



Bylaws Committee Meeting

November 2, 2022 at 5:00 p.m.

Fresno EOC Board Room

1920 Mariposa Street, Suite 310

Fresno, CA, 93721



BYLAWS COMMITTEE MEETING AGENDA

NOVEMBER 2, 2022 AT 5:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF SEPTEMBER 7, 2022 MEETING MINUTES

A. September 7, 2022 By-Laws Committee Meeting Minutes	Approve	3
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4. TARGET AREA CANDIDATES

A. Target Area Candidates	Approve	5
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5. COMMUNITY SECTOR APPLICATIONS

A. Community Sector Applications	Approve	42
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6. BOARD MEETING SCHEDULE 2023

A. Board Meeting Schedule 2023	Discussion	74
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7. COMMISSIONERS ONBOARDING PROCESS

A. Commissioners Onboarding Process	Approve	75
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8. PUBLIC COMMENTS

(This portion of the meeting is reserved for persons wishing to address the Committee on items within jurisdiction but not on the agenda. Comments are limited to three minutes).

9. ADJOURNMENT

BYLAWS COMMITTEE
Wednesday, September 7, 2022 at 5:00 PM**MINUTES****1. CALL TO ORDER**

Jimi Rodgers, Chair, called the meeting to order at 5:07 PM.

2. ROLL CALL

Present: Linda Hayes, Jimi Rodgers, Bruce McAlister, and Lisa Mitchell and Oliver Baines.

Absent: Lupe Jaime-Mileham.

3. APPROVAL OF MAY 4, 2022 MEETING MINUTES

May 4, 2022 By-Laws Committee Meeting Minutes

Public Comment: None heard.

Motion by: Mitchell **Second by:** McAlister

4. BOARD SELF-ASSESSMENT

Karina Perez, Chief of Staff, provided an overview of the Board Self-Assessment questionnaire results. Upon review, the Committee decided to make the following recommendations based on the results;

- Provide program overview, goals, and updates for all EOC Programs to be presented at Board Meetings during the Transforming and Inspiring standing item.
- Committee Members are to review and update Committee Charters at the beginning of each year.
- Provide a 2022 and 2023 comparison graph next year of the Board Self-Assessment results.
- Remove Questions 36 from the Board Self-Assessment Questionnaire: *"We annually assess the knowledge and skills needs of Commissioners and address any identified gaps in an annual board development plan."*
- Provide the Bylaws Committee a draft timeline with an onboarding training and orientation for new commissioners.
- Create a fundraising strategy for the agency; to be furthered discussed at the next Board Retreat.


Public Comment: None heard.

No action required.

5. EXPIRING TERMS UPDATE

Perez provided a reminder update on the Commissioners 2022 expiring terms.

Public Comment: None heard.



No action required

6. **OTHER BUSINESS**

None Heard.

No action required.

7. **PUBLIC COMMENTS**

None Heard.

No action required.

8. **ADJOURNMENT**



BYLAWS COMMITTEE MEETING

Date: November 2, 2022	Program: Executive Office
Agenda Item #: 4	Director: N/A
Subject: Target Area Candidates	Officer: Emilia Reyes

Recommended Action

Staff recommends review and acceptance of the following candidate's applications running for their target areas.

- Target Area C – Daniel Parra
- Target Area H – Linda Hayes

Background

On an annual basis, the Commission holds a Board Election for the expiring terms.

Per the agency Bylaws: *"Target Area Commissioners shall be elected by members of the respective areas hereinafter "Target Area" in accordance with Policies and Procedures established by the Commission, under elections that are run by the Internal Audit department and supervised by the Selection Committee appointed by the Board Chair. Emphasis should be given to providing maximum participation of low income persons in the selection process of Target Area Commissioners, who shall be duly elected from areas within Fresno County that insure equal target area rural and urban representation and adopted by the Commission."*

Staff will provide an overview of the candidate's submitted applications.

- Target Area F – Alysia Bonner – Pending voting results
- Target Area F – Brenda Bennett - Pending voting results
- Target Area B – Rey Leon - *Denied due to late submission.*
- Target Area G – Earl Brown - Pending voting results
- Target Area G - Jessica M Mahoney - Pending voting results

Staff recommends a Target Area B extended deadline for submissions proposed timeline below:

Friday, 10/28	Social Media Advertisement
Friday, 11/11	Last day of acceptance of nomination forms for Target Area B Candidates.
Friday, 11/18	Voter registration form deadline to vote for Target Area B.
Thursday, 12/01	Election Close Date.
Monday, 12/05	Ballots Opened at 4pm in the Fresno EOC Board Room and Virtual Link provided for Public View.
Wednesday, 12/14	Present election at the Board of Commissioners meeting for approval to seat as of January 1, 2023.
January 2023	New board members onboarding process start

Fiscal Impact

None.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the December 14, 2022 Commission Meeting.

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Target Area Rep nomination from website
Date: Wednesday, October 5, 2022 1:18:21 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name
Daniel Thomas Parra
Address
<div style="background-color: black; width: 100px; height: 20px;"></div> Map It
Target Area
C
Email Address:
<div style="background-color: black; width: 100px; height: 20px;"></div>
Cellular Phone
<div style="background-color: black; width: 100px; height: 20px;"></div>
Date of Birth
<div style="background-color: black; width: 80px; height: 20px;"></div>
Age:
<div style="background-color: black; width: 20px; height: 20px;"></div>
Current Work Position / Title / Name of Organization
Councilman, City of Fowler
Resume Upload:
<ul style="list-style-type: none">• Daniel-Parras-Resume.pdf
List the reasons for your interest in Fresno EOC Board of Commissioners:
I grow up poor in the city of Fowler. I have been fortunate enough to have been able to break that cycle and would like to give back to my community and help those folks who are hurting and need the help.
Current / Past membership in organizations / community groups / affiliations:
Past EOC board member Councilman, City of Fowler Fowler Lions Club St. Lucys Guadalupano LAFCo Fresno COG
Please give a statement of qualifications / how you can contribute to Fresno EOC:
As for former board member and Chairman of EOC, I know what EOC is about and who they help. In my

capacity as a council member I see those same folks that need help but are not getting it. I want to be a conduit to help others.

Statement Upload:

- [CA-License.pdf](#)

Reference 1:

[REDACTED]

Reference 2:

[REDACTED]

Certification



I agree to the following statement.

I certify under penalty of perjury that the above is true and I hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing my target area (as entered above) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature



Date of Signature

10/05/2022

You must upload documentation of age and residency:

- [CA-License.docx](#)

DANIEL T. PARRA

PROFESSIONAL STRENGTHS

- Excellent supervisory and staff development skills:
- Outstanding leadership and public speaking skills:
- Facilitator - public hearing(s):
- Bilingual/bi-literate -English/Spanish:

EXPERIENCE

COUNCIL MEMBER

2008 - Present

As a Fowler City Councilmember, I serve on a five-member board of a public entity. My responsibilities are to establish policies, enforce ordinances, manage the City's financial affairs and provide leadership for the community. I am instrumental in the implementation of city policies, creation of ordinances, and decisions pertaining to financial affairs. This is achieved through land use development, comprehensive planning, capital improvement projects, capital financing, and strategic planning. In addition, I serve as a representative in the following organizations:

- Fresno County LAFCO - Chairman
- CALAFCO – Board Member
- League of California Cities – Board Member
- SSJVD Executive Board of the League of California Cities – State Director
- Transportation, Communications & Public Works Policy Committee of the League of California Cities – Member
- Latino Caucus of the League of California Cities – Board Member

GOVERNMENT RELATIONS CONSULTANT

2016 – Present

As a government relations consultant, I focus on building bridges between clients and local governments in the state of California. I am responsible for providing clients with valuable insight into cities targeted for prospective projects, to facilitate meetings with local elected officials and/or city personnel and working to secure contracts that meet both the needs of the client and city.

SITE LEAD/COMPUTER SYSTEMS ANALYST

April 1992 - 2016

NORTHROP GRUMMAN/LOCKHEED MARTIN, NAS LEMOORE, CA

I supervised five employees and oversaw operations at two facilities on base. Primary duties included analyzing and researching flight data, making recommendations on mission objectives, and maintaining jet pods. I trained military staff on how to evaluate flight patterns, equipment knowledge, and policy implementation. Other duties involved supervising daily operations of the Link-16 TADIL J network, Pod Shop, and TACTS facilities, which are utilized by the US Navy to track movements of jet fighter aircraft on the TACTS range. Additional responsibilities include:

- Operation and maintenance of JDS consoles, external/internal TACTS pods, and associated peripherals
- Maintain and monitor facilities security
- Submit quarterly reports
- Consulted with military personnel and Department of Defense contractor

EDUCATION/TRAINING

National University

Public Administration – MPA Degree

Fresno, CA

April 2007

National University

Business Administration – BA Degree
Information Technology – Minor

Fresno, CA

January 2005

Harvard Kennedy School of Business

Senior Executive in State and Local Government Program – Certificate

Cambridge, MA

July 2011

University of Southern California Executive Education Forum

Building Capacity for Leaders Program – Certificate

Los Angeles, CA

October 2016

United States Air Force

1985 -1987

COMPUTER PROFICIENCY

- Workplace software: Microsoft Word, Power Point, Excel, Access, Outlook
- Operating systems: Windows NT, 98, 2000, XP, Vista, UNIX, LINUX

References available upon request.

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Target Area Rep nomination from website
Date: Thursday, October 6, 2022 1:28:24 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name

Alysia L Bonner

Address

[REDACTED]
[Map It](#)

Target Area

F

Email Address:

[REDACTED]

Cellular Phone

[REDACTED]

Date of Birth

[REDACTED]

Age:

[REDACTED]

Current Work Position / Title / Name of Organization

Supervising Office Assistant
County of Fresno
Department of Public Health
Public Health Nursing Division

Resume Upload:

- [Alysia-L-Bonner-Resume.pdf](#)

List the reasons for your interest in Fresno EOC Board of Commissioners:

Incumbent Board of Commissioner representing Target Area F. As a current board member, I take my role very serious. I make sure I show up and do the necessary research needed to make informed decisions to help meet the needs of the community throughout the County of Fresno. Just like I showed up and was an active participant in our working development of the EOC 2023-2026 Strategic Plan. This plan needed input from our Commissioners, Community, Staff, and our participants. It takes "US ALL" to make "CHANGE" for the County of Fresno and the surrounding areas of our community. I am a self-proclaimed "CHANGE WARRIOR" ready and willing to put in the work for a better Fresno County. My goal as commissioner is to eradicate poverty in our community and to make sure the most vulnerable and underserved communities have the resources needed to promote positive outcomes within their lives and their families. I love to volunteer and be an active member in my county. I have a "Community First" and a "Pay It Forward" attitude that brightens my every day.

Current / Past membership in organizations / community groups / affiliations:

Service Employees International Union (SEIU)
Local 521, Representing 55,000 members
President Emeritus

SEIU California State Council
Representing 700,000+ members & 58 Counties
Board Member

Central Labor Council
Fresno-Madera-Tulare-King
Vice President

Fresno Regional Workforce Development Board
City of Fresno & County of Fresno-Appointment
Director

Fresno County Employees Retirement Association
Trustee

Fresno Economic Opportunities Commission
Commissioner

Please give a statement of qualifications / how you can contribute to Fresno EOC:

I would like the opportunity to continue to serve as your Commissioner representing Target Area F. I will make sure I show up to be the voice of our community and to ensure resources and opportunities are distributed among our underserved members. I am an active board member and I have an established track record of participation with the Fresno Economic Opportunities Commission. My goal as commissioner is to eradicate poverty in our community and to make sure the most vulnerable and underserved communities have the resources needed to promote positive outcomes within their lives and their families. I love to volunteer and be an active member in our County of Fresno. I have a "Community First" and a "Pay It Forward" attitude that brightens my every day and keep me on track to be a "HELP" to others. Let's continue to work together for our community.

Reference 1:

[REDACTED]

Reference 2:

[REDACTED]

Certification



I agree to the following statement.

I certify under penalty of perjury that the above is true and I hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing my target

area (as entered above) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature



Date of Signature

10/06/2022

You must upload documentation of age and residency:

- [Alysia-Bonner-CA-ID.pdf](#)

Alysia L Bonner

Extremely effective professional and dedicated supervisor. Experience in implementation of new and existing programs. Excellent interpersonal communication skills.

CONTACT:

Address:

[REDACTED]
[REDACTED]

Email:

[REDACTED]

Phone:

[REDACTED]

SKILLS:

- ❖ Strong decision maker
- ❖ Flexible, reliable, and dependable
- ❖ Utilize emotional intelligence & critical thinking skills
- ❖ Complex problem solver
- ❖ Innovative
- ❖ Creative team leader
- ❖ Strong organization skills
- ❖ Builds positive professional relationships
- ❖ Strategic vision
- ❖ Community Action Advocate
- ❖ Fiscally Competent

EXPERIENCE

Supervising Office Assistant

Aug 1999 - Present

County of Fresno
Department of Public Health
Public Health Nursing Division

- ❖ Developed and created communication materials, marketing materials, forms, and program materials
- ❖ Developed and implemented policies and procedures for new State of California regulated program
- ❖ Trained participants throughout California on state regulatory policies, procedures, Health & Safety codes, and state law.

BOARDS/COMMUNITY APPOINTMENTS

Service Employees International Union (SEIU)

Local 521, Representing 55,000 members
President Emeritus

SEIU California State Council

Representing 700,000+ members & 58 Counties
Board Member

Central Labor Council

Fresno-Madera-Tulare-King
Vice President

Fresno Regional Workforce Development Board

City of Fresno & County of Fresno-Appointment
Director

Fresno County Employees Retirement Association

Trustee

Fresno Economic Opportunities Commission **Commissioner**

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Target Area Rep nomination from website
Date: Thursday, October 6, 2022 2:31:44 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name
Brenda Bennett
Address
<div></div> Map It
Target Area
F
Email Address:
<div></div>
Mailing Address (if different from above)
same Map It
Cellular Phone
<div></div>
Date of Birth
<div></div>
Age:
<div></div>
Current Work Position / Title / Name of Organization
Retired.
Resume Upload:
<ul style="list-style-type: none">Brenda-Bennett.docx
List the reasons for your interest in Fresno EOC Board of Commissioners:
I have lived in this area (West Fresno) most of my life. I have heard about the good things EOC has been doing and I would like to be apart of it.
Current / Past membership in organizations / community groups / affiliations:
King Solomon Baptist Church (choir & usher), NACW (Nat'l Association of Colored women) & Fresno-Madera Long Term Care Ombudsman Program.
Please give a statement of qualifications / how you can contribute to Fresno EOC:
I am a mother of 2 upstanding sons and I have 4 grandkids. I am widowed. I have helped them with their

children for several years, now they are all in school all day, I have time to help my community.
I have always been community oriented.
I care about the unity in diversity that communities need. I am presently learning Spanish to communicate with some of my neighbors. I advise neighbors about the programs offered to their children (translation) by various organizations. I helped my neighbor retrieve his dog that had escaped his yard into the next street, even though there was a language barrier.
I truly care about all people & races and I always have.
I want to be an advocate for our community. I want to help!!

Reference 1:



Reference 2:



Certification



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- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature



Date of Signature

10/06/2022

You must upload documentation of age and residency:

- [dl.jpg](#)
- [dl1.jpg](#)

Brenda Bennett

[REDACTED]

[REDACTED]

I would appreciate the opportunity to be of service to my community. I am hard working, open minded and I work well with others. I have lived in this community most of my life. I am a widower with 2 sons. They are both outstanding citizens, both hardworking and great parents.

I recently stopped helping my sons with their children because they are all in school all day. I have a lot of time on my hands and I would actually be very happy doing something to help people. Especially in my community.

I have always been an advocate for the West Fresno community. I have always called government organizations and advised others to call when there is an issue.

I retired 3 years ago. I retired from AT&T as an Operator, I worked at the Fresno Sheriff's Dept as an Office Assistant for 7 years and I worked at Fresno Unified School District as a Special Education Assistant at several schools.

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Target Area Rep nomination from website
Date: Tuesday, May 17, 2022 3:50:57 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name

Linda Rochell Hayes

Address

[REDACTED]

[Map It](#)

Target Area

H

Email Address:

[REDACTED]

Cellular Phone

[REDACTED]

Date of Birth

[REDACTED]

Age:

[REDACTED]

Resume Upload:

- [Resume-for-Administrative-Officer.pdf](#)

List the reasons for your interest in Fresno EOC Board of Commissioners:

I have been a board member of Fresno EOC for the last 11 years. I feel that my lived experience allows me to bring value to the board. I feel I have been called to help people who have been identified as marginalized. As a women of color, I know how that feels. I will continue to be a voice for the voiceless if re-elected to Fresno COC Board of Commissioners

Current / Past membership in organizations / community groups / affiliations:

Currently service as a Commissioner on Fresno EOC Board.

Currently serve as a board member on Access Plus Capital , and chair of Governance Committee.

Mentor for Veterans Student Leadership Council

Please give a statement of qualifications / how you can contribute to Fresno EOC:

I have lived in Southeast Fresno for over 56 years. Which has afforded me a wealth of lived experience in an area that has a high population of low-income residents. I believe in the 4 Principles of Servant Leadership: (1) Encourage diversity of thought, (2) Create a culture of trust. (3) Have an unselfish

mindset. (4) Foster leadership in others, as a Fresno EOC Board Member for the past 11 years I have been able to utilize these principles while serving and giving back to my community

I work as a Supervisory Program Analyst in Mental Health at the VA Central Health Care System. I have worked in Mental Health for 20 years and a total of 37 years with the Government. My day-to-day interactions with Veterans, staff, and employees allows me to share my experience with Fresno EOC and advocate for the programs that Fresno EOC provide.

It will be an honor to be re-elected to Target Area H.

Reference 1:

[REDACTED]

Reference 2:

[REDACTED]

Certification



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- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature

[REDACTED]

Date of Signature

05/17/2022

You must upload documentation of age and residency:

- [California.pdf](#)

Linda R. Hayes

[REDACTED] 7

Cell: [REDACTED]

Email: [REDACTED]

PROFESSIONAL SUMMARY

Self-Driven

Self-Directed

Highly Motivative

Dependable

CURRENT PRACTICE AND LEADERSHIP

Supervisory Program Analyst

January 2021 – Present

Full Time 40/Hours

VACCHCS

Duties:

- Responsible for the day-to-day administrative issue for (MH) service, which include but not limited to completing suspense's in writing to Executive Leadership Team (ELT) in a timely manner, writing issue briefs regarding any attempts or succeeded suicide attempts, attending daily Chief of Staff (COS) huddles and (ELT) daily call for Chief of (MH) service to provide daily updates on MH access, suicide attempts, staffing, and any other barriers that may prohibit staff from completing their work, lead weekly MH HR meetings to review vacancies and submit all required documents for announcement of vacancies, represent MH at facility monthly space committee meetings, represent MH at Community Care oversight Council Committee monthly meeting, member of VISN 21 MH Operations Community of Practice monthly meeting, represent Chief of MH at of Medial Center Director's Monthly Leadership Meeting. Key personnel during VORP, JACHO, and OIG inspections
- I supervise 4 admin staff, 2 GS-9 Medical Admin Specialist, 1 GS-9 Program Specialist (ADPAC), and 1 GS-7 Administrative Support Assistant. I manage staff daily work assignments to ensure all administrative duties are carried out, which include but not limited to:
 - Staff timecards (150+)
 - Resident timecards (9)
 - Management of staff 6-part folders for all MH staff
 - Minutes for High-Risk Committee, Monthly Mental Health (MH) Staff Meeting, and (MH) Executive Board
- Responsible for management of all HR hiring for all Mental Health Staff. Mental Health currently has 153.14 permanent FTEE with 39.36 vacant FTEE. I'm responsible for writing Functional Statements, and Position Descriptions for a variety of disciplines within mental health. I'm responsible for uploading all required documents for recruitment of vacant positions. Meet with HR Specialist weekly to review status of vacant position. Provide mentorship, guidance and assistance to new Administrative Officers as the hiring managers for their services.

- Responsible for providing direction, technical guidance, and assistance to (MH) Chief, Leadership, and staff when it comes to human resources management, contract budgets, staff travel, purchase of supplies and equipment, management of (MH) space, and the day-to-day operations of (MH) services.
- Responsible for management of travel arrangements for virtual Psychiatrist who are scheduled to take call. Initiate travel request via LEAF for all other (MH) staff who are approved to travel.
- Manage all (MH) contracts to include completions of all required documents to submit a contract request. Ensure funding is available for contract and 2237 is submit to support contract funding. Receive and pay monthly invoices to vendors within the required timeframe. Working on having my COR certification re-instated due to my job change.
- Currently working with Business Administrative Service (BAS) and Group Practice Manager (GPM) on VISN 21 Improving Capacity, Efficiency and Productivity (ICEP) project to review 600 + MH clinics for accuracy of primary and secondary stop codes, default provider names, associated provider names, clinic name, patient friendly name, and if clinic is mirrored. This work involves meeting with each Psychologist Program Manager in MH to review their clinics and work collaborate to make clinic changes were needed.

Health System Specialist to the Chief of Staff GS-13
Full Time 40 hours
VACCHCS

July 2019 – January 2021

Duties:

- Supervises all administrative staff under the Chief of Staff office
- Developed process to improve communication between Chief of Staff and Clinical Service Chiefs, by coordinating clinical scheduled to meet the needs of each provider. This process reduced frustration from providers who needed to speak with Chief of Staff, by knowing when Chief of Staff what available.
- Responsible for AMION on call contract. I insured involves were paid timely to prevent any delay in patient care
- Provided recommendations, advice, and guidance to the Chief of Staff on a wide spectrum of administrative duties
- Work with Chief of Staff Clinical team in planning, evaluation, and assessment of programs to develop recommendations and improvements for their services
- Created an Administrative Officer Academy
- Develop and finalizes memorandums, congressional responses, patient compliant responses, and reports for the Chief of Staff's approval
- In the absence of leadership staff, conduct daily huddles with Chief of Staff Clinical team

Chief, Voluntary Service - GS12
Full Time 40 hours
VACCHCS

May 2018 – July 2019

Duties:

- Served as Voluntary Service Officer with full delegated authority and responsibility for designing and implementing a complex voluntary service program that meets the needs of the VA's medical center
- Responsible for the planning, developing, implementation, and evaluation of new programs requiring community resources.
- Responsible for Identify appropriate funding stream support for Veterans, in many cases creating new opportunities for funding, to establish and maintain programs
- Responsible for creating opportunities for community involvement in meeting key outcomes for Veterans, including improved patient experience and increased access to care
- Responsible for communicating to a broad range of individuals, organizations; including congressional officials, non-profit managers, corporate executives. These interactions are critical to the organization's ability to sustain community engagement and reach its goals in expanding programs and services in key target areas, such as homeless Veterans, Women Veterans, and those most at risk for suicide
- Responsible for the development and execution of a dynamic staffing plan, requiring targeted recruitment and screening for more than 150 uncompensated personnel
- Responsible for executive reports for medical center leadership and other internal offices for the purpose of reflecting progress towards targeted goals, gathering input and feedback from utilizing services, and identifying where adjustments are necessary to meet organizational performance objectives
- Manage potential sensitive situations in dealing with human resources, which may require disciplinary actions, suspensions, termination, or reassignment of VA staff and uncompensated healthcare personnel
- Actively seeks necessary project resources through careful planning and articulate, compelling justification to potential partners and key external stakeholders
- Responsible for establishing and maintaining a culture of trust, respect, and communications to foster optimal performance for volunteers and work studies

Supervisory Program Analyst GS-12
Full Time 40 hours
VACCHCS

November 2001 – May 2018

Duties:

- Served as Supervisory, Program Analyst for Mental Health Service. Responsible for the development, management, implementation, analysis, and review of Mental Health (MH) administrative and clinical activities

- Developed clinical reports utilizing Consult Management, Access Database, VistA, SAIL Database, and PCMM. Utilizing data from reports allowed me to see gaps in access to mental health appointments, management of outstanding consults, see where Mental Health placed on SAIL Quintile, and to see provider utilization
- Prepared data validation reports for provider to allow them to adjust their clinical schedules to meet MH access requirements
- Collaborated with Mental Health Nurse Manager to look at no-show rates by creating VistA reports to find Veterans who were an outlier for no-shows. These findings were shared with Executive Leadership Team, with recommendations that were implemented throughout the medical center
- Provided administrative documentation for Joint Commission Reviews and was the subject matter expert to address Mental Health administrative concerns i.e., access, consults, providers schedules
- Participated in both long and short-range MH planning by reviewing clinical needs within MH to achieve program compliance.
- Provided administrative consultative service to program MH Chiefs to keep them abreast of the admin changes within MH
- Utilizing my clinical administrative expert knowledge, I was able to identify when providers workload decreased allowing them to add additional patients to their clinical panels. Also, I was able to identify when provider panels were over panel size and made recommendations to clinical chiefs on requesting additional resources, moving patients to other providers panels or requesting building additional clinics to include appropriate stop codes and encounter forms to maximize VERA reimbursement.
- Extensive knowledge in writing proficiency and performance appraisals
- Extensive knowledge of managing administrative matters and activities, and the flow of information from clinical and admin staff
- Performed cost analyses for Chief Mental Health to manage staffing resources to meet clinical care needs to include developing work improvement plans and personnel actions as necessary
- Performed operation analysis to maximize clinic slots for Veteran access within Mental Health that may result in significant program changes
- Point of contact for Chief Mental Health correspondence and responded/or made recommendation depending on the level of urgency of the correspondence
- Responsible for managing MH fund control points to ensure funding is available to pay vendors in a timely manner and that all costs are associated with the correct account. Ensured that all purchases are validated according to Fiscal guidelines
- Managed and tracked revenue and expenses for Clean and Sober, Residential, and Hearing Officer contracts. Evaluated critical indicators of these contracts to ensures that all expenditures were within cost ceilings of allocated funds and prepare documentation to de-obligate funds not utilized

- Utilized Veterans Equitable Resources Allocation (VERA) database to extract Veteran information to see if Veteran's classification were accurate based on clinical documentation. This analysis allows for review of MH providers coding to allow for additional education or editing encounter forms with appropriate procedure and diagnosis codes to retain reimbursement rates at the highest level
- Responsible for interpreting and analyzing MH Sail and Access Data for trends to forecast changes that may have a negative impact on performance and SAIL measures.
- Served as an integral member of VA Medical Center Consult and Access Team. This required collaborating and negotiating difficult and/or critical clinical matters, through interaction with Service Chiefs to establish policies and procedures that may not be the most beneficial for MH service, but provides the best outcome for the medical centers mission
- Responsible for coordination of interviews for newly funded mental health positions and working collaboratively with VISN 21 staff
- Supervised 10 administrative staff 6 GS-6 Advanced Medical Support Assistants, 1 GS-6 Administrative Support Assistant, 3 GS-9 Program Support Assistants in Mental Health Service ranging from GS- 6 to GS-9. I manage staff daily work assignments to ensure all administrative duties are carried out, which include but not limited to:
 - Staff timecards
 - Resident timecards (9)
 - Management of staff 6-part folders for all MH staff
 - Minutes for High-Risk Committee, Monthly Mental Health (MH) Staff Meeting, and (MH) Executive Board
 - Scheduling and or canceling new/return to clinic orders
 - Recall Management
 - Consult Management
- Responsible for developing staff performance standards to meet job duties. Annually evaluate staff on meeting required performance standards
- Review, approve or deny leave request on a weekly basis to ensure staffing coverage
- Using Lean Principles, I have daily admin huddles, this allows admin staff to be informed of what's going on within Mental Health Service and provides a platform for admin staff to bring up concerns or issues in a Psychological Safe Environment
- Prepared issue briefs that may require working with internal and external customers to consolidate findings and recommendations for Chief, Mental Health and Suicide Prevention Coordinator to present to Medical Center Executive Leadership Team
- Responsible for suspense management for Mental Health thereby ensuring that suspense's are completed accurately and timely
- Represented Chief, Mental Health in administrative and clinical committee meetings
- Past Member of space committee

- Past Member of education committee
- Worked with Veteran Service Organizations (VSO's) to get support for mental health events
- Planned a retreat for the Mental Health Service to strategize and go over goals for the new year and to provide a forum for staff to address their challenges, pose questions and work with others on staff to gain a better understanding of all the services that Mental Health supports

Volunteer Work:

Fresno Economic Opportunities Commission

2011 - Present

Fresno Economic Opportunities Commission (EOC) was established in 1965 as a non-profit Community Action Agency that provides opportunities, strengthens self-sufficiency, and offers support for all people. Fresno EOC continues the war on poverty with over 35 programs dedicated to getting people the help they need to achieve their goals.

As Board Chair, I work with board members to carry out policies and procedures to manage an operating budget of over 150,000 million dollars by providing input to staff who work in over 35 programs within the agency. Fresno EOC is the number 2 largest community action agency in the United States.

Certifications - Yellow Belt Certified

Reference – Available upon request

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Target Area Rep nomination from website
Date: Tuesday, October 11, 2022 9:29:41 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name

REY LEON

Address

[REDACTED]

[Map It](#)

Target Area

B

Email Address:

[REDACTED]

Mailing Address (if different from above)

[REDACTED]

[Map It](#)

Cellular Phone

[REDACTED]

Date of Birth

[REDACTED]

Age:

[REDACTED]

Current Work Position / Title / Name of Organization

MAYOR, CITY OF HURON
EXECUTIVE DIRECTOR, THE LEAP INSTITUTE

Resume Upload:

- [RL.bio_Resume.pdf](#)

List the reasons for your interest in Fresno EOC Board of Commissioners:

MY AREA IS ONE OF THE MOST NEGATIVELY IMPACTED FROM THE CLIMATE CRISIS, DROUGHT BEING THE SECONDARY REASON OF OUR WOES AND PRIMARY IS THE HISTORICAL AND PRESENT INSTITUTIONAL RACISM UNDERMINING THE DEVELOPMENT OF OUR STUDENTS YOUTH AND ADULTS. THE PARADIGM OF NEED AND THOSE IN NEED MUST CHANGE TO REFOCUS ON HOW WE CAN MAKE THE WHOLE REGION PROSPER. FOCUS OF RESOURCES NEED TO CHANGE WITH ACTION OF TANGIBLE PROGRAMS AND SUPPORT TO UPLIF THE

WEST SIDE OF FRESNO COUNTY.

Current / Past membership in organizations / community groups / affiliations:

MAPA, CA ASSOCIATE PRESIDENT
CHICANO LATINO DEMOCRATIC CAUCUS, SJV REGION VICE PRESIDENT
FOUNDER AND CO-CHAIR, CENTRAL VALLEY AIR QUALITY COALITION
FOUNDER, SJV REGIONAL GREEN JOBS COALITION
BOARD MEMBER, CENTER FOR ENERGY EFFICIENCY AND RENEWABLE TECHNOLOGY
BOARD MEMBER, FRESNO COUNTY COUNCIL OF GOVERNMENTS
BOARD MEMBER, FRESNO COUNTY RURAL TRANSPORTATION AGENCY
ALTERNATE MEMBER, SAN JOAQUIN JOINT POWERS AGREEMENT
ALTERNATE MEMBER, CITIZENS ADVISORY COMMITTEE, SJVAPCD

Please give a statement of qualifications / how you can contribute to Fresno EOC:

LEADERSHIP AND EXPERTISE IN EQUITY AND INNOVATION. NEVER ENDING ADVOCACY FOR RURAL AND FARMWORKER COMMUNITY.

If you wish to translate your statement into Spanish and/or Hmong, please provide it here:

LIDERAZGO Y EXPERIENCIA EN AVANSANDO LA EQUIDAD CON PROYECTOS INNOVATIVOS.
DEFENSA SIN FIN DE LA COMUNIDADES RURALES Y DE TRABAJADORES AGRÍCOLAS.

Reference 1:

JOAQUIN ARAMBULA, ASSEMBLYMEMBER

Reference 2:

ESMERALDA SORIA, FRESNO CITY COUNCILMEMBER

Certification



I agree to the following statement.

I certify under penalty of perjury that the above is true and I hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing my target area (as entered above) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature



Date of Signature

10/07/2022

You must upload documentation of age and residency:

- [310768573_642794530843005_7299959311875569733_n.jpg](#)



Rey León

Executive Director

The LEAP Institute

Bio

Mr. León has been leading, advocating, building coalitions, advancing public policy, and empowering communities in the Valley for over twenty years. He advanced legislation to fund & install the first PM 2.5 air quality monitor on the West Side of the Valley, and in developing the first ever environmental justice strategy and committees for both the San Joaquin Valley Air Pollution Control District and the Fresno County Council of Governments. The LEAP Institute (LEAP) has been successful working with agencies. In 2014, LEAP completed an Environmental Justice Planning Project and a Report for the farmworker community of Huron where over 30 projects to improve mobility, access and safety were identified. Recently, these projects have been funded and will be in construction beginning in 2022! The accomplishment and hallmark program of The LEAP is the Green Raiteros – an electric vehicle rural ridesharing. LEAP is the pioneer of this type of service customized for farmworker families. Mr. Leon has secured 26 Level 2 chargers in his community of Huron completing 30 chargers total for the 7600-population city. Effectively, the city of Huron has the most EV chargers per-capita in the country. The greenest farmworker city in the country!

Education

University of California at Berkeley,

Chicano Studies, emphasis: Public Health, Bachelor of Arts, 1997

Affiliations / Boards

California Energy Commission, Investment Plan Advisory Committee

Environmental Justice Advisory Committee for AB 32 Scoping Plan Update, California Air Resources Board, 3rd term

San Joaquin Joint Powers Authority, Alt-Board-member to Supervisor Quintero

Fresno County Council of Governments, Board member

YARTS (Yosemite Area Rural Transit Service) Joint Powers Authority, Member

Center for Energy Efficiency & Renewable Technologies, Board member

Languages

English – Fluent, Spanish – Fluent

Professional Experience

Mayor, City of Huron

Huron, CA (2016-Current)

2017-Spring Changed out all the street lighting in the city to be LED. Over \$5000 monthly energy savings as a result.

2017-Fall Co-founded the first ever Huron Youth Soccer League, engaging over 100 families to involve their children

2018-Fall Advocated and achieved the acquisition of remaining \$18 million dollars to build the sorely needed \$31 million bridge on SR 269, "Heart of the Valley Bridge".

2019-Spring Initiated and participated in the "Little Literacy Revolution-Monthly Mayors Read", reading bilingual books to elementary school aged children to encourage reading and self-confidence.

2021-Winter After months of pushing and negotiating, succeeded in approval of main street mobility, safety and access support for Active Transportation grant awarded. First state route to have a Class 4 bike lane.

2021-Fall The Multi-Modal Culturally Relevant Pedestrian Refuge (aka. Plaza) was the most important project to create change and beautify community and provide purpose for families. Worked with planners, engineers, state agencies, policymakers and community residents to provide input. Proposal was submitted twice, successfully the second time. \$4.6 million awarded!

Achieved the development of 30 EV Chargers in the city making Huron the Greenest City in the Country for having most EV chargers per-capita

During Covid, 2020, under the Mayor's leadership, prevention measures and services were implemented immediately. Huron made masks mandatory before California and the Mayor distributed thousands of masks in a matter of weeks to farmworkers, families and businesses. Still distributing to this day. Also, Huron Mayor moved fast to be first city to have mobile handwashing stations on main street for the people.

Achieved the advancement of proposal for the city's first city owned park, a multi-modal culturally relevant pedestrian refuge, aka, a Plaza! The heart of the community will bring all families together to enjoy a culturally rich life

Succeeded in the development of a bike lane infrastructure, despite challenges, that will include Class-4 bike lanes on a state route. Making Huron the first city in state, if not region, to do so.

Founder & Executive Director (2008-Present)

The LEAP Institute (formally Valley LEAP), Fresno, CA

The Latino Equity Advocacy & Policy Institute (LEAP) is a Latino-based economic, environmental & climate justice non-profit organization that focuses on clean energy, green jobs, community & human development.

Green Raiteros is an electric vehicle rideshare program to offer clean, affordable transportation to rural farmworker communities, partnered with and receiving financial support from NRG/EVgo "EV Opportunity Program", with the award amount over \$500K, Improve upon existing network of volunteer drivers, Collaborate with medical facilities and other rural communities in the region, Leverage this effort to support future EV infrastructure investments that benefit priority populations, Advised other state agencies on implementation of similar programs.

Co-Founder (2009)

San Joaquin Valley Regional Jobs Coalition (2009-2012)

Mission: Enhance human development in low-income & farmworker communities through the creation of green jobs in the San Joaquin Valley. S Support the empowerment of local communities to achieve economic, educational and environmental equity through the attainment, development and regeneration of resources. More than 300 members.

Co-lead in organizing '*Unlocking Renewables: A Valley Summit on the grid, clean energy deployment, solar in the San Joaquin Valley and Green Jobs*' (2015).

Over 200 attendees. Keynote speaker: Ken Alex, Director of the San Joaquin Valley Solar Energy Project and special assistant to Gov. Jerry Brown.

Discussion with policy makers, industry, government, labor, business and community.

Co-Founder & Co-Chair

Central Valley Air Quality Coalition (2004-2011)

Achieved removing the exemption for the agriculture industry in the Clean Air Act,

Achieved the appointment of two members of the public to the region's air pollution control district,

Spearheaded creation of the Environmental Justice Strategy and Environmental Justice Advisory Committee. A model that would be adopted by South Coast AQMD and others.

Co-founded Environmental Justice Task Force at the Fresno Council of Governments to support community input for the Regional Transportation Plan Updates

Advocacy to create EJ seat on the Measure C Citizens Oversight Committee. Measure C was a half cent tax for transportation, roads and transit.

Advocacy

Huron Mobility, Access and Safety Project (2012-2014)

Secured Caltrans grant to conduct Environmental Justice planning.

San Joaquin Valley Organizer/Coordinator National Environmental Justice for All Tour (2006)

Organized a community forum with a panel of environmental justice experts.

Outreach included radio, e-mail blasts, social media and phone calls. Conducted outreach to policymakers and other leaders from the area to join the tour throughout the San Joaquin Valley.



Fresno Economic Opportunities Commission

TARGET AREA REPRESENTATIVE NOMINATION FORM

This signed form and documentation must be submitted/postmarked by **OCTOBER 7, 2022** along with documentation of your age and residency.

Applicant Information

Full Name: BROWN EMIL W. Sr.
Last First M.I.

Home Address: [REDACTED]
Street Address Apartment/Unit #

[REDACTED]
City State Postal Code

Primary Phone: [REDACTED] Alternate Phone: [REDACTED]

Email: [REDACTED] Date of Birth: [REDACTED]

Target Area: ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☒ G ☐ H
See Target Area Map, if you aren't certain which Target Area you live in.

This signed nomination form may be submitted in the following ways:

By Mail:	By E-Mail:	Hand Delivered:
Postmarked by due date	By 11:59 PM on the due date	By 5:00 PM on the due date
Fresno EOC Elections Office Post Office Box 992 Fresno, CA 93714	Elections@Fresnoeoc.org	Fresno EOC 1920 Mariposa Street, Suite 300 Fresno, CA 93721

Employment

Employer: Self Job Title: Consultant

Address: [REDACTED]
Street Address City State Postal Code

Please attach resume to this application

Qualifications

Briefly explain why are you interested in serving on the EOC Board of Commissioners?

To participate in EOC's outstanding accomplishments
in fighting poverty and to represent my community.

List your current and past membership in organizations / community groups / affiliations.

Fresno Career Development Institute, Youth Opportunities
Unlimited, Private Industry Council, African American
Chamber, NAACP

Please give a statement of qualifications/how you can contribute to Fresno EOC (This will be included on the ballot. You may use a separate sheet if necessary.)

See Attachment

If you wish to translate your statement to Spanish and/or Hmong, please provide it here (otherwise staff will translate your statement.)

References

Reference 1:

Name:

Position:

Organization:

Phone Number:

Reference 2:

Name:

Position:

Organization:

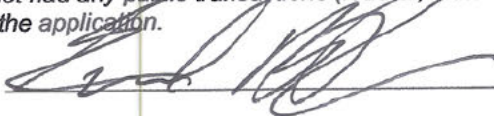
Phone Number:

Disclaimer and Signature

I certify under penalty of perjury that the above is true and hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing target area ____ (fill in target area letter) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature:



Date:

10/4/22

MUST ATTACH DOCUMENTATION OF AGE AND RESIDENCY. (i.e. copy of driver's license. No P.O. Box allowed)

STATEMENT OF QUALIFICATIONS

I believe that my background and commitment to community fit well with the mission and vision of FCEOC. I would like for my knowledge and understanding to be available to participate in the deliberations of the board, and to share my perspectives about our community. I have experience working with programs that assist the community through workforce development, business development and education. My experience is as an employee, board member, board chairman and consultant. I have worked in farm labor, construction, government, private sector, and community based organizations and as a self-employed businessman.

PROFESSIONAL EXPERIENCE

Brown and Associates Consulting Firm

Fresno Career Development Institute, Inc. (FCDI)

Chairman of the Board of Directors and Chief Executive Officer for the Non-Profit Community Based Organization that has operated federal and state grant-funded programs since 1995. FCDI operated in-school, out-of-school and charter school programs for youth. Health technical career, in-prison technical, and prisoner re-entry programs for adults and other employment and training programs.

Labor Consultant to the Independent County Employee Association, organize and represent employees and employee organizations providing all aspects of labor representation for bargaining units and members including their job related issues affecting wages, hours and other terms and conditions of employment including grievance resolution, appeals, counseling and organizing. Provide labor and human resource consultation to governments, non-profit organizations, public and private employers, and individuals.

Brown Marketing

Operated a marketing company providing administration and management for a law firm that dealt in high volume, low cost legal representation for traffic and criminal offense. Business made possible by aggressive marketing campaigns. Hired and supervised staff of attorneys, paralegal and clerical employees.

Brown Development and Construction

Operate a family-owned property management service involved in purchase, rehabilitation, rental and sales of residential and commercial property.

Yosemite Capital Investment Company

Consultant and Chairman of the Board of Directors of a Minority Enterprise Small Business investment Company, (MESBIC 301d). Assisted minority small business loan applicants by offering loans and/or equity investments as an alternative to conventional financing.

County of Fresno

Performed general personnel and payroll duties at the County Hospital, Valley Medical Center. As Senior Personnel Analyst, negotiated and administered union contracts for the County Employee Relations Department.

State of California Employment Development Department

Assigned to the Concentrated Employment Program (CEP), the original employment and training program. Worked at Job Coach, Job Developer, Orientation Instructor and Employment Counselor in effort to assist the unemployed and underemployed obtain education, training and employment.

EARL W. BROWN
1608 S. HELM AVE
FRESNO, CALIFORNIA 93727
559-307-1014 ebrown218@aol.com

WORK EXPERIENCE

1995-2020	Fresno Career Development Institute, Inc.
1980-Present	Brown and Associates Consulting Firm
1983-Present	Brown Development and Construction
1984-1990	Yosemite Capital Investment Company
1984-1987	Brown Marketing
1980-2005	Independent County Employee Association
1979-1980	Fresno County Employee Relations
1974-1979	Fresno County Valley Medical Center Personnel
1969-1974	State of California Employment Development Department

EDUCATION

B.A. Social Science, California State University, Fresno
A.A. Fresno City College

BOARDS AND ORGANIZATIONS

Fresno Career Development Institute, Chairman
Youth Opportunities Unlimited, National Board Chairman
Fresno Workforce Development Board (formerly PIC), Past Chairman
African-American Chamber of Commerce
City of Fresno Community Reinvestment Act (CRA)
Fresno Area Crime Stoppers Board of Directors
NAACP Life Member, Past Vice President and former State Director, Labor & Industry.

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Target Area Rep nomination from website
Date: Wednesday, June 8, 2022 1:53:25 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name
Jessica M Mahoney
Address
<div></div> <div>Map It</div>
Target Area
G
Email Address:
<div></div>
Cellular Phone
<div></div>
Date of Birth
<div></div>
Age:
<div></div>
Current Work Position / Title / Name of Organization
Medically retire
Resume Upload:
<ul style="list-style-type: none">JESSICA-RESUME-MODIFIED-SEPT-2019wpd.pdf
List the reasons for your interest in Fresno EOC Board of Commissioners:
<div>1. To serve the Lgbt + community with the homeless youth and young people in mind</div> <div>2. Focus on building a better economical future for disenfranchised groups within our community</div> <div>3 education and supportive community resources and job outreach where it's need the most</div> <div>4 supporting and demanding that our black and brown students have the tools they need to succeed in the Community</div> <div>5 more outreach for people with disabilities and more inclusion for people with disabilities</div>
Current / Past membership in organizations / community groups / affiliations:
Former SEIU 521 , first student chapter, president, shop steward, former lavender caucus member

Please give a statement of qualifications / how you can contribute to Fresno EOC:

Community organizer, working with the homeless population and Lgbt plus community members former school bus driver for disabled students

If you wish to translate your statement into Spanish and/or Hmong, please provide it here:

No

Reference 1:

[REDACTED]

Reference 2:

[REDACTED]

Certification



I agree to the following statement.

I certify under penalty of perjury that the above is true and I hereby declare my candidacy for a seat as a commissioner on the board of the Fresno Economic Opportunities Commission representing my target area (as entered above) and that:

- I am or will be 18 years of age or older by the date of the election;
- I reside in the Target Area for which I am running;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and the Target Area Public Notice and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature



Date of Signature

06/08/2022

You must upload documentation of age and residency:

- [F0C5A40A-04B4-403B-9BEB-0B3CE7960E63.jpeg](#)

JESSICA MAHONEY

EMPLOYMENT

FIRST STUDENT - FRESNO SCHOOL BUS DRIVER

Aug 2012 - Sept 2019

Transportation of special needs students to school/events along with their assigned nurses, aids and monitors. Wheelchair and other health care / safety equipment based upon individual student's IEP requirements. Class B driver's license, air brakes, passenger endorsements and special school bus certification.

CRESTWOOD - FRESNO PSYCHIATRIC HEALTH FACILITY

Dec 2011- 2012
Fresno, CA

Psychiatric Health Facility (PHF)

Position: Rehab assistant / Mental Health Worker / Dietary Cook

Duties: Assist in providing a safe, clean, comfortable and therapeutic environment for clients. Assist clients with varied activities and group sessions. Assist clients to maintain a safe environment and provide assistance and training in daily life skills. Enter information in clients' charts and complete communication logs. Assist with meal preparation and food service for clients. Familiar with common facility therapeutic and texture modified diets and know proper health code sanitary techniques in all food service areas, including safe temperatures.

ORCHARD PARK

Dec 2010 - 2012
Clovis, CA

Position: Resident Assistant

Duties: Provide service to residents with various stages of dementia in a home-like setting, assist with overall ADLs, i.e., showering, dressing, household chores, monitor residents for safety and well-being, take vitals signs as needed and give daily reminders for their needs and assist residents with mobility and transferring. Accompany residents to medical appointments, etc.

HARMONY HOMES

Aug 2010 - Dec 2010
Fresno, CA

Position: Direct Support Professional

Duties: Provide full service/total care to adults with developmental/physical disabilities. Provide assistance and training in daily life skills, administer/order medications, information/communication logs, meal preparation, household chores, supervise interaction with other persons in home. Transport to medical/dental and other appointments, outings, shopping, etc.

TURNING POINT

May 2010 - Aug 2010
Porterville, CA

Position: Direct Support Professional

Duties: Provide full service/total care to adolescents with developmental/physical disabilities. Provide assistance and training in daily life skills, administer/order medications, information/communication logs. Meal preparation, household chores, supervise interaction with other boys in home. Transport to medical/dental and other appointments, shopping, outings, etc.

BETHESDA LUTHERAN COMMUNITIES

2007 - 2010
Porterville, CA

(formerly known as Good Shepherd Lutheran Communities)

Position: Direct Support Professional

Duties: Provide full service/total care to adults with developmental/physical disabilities and requiring memory care. Administer/order medications, information/communication logs. Provide assistance and training in daily life skills. Meal preparation, household chores, supervise interaction with others in home. Transport to medical/dental and other appointments, shopping, etc.

EDUCATION

COLLEGE OF THE SEQUOIAS Horticulture

Graduated: 2003
Visalia, CA

MONACHE HIGH SCHOOL General Education

Graduated
Porterville, CA

SKILLS

- Current CPR and Standard First Aid Certificate - American Red Cross.
- Live Scan and T.B. clearance
- PRO-Act Training
- Clean DMV record
- Transportation of clients in multi-passenger busses/vehicles/vans.
- Suicide Awareness and Prevention Training (Trevor Project)



BYLAWS COMMITTEE MEETING

Date: November 2, 2022	Program: Executive Office
Agenda Item #: 5	Director: N/A
Subject: Community Sector Applications	Officer: Emilia Reyes

Recommended Action

Staff recommends review and approval of the following Community Sector applicants.

- A. Sherry Neil – Fresno Economic Development Corporation
- B. Steven Taylor – National Association for the Advancement of Colored People
- C. Zina Brown-Jenkins – Head Start County-Wide Policy Council
- D. Lupe Jaime-Mileham – Fresno County Superintendent of Schools

Background

On an annual basis, the Commission holds a Board Election for the expiring terms.

Per the agency Bylaws: *“Community Sector Commissioners may consist of representatives of business, industry, labor, religious, law enforcement, youth, education, social services, and/or multicultural organizations that can contribute or mobilize economic and human resources, ethnic and racial diversity and balance to the Commission as a whole, and is supportive of the mission and objectives of the agency.”*

Fiscal Impact

None.

Conclusion

If approved by the Committee, the recommended applicants will move forward for full Board consideration at the December 14, 2022 Commission Meeting.

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Community Sector Rep nomination from website
Date: Tuesday, August 16, 2022 1:51:49 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name

Sherry Lavonne Neil

Address



[Map It](#)

Email Address:



County resident:

9

Organization representing:

Fresno County Economic Development Corporation

Organization address:



[Map It](#)

Your Cellular Phone:



Date of Birth



Age:



Current Work Position / Title / Name of Organization:

Chief Operating Officer

Resume Upload:

- [Sherry-Resume.pdf](#)

Relevant experience including current / past board service:

I worked for Community Action for more than 20 years, including 6 with Fresno EOC. I have been a board member with Fresno EOC for almost 1 year.

How will the organization and you be an asset to Fresno EOC?

My continuing my tenure with the board, I can continue to share my community action knowledge and other expertise (economic and workforce development) with staff and other board members.

List the reasons for your interest in Fresno EOC Board of Commissioners:

I believe in the mission of Fresno EOC and love sharing my knowledge with others but also enjoy hearing how the staff are changing lives of the Fresno County residents through their innovative programs.

List the reasons for your organization's interest in Fresno EOC Board of Commissioners:

We feel that economic, community and workforce development aligns with the mission of Fresno EOC who is working tirelessly to move residents from poverty to self-sufficiency.

Any close relative employed by Fresno EOC?

No

I have an economic interest in Fresno EOC.

No

Certification



I agree to the following statement.

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature



Date of Signature

08/16/2022

You must upload a resolution of support from the agency / organization / group you propose to represent.

- [RESOLUTION-Sherry-Neil.pdf](#)

RESOLUTION NO. 7.27.2022

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE FRESNO COUNTY ECONOMIC DEVELOPMENT CORPORATION AUTHORIZING SUBMISSION OF NOMINATION TO THE BOARD OF COMMISSIONERS OF

THE FRESNO ECONOMIC OPPORTUNITES COMMISSION

BE IT RESOLVED, by the Executive Committee of the Fresno County Economic Development Corporation as follows:

Authorization is hereby given for the submission of the nomination of Sherry Neil, Chief Operating Officer of the Fresno County Economic Development Corporation, to the Board of Commissioners of the Fresno Economic Opportunities Commission (EOC). A copy of the Resolution may be filed with the Board Secretary of the EOC in satisfaction of the nomination condition demonstrating authorization of the affected entity.

CERTIFICATION

The foregoing Resolution was passed and adopted by the Executive Committee of the Fresno County Economic Development Corporation on the 27th day of July 2022.



Nick Audino

Fresno County Economic Development
Corporation, Board Chairman

Sherry L. Neil, Ed.S

Non-Profit Program Director and Educator with more than 20 Years of Experience Leading Poverty Reduction, Workforce & Economic Development and Community Resource Programs to Support Community Homeless and Low-Income Populations and Business Organizations.

EXECUTIVE SUMMARY

- Non-profit program director with more than 20 years of experience. Ed.S in educational leadership, MBA in management and BS in psychology. National Certifications as a Family Development Specialist Trainer, R.O.M.A Trainer (NCRT), Community Action Professional (CCAP) and Human Service Practitioner (BC-HSP).
- Stellar business management acumen involved in strategy planning and implementation through development of impact evaluation policies, guidelines, tools, and training initiatives.
- Broad experience in non-profit funding, grant writing, and fundraising activities while building collaborative, mutually-beneficial community relationships.

MAJOR STRENGTHS AND ABILITIES

Project Management
Grant writing
Supervisory skills: hiring, training, scheduling
Team Oriented
Reliable
Outcome Oriented

People Development (mentoring)
Analytical
Compassionate
Classroom instruction for adults
Deadline Driven
Organized

PROFESSIONAL EXPERIENCE

FRESNO COUNTY ECONOMIC DEVELOPMENT CORPORATION CHIEF OPERATING OFFICER

Fresno, California
July 2019 – Present

- Oversee the day-to-day operations of the business of the corporation;
- Develop, in collaboration with the Chief Executive Officer (CEO) and Controller, an annual operating budget that supports the EDC program objectives;
- Identify additional funding sources for the organization and, in collaboration with the CEO, establish and maintain a long-term plan for funding;
- Lead the process of negotiating and renewing contracts with the County, Cities and partners;
- Work closely with the Executive Team to identify and implement short- and long-term goals;
- Oversee service quality, management, development and expansion of services;
- Assist the CEO in establishing an appropriate organizational structure;
- When needed, serve as spokesperson for the organization and promote the organization in the community;
- In collaboration with the CEO, ensure that all internal and external goals and objectives are met;
- Ensure all internal and external reporting requirements are met; and
- Oversee and manage all human resources for the organization including;
 - Staffing, evaluations, trainings, employee relations;
 - Update Employee Handbook as needed;
 - Ensure compliance of all labor laws; and
 - Promote team and leadership development.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION TRAINING AND DEVELOPMENT MANAGER

Fresno, California
July 2013 – July 2019

- Develops and facilitate various workshops, retreats, classes, group trainings, and presentations to agency staff, community members, government officials and industry professionals.
- Develops and manages training and development programs for the organization that are timely and address organizational and professional development needs.

- Creates a learning environment that fosters the professional growth and development of employees, advances a diverse, inclusive, and equitable culture for all employees; contributes to leadership development; and supports long-term, strategic goals and objectives.
- Evaluates and champions the most effective and cost-efficient delivery methods.
- Develops curriculum and learning formats to achieve business results.
- Measures effectiveness of training and evaluates whether learning retention and learning transfer has occurred.
- Serves as the lead training facilitator and works with other EOC subject-matter experts to develop and present specialized curriculums such as the Family Development Credentialing Program and ROMA.

WASHINGTON COUNTY COMMUNITY ACTION COUNCIL, INC.
DEPUTY DIRECTOR

Hagerstown, Maryland
April 2007 – June 2013

- Managed, mentored, and motivated agency staff utilizing proactive and supportive leadership by example to empower team to take job ownership and develop leaders. Provide human resources management to staff by conducting performance evaluations, managed disciplinary actions, and termination.
- Co-directed administration, transportation, case management, housing, financial aid, community resources, and job training programs for \$7 million non-profit agency with staff of 40 operating 50 programs assisting 8,000 clients annually to achieve self-sufficiency and rise out of poverty

DIRECTOR, CASE MANAGEMENT SERVICES

October 2002 – April 2007

- Conducted educational and training field programs for students completing human service and/or social work degrees.
- Administered and expanded a summer feeding program by over 30% to provide nutritious breakfasts and lunches to children in various locations in Washington County.
- Married 10% unemployment rate to large hospitality industry to create 13-week culinary job training program for unemployed and underemployed workers to gain training, materials, and certifications resulting in 32% rise in employment rate among participants in 1st year.
- Serve as coordinator for Washington County homeless grant funds. Managed grant writing, grant administration and monitoring, and reporting to successfully achieve more than \$725,000 in grant awards.

PROGRAM ASSISTANT

September 1999 – October 2002

- Provide administrative support to the Director of Services.
- Communicate pertinent information to the Senior Staff.
- Performs administrative tasks as related to multiple grants and funding resources.
- Compile and analyze fiscal and statistical information.
- Provide case management services to customers and training to case management staff.
- Review timesheets and leave requests prior to submission to the Finance office.
- Represents the agency in the absence of the Director of Services.

FAMILY SELF-SUFFICIENCY (FSS) CASE MANAGER

June 1999 – September 1999

- Provide holistic case management services to families and individuals living in public housing or receiving section 8. Provide intake and intervention services and intensive case management to help ensure continued stability of program participants.
- Attend monthly meeting with the FSS team to discuss customer's progress or regress.
- Marketing and outreach of the program in hopes of recruiting additional FSS participants.

HAGERSTOWN COMMUNITY COLLEGE
ADJUNCT PROFESSOR

Hagerstown, Maryland
September 2008 – December 2008

- Under the direction of the Academic Department Chair
- Develop and manage syllabus materials.
- Selected and compiled tests and assignments to measure performance relative to standardized learning objectives.
- Coordinate curriculum with academic department chair.
- Reviewed textbook and other course ware changes with the academic department chair and other full-time faculty teaching the course.
- Facilitate Class Instruction in accordance with learning objectives and session plan outlines specified by the College.
- Evaluate Student Performance based on course deliverables and course rubrics.

EDUCATIONAL EXPERIENCE

EDUCATION SPECIALIST – EDUCATIONAL LEADERSHIP
LIBERTY UNIVERSITY

Lynchburg, Virginia

MASTER OF BUSINESS ADMINISTRATION – MANAGEMENT
FROSTBURG STATE UNIVERSITY

Frostburg, Maryland

BACHELOR OF SCIENCE – PSYCHOLOGY
STATE UNIVERSITY OF NEW YORK @ BROCKPORT

Brockport, New York

PROFESSIONAL TRAINING, DEVELOPMENT & ASSOCIATION

- Certified Community Action Professional, Community Action Partnership
- National Certified R.O.M.A Trainer, National R.O.M.A Peer to Peer Training
- Certified Family Development Specialist/Trainer, California Head Start Association
- Human Services - Board Certified Practitioner, Center for Credentialing and Education

Fresno EOC Nomination Opportunities Commission

This signed form and documentation must be submitted/postmarked by **OCTOBER 7, 2022** along with a resolution of support for this 2-year term from the agency, organization or group you are representing signed within 60 days of the due date. If the organization is a public entity, submit a letter from an authorized official.

Applicant Information

Full Name: Taylor Steven
Last First M.I.

Home Address: [REDACTED] [REDACTED]
Street Address Apartment/Unit #

[REDACTED] [REDACTED] [REDACTED]
City State Postal Code

Primary Phone: [REDACTED] Alternate Phone: [REDACTED]

Email: [REDACTED] Date of Birth: [REDACTED]

Organization Representing

Organization Name: NAAEP # Years as a Fresno County Resident: 26

Organization Address: 1300 Mariposa Mall Ste 100C Fresno CA 93777
Street Address City State Postal Code

This signed nomination form may be submitted in the following ways:

By Mail:	By E-Mail:	Hand Delivered:
Postmarked by due date	By 11:59 PM on the due date	By 5:00 PM on the due date
Fresno EOC Elections Office Post Office Box 992 Fresno, CA 93714	Elections@Fresnoeoc.org	Fresno EOC 1920 Mariposa Street, Suite 300 Fresno, CA 93721

Employment

Employer: California Health Benefit Exchange Job Title: Staff Services Mgr I

Address: 247 E New Ave Fresno CA 93720
Street Address City State Postal Code

Please attach resume to this application

Qualifications

Briefly explain why are you interested in serving on the EOC Board of Commissioners?

Service to the community, valuable input of policies and procedures, advocate for rights.

List your current and past membership in organizations / community groups / affiliations.

Current President of NATAP, Commander of American Legion Post 511, Diversity, Equity and Inclusion Expert, Disabled American Veteran

How will the organization and you be an asset to Fresno EOC?

linked mind Commissioners coming together for the good of the community

List the reasons your organization is interested in Fresno EOC Board of Commissioners:

bring expertise in Economic, Criminal Justice, Advocate for reform, and social issues.

References

Reference 1:

Name:

Position:

Organization:

Phone Number:

Reference 2:

Name:

Position:

Organization:

Phone Number:

Disclaimer and Signature

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

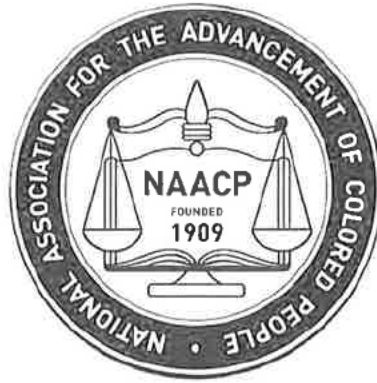
Signature:

Steven 17

Date:

10/6/2022

MUST ATTACH A RESOLUTION OF SUPPORT FROM THE AGENCY/ORGANIZATION/GROUP PROPOSE TO REPRESENT.



NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLLORED PEOPLE

Fresno Branch -1038-B 1900 Mariposa Ste #100 C * Fresno, CA 93721

Mailing Address P.O. Box 12301, Fresno, CA 9377-2301

Office- 559-263-1373

September 15, 2022

Re: Resolution Fresno Branch NAACP EOC Commissioner Appointment

Attn: Fresno EOC Board Chair – Linda Hayes

WHEREAS, the Fresno Branch 1038-B desires to authorize current Branch President Steven Taylor to serve on the EOC Board of Commissioners for the upcoming year 2023 or until new incoming President deem it necessary for a replacement. Voted and agreed upon this Thursday September 15, 2022.

Sincerely,

Branch Secretary

Viva Straughter

President Fresno NAACP

DocuSigned by:

Steven Taylor

C56319BAAEF1411...

Summary of Qualifications:

Over 30 years of successful management primarily as a Civil Servant working in the customer service industry. Acquired competent knowledge in consumer/employee relations and business processes.

- Recognized for efficient and accurate management techniques
- Established strategies for Organizational Change Management
- Champion Change through innovative ideas, solutions to problems and opportunities

Experience:

Staff Services Manager I

Covered California, Fresno California 2013-Present
Instrumental in the development of 6 or more Supervisors for the role of leadership. Key advisor in the use of the State's role in facility management, business processes, personnel, and technology. Attain strong system knowledge and expanded consumer and employee friendly improvements. Increase organizational vision and mission in the Health Care Industry.

Manager I

Employment Development Department
State Disability Insurance, Fresno California 2002-2013
Champion new initiatives in the development, management and implementation of new projects. Established performance goals and business measures. Drove execution through strategy in the establishment of a new Call Center Model. Used available resources to foster loyalty, trust and commitment from employees. Known as a certified Change Agent.

Motor Vehicle Operator

United States Postal Service, Fresno, California 1997- 2002
Contributed to the customer happy, and loyal customer experience. Used a dynamic, responsive customer-oriented culture during difficult business periods. Obtain strong sustainable customer relationships through feedback and metrics. Provide management input during periods of temporary duty assignments.

Juvenile Correctional Officer Extra-Help

Fresno County Probation Department, Fresno California

2000 - 2008

Member of a team of officers whom contributed to health, safety and welfare of Juveniles in the Juvenile Justice System. Used leadership principals with co-members to establish a safe working environment. Provide insight in the development and building of the Fresno County new Juvenile Justice Center.

Correctional Officer

Texas Department of Corrections, Huntsville, Texas

1995 - 1996

Afforded the opportunity to open two new 1000 man minimum prison complexes. Gave directions for outside projects for inmates serving the community. Established an inmate work certification program for skilled laborers.

Platoon Sergeant

United States Army, Fort Hood Texas

1977 – 1995

Commitment and dedication to the United States of America. Organized soldiers to show strong drive, initiative, and abilities while defending the United States during peace time and war. Set the standard in every area worked by providing leadership and direction while keeping projects on task and making sure soldiers had the resources to meet those objectives. Known as a visionary in project management for the Nation's new Air Defense Systems, Finance and Accounting Systems and Air, Land Warfare strategies.

Education: M.S. Rehabilitation Counselor 2006
California State University, Fresno

B.S. Pre-Law/Criminal Justice 2002
California State University, Fresno

Associations:

American Legion

Disabled American Veterans

National Association for the Advancement of Colored People

From: pr@fresnoeoc.org
To: [Elections](#); [Christopher Estep](#); [Karina Perez](#)
Subject: New Community Sector Rep nomination from website
Date: Monday, September 26, 2022 1:36:55 PM

Fresno EOC IT Notice:
External Message. Think before you click!

Name

Zina Lynn Brown-Jenkins

Address



[Map It](#)

Email Address:



Number of years as a Fresno County resident:

50

Organization representing:

County-wide Policy Council

Organization address:

1920 Mariposa Street , Suite#300
Fresno, Ca 93721

[Map It](#)

Your Cellular Phone:



Date of Birth



Age:



Current Work Position / Title / Name of Organization:

E.O.C. County-wide Policy Council

Resume Upload:

- [ZBJ.docx](#)

Relevant experience including current / past board service:

2018-Present EOC Commissioner
2016-2018 EOC College Community Delegate
EOC Personnel Community Chairperson
EOC Parent Planning Review/Chairperson

How will the organization and you be an asset to Fresno EOC?

Transparency is a must. I will continue to use my voice to get Our families the resources necessary, to eventually see an end to poverty. I will Always keep our kids and family the number one priority.

List the reasons for your interest in Fresno EOC Board of Commissioners:

I'm a strong Advocate.

My family has benefited greatly, through the E.O.C. programs.

I believe in paying my knowledge forward and teaching Our parents, that poverty doesn't define you. I will continue to spread that message in Our community.

List the reasons for your organization's interest in Fresno EOC Board of Commissioners:

I have been a County-wide Policy Council EOC Commissioner for about 4 years. I still have so much more to do.

I want to be the change in EOC, making it easy for families to get all the resources that are available to their families.

Any close relative employed by Fresno EOC?

No

I have an economic interest in Fresno EOC.

No

Certification

I agree to the following statement.

I certify under penalty of perjury that the above is true and that:

- I am or will be 18 years of age or older by the date of my appointment;
- I am not an employee of Fresno EOC nor a member of the immediate family of an employee of Fresno EOC;
- I have read and understand the Fresno EOC Commissioner Job Description and have the capacity to serve;
- I understand that there is a mandatory training for new commissioners in January and a board retreat in March;
- I am not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
- I have not been convicted of or had a civil judgment rendered against me for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, for violation of federal and state antitrust statutes or for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- I have not been indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses above; and
- I have not had any public transactions (federal, state or local) terminated for cause or default during the three years prior to the application.

Signature**Date of Signature**

09/09/2022

You must upload a resolution of support from the agency / organization / group you propose to represent.

- [EOC-Res-doc.pdf](#)

**A RESOLUTION OF THE COUNTY-WIDE POLICY COUNCIL (CWPC) OF THE
FRESNO EOC HEAD START 0 TO 5 AUTHORIZING SUBMISSION OF
NOMINATION TO THE BOARD OF COMMISSIONERS OF THE
FRESNO ECONOMIC OPPORTUNITIES COMMISSION**

UNA RESOLUCIÓN DEL CONSEJO DE POLÍTICAS DE TODO EL CONDADO (CWPC) DE FRESNO EOC HEAD START
0 TO 5 AUTORIZANDO LA PRESENTACIÓN DE LA NOMINACIÓN AL CONSEJO DE COMISARIOS DE LA COMISIÓN
DE OPORTUNIDADES ECONÓMICAS DE FRESNO

BE IT RESOLVED, by the County-Wide Policy Council (CWPC) of the Fresno EOC Head Start 0 to 5,
County of Fresno, California, as follows:

SEA RESUELTO, por el Consejo de Políticas de Todo el Condado (CWPC) de Fresno EOC Head Start 0 a 5,
Condado de Fresno, California, del modo siguiente:

Authorization is hereby given for the submission of the nomination of Zina Brown-Jenkins, member
of the CWPC, to the Board of Commissioners of the Fresno Economic Opportunities Commission ("Fresno
EOC"). A copy of the Resolution may be filed with the Board Secretary of the Fresno EOC in satisfaction of
the nomination condition demonstrating authorization of the affected entity.

Se otorga la autorización para la presentación de la nominación de Zina Brown-Jenkins, miembro del
CWPC, al Consejo de Comisarios de la Comisión de Oportunidades Económicas de Fresno ("Fresno EOC"). Una
copia de la Resolución podrá presentarse ante el Secretario del Consejo de Fresno EOC en satisfacción de la
condición de nominación demostrando la autorización de la entidad afectada.

**Motion to nominate and recommend Zina Brown-Jenkins as the CWPC Representative Board of
Commissioners was made by Ashleigh Rocker Greene and seconded by Christina Marquez. Motion carried.**

Una moción para nominar y recomendar a Zina Brown-Jenkins como Representante del CWPC en el Consejo de
Comisarios fue hecha por Ashleigh Rocker Greene y apoyada por Christina Marquez. Moción aprobada.

CERTIFICATION/CERTIFICACIÓN

**The foregoing Resolution was passed and adopted by the CWPC of the Fresno EOC at a meeting
thereof held on the 6th day September 2022.**

La Resolución anterior fue aprobada y adoptada por el CWPC de Fresno EOC en la junta realizada en
el seis (6) día de septiembre del 2022.

Ashleigh Rocker Greene

Fresno EOC Head Start 0 to 5
Ashleigh Rocker Greene, CWPC Chairperson/Presidenta CWPC

September 6, 2022
Date/Fecha

ZINA BROWN- JENKINS

PROFESSIONAL SUMMARY

To secure a position where the Education and work experience I have acquired, over the years. Ensuring and using the skills of sound Leadership and strong Administrative planning.



SKILLS

- Active Listening Skills.
- Building Customer Loyalty.
- Community Partnerships.
- Critical Thinking Skills.
- Improving Customer Experience.
- Flexibility
- Communication Skills.
- Teamwork
- Organization Skills.
- Time Management.
- Multi-tasking.
- Positive Attitude.
- Patience

WORK HISTORY

Economic Opportunities Commission - EOC Community Sector Commissioner

Fresno, CA • 12/2019 - Current

- Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
- Used critical thinking to break down problems, evaluate solutions and make decisions.
- Commissioners represent the Community and provide mission based leadership and strategic governance.
- Organizations planning as a steward of the agency.
- Financial oversight in order to remain accountable to its funders, and the public. Review and approve financial policies and procedures, ensuring that proper financial controls are in place.
- Programs and services determine which programs are consistent with the agency' vision, and to monitor and strengthen their effectiveness.
- Public trust us an integral link to the community. Responsible for ensuring the organization maintains public trust by clearly articulating the organization's vision, accomplishments, goals and financial integrity to the public.

EDUCATION

California State University - Fresno

Fresno, CA

Bachelor of Arts: Criminology

Fresno City College

Fresno, CA

No Degree: Administration of
Justice/Criminology

CERTIFICATIONS

- Cultural Advocate Family Program
- Valley Program Broadcasting System
- E.O.C. Personnel Chairperson
- E.O.C. County-Wide Policy Council
- E.O.C. Wellness Team
- Head Start Mental Health(Positive Solution Parenting Program)
- E.O.C. Parenting Planning & Review Committee Chairperson
- Internal Revenue Service Powered Industrial Training
- Internal Revenue Service Performance Award
- California State University, Fresno African American Studies Program
- Fresno City College, Administration of Justice/Victimology

Internal Revenue Service, IRS - Sort & Sequence Manager(Cadre)

Fresno, CA • 07/2012 - 07/2015

- **Data Conversion Manager(Management Cadre)**
- **Data Transcriber Manager(Management Cadre)**
- Managed Perms, Seasonal and CCJ Employees
- **Initial Sort:** Clerks receives boxes, carts, re-files from various areas and Service Centers.
- **Sequencing:** Document Retention.
- **FRC Re-files:** Sorting out the Retired Records Center.
- **Presorting Mail:** Sorting all mail correspondence of the Service Center that needs to be shelved, and then sent to the courts if needed.
- Communicate the importance of Customer focus. Monitor and act upon Customer feedback to continuously improve products and services.
- Responsible for assigning, directing and reviewing the work of the unit.
- Utilizing my leadership and management skills for planning , how to get the work done effectively and timely.
- Coordinating the work operations.
- Ensuring timesheet are put into SETR , accurately and in a timely manner.
- Inputting the Daily Staffing and Availability Report.
- Monitoring the WP&C and Daily Production Report, on a weekly basis, ensuring that we are meeting our Business Measures.
- Ensuring employees are achieving their goal, by weekly counseling.
- Maintaining supplies and reorders as necessary.
- Stage work in priority order

Code & Edit Clerk 11/2007-2018

Correspondence Clerk

Workflow:

- Ensuring work flow was maintained and organized in the unit.
- Checking in and releasing trucks.
- Organizing trucks in holding area.
- Checking in and releasing Transmittal.

- Submitting records for Submission Processing Management at the end of day.
- Research missing information on W-2's
- **Research:** TC 150's(IMFOLT), W2's(IMFOLT IRPTL), Miscellaneous Research(INOLES, NAMES, DOD, DOB, ADDRESS, POA'S).
- **Tub Work:** Form 3210's-Shipping, W-7 Foreign(Austin) ad Convert to 1041, Mail outs, Acknowledgements, 81208(misc),Payment Plan, Form 4227 Miscellaneous, State Forms, POA, Forms C3009.

ADDITIONAL INFORMATION

- 11/2007-11/2018 Sort & Sequence Manager Internal Revenue Service
- Correspondence Clerk Internal Revenue Service
- Data Conversion Manager Internal Revenue Service
- Data Transcriber Manager Internal Revenue Service
- Code & Edit Clerk Internal Revenue Service



Fresno Economic Opportunities Commission

COMMUNITY SECTOR REPRESENTATIVE NOMINATION FORM

This signed form and documentation must be submitted/postmarked by **OCTOBER 7, 2022** along with a resolution of support for this 2-year term from the agency, organization or group you are representing signed within 60 days of the due date. If the organization is a public entity, submit a letter from an authorized official.

Applicant Information

Full Name: Jaime-Mileham Maria Guadalupe (Lupe)
Last First M.I.

Home Address: [REDACTED]
Street Address Apartment/Unit #

[REDACTED] [REDACTED] [REDACTED]
City State Postal Code

Primary Phone: [REDACTED] Alternate Phone: [REDACTED]

Email: [REDACTED] Date of Birth: [REDACTED]

Organization Representing

Organization Name Fresno County Superintendent of Schools # Years as a Fresno County Resident 28 years

Organization Address: (FCSS) 1111 Van Ness Ave, Fresno CA 93721
Street Address City State Postal Code

This signed nomination form may be submitted in the following ways:

By Mail:	By E-Mail:	Hand Delivered:
Postmarked by due date	By 11:59 PM on the due date	By 5:00 PM on the due date
Fresno EOC Elections Office Post Office Box 992 Fresno, CA 93714	Elections@Fresnoeoc.org	Fresno EOC 1920 Mariposa Street, Suite 300 Fresno, CA 93721

Employment

Employer: CA Department of Social Services Job Title Deputy Director, Child Care and Education

Address: 744 P Street Sacramento CA 95814
Street Address City State Postal Code

Please attach resume to this application

Qualifications

Briefly explain why are you interested in serving on the EOC Board of Commissioners?

[See Attachment](#)

Briefly explain why you are interested in serving on the EOC Board of Commission.

I believe in the mission and vision of Fresno EOC. I solicit EOC's services when I was a young mother living in poverty, about 25 years old. I accessed WIC and monetary support to pay my past-due PGE bill for several years. EOC was a trusted agency that linked me with other referrals. I understand firsthand the changemaker EOC created in my life.

Another reason I would like to serve is the Headstart program. More than 50% of the EOC funding is derived from Early and Headstart. I feel I can be a resource to these programs and provide a unique early childhood perspective to the Board. I also see myself as a system thinker, I can contribute to the conversations regarding target universalism where EOC serves our most marginalized residents, especially families of color.

Finally, I am interested in serving on the EOC Board of Commission because of the Board. I appreciate the wealth of experience within the Board, where we land on courageous decisions for the betterment of Fresno families furthest from opportunities. I have never served on a board that truly represents Fresno residents and is in touch firsthand with the families' needs.

List your current and past membership in organizations / community groups / affiliations.

- *CALIFORNIA EARLY CHILDHOOD POLICY COUNCIL Commissioner Appointment by Governor Newsom, 2020-present* Recommend of policies and oversight of the new Early Childhood Master Plan for Early Learning. *FRESNO ECONOMIC OPPORTUNITIES COMMISSION (EOC) Commissioner Appointment by Superintendent of Schools Jim Yovino, 2017-present* Provide policy, mission-based leadership and strategic governance to support the work of EOC.
- *CALIFORNIA FIRST 5 COMMISSION Vice-Chair Commissioner Appointment by Governor Brown, 2017-2020* Provides policy and oversight of the Prop 10 dollars on tobacco products emphasis on children prenatal to age 5
- SOUL CHARTER HIGH SCHOOL -School Board Member, Fresno, CA, 2020-present
- See resume for complete list

How will the organization and you be an asset to Fresno EOC?

The Office of Fresno County Superintendent of Schools supports partners who serve Fresno county families. As a board member, I continue to bring to the conversation the latest information from FCSS to advance the Fresno EOC's Strategic Plan. Also, as the Cradle to Career Initiative's fiscal agency, FCSS values and supports the partnership with EOC. The initiative work under the leadership of Superintendent of School Jim Yovino and incoming Superintendent Michele Cantrell-Copher embraces Fresno's EOC's mission and vision. FCSS collaboratives with EOC include FCSS Special Education, Help Me Grow, All For Youth, Lighthouse for Children, etc. Many families who access FCSS services may also access Fresno EOC; therefore, coordination is vital to ensure there is no wrong door for families' services.

Finally, our office is partnering with Fresno EOC on a data integration system. This system will help families access all the services available. These efforts could not be successful without a strong partnership.

List the reasons your organization is interested in Fresno EOC Board of Commissioners:

- FCSS has a strong desire for EOC to continue to thrive as Fresno's Community Action organization;
- FCSS understands the importance of the first five years of a child's life which is reflected in Superintendent Yovino's and incoming Superintendent Cantrell-Copher's platform;
- FCSS would like to appoint Dr. Lupe Jaime-Mileham due to her early childhood experience and system knowledge as a resource to support the advancement of EOC's mission, vision, and policies.



fresno county superintendent of schools

September 29, 2022

Fresno Economic Opportunities Commission
1920 Mariposa Mall, Suite 300
Fresno, CA 93721

Dear EOC Elections Office:

I am writing to express my continued support of Dr. Lupe Jaime-Mileham, former Senior Director of the Early Care and Education Department for the Office of Fresno County Superintendent of Schools (FCSS) as a candidate for your Board of Directors.

Dr. Lupe Jaime-Mileham is the Deputy Director of the Child Care and Development Division for CA Department of Social Services. She is more than qualified to provide expertise in Early Childhood and Care. Her extensive qualification includes former FCSS Senior Director where she oversaw the Fresno County Child Care and Development Local Planning Council, Early Stars Quality Rating and Improvements Block Grant, Workforce Pathways Stipend Program, and the Early Math Initiative. She provided oversight of the Lighthouse for Children Child Development Center, a partnership between FCSS and First 5 Fresno County. Prior to this role, Lupe was the Deputy Director of Central Valley Children's Services Network, the childcare resource and referral agency. In addition, she has served as an Infant and Toddler Trainer for West Ed and Lecture/Adjunct for the community colleges Madera Center and Willow International and Fresno State University. We are certain she will prove to be an asset to your organization. Lupe is well connected at the State and Federal level by previously serving as CA First 5 Commissioner, recently appointed on CA Early Childhood Policy Council and now in her new role as the Deputy Director of Child Care and Development.

I am very supportive of the work of EOC, and in fact EOC's mission is consistent with our efforts to engage the community in the betterment of the lives of children and families in Fresno County. I enthusiastically support Mrs. Jaime-Mileham to continue as my appointee to EOC Commission.

Sincerely,

Jim A. Yovino
Fresno County Superintendent of Schools

Cc: Senate Education Committee
Assembly Member O'Donnell
Debbie Look, Assembly Education Committee

Maria Guadalupe Jaime-Mileham, Ed.D (Lupe)

EDUCATION

California State University-Fresno

Doctorate in Educational Leadership, Ed.D, 5/2020

National University, Fresno

Professional Clear Multiple Subject Teaching Credential, May 2006

Masters Cross Cultural Education, May 2006

California State University, Fresno, 2003

BA Liberal Studies, Emphasis in Bilingual Education

CREDENTIALS/CERTIFICATIONS

University of Massachusetts, Boston

Infant-Parent Mental Health Post Graduate Certificate

CA Endorsed Infant-Family & Early Childhood Reflective Facilitator/Mentor

CA Commission on Teaching Credentialing

Professional Clear Multiple Subject Teaching Credential

CA Commission on Teaching Credentialing

Child Development Director's Permit

EXPERIENCE

CA DEPARTMENT OF SOCIAL SERVICES

Deputy Director, Child Care and Development, *February 2021-current*

Administrator of CA Child and Development federal and state funding. Supervise staff, monitor contracts, review budgets, and evaluate program goals, objectives and outcomes. Complete reports as needed. Prepare proposals for maintenance and/or expansion of project funding.

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

Senior Director of Early Care and Education, November 2014-*February 2021*

Administrator 20 million in Federal and State Early Care and Education contracts (CSPP, LPC, Quality Counts QRIS, AB212, First 5 Fresno, CCTR, IMPACT, etc.).

Supervise staff, monitor contracts, review budgets, and evaluate program goals, objectives and outcomes. Complete reports as needed. Prepare proposals for maintenance and/or expansion of project funding. Plan, develop, direct, and collaborate with various local, regional and State early childhood educational tables in promoting quality child care, preschool and professional development.

CENTRAL VALLEY CHILDREN SERVICES NETWORK

Deputy Director, *February 2009- November 2014*

Support managers CSPP, CCTR, Alternative Payment, Calworks, CCR&R, CCIP, First 5 Fresno, Home visitation, Food program, etc. with the direct development,

accomplishment and evaluation of program goals, objectives and outcomes. Develop an agency annual budget within perimeters of funding. Prepare proposals for maintenance and/or expansion of funding.

Subsidized Manager, April 2001-February 2009

Administrate 14 million in Federal and State Subsidized childcare contracts includes Alternative Payment, Family Childcare Homes Network, Calworks, etc. Supervise staff, monitor contracts, review budgets, and evaluate program goals, objectives and outcome

TEACHING EXPERIENCE

CALIFORNIA STATE UNIVERSITY Fresno

Lecture Instructor, Jan 2017 -present

Lecture and develop curriculum, complete and submit required reports/grades, link students with services. Master degree early care and education courses, LEE 233: Curriculum and Assessment in ECE, LEE 271: Diversity and Inclusion (ECE- 3 units)

WEST ED/PARTNERS FOR QUALITY INFANT & TODDLER CAREGIVING

Adjunct Infant Toddler Instructor, June 2009-December 2016

Lecture and provide coaching to direct teaching staff working with infant & toddler care; provide reflective practice to administrators as well as staff through California State University Fresno extension- CFS 90T- Infant/Toddler (1-3units)

STATE CENTER COMMUNITY COLLEGE

Adjunct Child Development Instructor, Jan 2008-2014

Lecture child development courses Willow International College. Develop curriculum, complete and submit required reports, link students with services. Supervise and support students in CHDEV 7, Infant and Toddler development Birth to Age 3- (3 units) practicum observation and feedback. Also taught: CHDEV 15 Diversity and Culture in ECE (3 units), and CDHEV 30 Child, Family and Community (3 units)

APPOINTMENTS/SCHOOL BOARD

[CALIFORNIA EARLY CHILDHOOD POLICY COUNCIL](#)

Commissioner Appointment by Governor Newsom, 2020-present

Recommend of policies and oversight of the new Early Childhood Master Plan for Early Learning.

[FRESNO ECONOMIC OPPORTUNITIES COMMISSION \(EOC\)](#)

Commissioner Appointment by Superintendent of Schools Jim Yovino, 2017-

present Provide policy, mission-based leadership and strategic governance to support the work of EOC.

[CALIFORNIA FIRST 5 COMMISSION](#)

Vice-Chair Commissioner Appointment by Governor Brown, 2017-2020

Provides policy and oversight of the Prop 10 dollars on tobacco products emphasis on children prenatal to age 5

SOUL CHARTER HIGH SCHOOL
School Board Member, Fresno, CA, 2020-present

TRAININGS/CERTIFICATIONS

Pre-IPT Oral/Receptive Assessment- Dual Language Learners
(age 3-5) 8/2018

Preschool Classroom Assessment Scoring System (CLASS)
Child Teacher Interactions
Teachstone, 2016

Beginning Together Institute- Children with Special Needs 0-5
West Ed, 2015

Family Strengthening, Certified Facilitator
National Alliance of Child Abuse & Prevention, 2014

Newborn Behavior Observation, Certificated
Boston Children's Hospital/Harvard Medical School, 2012

Nursing Child Assessment Satellite Training (NCAST)-Feeding Scale Certification
NCAST Program, 2/2012

Program Infant Toddler Care (PITC) Modules I, II, III, IV, V, Certified
West Ed PITC, 6/2006

RECONGITIONS

[37th Marjaree Mason Center Annual Top Ten Professional
Women of the Year](#), 2020

First 5 California, Statewide Child Advocate of 2019

[Fresno County District 1 Women of Year in Education](#), 2019

[Fresno County Comprehensive Youth Child Advocate of 2016](#)

COMMITTEES

- Every Child CA, Public Policy Committee, 2020-present
- County Offices of Education Program Administrators of Child Development (COEPAD), member, 2017-present
- Fresno County Area Childcare Consortium, Chair, 2011-current
- Exploratorium Advisory member, 2019-current
- Fresno County Help Me Grow Leadership Table, Member, April 2015- present
- Packard Foundation, Starting Smart and Strong Advisory Committee, FUSD, 2015- present
- Early Stars Quality Rating and Improvement System Consortia, Member, 2014-present
- Local Planning Council Childcare member appointment by Superintendent Jim Yovino- 2016—present
- Early Learning Table, Packard Foundation, Co-chair, 2017-2018
- Birth-3rd Design Team Fresno County, Member- 2015-2017

- Task Force Committee on Quality Rating and Improvement System through National Organization BUILD- 2017-2019
- Statewide Child Care Resource & Referral, Member at Large, 2013-2016
- California Child Development Administrators Association, Secretary, 2014-2016
- Fresno County Area Childcare Consortium, Chair, 2018- current and Vice President, 2011-2018

COMMUNITY VOLUNTEERING

- Center for Leadership, Equity, and Research (CLEAR) 2020-present
- Fix School Discipline (FSD) Coalition, 2020-present
- Central Valley Latino Leadership Academy, Mentor, 2019-present
- Central Valley Latino Giving Circle, Member, 2017-2019
- Superintendent Tony Thurmond, ECE Transition Team, 2019-2020
- Early Care and Education Committee, Galvin Newsom for Governor Campaign, 2018
- CSU Fresno Education Dual Language Consortium, Co-Chair 2013-2018

PRESENTATIONS

National Level

- AERA Conference, Panelist, Dissertation: Implementation of Strategies for Dual Language Preschoolers, 4/20/2020
- Migration Policy Institute, Identification of Dual Language Learners, 2/20/2020
- Zero to Three, Co-Presenter, Describing Supports, Approaches, and Needs of our Dual Language Learners in Early Care and Education 10/5/2018
- Western States Leadership Network, Presenter, Building Latino Leadership, 7/18/2018
- Driving Impact: A National Convening on Early Learning, CA invitee, 11/1/2016, Dallas Texas
- White House Initiative on Educational Excellence for Hispanics, Panelist-Migrant Community, 8/11/2016, Fresno, CA
- White House Initiative on Educational Excellence for Hispanics, Participant- CA Representative on Dual Language Learners, 3/11/2016, Miami, Florida

State Level

- Child Care Resource & Referral (CCR&R) & California Alternative Payment Program Association (CAPPA) Conference, Co-Presenter, Community Collaborations: Supporting Child Care Providers During the COVID-19 Pandemic, 10/22/20
- Child Care Resource & Referral (CCR&R) & California Alternative Payment Program Association (CAPPA) Conference, Co-Presenter, Dual Language Learners Strategies in the Mix Delivery System, 10/22/20
- Online Dual Language Learners Strategies Leadership Orientation, Co-Trainer, 6/10/20
- 2020 Child Health, Education, and Care Summit, Panelist, California's Potential: Envisioning a Comprehensive Master Plan for Early Learning and Care, 2/3/2020, Irvine, CA
- 2020 Child Health, Education, and Care Summit, Panelist, Making a Collective Impact: How Inter-Agency Collaboration Leads to Whole-Child Care 2/4/2020,

Irvine, CA

- 2019 Early Math Symposium, Presentation Partnerships in Early Care and Education, 6/21/2019
- [Quality Counts California Northern Regional Hubs Professional Learning Institute](#), Opening Keynote, 07/09/2019
- Quality Counts California Southern Regional Hubs Professional Learning Institute, Opening Keynote, 9/24/2019
- Child Care Resource & Referral (CCR&R) & California Alternative Payment Program Association (CAPPA) Conference, Co-Presenter, Supporting Dual Language Learners in a Family Child Care Home Environment, 10/17/2018
- California Department of Education Launching Roadmap to Strengthen Educational Policies, Programs, and Practices for English Learner, Panelist, 8/31/18
- California Department of Education, Quality Count CA Consortium, Panelist, Aligning our Work for Sustainable Systems, 9/12/2018
- 2016 Child Health, Education, and Care Summit, Panelist Starting Quality Rating and Improvement System, QRIS, 11/2016, Sacramento, CA
- 2016 Child Health, Education, and Care Summit, Panelist Collaborating Quality Rating and Improvement System, QRIS, 11/2016, Sacramento, CA
- 2016 Child Health, Education, and Care Summit, Panelist SSEA- Every Student Succeed Act, 11/2016, Sacramento, CA
- Child Care Resource & Referral (CCR&R), Network & California Alternative Payment Program Association (CAPPA) 2015 Joint Annual Conference, Panelist- Quality Rating and Improvement System, 10/2016, Sacramento, CA
- Child Care Resource & Referral (CCR&R), Network & California Alternative Payment Program Association (CAPPA) 2015 Joint Annual Conference, Panelist- Strengthening Families, 10/2016, Sacramento, CA
- California Association for the Education of Young Children (CAEYC), Co-Presenter, Leadership Training, Activities Integrating Math and Science (AIMS), 10/2016, Fresno, CA
- California Association of Administrators of State and Federal Education Programs (CAASFEP) 2016 Professional Development Institute, Panelist- Every Student Succeeds in CA, 10/2016, Sacramento, CA
- Univision Interview, Dual Language Learners, (Radio and TV), 9/2016, Fresno, CA
- [Southern California Grantmakers, Panelist – An Inside Look at Fresno’s Starting Smart and Strong Initiative](#), 4/20/16
- First 5 CA Policy Summit, Panelist- Building Infrastructure for Quality Early Care and Education, 4/2015, Sacramento, CA

CA Regional Level

- Merced County Office of Education Family Conference, Presenter, Keynote: Families Gifts, 3/7/2020, Merced, CA
- CA First 5 Association, Early Childhood Policy Council, ECPC Panelists ECE Master Plan, 2/27/20
- Merced County Office of Education Early Childhood Education Conference, Presenter, Dual Language Learners, 6/2018, Merced, CA
- Tulare Office of Education, Keynote, Dual Language Learner, 5/2018, Tulare, CA

- Community Action Partnership of San Luis Obispo (CAPSLO) Conference, Presenter, Quality Rating and Improvement System, 4/2017, San Luis Obispo, CA
- Children's Counsel of San Francisco, Co-Presenter, Family Childcare Home Quality Rating and Improvement System, 3/2017, San Francisco, CA
- Community Action Partnership of San Luis Obispo (CAPSLO) Migrant, Presentation- Dual Language Learners Infant/Toddler Care, 9/2016, San Luis Obispo, CA
- Practice Intervention Early Childhood Educators (PIECE) Conference, Keynote Speaker, 4/2016, Fresno, CA
- Child Care Resource & Referral (CCR&R) Network & California Alternative Payment Program Association (CAPPA) 2016 Joint Annual Conference, Panelist- Quality Rating and Improvement System, 10/2015, Sacramento, CA

County Level

- Supporting our DLL in Early Care Sites, Co- Training, 5/30/20, 6/6/20, 6/13/20
- Supporting our DLL in Early Care Sites, 12/2019
- California State University Fresno Central Valley Latino Leadership Academy, presenter, Latina Leader, 7/14/2018
- Parent Voices, Knowledge is Power, Presentation Dual Language Learners, 4/4/2017, Fresno, CA
- Fresno County Superintendent of Schools, Servant leadership Academy panelist, 6/2016, Fresno, CA
- Central Valley Children Services Network, (CSN) Child Care Initiative Project (CCIP) graduation, Keynote Speaker, 6/2016, Fresno, CA
- Parent Voices, Knowledge is Power, Presentation Dual Language Learners, 4/4/2016, Fresno, CA
- Fresno Pacific University, Panelist- Non-Profit & Philanthropy Landscape, 2/18/16, Fresno, CA
- Central Valley Children Services Network, (CSN) Child Care Initiative Project (CCIP) graduation, Keynote Speaker, 6/2015, Fresno, CA

MEDIA INTERVIEWS

- Edsource, CA Childcare providers losing money, risking health during pandemic. 8/3/20
- Univision, Early Care and Education in Arts, 7/13/20
- Edsource, Coronavirus cases spike in California child care facilities. 7/17/20
- Fox 40, Preschoolers adjust to Distance Learning, 7/22/20
- Pleasanton Weekly.com, COVID-19 Cases spike in California childcare facilities, 7/20/20
- Edsource, [There's a new lesson in California preschools](#)- no sharing. 6/24/20
- Univision- Sacramento, Paid Parental Leave- CA First 5, 2/20/2020, Sacramento
- Univision- Fresno, Paid Parental Leave- CA First 5, 2/6/2020, Fresno, CA
- [The Dual Language Learner Policy Platform](#), 2020
- Radio Bilingual, Bilingualism in Childcare, 2019
- Fresno Unified Newsletter, Message from Lupe Jaime-Mileham, 4/01/19
- ABC 20, [Program shows it is never too early for outdoor playtime](#), 9/6/18
- Fresno Bee, Childcare in Fresno, 8/15/18

- Fresno Bee/[Santa Cruz Sentinel](#)/[Monterrey Herald](#), OpEd- Let hear Multiple Languages, 1/13/17
- Univision, PSA- Esta en Ti- Early Childcare, 2016
- [Fresno Interdenominational Refugee Ministries \(FIRM\) newsletter](#), FIRM Partners with Children Services Network to Save Preschool, 10/13/2014
- Fresno Bee, Return of child-care funds may be too late, 2/2/2011



BYLAWS COMMITTEE MEETING

Date: November 2, 2022	Program: Executive Office
Agenda Item #: 6	Director: N/A
Subject: Board Meeting Schedule 2023	Officer: Emilia Reyes

Background

Per the Board Chair's direction, this item is being presented as a discussion to finalize the Board's 2023 Meeting Schedule. To assist with the discussion, below is a proposed schedule.

Board of Commission	
Month	Meeting Date
January	Wednesday, January 25, 2023
February	No Meeting
March	Wednesday, March 22, 2023
April	No Meeting
May	Wednesday, May 24, 2023
June	No Meeting
July	No Meeting
August	Wednesday, August 23, 2023
September	No Meeting
October	Wednesday, October 25, 2023
November	No Meeting
December	Wednesday, December 13, 2023

Committee and Advisory Board											
Month	Audit	Bylaws	Finance	HR	P&E	HS	Foster Grandparent	LCC	Sanctuary	SOUL	APC
January						X					X
February	X	X	X	X	X	X		X		X	X
March			X		X	X			X	X	X
April	X		X		X	X	X			X	X
May		X	X	X	X	X		X		X	X
June			X		X	X			X		X
July			X			X					X
August			X	X	X	X		X			X
September		X	X		X	X	X		X	X	X
October			X		X	X				X	X
November	X	X	X	X	X	X		X			X
December	X		X		X	X			X	X	X



BYLAWS COMMITTEE MEETING

Date: November 2, 2022	Program: Executive Office
Agenda Item #: 7	Director: N/A
Subject: Commissioners Onboarding Process	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee approval for full Board consideration of the Board Members Onboarding Process.

Background

On an annual basis, Commissioners are elected / selected and/or appointed to represent a Community Sector, Public Sector or Target Area. Staff and the Bylaws Committee found it necessary to establish a new Board Member onboarding process.

Attached is a draft Board member onboarding process for the committee member's review and feedback.

Fiscal Impact

None.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the December 14, 2022 Commission Meeting.



BOARD MEMBER ONBOARDING PROCESS

PROGRAM UNDERSTANDING

✓ Agency Tour

- Scheduled the 2nd Friday of January
- Shared understanding of Poverty in Fresno
- Understanding Fresno EOC History

Materials to share with board members

- Community resource guide / programs list

BOARD CHAIR CONNECT

✓ Strategic Direction

- Know the organization's mission, vision and values.

✓ Board member roles and responsibilities

- Understanding tripartite board
- Community Service Block Grant (CSBG) organizational standards
- Importance on preparing for and conscientiously participating in all assigned committees and board meetings including agency activities when possible.

Materials to share with board members

- Board member position description
- 2023 – 2026 Strategic Plan
- CSBG organizational standards
- Committee list
- Board roster

CEO CONNECT

✓ Organizational Structure

- Review organizational chart
- Review Articles of Incorporation and Bylaws
- Introduce to key staff members

✓ Finances

- Independent Audit Report
- Review recent agency financials
- Provide an overview of the agency budget
- Understanding fiduciary responsibilities

Materials to share with board members

- Audit report
- Agency budget
- Agency financial statement
- Organizational chart
- Articles of Incorporation and Bylaws