Jen Dote, Natisha Goins, Lupe Jaime-Mileham, Jimi Rodgers and Zina Brown-Jenkins.

Ashleigh Rocker Greene, CWPC Chairperson, informed Representative that at this time a quorum was not met. Meeting will continue to "Informational Items" until a full quorum has been met.

**HEAD START 0 TO 5
COVID-19 UPDATES**

Marie Sani, Health Services Manager, informed Representatives at tonight's meeting of the Head Start 0 to 5 COVID-19 Updates.

At this time, 97% of Head Start 0 to 5 staff have been fully immunized. Fresno County currently has a 3.6% positivity rate which is down from the 20 percentile. As the positivity and exposure rate continue to decrease, it was determined that all classes and program options resume in person services effective, Tuesday, February 22, 2022.

In addition, we continue to collaborate with Fresno County Public Health Department to keep current in our isolation, quarantine, and masking procedures/practices. This included reporting any positive COVID cases in Head Start 0 to 5 to the computerized system called SPOT. Public Health Department states 60% of new cases are the Beta variant.

Children under 5 years of age are still unable to be vaccinated. Therefore, children with COVID-19 symptoms will be sent home a minimum of 5 days until symptoms resolve or the child has a negative PCR test taken on day 5. For positive COVID-19 results, children will need to be out 10 days per the Fresno County Public Health Department and Child care Licensing regulations. We continue to do masking and using precautions.

Ashleigh Rocker Greene, CWPC Chairperson, informed Representative that a full quorum has been met and meeting will continue with "Revised Agenda Approval."

The CWPC Agenda for May 3, 2022 was revised to add under "Announcement, I. June 24, 2022 - Last day for Head Start Home Base Socialization."

A motion to approve Revised CWPC Agenda for May 3, 2022 was made by Fawnda Cole and seconded by Maria Castellanos. Motion carried.

**APPROVAL OF
PREVIOUS CWPC
MINUTES**

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the April 5, 2022 meeting. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the April 5, 2022 CWPC Minutes as written and read was made by Alma Martinez Guillen and seconded by Fawnda Cole. Motion carried.

FRESNO EOC
PROGRAM REPORT

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representative of services provided to the community. A calendar of Food Distributions were previously sent to Representative.

Ms. Jalomo-Ramirez, shared information from the Food Distributions Calendar for the month of May 2022.

Locations are in the communities of: Cantua Creek, Mendota, Fresno EOC – LCC, Parlier, Sanger Orange Cove, Firebaugh and Pinedale. Event set-up is at 8:00 AM and the distribution of food begins between 9:00 AM to 10:00 AM. Food is distributed on first come, first serve basis.

COMMUNITY
REPRESENTATIVE
REPORTS

Ashleigh Rocker Greene, CWPC Chairperson, welcomed the Community Representatives to tonight's meeting.

Central Valley Regional Center (CVRC):

Maja Campbell, Program Manager, informed Representatives of the following:

- CVRC continues to take referrals for Early Start and staff are providing services in the community and in homes.

Fresno EOC Women, Infants and Children (WIC):

Natasha Goins, Fresno EOC WIC Nutrition Assistant/CLC, informed Representatives of the following:

- WIC continues with the "Books for Kids" program, clients will receive a book at their appointments.
- WIC will be distributing Farmers' Market \$30 vouchers for fruits and vegetables later this month. WIC will contact clients by text or Facebook. Please visit our website for more information.

Ms. Rocker Greene, thanked the Community Representatives for their reports.

FRESNO EOC
COMMISSIONERS'
REPORT – JANUARY
2022

Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representative of the Fresno EOC Board of Commissioners minutes from January 26, 2022. This information was sent to Representatives prior to tonight's meeting.

The County-Wide Policy Council and the Fresno EOC Board of Commissioners must have timely and accurate information to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. This information below was discussed and mentioned during the Fresno EOC Board of Commissioners meeting that took place January 26, 2022 via ZOOM.

Ms. Brown-Jenkins briefly shared information on the topics below:

- Approval of Resolution
- Introduction of New Commissioners
- Election of Officers
- Chief Executive Officer's Report
- Heather Brown, Human Resources Director, resigned in February 2022.

Motion to approve the January 26, 2022 Fresno EOC Board of Commissioners minutes as written and read was made by Christina Marquez and seconded by Fawnda Cole. Motion carried.

FINANCIAL STATUS
REPORT FOR THE
MONTH OF FEBRUARY
2022

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of February 2022. These reports were sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of February 2022 and year-to-date. The report includes Basic and Training & Technical Assistance budget and credit card expenses as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head

FINANCIAL STATUS
REPORT FOR THE
MONTH OF FEBRUARY
2022 – (Cont.)

Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.

Motion to approve the Monthly Financial Status Reports for February 28, 2022 for Early Head Start and Head Start was made by Naomi Jackson and seconded by Fawnda Cole. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE
MONTH OF
MARCH 2022

Fawnda Cole, CWPC Vice-Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of March 2022 for Head Start and Early Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Head Start monthly ADA for March 2022 is 75.85% for Center Base and 65.63% for Home Base. Total Head Start enrollment for March 2022 is 1561.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

The Early Head Start monthly ADA for March 2022 is 71.87% for Center Base and 94.28% for Home Base. Total Early Head Start enrollment for March 2022 is 225.

Motion to approve the ADA Reports for Head Start Center Base and Early Head Start for March 2022 was made by Veronica Canchola and seconded by Alma Martinez Guillen. Motion carried.

PERSONNEL
COMMITTEE REPORT

Peter Uresti, CWPC Personnel Committee Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Mr. Uresti reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Description for Positions of Early Head Start and Head Start staff, as well as Eligibility Lists created for May 3, 2022.

CWPC SUMMER
MONTHS MEETINGS
(JUNE, JULY &
AUGUST)

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the CWPC Summer Months Meeting (June, July & August). This information was previously sent to Representatives prior to tonight's meeting.

In accordance with CWPC Bylaws, the CWPC Executive Board shall act on behalf of the CWPC body during the summer months of June, July and August (CWPC Bylaws, Article V. Section 3). However, Head Start 0 to 5 staff encourage all Representatives to continue attending the CWPC meetings during the summer months in order to participate in the decision-making process of the program.

The meetings will continue via ZOOM due to the COVID-19 and in compliance with the Fresno Economic Opportunities Commission COVID-19 Safety Program. All Representatives will continue to receive the CWPC packet as the summer CWPC meetings are combined with the CWPC Executive Board meetings and take place once a month.

The dates for the summer CWPC meetings are as followed:

- Tuesday, June 7, 2022
- Tuesday, July 5, 2022
- Tuesday, August 2, 2022

HEAD START CENTER
BASE AND HOME
BASE END-OF-YEAR
ACTIVITIES

Helen Uyeda, Education Services Manager and Guadalupe Zuniga, Head Start 0 to 5 Home Base Services Manager informed Representatives of the Head Start Center Base and Home Base End-of-Year Activities. This information was previously sent to Representatives.

For the 2021-2022 program year, the presentation of Center Base children's certificates will be given to children on the last day of attendance. No in-person ceremonies as noted on the End-of-Year activity form:

- Children's last day for Center Base 3.5 and 7.5 hour classrooms will be Friday, May 27, 2022
- Children's last day for Center Base 6 hour classrooms will be Friday, June 10, 2022
- Children's last day for Center Base 11 hour classrooms will be Friday, June 30, 2022

For Head Start Home Base we will be doing in-person ceremonies in their assigned socialization Center Base facilities as noted on the End-of-Year activity form on June 24, 2022.

Ashleigh Rocker Greene, CWPC Chairperson, recommended that the Head Start 0 to 5 program look into the 2022-2023 school year budget for contracting a photographer to take pictures of children next school year.

CSPP PROGRAM'S
SELF-EVALUATION
(PSE)

Helen Uyeda, Education Services Manager, informed Representative of the CSPP Program's Self-Evaluation (PSE). This information was previously sent to Representative.

The California Department of Education (CDE), Early Education and Support Division (EESD), implemented a monitoring system for evaluating child care programs funded through the state, called the Program Self Evaluation (PSE) is done annually every year.

The self-evaluation process requires various data sources be conducted throughout the program year in order to arrive at the final step of Board review and approval for the final report. The six CSPP sites are the following centers in Fresno County: Cantua Creek, Dakota Circle, Franklin, Sequoia, Wilson and two classrooms at Dakota Circle. The results of the program evaluation were based on findings of the following documents:

1. *Desired Results Developmental Profile (DRDP) Summary of Finding (EESD 3900)* - A critical step toward supporting children's learning and developmental progress is for teachers to complete a Desired Results Developmental Profile (DRDP) for each child in the classroom.
2. *Program Review Instrument Summary Findings and Corrective Action Plans (EESD 4001)* - This form summarizes all the results of Program Self Evaluation and Corrective Action Plans associated with each section.
3. *Preschool Environmental Rating Scale Summary of Findings (EESD 4002)* - An environmental rating scale is completed at each of the six CSPP classrooms. The Rating Scale consists of 49 items, and the findings identified areas of strength and need for improvement.
4. *Parent Survey Summary of Findings (EESD 4003)* - Parents' input was requested about the quality of the children's care by staff, the classroom environment, the curriculum and suggestions for improvement of services.

The CSPP Program's Self Evaluation is the presentation of the final document that requires Board approval, especially forms EESD 4000. The deadline for submitting this PSE to the California Department of Early Education and Support Division is by June 1, 2022.

CAP 60 OVERVIEW

Mai Chang, Fresno EOC Navigator Center Coordinator, informed Representatives of the CAP 60 Overview. This information was previously sent to Representative.

The CAP 60 system provides a program that is fully customized to meet the specific needs and requirements of each. Fresno EOC has selected the CAP 60 database as the main database to centralize the intake process, maximize referrals, and unify CBSG data collection for Fresno EOC programs, including Head Start 0 to 5.

CAP 60 OVERVIEW –
(Cont.)

To support the CAP 60, a Navigation Assistance Center has also been established at Fresno EOC to allow clients to come into one location and be able to apply for all Fresno EOC services offered by individual programs.

CWPC PROGRAM
GOVERNANCE
QUESTIONNAIRE 2022

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the CWPC Program Governance Questionnaire 2022. This information was previously sent to Representative.

The CWPC Program Governance Questionnaire 2022 is provided to all CWPC Representatives, Community Representatives and Fresno EOC Commissioners annually. Results from the questionnaire are used to train and improve staff, CWPC Representatives, Community Representatives and Fresno EOC Commissioners on Head Start's Program Governance.

All Representatives were asked to complete the CWPC Program Governance Questionnaire by May 17, 2022 by scanning the QR code and downloading to their phones or return completed questionnaire to staff. The questionnaire is in English and Spanish.

Once data is compiled it will be shared at the next CWPC Meeting on June 7, 2022.

EARLY HEAD START/
HEAD START
MONTHLY PROGRAM
UPDATE REPORT
(PUR) FOR THE
MONTH OF
MARCH 2022

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of March 2022. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Chairperson, made the following Announcement:

- A. May 12, 2022 – CWPC Parent Planning & Review Committee Meeting via ZOOM
- B. May 17, 2022 – Next Executive Board Meeting via ZOOM at 6:00 p.m.
- C. May 27, 2022 – Last Day for Center Base Classes (3.5 Hour Classes)
- D. May 27, 2022 – Last Day for CSPP Classes (7.5 Hour Classes)
- E. May 30, 2022 – Memorial Day – Holiday
- F. June 1, 2022 – Head Start 0 to 5 Summer Recruitment for 2022-2023 Program Year
- G. June 7, 2022 – CWPC Meeting via ZOOM at 6:00 p.m.
- H. June 10, 2022 – Last Day for 6 Hour Classes
- I. June 24, 2022 – Last Day for Head Start Home Base Socialization
- J. June 30, 2022 – Last Day for CSPP Classes (11 Hour Classes)

Olga Jalomo-Ramirez, Family/Community Services Manager, shared that a Special Job Fair for Head Start 0 to 5 program will be held on Tuesday, May 24, 2022 from 1:30 p.m. to 4:30 pm in the Fresno EOC 1900 Building Courtyard.

Parents are encouraged to apply if you meet the required qualifications. Please share this information with family members and friends. For detailed information on positions available and required qualifications, go on to the www.fresnoeoc.org website.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Senovia Linda Murillo and seconded by Naomi Jackson. Motion carried.

The meeting adjourned at 7:46 p.m.

Submitted By:

Esther Lepe
Recording Secretary

