



COUNTY-WIDE POLICY COUNCIL
 Tuesday, September 6, 2022
 6:00 P.M.

VIA ZOOM

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Ashleigh Rocker Greene		
II. ROLL CALL	Senovia Murrillo		7-8
III. APPROVAL OF MINUTES	Ashleigh Rocker Greene	Approval	9-20
IV. COMMUNITY REPRESENTATIVE REPORTS	Ashleigh Rocker Greene	Information	
V. FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF MAY 2022	Zina Brown-Jenkins	Approval	21-25
VI. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF JUNE 2022	Angela Diaz	Approval	26-33
VII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports for the Month of July 2022 for Early Head Start and Head Start Center Base	Fawnda Cole	Approval	34-37
B. Head Start 0 to 5 Annual Summary of Self-Assessment	Veronica Galvan	Approval	38-44
C. Head Start 0 to 5 Annual Report 2021-2022	Rosa M. Pineda/ Nidia Davis	Approval	45
D. Head Start 0 to 5 Program Options for the 2022-2023 Program Year	Rosa M. Pineda/ Nidia Davis	Approval	46-51
E. Resolution Authorizing Submission of Nomination to the Board of Commissioner	Nidia Davis	Approval	52-53
VIII. INFORMATIONAL ITEMS			
A. Head Start 0 to 5 COVID-19 Updates	Marie Sani	Information	54
B. Personnel Committee Report	Peter Uresti	Information	55-57
C. County-Wide Policy Council Program Governance Training Thursday, October 27, 2022	Rosa M. Pineda/ Nidia Davis	Information	58
D. Head Start 0 to 5 Program Information Report (PIR) 2021-2022	Rosa M. Pineda/ Nidia Davis	Information	59
E. Community Assessment	Rosa M. Pineda	Information	60-73
F. Head Start 0 to 5 Program Update Report (PUR) For the month of July 2022	Rosa M. Pineda/ Nidia Davis	Information	74-76
IX. ANNOUNCEMENTS	Vianey Contreras	Information	
A. September 2022 – Food Distribution			77
B. October 4, 2022 – Next CWPC Meeting at 6:00 p.m.			
C. October 4, 2022 – CWPC Elections for 2022-2023 Program Year			
D. October 10, 2022 – Indigenous People’s Day Holiday (No School)			
X. ADJOURNMENT	Ashleigh Rocker Greene		



Early Care & Education

COUNTY-WIDE POLICY COUNCIL MINUTES

August 2, 2022

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by Ashleigh Rocker Greene, CWPC Chairperson, via ZOOM call.

ROLL CALL

Roll Call was called by Senovia Linda Murillo, CWPC Secretary. The following Representatives were present: Ashleigh Rocker Greene, Fawnda Cole, Senovia Linda Murillo, Veronica Canchola, Christina Marquez, Laura Barnes, Anna Fernandez, Maria Barajas, Xiomara Cuyuh, Uvilla Ibarra, Alma Martinez Guillen, Maria Castellanos, Stephanny Vazquez, Blanca Lopez, Cesia Muniz, Amber Daniels, Maja Campbell, Natisha Goins and Zina Brown-Jenkins. A quorum of the CWPC Executive Board was present.

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives at tonight's meeting that only Executive Board members can make a motion, a second on Action Items, and vote.

As per the Fresno EOC Head Start 0 to 5 County-Wide Policy Council Bylaws under ARTICLE V, MEETINGS, Section 3. Quorum:

A quorum shall be constituted by 51% of the CWPC's membership.

The CWPC Executive Board shall act on behalf of the CWPC body in the summer months (June, July and August) in the event there is no quorum of the general body.

APPROVAL OF PREVIOUS CWPC MINUTES

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the July 5, 2022 meeting. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the July 5, 2022 CWPC Minutes as written and read was made by Fawnda Cole and seconded by Christina Marquez. Motion carried.

COMMUNITY REPRESENTATIVE REPORTS

Ashleigh Rocker Greene, CWPC Chairperson, welcomed the Community Representatives to tonight's meeting.

Natisha Goins, from Women, Infants and Children (WIC) shared the following information:

- August is "National Breastfeeding Month".
- WIC has four (4) Lactation Consultants and thirty-two (32) Certified Lactation Assistants available to assist mothers.
- During the month of August we will be giving away goodie bags.
- Drive Thru Event will be held on August 11, 2022.
- WIC clients can email us if they would like to receive a Farmers Market Booklet. At this time, we have 200 booklets available, it will be on the first come first serve basis.
- The soy based formulas are available.

Ms. Rocker Greene, thanked the Community Representative for her report.

FRESNO EOC COMMISSIONERS' REPORT

Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representative that at this time, there are no items to report for the May 25, 2022 Fresno EOC Board meeting due to the Board's Summer recess and pending approval of the May Board Meeting minutes for when the board reconvenes on August 24, 2022.

FINANCIAL STATUS
REPORT FOR THE
MONTH OF MAY 2022

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of May 2022. These reports were sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of May 2022 and year-to-date. The report includes Basic and Training & Technical Assistance budget and credit card expenses as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.

Motion to approve the Monthly Financial Status Reports for May 31, 2022 for Early Head Start and Head Start was made by Fawnda Cole and seconded by Christina Marquez. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE
MONTH OF
JUNE 2022

Fawnda Cole, CWPC Vice-Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of June 2022 for Head Start and Early Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Head Start monthly ADA for June 2022 was 73.82% for Center Base and for Center Base who operated as Home Base was 97.10%. Head Start Home Base is now tracking numbers of home visits and no longer reports ADA. Total Head Start enrollment for June 2022 is 1171.

Early Head Start's monthly ADA for June 2022 for Center Base was 75.46%. Early Head Start Home Base is also tracing the number of Home Visits and no longer reports ADA. Total enrollment for Early Head Start for the month of June 2022 was 222.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Motion to approve the ADA Reports for Head Start Center Base and Early Head Start Center Base for June 2022 was made by Fawnda Cole and seconded by Christina Marquez. Motion carried.

EARLY HEAD START
CURRICULUM
PHILOSOPHY

Tamar Grigsby, Education Services Manager, informed Representatives of the Early Head Start Curriculum Philosophy. This information was sent to Representatives prior to tonight's meeting.

Head Start 0 to 5 staff recommends approval for the Early Head Start Curriculum Philosophy. It will allow the program to continue to implement the curriculum planning process to provide families and children with high quality experiences that align with our six philosophy principles. These principals also align with our partnering agencies such as Fresno County Superintendent of Schools.

Head Start Program Performance Standard 1302.32(a)(1) states, center-based and family childcare program must implement developmentally appropriate research-based early childhood curricula, including additional curricular enhancements, as appropriate that:

- (i) Are based on scientifically valid research and have standardized training procedures and curriculum materials to support implementation.
- (ii) Are aligned with Head Start Early Learning Outcomes Framework: Ages Birth to Five.
- (iii) Have an organized developmental scope and sequence that include plans and materials for learning experience based on developmental progressions and how children learn.

EARLY HEAD START CURRICULUM PHILOSOPHY – (Cont.)

Early Head Start utilizes two research based curriculum used to support children's development:

- Center Base – Creative Curriculum for Infants, Toddlers and Two's
- Home Base – Partners for a Healthy Baby

Motion to approve the Early Head Start Curriculum Philosophy was made by Christina Marquez and seconded by Laura Barnes. Motion carried.

AMENDMENT OF COUNTY-WIDE POLICY COUNCIL BYLAWS

Tashon Smallwood, Family Engagement/Volunteer Services Coordinator, informed Representative of the Amendment of County-Wide Policy Council (CWPC) Bylaws. This information was sent to Representative prior to tonight's meeting.

Head Start 0 to 5 staff review the CWPC Bylaws every two years to determine if there should be modifications to the document and present the revised bylaws to the CWPC for approval. Amendment of the bylaws consist of the following:

- Adding our contractors (Fresno Unified School District and Fresno County Superintendent of Schools)
- Reimbursement to include technology stipends
- Steps to take when a vacancy occurs in the CWPC Executive Board as it pertains to vacancy of Chairperson
- Correction of personnel job titles
- Grammatical errors
- Removal of CWPC Executive Board meetings

Currently, the CWPC Bylaws read as, "the CWPC Executive Board meeting shall meet prior to the CWPC's regular meeting to prepare its agenda, "Article VI. Committees, Section 1, CWPC Executive Board (B.) However, staff is recommending the CWPC Executive Board meetings be removed, as it is not necessary to conduct an additional meeting to prepare or review the agenda with the full Executive Board. Per the Robert's Rule of Order, a meeting can be held individually with the Executive Board Chair to create, review, and give final approval of the agenda prior to the schedule CWPC meeting or any other special meetings. Recommended changes to the bylaws will read as, "The Chairperson shall participate in the development of the CWPC meeting agenda and provide final approval prior to scheduled meetings or any other special meeting", Article VI. Committees, Section 1. CWPC Executive Board (C.).

If approved by the CWPC, the amended County-Wide Policy Council Bylaws will move forward for full Board consideration at the August 24, 2022 Board of Commissioners' meeting.

Motion to approve the Amendment of the County-Wide Policy Council Bylaws was made by Ashleigh Rocker Greene and seconded by Fawnda Cole. Motion carried.

COUNTY-WIDE POLICY COUNCIL (CWPC) PROPOSED MEETING DATES 2022-2023

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives at tonight's meeting of the County-Wide Policy Council (CWPC) Proposed Meeting Dates for the 2022-2023 school year. This information was sent to Representatives prior to tonight's meeting.

In preparation for the 2022-2023 school year, staff is recommending the CWPC meetings continue to take place on the first Tuesday of each month. In accordance with the Head Start 0 to 5 CWPC Bylaws, Article V. Section 1.

- January 10, 2023 – CWPC Meeting (Due to Winter Break Schedule)

If approved by the CWPC, the Executive Board and CWPC proposed meeting dates will be added to the Head Start 0 to 5 Program Calendar for the 2022-2023 Program Year.

Motion to approve the County-Wide Policy Council (CWPC) Proposed Meeting Dates 2022-2023 was made by Ashleigh Rocker Greene and seconded by Fawnda Cole. Motion carried

HEAD START 0 TO 5
COVID-19 UPDATES

Marie Sani, Health Services Manager, informed Representatives at tonight's meeting of the Head Start 0 to 5 COVID-19 Updates. This information was sent to Representatives prior to tonight's meeting.

At this time, 97% of Head Start 0 to 5 staff have been fully immunized. Fresno County currently has 35.8 new positive cases per 100,000 moving up from 20. All classes and program options resume in person services effective, February 22, 2022. The emergency was lifted by Fresno County in June. Our county still has high COVID rates.

In addition, we continue to collaborate with Fresno County Public Health Department (PHD) Daycare/Preschool regulations to keep current in our isolation, quarantine, and masking procedures/practices. This includes reporting any positive COVID cases in Head Start 0 to 5 to the PHD through computerized system called SPOT.

Until case numbers drop and more children are vaccinated, children with COVID symptoms will be sent home a minimum of 5 days until symptoms resolve or the child has a negative PCR test taken on day 5. For positive COVID results, positive children will need to be out 10 days.

The FDA approved the COVID vaccine for children 0 to 5. The vaccine is available at many clinics. The vaccines are safe and effective.

PERSONNEL
COMMITTEE REPORT

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Description for Positions of Early Head Start and Head Start staff, as well as Eligibility Lists created for August 2, 2022.

FAMILY OUTCOMES
NARRATIVE REPORT
2021-2022

Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the Family Outcomes Narrative Report 2021-2022. This information was sent to Representatives prior to tonight's meeting

The Family Outcomes Survey is completed annually by Head Start parents/caregivers. It is distributed at the end of each school year to measure parents' opinions on how much they and their families have benefited from Head Start. The survey is fully aligned to "The Head Start Parent, Family and Community Engagement Framework (PFCE)." The seven (7) Outcome Areas of the PFCE Framework that are measured are:

1. Family Well-Being
2. Positive Parent-Child Relationships
3. Families as Lifelong Educators
4. Families as Learners
5. Family Engagement in Transitions
6. Family Connections to Peers and Community
7. Families as Advocates and Leaders

The outcomes of the survey are used as one of many tools to guide the overall program planning process. Staff also utilize this data to plan for parent workshops according to parents' interests and/or needs.

This year, the Family Outcomes Survey was sent to parents/caregivers by mail or email in June 2022. We received a total of 806 surveys from Center Base and Home Base, of which 566 were English and 240 were Spanish.

The percentage of Responses as "Very Helpful" were:

- Overall, how much did the program help you? 81%
- Overall, how much did the program help your child? 92%
- Overall, how much did the program help your family? 81%

HEAD START 0 TO 5
RECRUITMENT
STATISTICS

Sara Flores, ERSEA Coordinator, informed Representatives of the Center Base Recruitment Statistics 2021-2022. This information was sent to Representatives prior to tonight's meeting.

Per the Head Start Program Performance Standard 1302.13, a program must develop and implement a recruitment process designed to actively inform all families with eligible children within recruitment area of availability of program services, reach those most in need of services, and assist them in apply for admission to the program.

The report tracks our recruitment efforts for the upcoming program term for the Head Start Center Base program. This report includes our Head Start and Early Head Start Center Base Sites, New Grant Sites, and Partners. We have a total funded enrollment of 1,992 in Head Start Center Base. We have a total funded enrollment of 134 in Early Head Start Center Base. This report also includes our Head Start Home Base and Early Head Start Home Base recruitment efforts. We have a total funded enrollment of 120 in Head Start Home Base, Early Head Start Home Base has a funded enrollment of 344. Our recruitment data began on March 8, 2022 and includes our recruitment efforts up to July 26, 2022.

Despite COVID-19, staff continue to make every effort to recruit. We are identifying age eligible siblings of Head Start children and reaching out to Community Partners to let them know we are actively recruiting children. We continue to provide marketing materials and participate in community recruitment events.

ACTIVITIES
INTEGRATING OF
MATHEMATICS AND
SCIENCE (AIMS)
DATA DISCOVERIES

Paul Reimer, Executive Director, from Activities Integrating Mathematics and Science (AIMS) Center for Math and Science Education, informed Representatives of the AIMS Partnership with Fresno EOC Head Start 0 to 5 program.

Mr. Reimer shared that AIMS is a non-profit organization that supports playful, imaginative, creative, human-centered, and socially-informed approaches to teaching and learning STEM and policies and practices that are culturally-relevant and transformative.

AIMS has partnered with Fresno EOC Head Start program since 2016 with the purpose "To enhance young children's STEM education through classroom learning, home interactions, and community engagement." They conduct monthly professional learning sessions that engage Head Start teachers in deepening their own understanding of STEM, reflecting on research-based teaching practices that are appropriate for the variations of developmental levels in their classrooms, and collaborating together to analyze video-recorded lessons, activity design, and classroom interaction. Through intentional observing and listening, they focus on how children develop key STEM understandings as they interact with materials in play. Their current work focuses on the design and development of opportunities for enhanced STEM learning through professional development, staff coaching, classroom activities, and community engagement.

STEM stands for Science, Technology, Engineering and Mathematics.

In the 2021-2022 school year there were 130 students participating in the AIMS program with 26 Teachers/Teacher Assistants. On May 3, 2022 a Community Makers Faire was held at Franklin Head Start for children and families.

Mr. Reimer gave thanks to the Head Start 0 to 5 staff in making this Partnership a success.

EARLY HEAD START/
HEAD START
MONTHLY PROGRAM
UPDATE REPORT
(PUR) FOR THE
MONTH OF
JUNE 2022

Nidia Davis, Program Support Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of June 2022. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

ANNOUNCEMENTS

Ashleigh Rocker Greene, CWPC Chairperson, made the following Announcement:

- A. August 2022 – Food Distribution
- B. September 5, 2022 – Labor Day Holiday – No School
- C. September 6, 2022 – CWPC Meeting at 6:00 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Christina Marquez and seconded by Laura Barnes. Motion carried.

The meeting adjourned at 7:16 p.m.

Submitted By:

Esther Lepe
Recording Secretary