



COUNTY-WIDE POLICY COUNCIL
Tuesday, August 2, 2022
6:00 P.M.

MEETING WILL BE HELD VIA ZOOM

AGENDA

Table with 4 columns: Item Number, Item Description, Presenter, Motion, and Page. Items include Call to Order, Roll Call, Approvals of minutes and reports, and various informational items.



**COUNTY-WIDE POLICY COUNCIL
MINUTES**

July 5, 2022

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Ashleigh Rocker Greene, CWPC Chairperson, via ZOOM call.

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives that Haydee Garcia, Representative from Early Head Start Home Base Reedley/Sanger has resigned from the position of Chairperson, of the Eligibility, Recruitment, Selection, Enrollment & Attendance (ERSEA) Committee.

Laura Barnes, Representative from College Community Center Base has accepted the position of Chairperson on the ERSEA Committee.

ROLL CALL

Roll Call was called by Ashleigh Rocker Greene, CWPC Chairperson. The following Representatives were present: Ashleigh Rocker Greene, Fawnda Cole, Senovia Linda Murillo, Angela Diaz, Maria Barajas, Christina Marquez, Anna Fernandez, Laura Barnes, Xiomara Cuyuh, Alma Martinez Guillen, Stephanie Salazar, Blanca Lopez, Sade Williams, Maja Campbell, Annette Thornton, Jimi Rodgers and Zina Brown-Jenkins. A quorum of the CWPC Executive Board was present.

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives at tonight's meeting that only Executive Board members can make a motion, a second on Action Items, and vote.

As per the Fresno EOC Head Start 0 to 5 County-Wide Policy Council Bylaws under ARTICLE V. MEETINGS, Section 3. Quorum:

A quorum shall be constituted by 51% of the CWPC's membership.

The CWPC Executive Board shall act on behalf of the CWPC body in the summer months (June, July and August) in the event there is no quorum of the general body.

**APPROVAL OF
PREVIOUS CWPC
MINUTES**

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the June 7, 2022 meeting. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the June 7, 2022 CWPC Minutes as written and read was made by Fawnda Cole and seconded by Angela Diaz. Motion carried.

**FRESNO EOC
PROGRAM REPORT**

Reporting from the Fresno EOC Programs is currently on Summer Recess. Reporting will resume in September 2022.

**COMMUNITY
REPRESENTATIVE
REPORTS**

Ashleigh Rocker Greene, CWPC Chairperson, welcomed the Community Representatives to tonight's meeting.

Fresno EOC Women, Infants and Children (WIC):

Annette Thornton, Fresno EOC WIC Director, informed Representatives of the following:

- Due to the National Formula Shortage Infant formulas will be issued until August 31, 2022. Currently there are 170 formula options available on the WIC card.
- Next week Enfamil formula will switch over to Similac formula.
- Soy based formula will remain the same.
- Contract with California WIC will change next month.

Ms. Rocker Greene, thanked the Community Representative for her report.

FRESNO EOC
COMMISSIONERS'
REPORT

Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representative of the Fresno EOC Board of Commissioners minutes from March 23, 2022. This report was sent to Representative prior to tonight's meeting.

Ms. Brown-Jenkins shared the following information:

- **APPROVAL OF RESOLUTION:** The agency's Legal Counsel representative, Gabriel Delgado, provided a brief overview of the AB 361 Resolution, which allows the Board to meet via teleconference expires March 31, 2022. More information to follow upon the Legislative review.
- **INTRODUCTION OF NEW COMMISSIONERS:** Hayes introduced the following new Commissioners to the Fresno EOC Board: Steven Taylor, appointed by the National Association for the Advancement of Colored People, Alena Pacheco, serving Target Area A, and Sherry Neil, appointed by the Fresno Economic Development Corporation.
- **CHIEF EXECUTIVE OFFICER'S REPORT:** Emilia Reyes, Chief Executive Officer, provided an overview of the CEO Report.

Motion to approve the March 23, 2022 Fresno EOC Board of Commissioners minutes was made by Fawnda Cole and seconded by Christina Marquez. Motion carried.

FINANCIAL STATUS
REPORT FOR THE
MONTH OF APRIL
2022

Angela Diaz, CWPC Treasurer, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of April 2022. These reports were sent to Representatives prior to tonight's meeting.

Ms. Diaz reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of April 2022 and year-to-date. The report includes Basic and Training & Technical Assistance budget and credit card expenses as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.

Motion to approve the Monthly Financial Status Reports for April 30, 2022 for Early Head Start and Head Start was made by Fawnda Cole and seconded by Christina Marquez. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE
MONTH OF
May 2022

Fawnda Cole, CWPC Vice-Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of May 2022 for Head Start and Early Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Head Start monthly ADA for May 2022 is 76.92% for Center Base and 88.35% for Home Base. Total Head Start enrollment for May 2022 is 1622.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

The Early Head Start monthly ADA for May 2022 is 76.45% for Center Base and 88.35% for Home Base. Total Early Head Start enrollment for May 2022 is 213.

Motion to approve the ADA Reports for Head Start Center Base and Early Head Start for May 2022 was made by Angela Diaz and seconded by Fawnda Cole. Motion carried.

PROPOSED REVISIONS
HEAD START 2022-
2023 EDUCATION
PLAN

Helen Uyeda, Education Services Manager, informed Representatives of the Proposed Revisions for the Head Start 2022-2023 Education Plan. This information was sent to Representatives prior to tonight's meeting.

Tashon Smallwood, Family Engagement/Volunteer Services Coordinator, informed Representatives that the Education Plan included in the CWPC packet has been revised to include proposed revisions effective today.

The Proposed Revisions for the Head Start 2022-2023 Education Plan for Franklin Head Start was displayed on the screen.

The Education Plan is designed to provide strategies for achieving the education services objectives indicated in the Head Start Program Performance Standards and Head Start Early Learning Outcomes Framework. The local Education Plan is in accordance with the local community needs and with the cooperation of the Fresno EOC Head Start parents.

The purpose of the Education Committee is to meet throughout the school year to review and revise the Education Plan provided at each local center. The Education Committee includes the ECE Specialist, Center Director, or Teacher Director, and parent of currently enrolled children.

Motion to approve the Proposed Revisions Head Start 2022-2023 Education Plans was made by Fawnda Cole and seconded by Christina Marquez. Motion carried.

PROPOSED REVISIONS
TO THE HEAD START 0
TO 5 SELECTION
CRITERIA

Julia Castro, ERSEA Liaison, informed Representatives of the Proposed Revisions to the Head Start 0 to 5 Selection Criteria. This information was sent to Representatives prior to tonight's meeting.

On April 21, 2022, the Administration for Children and Families released an Information Memorandum (IM) clarifying the definition of "public assistance" in the Head Start Act to include receipt or eligibility for Supplemental Nutrition Assistance Program (SNAP) benefits. The IM, effective immediately, simplifies the eligibility and enrollment processes for Head Start Programs and requires changes to our Selection Criteria.

It was determined that SNAP households with young children have equivalent level of need to families currently Head Start services. This approach does not guarantee a SNAP recipient enrollment in a Head Start program. Programs must adhere to their recruitment and selection criteria to ensure they prioritize enrollment for those who may benefit most from Head Start services. The sole purpose of this is to make clear that Head Start programs can consider SNAP as public assistance for determining Head Start eligibility.

If approved by the CWPC, the Head Start 0 to 5 Selection Criteria will move forward to the Planning and Evaluation Committee meeting scheduled August 8, 2022.

Motion to approve the Proposed Revisions to the Head Start 0 to 5 Selection Criteria was made by Christina Marquez and seconded by Ashleigh Rocker Greene. Motion carried.

HEAD START 0 TO 5
COVID-19 UPDATES

Marie Sani, Health Services Manager, informed Representatives at tonight's meeting of the Head Start 0 to 5 COVID-19 Updates. This information was sent to Representatives prior to tonight's meeting.

At this time, 93.6% of Head Start 0 to 5 staff have been fully immunized. Fresno County currently has a 3.2 cases per 100,000 moving up from 12.2. All classes and program options resume in person services effective, February 22, 2022. The emergency was lifted by Fresno County in June.

In addition, we continue to collaborate with Fresno County Public Health Department Daycare/Preschool regulations to keep current in our isolation, quarantine, and masking procedures/practices. This includes reporting any positive COVID cases in Head Start 0 to 5 to the PHD through computerized system called SPOT.

The FDA approved the COVID vaccine for children 0 to 5. When the vaccine becomes available, pediatricians will be giving the children their vaccines. It is 80% effective in clinical trials in

HEAD START 0 TO 5
COVID-19 UPDATES –
(Cont.)

preventing serious disease/hospitalization. Future Pop-up clinics are being planned by Fresno County Public Health Department.

Until case numbers drop and more children are vaccinated, children with COVID-19 symptoms will be sent home a minimum of 5 days until symptoms resolve or the child has a negative PCR test taken on day 5. For positive COVID-19 results, children will need to be out 10 days per the Fresno County Public Health Department and Child Care Licensing regulations. We continue to do masking and using precautions following our Head Start Program Performance Standards.

PERSONNEL
COMMITTEE REPORT

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Description for Positions of Early Head Start and Head Start staff, as well as Eligibility Lists created for July 5, 2022.

EARLY HEAD START
SCHOOL READINESS
2ND AGGREGATION

Christina Coble, Early Head Start Child Development Center Coordinator, informed Representatives of the Early Head Start School Readiness 2nd Aggregation. This information was sent to Representatives prior to tonight's meeting.

Head Start Program Performance Standard 1302.33 (b) (1) A program must conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental and progress in outcomes aligned to the goals described in the Head Start Early Learning Outcome Framework; Ages Birth to Five. Such assessments must result in usable information for teacher, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.

Ongoing child assessment occurs in Head Start 0 to 5 with all enrolled children. In order to determine how children are progressing and where support may be needed, Fresno EOC Head Start 0 to 5 collects and analyzes child assessment data 3 times a year. The data aggregation assessment periods are Fall, Winter and Spring. The Desired Results Profile Assessment (DRDP) is utilized for the Center Home Base program option and the Infant Development Assessment (IDA) is utilized for the Home Base program option.

For each data aggregation period, data is collected and sent to Child Care Results Analytics to be analyzed. Child Care Results Analytics provides reports: program wide reports, site and classroom reports and individual child reports. The reports assist the program in planning and supporting positive child outcomes. Teachers and Family Development Specialist also utilize this data to plan and implement according to each child's strengths and need.

HEAD START CENTER
BASE/HOME BASE
HEALTH SERVICES
COMPLIANCE REPORT
– AUGUST 2021 TO
APRIL 2022

Marie Sani, Health Services Manager, informed Representatives of the Head Start Center Base/Home Base Health Services Compliance Report for August 2021 to April 2022. This information was sent to Representatives prior to tonight's meeting.

In reviewing reports for Center Base, as of April 2022, 75% of the physicals were completed, 52% of dentals completed and 98% of the immunizations completed.

As of June 2022, Head Start Home Base had 54% of physicals completed, 75% of dentals completed and 54% of immunizations completed for children enrolled in Home Base.

The goal is to be 100% completed; however, we faced many challenges with enrollment, staff and school closures due to COVID-19. During planning, managers and directors will be brainstorming on ways in which we can address challenges faced this year as it pertains to Health Services Compliance.

EARLY HEAD START/
HEAD START
MONTHLY PROGRAM
UPDATE REPORT
(PUR) FOR THE
MONTH OF
MAY 2022

Nidia Davis, Program Support Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of May 2022. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Chairperson, made the following Announcement:

- A. July 2022 – Food Distribution
- B. August 2, 2022 – CWPC Meeting via ZOOM at 6:00 p.m.
- C. August 1-5, 2022 – Early Head Start Center Base Closed for Home Visits and Training
- D. August 8-11, 2022 – All Head Start Center Base Home Visits with Parent Orientation and Family Review
- E. August 15, 2022 – Head Start Center Base First Day of Classes
- F. August 15, 2022 – First Day of CSPP Part Day Classes with no Phase In and no Transportation

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Christina Marquez and seconded by Angela Diaz. Motion carried.

The meeting adjourned at 7:12 p.m.

Submitted By:

Esther Lepe
Recording Secretary