



Program Planning & Evaluation Committee Meeting

December 5, 2022 at 12:00 p.m.

Fresno EOC Board Room
1920 Mariposa Street, Suite 310
Fresno, CA, 93721



PROGRAM PLANNING & EVALUATION COMMITTEE MEETING AGENDA

DECEMBER 5, 2022 AT 12:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF NOVEMBER 15, 2022 MINUTES

A. November 15, 2022 Program Planning and Evaluation Committee Meeting Minutes

Approve

3

4. SANCTUARY AND SUPPORT SERVICES

A. Human Trafficking Victim Assistance Program

Approve

5

B. Project HOPE Bridge Housing

Approve

8

5. OTHER BUSINESS

6. PUBLIC COMMENTS

(This portion of the meeting is reserved for persons wishing to address the Committee on items within jurisdiction but not on the agenda. Comments are limited to three minutes).

7. ADJOURNMENT

PROGRAM PLANNING AND EVALUATION COMMITTEE

Fresno EOC Board Room
1920 Mariposa Street, Suite 310
Fresno, CA 93721
Tuesday, November 15, 2022
12:00 p.m.

MINUTES

1. CALL TO ORDER

Amy Arambula, called the meeting to order at 12:05 p.m.

2. ROLL CALL

Roll was called and a quorum was established.

Committee Members:

Amy Arambula
Alysia Bonner
Steven Taylor
Sherry Neil

Staff:

Emilia Reyes
Michell L. Tutunjian
Jack Lazzarini
Karina Perez
Kevin Williams

Shawn Riggins
Joseph Amader
Cesar Lucio
Lola Mireles
Erika Ceballos
Lydia Dawson

Absent:

Charles Garabedian
Linda R. Hayes

3. APPROVAL OF MINUTES

October 17, 2022 Program Planning and Evaluation Committee Meeting Minutes

Public Comments: None heard.

Motion by: Bonner **Second by:** Neil
Ayes: Arambula, Bonner, Neil, Taylor.
Nays: None

4. ENERGY SERVICES

A. 2023 Low-Income Home Energy Assistance Program Contract

Joseph Amader, Energy Services Director, provided an overview of the 2023 Low Income Home Energy Assistance Program contract #23B-5008 with the State of California, Department of Community Services and Development in the amount of \$7,769,032 for a 20-month period, beginning November 1, 2022. Arambula requested to prepare a report on annual basis, outlining areas of service. Amader acknowledged request and responded stating report will outline areas of service by zip codes and cities. Arambula inquired about plan to assist clients experiencing shut offs. Amader explained the process to assist clients.

Public Comments: None heard.

Motion by: Bonner **Second by:** Taylor
Ayes: Arambula, Bonner, Neil, Taylor.
Nays: None

5. TRANSIT SYSTEMS

A. Career Technical Education Transportation Agreement

Michelle L. Tutunjian, Chief Operating Officer, presented on behalf of Thomas Dulin, Transit Systems Director, the Contract Agreement with Fresno Unified School District to provide transportation services to the College and Career Readiness Department up to \$500,000 over an 8-month period beginning November 10, 2022. No questions were asked by the Committee.

Public Comments: None heard.

Motion by: Neil **Second by:** Taylor

Ayes: Arambula, Neil, Taylor.

Nays: None

Abstain: Bonner

6. **LOCAL CONSERVATION CORPS**

A. 2021-22 YouthBuild AmeriCorps Grant

Shawn Riggins, Local Conservation Corps (LCC) Director, presented the Amendment to the 2021-22 YouthBuild AmeriCorps Agreement with YouthBuild USA. The Amendment increases the initial award amount from \$171,000, to \$321,000 for a 12-month period that begun on August 15, 2021. Arambula inquired about the allocation of funds. Riggins responded stating funds will assist with salaries for several LCC staff members and facilities operations.

Public Comments: None heard.

Motion by: Bonner **Second by:** Neil

Ayes: Arambula, Bonner, Neil, Taylor.

Nays: None

7. **EQUITY AND IMPACT**

A. Grant Tracker

Kevin Williams, Director of Equity and Impact, provided an overview of the Grant Tracker. No questions were asked by the Committee.

8. **OTHER BUSINESS**

The next meeting is scheduled on December 5, 2022.

9. **PUBLIC COMMENTS**

Arambula commended the Agency for a successful All Staff Conference. Tutunjian and Riggins provided an overview of the press conference hosted by Fresno EOC LCC and Mattress Recycling Council in honor of America Recycles Day, highlighting the success of the Mattress Recycling program.

10. **ADJOURNMENT**

The meeting was adjourned at 12:32 p.m.

Respectfully submitted,

Amy Arambula
Committee Chair

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: December 5, 2022	Program: Sanctuary and Support Services
Agenda Item #: 4A	Director: Misty Gattie-Blanco
Subject: Human Trafficking Victim Assistance Program	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration of the Human Trafficking Victim Assistance Program grant application to the California Governor's Office of Emergency Services (Cal OES), Victim Services (VS) Branch for the Human Trafficking Victim Assistance (HV) Program in the amount of \$666,666 for a 12-month project period beginning April 1, 2022. The deadline to submit the grant application is December 22, 2022.

Background

Fresno EOC Sanctuary and Support Services has operated the Central Valley Against Human Trafficking project (CVAHT) since 2009. CVAHT was awarded funding from Cal OES in 2016 and has been awarded funds annually since then. Funding in this Request for Application is designated to recipients funded in the prior fiscal year and Fresno EOC meets the eligibility requirements.

The purpose of the California Office of Emergency Services Human Trafficking Victim Assistance Program grant is to provide comprehensive services to all survivors of human trafficking through increasing access of direct support services.

Funds are used to continue providing comprehensive services and will support personnel, operational and supportive services costs. As part of the prior funding cycles and large regional coverage, Fresno EOC will sub-award funds to five community organizations that have continuously provided this work. Those include Alliance Against Family Violence and Sexual Assault, Centro La Familia Advocacy, Inc., Family Healing Center, and Breaking the Chains. Each sub-awardee will receive funding based on their budgetary needs varying from \$5,000 to a maximum of \$45,000 for this fiscal cycle.

From April 1 to September 30, 2022, this project has completed 50% of their grant award and have accomplished the following outcomes: 280 victims have been provided outreach services, 102 meals provided, 20 victims (100%) provided temporary safe

shelter, 228 (253%) victims attended in-person counseling, of which, 25 victims attended group counseling/discussion, 147 (163%) victims provided access and referral services.

Fiscal Impact

If awarded, these funds will support personnel, operational and supportive service costs over a 12-month funding cycle beginning April 1, 2023. This funding does not require matching funds.

Conclusion

Fresno EOC is a current recipient of this funding that supports CVAHT and funding is critical to continue operations of the program. If approved by the Committee, this item will move forward for full Board consideration at the December 14, 2022 Board of Commissioners Meeting.

Fresno EOC Sanctuary and Support Services CVAHT Cal OES	Budget (4/1/2023-3/31/2024)
Personnel	\$ 298,513
Sanctuary Director	\$ 9,424
CVAHT Program Manager	\$ 59,138
Anti-Human Trafficking Outreach Coordinator	\$ 54,311
Anti-Human Trafficking Case Manager/Advocate (3 FTE)	\$ 144,125
Program Assistant	\$ 5,950
HT Office Assistant	\$ 25,565
Fringe Benefits	\$ 101,900
Operational Costs	\$ 48,128
Utilities	\$ 2,160
Telephone	\$ 6,000
Personnel Training and Background Clearance	\$ 3,988
Office Rent	\$ 17,812
Leased Copier	\$ 1,200
Office Supplies	\$ 3,808
Insurance	\$ 2,520
Travel Cost	\$ 7,808
Outreach/printing	\$ 1,200
Victim Service tracking software	\$ 1,632
Contractual	\$ 126,500
Breaking the Chains	\$ 45,000
Centro La Familia	\$ 38,000
Alliance Against Family Violence and Sexual Assault	\$ 38,000
Family Healing Center	\$ 5,500
Program Costs and Other	\$ 37,335
24 hours Crisis Hotline	\$ 840
Emergency Shelter/Clothing	\$ 8,200
Emergency Meals/Snacks & Groceries for clients.	\$ 8,000
Counseling	\$ 1,000
Survivor Consultants	\$ 4,000
Client Transportation	\$ 5,295
Emergency Clients Assistance	\$ 10,000
Total Direct Charges	\$ 612,376
Indirect Cost (10%)	\$ 54,290
TOTALS	\$ 666,666

PROGRAM PLANNING AND EVALUATION COMMITTEE MEETING

Date: December 5, 2022	Program: Sanctuary and Support Services
Agenda Item #: 4B	Director: Misty Gattie-Blanco
Subject: Project HOPE Bridge Housing	Officer: Michelle L. Tutunjian

Recommended Action

Staff recommends Committee approval for full Board consideration to enter into an Independent Contractor Agreement with State Center Community College District to support Project Housing Opportunities Promote Education (HOPE) administered by Fresno City College (FCC), over a 12-month period, starting January 1, 2023, with an option to renew for one additional year. The fee-for-service agreement will fund four rooms at \$168/night based on occupancy, plus actual monthly operating costs for the facility.

Background

Project HOPE is an academic program that provides housing support to current FCC students experiencing homelessness for students to progress in their education and become permanently housing stable. Since 2020, Fresno EOC has partnered with FCC providing housing navigation assistance for over 150 students enrolled in Project HOPE. The goal is to assist students in identifying and securing permanent housing.

This Agreement will support the expansion of creating four units of Bridge Housing for Project HOPE enrolled students.

Fiscal Impact

Funding will support the personnel and direct operating expenses for the facility at a reimbursement rate of \$168/night based on occupancy for personnel and actual operating expenses monthly. Four rooms are available for Bridget Housing at the facility. This funding does not require matching funds.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the December 14, 2022 Board of Commissioners Meeting.