



Finance Committee Meeting

June 13, 2023 at 5:00 p.m.

Fresno EOC Board Room

1920 Mariposa Street, Suite 310

Fresno, 93721

Join By Zoom:

https://fresnoeoc.zoom.us/meeting/register/tZwpdumprjMoHdfxDn5MsJDDaLtlIk0_foq



FINANCE COMMITTEE MEETING AGENDA

JUNE 13, 2023 AT 5:00 PM

1. CALL TO ORDER	Action	
2. ROLL CALL		
A. Monthly Attendance Record		3
3. APPROVAL OF MAY 17, 2023, MINUTES	Approve	
A. May 17, 2023, Finance Committee Meeting Minutes		4
4. FINANCIAL REPORTS: APRIL 2023	Approve	
A. Agency Financial Statements		7
B. Head Start Financial Status Report		11
5. HEALTH SERVICES SLIDING FEE SCALE	Approve	
A. 2023 Health Services Sliding Fee Scale		14
6. HEALTH INSURANCE REPORT	Information	
A. Health Insurance Report		16
7. NON-COMPETITIVE PROCUREMENT	Information	
A. Non-competitive Procurements		18
8. OTHER BUSINESS		
The next meeting is scheduled on Wednesday, August 9, 2023, at 5:00 p.m.		
9. PUBLIC COMMENTS		
(This portion of the meeting is reserved for persons wishing to address the Committee on items within jurisdiction but not on the agenda. Comments are limited to three minutes).		
10. ADJOURNMENT		



Finance Committee Meeting Monthly Attendance Record 2023

Charles Garabedian
James Martinez
Zina Brown-Jenkins
Itzi Robles
Linda Hayes
Alena Pacheco
Rey Leon

January	8-Feb	8-Mar	19-Apr	17-May	13-Jun	July	9-Aug	13-Sep	11-Oct	8-Nov	13-Dec	Attended
	O	O	O	O								4/10
	X	X	O	O								2/10
	O	O	X	T								3/10
	X	O	X	O								2/10
	O	O	X	X								2/10
	O	O	O	O								4/10
	O	X	T	X								2/10

O-Present X-Absent T-Teleconference

FINANCE COMMITTEE MEETING
Wednesday May 17th, 2023
5:00PM

MINUTES

1. CALL TO ORDER

Committee Chair Charles Garabedian, called the meeting to order at 5:07pm.

2. ROLL CALL

Roll was called and a quorum was established.

COMMITTEE MEMBERS	PRESENT	STAFF	
Charles Garabedian (Committee Chair)	✓	Emilia Reyes	Greg Streets
Rey Leon		Jay Zapata	Thomas Dulin
James Martinez	✓	Steve Warnes	Kevin Williams
Linda Hayes		Karina Perez	
Zina Brown- Jenkins	✓	Annette Thornton	
Itzi Robles	✓	Chris Erwin	
Alena Pacheco	✓		
Oliver Baines	✓		

3. APPROVAL OF APRIL 19TH, 2023 MINUTES

A. April 19th, 2023 Finance Committee Minutes

Public comment: None heard.

Motion by: Pacheco **Second by:** Martinez

Ayes: Garabedian, Martinez, Pacheco, Leon

Nayes: None heard

4. FINANCIAL REPORTS

A. Agency Financial Statements

B. Head Start Financial Status Report

Jay Zapata, Interim Chief Financial Officer, presented the Financial Status Report for Year-to-Date for March 2023 as well as the approval of the financial status report for the Head Start 0-5 program as of Year-to-Date March 28, 2023.

Motion by: Pacheco **Second by:** Martinez

Ayes: Garabedian, Martinez, Pacheco, Leon

Nayes: None heard

5. VARIANCE REPORT: WIC PROGRAM

A. Variance Report

Annette Thornton, WIC Director, presented on the variance report for the WIC program.

Public comment: None heard

No Action Required

6. HEALTH INSURANCE REPORT

A. Health Insurance Report

Steve Warnes, Assistant Finance Director, Presented the health insurance fund reports for March 31st, 2023. The health insurance reserve is at \$6 million, which covers approximately 7.7 months of average expenditures. Contributions from programs and employees for 2023 total \$2,720,210 while the Fund paid out \$2,159,653 in expenses.

Public Comment: None Heard

No action required.

7. NON-COMPETITIVE PROCUREMENT:

A. Non-Competitive Procurement

Public comment: None heard.

No action required.

8. AGENCY INVESTMENT REPORT

A. Investment Report

Warnes, provided an overview of the Agency's investment reports as of March 31, 2022.

Public comment: None heard.

No action required.

9. TRANSIT FLEET ELECTRIFICATION

A. Transit Fleet Electrification

Zapata presented on the Transit Fleet Electrification Request for Proposal (RFP) process. Commissioners and staff engaged in a deep conversation regarding the process of the RFP and the Committee recommended the RFP to be re-released and established an Ad Hoc Committee to oversee Electrification Project.

Motion by: Martinez **Second by:** Pacheco

Ayes: Garabedian, Martinez, Pacheco, Leon

Nays: None heard.

10. OTHER BUSINESS:

Public comment: None heard

No Action Required

11. PUBLIC COMMENTS:

Public comment: None heard.

No Action Required

12. ADJOURNMENT:

Garabedian adjourned meeting at 6:17pm

Respectfully Submitted,

Charles Garabedian
Committee Chair



FINANCE COMMITTEE MEETING

Date: June 13, 2023	Program: Finance Office
Agenda Item #: 4	Director: Jay Zapata
Subject: Financial Reports	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee approval for full Board consideration of the interim consolidated financial statements as of Year-to-Date April 2023, as well as approval of the financial status report for the Head Start 0-5 program as of Year-to-Date April 30, 2023.

Background

In accordance with the Agency's bylaws, the Finance Committee shall advise in the preparation and administration of the operating budget and oversee the administration, collection, and disbursement of the financial resources of the organization. Additionally, the Treasurer is to ensure the commissioners understand the financial situation of the organization, which includes ensuring that financial statements for each month are available for each meeting of the Board of Commissioners. Monthly financials for Fresno EOC (consolidated) and for Head Start are provided for review and acceptance.

Fiscal Impact

(A) Agency Statement of Activities and Statement of Financial Position:

As of April 30, 2023, the Agency had preliminary revenue of \$48,848,147 million, including \$11 million of in-kind contributions, and net operating loss of \$415,557. This deficit includes an increase of \$277,130 from the prior month. In comparison, the Agency had revenue of \$44,985,170 million including in-kind of \$10.65 million as of the corresponding period of the preceding year.

(B) Head Start 0-5 Financial Status Report as of Year-to-Date April 30, 2023

This also represented in the following percentages.

Program Area	% of budget	Notes
Head Start – Basic	30%	Personnel is underspent due to unfilled positions
Head Start – Training & Technical Assistance (T&TA)	35%	Training planned for later this year

Program Area	% of budget	Notes
Early Head Start – Basic	16%	Personnel is underspent due to unfilled positions.
Early Head Start – T&TA	19%	Training planned for later this year

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the next board meeting.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF ACTIVITIES
For The Fourth Month Period Ended April 30, 2023 and 2022

	A	B	A - B	C	D	B - D
	BUDGET JAN - DEC 2022	ACTUAL APRIL 2023	BUDGET BALANCE REMAINING	ACTUAL JAN - DEC 2022	ACTUAL APRIL 2022	ACTUAL 2023 vs 2022 Differences
REVENUES AND SUPPORT						
GRANT REVENUE	\$ 89,274,925	\$ 28,231,962 32%	\$ 61,042,963	80,060,248	\$ 26,052,792	2,179,170
GRANT REVENUE - LENDING CAPITAL	-	-	-	0	-	-
CHARGES FOR SERVICES	19,602,250	7,808,992 40%	11,793,258	21,279,507	6,640,945	1,168,046
OTHER PROGRAM REVENUE	2,854,250	1,192,810 42%	1,661,440	3,459,716	1,082,911	109,899
CONTRIBUTIONS	371,450	13,601 4%	357,849	209,416	45,691	(32,090)
MISCELLANEOUS INCOME	414,350	83,147 20%	331,203	165,604	67,093	16,054
INTEREST & INVESTMENT INCOME	82,650	50,723 61%	31,927	53,391	18,874	31,848
AFFILIATE INTEREST INCOME	1,400,100	248,984 18%	1,151,116	1,172,129	273,628	(24,644)
RENTAL INCOME	330,650	92,862 28%	237,788	385,663	153,346	(60,484)
TOTAL CASH REVENUE	\$ 114,330,625	\$ 37,723,080 33%	\$ 76,607,545	\$ 106,785,674	\$ 34,335,280	3,387,801
IN KIND REVENUE	\$ 39,041,040	\$ 11,125,067 28%	\$ 27,915,973	41,496,423	\$ 10,649,890	475,176
TOTAL REVENUE & SUPPORT	153,371,665	48,848,147 32%	104,523,518	148,282,097	44,985,170	3,862,977
EXPENDITURES						
PERSONNEL COSTS	\$ 69,972,550	\$ 22,556,809 32%	\$47,415,741	66,065,916	\$ 21,494,700	1,062,109
ADMIN SERVICES	7,040,225	2,366,678 34%	4,673,547	6,640,843	1,927,652	439,026
PROFESSIONAL SERVICES - AUDIT	0	0 0%	0	0	0	-
CONTRACT SERVICES	11,240,600	3,736,805 33%	7,503,795	10,775,462	3,708,046	28,759
FACILITY COSTS	6,093,175	1,870,055 31%	4,223,120	6,095,351	1,993,908	(123,853)
TRAVEL, MILEAGE, VEHICLE COSTS	1,772,345	1,055,663 60%	716,682	3,070,704	886,681	168,982
EQUIPMENT COSTS	946,775	600,774 63%	346,001	1,408,467	521,539	79,235
DEPRECIATION - AGENCY FUNDED	250,000	99,165 40%	150,835	277,291	79,970	19,195
OFFICE EXPENSE	3,129,400	1,185,204 38%	1,944,196	3,432,515	881,255	303,950
INSURANCE	755,250	293,771 39%	461,479	809,767	260,854	32,916
PROGRAM SUPPLIES & CLIENT COSTS	10,905,750	4,005,180 37%	6,900,570	9,088,255	2,834,912	1,170,268
INTEREST EXPENSE	267,900	144,492 54%	123,408	446,995	94,951	49,541
OTHER COSTS	994,600	153,381 15%	841,219	1,383,233	93,299	60,082
TOTAL CASH EXPENDITURES	\$ 113,368,570	\$ 38,067,977 34%	\$ 75,300,593	109,494,799	\$ 34,777,769	3,290,208
IN KIND EXPENSES	\$ 39,041,040	\$ 11,125,067 28%	\$ 27,915,973	\$ 41,496,423	\$ 10,649,890	475,176
TOTAL EXPENDITURES	152,409,610	49,193,043 32%	103,216,567	150,991,222	45,427,659	3,765,384
OPERATING SURPLUS (DEFICIT)	\$ 962,055	\$ (344,897)	\$ 1,306,952	\$ (2,709,125)	\$ (442,489)	97,593
OTHER INCOME / EXPENSE						
TRANSIT GRANT ASSET DEPRECIATION		70,661	(70,661)	211,983	70,661	(0)
NET SURPLUS (DEFICIT)	\$ 962,055	(\$415,557)	1,377,612	\$ (2,921,108)	(\$513,150)	97,593

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF FINANCIAL POSITION
As of April 30, 2023

	2023	2022	Differences
ASSETS			
CASH & INVESTMENTS	\$ 16,956,096	\$ 17,479,020	\$ (522,924)
ACCOUNTS RECEIVABLE	16,767,023	15,560,782	1,206,242
PREPAIDS/DEPOSITS	271,476	262,425	9,051
INVENTORIES	392,753	162,809	229,944
PROPERTY, PLANT & EQUIPMENT	13,269,588	13,010,195	259,393
NOTES RECEIVABLE (net)	17,928,403	17,234,351	694,052
TOTAL ASSETS	\$ 65,585,339	\$ 63,709,582	\$ 1,875,758
LIABILITIES			
ACCOUNTS PAYABLE	\$ 3,050,824	\$ 3,623,474	\$ (572,650)
ACCRUED PAYROLL LIABILITIES	5,533,798	3,182,171	2,351,627
DEFERRED REVENUE	2,584,001	2,406,882	177,119
NOTES PAYABLE	16,222,068	16,085,464	136,605
HEALTH INSURANCE RESERVE	6,355,174	5,040,451	1,314,723
OTHER LIABILITIES	4,235,805	3,735,805	500,000
TOTAL LIABILITIES	\$ 37,981,671	\$ 34,074,248	\$ 3,907,423
FUND BALANCE			
CURRENT OPERATING EARNINGS (YTD)	\$ (344,897)	\$ (442,489)	\$ 97,593
UNRESTRICTED NET ASSETS	17,516,960	20,365,773	(2,848,813)
REVOLVING LOAN FUND	556,268	556,268	0
INVESTMENT IN GENERAL FIXED ASSETS	9,875,337	9,155,783	719,554
TOTAL FUND BALANCE	\$ 27,603,669	\$ 29,635,335	\$ (2,031,665)
TOTAL LIABILITIES AND FUND BALANCE	\$ 65,585,340	\$ 63,709,582	\$ 1,875,758

Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023

Description	Head Start - Basic				Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$17,232,920	\$1,001,321	\$5,254,399	\$11,978,521				
Fringe Benefits	7,582,485	483,823	2,109,190	5,473,295				
Total Personnel	\$24,815,405	\$1,485,143	\$7,363,589	\$17,451,816				
Travel	-	-	-	-	12,928	-	-	12,928
Equipment*	-	-	-	-	-	-	-	-
Supplies	728,136	43,917	182,903	545,233	25,000	61	2,023	22,977
Contractual	2,892,483	105,829	626,500	2,265,983	15,948	-	-	15,948
Facilities /Construction								
Other:								
Food Cost	776,852	\$188,497	\$428,643	348,209				
Transportation	45,000	26,282	131,596	(86,596)				
Staff Mileage	100,000	9,783	44,895	55,105				
Field Trips, including Transportation	3,201	717	827	2,374				
Space	1,211,912	44,259	178,516	1,033,396				
Utilities / Telephone / Internet	843,052	86,169	260,967	582,085				
Publication/Advertising/Printing	54,991	-	110	54,881				
Repair/Maintenance Building	108,572	23,997	90,223	18,349				
Repair/Maintenance Equipment	8,654	5	4,522	4,132				
Property & Liability Insurance	72,108	20,500	62,470	9,638				
Parent Involvement / CWPC	49,000	2,659	7,991	41,009				
Other Costs*	240,460	15,040	48,498	191,962				
Staff & Parent Training	3,091	-	3,190	(99)	237,568	26,611	100,340	137,228
Total Direct Charges	\$31,952,917	\$2,052,797	\$9,435,440	22,517,477	291,444	26,673	102,363	189,081
Total Indirect Charges	\$3,106,182	\$205,280	\$943,544	\$2,162,638	\$32,383	\$2,667	\$10,236	\$22,147
Total Federal Expenditures	\$35,059,099	\$2,258,077	\$10,378,984	\$24,680,115	\$323,827	29,340	112,599	\$211,228
% of Annual Budget Expended to Date			30%				35%	
Non-Federal Share	\$7,011,820	\$352,422	\$1,261,269	\$5,750,551	\$64,765	\$7,335	\$28,150	\$36,615

*Other Costs Include:

FIRST AID (INCLUDES WORKERS COMP)
PROFESSIONAL SERVICES - COMPUTER
REPAIR/MAINTENANCE-SPECIAL
DEPRECIATION EXPENSE
POSTAGE/EXPRESS MAIL
DUES - ORGANIZATIONS
FINGERPRINTING / BACKGROUND CHECK
RECRUITMENT
MEETING COSTS - INTERNAL
PROGRAM SUPPLIES - BOOKS & PUBLICATIONS
PROGRAM SUPPLIES - TOOLS
TRAINING OTHER

Credit Card Expenses: Credit card statement dated 4/1/23-4/30/23

April 2023 expenses:

CWPC- Other	\$	580	DiCiccos - Catering for County-Wide Meeting
Program Supplies- Nutrition/Medically	\$	60	Amazon- NIDO Toddler Powdered Milk
Parent Engagement- Supplies	\$	41	Dollar Tree- LPM Workshop Nutrition (Books, measuring cup, stickers, safety mittens)
Staff Training	\$	9,500	American Air - Flights for the National Head Start Conference
Parent Engagement- Supplies	\$	776	Costco - BBQ Lunch for Father Conference
Staff Training	\$	719	National Head Start Conference- Director's Boot Camp
Staff Training	\$	1,904	Head Start Managers & Director's Institute- Training
Program Supplies- Disposables	\$	324	Target- (Nighttime Underwear, Training Pants, Wipes & Cups for Special Needs Children
Program Supplies- Classroom	\$	121	Walmart- T-shirts & Paint for Home Base
Program Supplies- Disposables	\$	49	Walmart- Playdoh, Shaving Cream, Cotton Balls for Home Base activities
Staff Training	\$	2,919	Renaissance Hotel - Rooms for the National Head Start Conference
	\$	16,991	

Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023

Description	Head Start - Duration Start-Up/Operations			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$0	-	-	\$0
Fringe Benefits	-	-	-	-
Total Personnel	\$0	-	\$0	\$0
Travel	-	-	-	-
Equipment*	-	-	-	-
Supplies	-	-	-	-
Contractual	-	-	-	-
Facilities /Construction	-	-	-	-
Other:				
Food Cost	-	-	-	-
Transportation	-	-	-	-
Staff Mileage	-	-	-	-
Field Trips, including Transportation	-	-	-	-
Space	-	-	-	-
Utilities / Telephone / Internet	-	-	-	-
Publication/Advertising/Printing	-	-	-	-
Repair/Maintenance Building	-	-	-	-
Repair/Maintenance Equipment	-	-	-	-
Property & Liability Insurance	-	-	-	-
Parent Involvement / CWPC	-	-	-	-
Other Costs*	-	-	-	-
Staff & Parent Training	-	-	-	-
Total Direct Charges	\$0	\$0	\$0	\$0
Total Indirect Charges	\$0	\$0	\$0	\$0
Total Federal Expenditures	\$0	\$0	\$0	\$0
% of Annual Budget Expended to Date				
Non-Federal Share	-	-	-	-

*Other Costs Include:
FIRST AID (INCLUDES WORKERS COMP)
PROFESSIONAL SERVICES - COMPUTER
REPAIR/MAINTENANCE-SPECIAL
DEPRECIATION EXPENSE
POSTAGE/EXPRESS MAIL
DUES - ORGANIZATIONS
FINGERPRINTING / BACKGROUND CHECK
RECRUITMENT
MEETING COSTS - INTERNAL
PROGRAM SUPPLIES - BOOKS & PUBLICATIONS
PROGRAM SUPPLIES - TOOLS
TRAINING OTHER

*For the Grant year 2023- Duration (Start-up) Funds Were Not Awarded.

Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023

Description	Early Head Start - Basic				Early Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$3,655,192	\$130,326	\$723,120	\$2,932,072	\$0	\$0	\$0	\$0
Fringe Benefits	1,608,284	53,949	239,849	1,368,435	-	\$0	\$0	-
Total Personnel	5,263,476	184,275	962,970	4,300,506	-	-	-	-
Travel	-	-	-	-	16,898	-	-	16,898
Equipment*	-	-	-	-	-	-	-	-
Supplies	242,877	4,956	24,661	218,216	33,488	13	434	33,054
Contractual	925,297	11,161	42,073	883,224	26,526	-	-	26,526
Facilities /Construction	-	-	-	-				
Other:								
Food Cost	50,000	3,711	7,438	42,562				
Transportation	9,536	787	3,533	6,003				
Staff Mileage	25,000	2,323	11,952	13,048				
Field Trips, including Transportation	1,730	-	-	1,730				
Space	84,678	4,464	17,615	67,063				
Utilities / Telephone / Internet	151,060	11,597	27,646	123,414				
Publication/Advertising/Printing	1,500	-	24	1,476				
Repair/Maintenance Building	180,781	3,955	8,757	172,024				
Repair/Maintenance Equipment	21,223	1	1	21,222				
Property & Liability Insurance	24,009	3,195	7,911	16,098				
Parent Involvement / CWPC	18,628	65	926	17,702				
Other Costs*	39,344	-	13,442	25,902				
Staff & Parent Training	2,277	-	95	2,182	96,459	3,746	31,982	64,477
Total Direct Charges	7,041,416	230,489	1,129,045	5,912,371	173,371	3,760	32,416	\$140,955
Total Indirect Charges	\$703,982	\$23,225	\$112,904	\$591,078	\$15,906	\$376	\$3,242	\$12,664
Total Federal Expenditures	\$7,745,398	253,714	\$1,241,949	\$6,503,449	\$189,277	4,136	\$35,658	\$153,619
% of Annual Budget Expended to Date			16%				19%	
Non-Federal Share	\$1,549,080	\$53,420	\$289,355	\$1,259,725	\$37,855	\$1,034	\$8,914	\$38,405

*Other Costs Include:
FIRST AID (INCLUDES WORKERS COMP)
PROFESSIONAL SERVICES - COMPUTER
REPAIR/MAINTENANCE-SPECIAL
DEPRECIATION EXPENSE
POSTAGE/EXPRESS MAIL
DUES - ORGANIZATIONS
FINGERPRINTING / BACKGROUND CHECK
RECRUITMENT
MEETING COSTS - INTERNAL
PROGRAM SUPPLIES - BOOKS & PUBLICATIONS
PROGRAM SUPPLIES - TOOLS
TRAINING OTHER

Credit Card Expenses: Credit card statement dated 4/1/23-4/30/23		
April 2023 expenses:		
Parent Engagement- Supplies	\$ 31	99 Cents Only - LPM Workshop Items (Journals, Coloring Books, Pencil, etc.)
Staff Training	\$ 3,157	American Air - Flights for the National Head Start Conference
Staff Training	\$ 71	National Head Start Conference- Director's Boot Camp
Staff Training	\$ 122	Head Start Managers & Director's Institute- Training
Program Supplies- Classroom	\$ 97	Target- Blankets
Staff Training	\$ 289	Renaissance Hotel - Rooms for the National Head Start Conference
	\$ 3,767	



FINANCE COMMITTEE MEETING

Date: June 13, 2023	Program: Health Services
Agenda Item #: 5	Director: Jane Thomas
Subject: 2023 Health Services Sliding Fee Scale	Officer: Jack Lazzarini

Recommended Action

Staff recommends Committee approval for full Board consideration the Health Services Sliding Fee Schedule for 2023.

Background

Essential Access Health provides funding for the Fresno EOC Health Services Clinic to provide Title X services. The fees for these services are based on family size and annual income levels as outlined in the Sliding Fee Schedule. The Health Services Clinic revises the Sliding Fee Schedule annually, based on the Federal Poverty Guidelines published each year in the Federal Register.

Fiscal Impact

Essential Access Health requires the Agency's Governing Board's approval of the Sliding Fee Schedule annually. Attached is the 2023 Sliding Fee Schedule based on the Federal Register notice for the 2023 Poverty Guidelines published January 12, 2023.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the June 29, 2023 Commission Meeting.

FRESNO EOC HEALTH SERVICES

CY 2023 Federal Poverty Guidelines

Family Size by Monthly Income

Sliding Fee Scale

Family Size	0% - 100%	101% - 125%	126% - 150%	151% - 175%	176% - 200%	201% - 225%	226% - 250%	251% and greater
	Federal Poverty Level	Federal Poverty Level	Federal Poverty Level	Federal Poverty Level	Federal Poverty Level	Federal Poverty Level	Federal Poverty Level	Federal Poverty Level
	No Charge	FPACT No Charge		FPACT No Charge		Partial Patient Fee/ Title X		Patient Full Pay
	Patient Pays 0%	Patient Pays 10%	Patient Pays 25%	Patient Pays 40%	Patient Pays 55%	Patient Pays 70%	Patient Pays 85%	Patient Pays 100%
1	\$0 - \$1,215	\$1,216 - \$1,519	\$1,520 - \$1,823	\$1,824 - \$2,126	\$2,127 - \$2,430	\$2,431 - \$2,734	\$2,735 - \$3,038	\$3,039 & up
2	\$0 - \$1,643	\$1,644 - \$2,054	\$2,055 - \$2,465	\$2,466 - \$2,875	\$2,876 - \$3,286	\$3,287 - \$3,697	\$3,698 - \$4,108	\$4,109 & up
3	\$0 - \$2,072	\$2,073 - \$2,590	\$2,591 - \$3,108	\$3,109 - \$3,626	\$3,627 - \$4,144	\$4,145 - \$4,662	\$4,663 - \$5,180	\$5,181 & up
4	\$0 - \$2,500	\$2,501 - \$3,125	\$3,126 - \$3,750	\$3,751 - \$4,375	\$4,376 - \$5,000	\$5,001 - \$5,625	\$5,626 - \$6,250	\$6,251 & up
5	\$0 - \$2,928	\$2,929 - \$3,660	\$3,661 - \$4,392	\$4,393 - \$5,124	\$5,125 - \$5,856	\$5,857 - \$6,588	\$6,589 - \$7,320	\$7,321 & up
6	\$0 - \$3,357	\$3,358 - \$4,196	\$4,197 - \$5,036	\$5,037 - \$5,875	\$5,876 - \$6,714	\$6,715 - \$7,553	\$7,554 - \$8,393	\$8,394 & up
7	\$0 - \$3,785	\$3,786 - \$4,731	\$4,732 - \$5,678	\$5,679 - \$6,624	\$6,625 - \$7,570	\$7,571 - \$8,516	\$8,517 - \$9,463	\$9,464 & up
8	\$0 - \$4,213	\$4,214 - \$5,266	\$5,267 - \$6,320	\$6,321 - \$7,373	\$7,374 - \$8,426	\$8,427 - \$9,479	\$9,480 - \$10,533	\$10,534 & up
9	\$0 - \$4,642	\$4,643 - \$5,803	\$5,804 - \$6,963	\$6,964 - \$8,124	\$8,125 - \$9,284	\$9,285 - \$10,445	\$10,446 - \$11,605	\$11,606 & up
10	\$0 - \$5,070	\$5,071 - \$6,338	\$6,339 - \$7,605	\$7,606 - \$8,873	\$8,874 - \$10,140	\$10,141 - \$11,408	\$11,409 - \$12,675	\$12,676 & up
11	\$0 - \$5,498	\$5,499 - \$6,873	\$6,874 - \$8,247	\$8,248 - \$9,622	\$9,623 - \$10,996	\$10,997 - \$12,371	\$12,372 - \$13,745	\$13,746 & up
12	\$0 - \$5,927	\$5,928 - \$7,409	\$7,410 - \$8,891	\$8,892 - \$10,372	\$10,373 - \$11,854	\$11,855 - \$13,336	\$13,337 - \$14,818	\$14,819 & up

* For each additional family member, add \$393 monthly or \$4,720 annually.

Key:

Below 100% of poverty level, patient must not be charged for services per Title X regulations

Below 200% of poverty level, no payment is required if FPACT or MediCal patient, FPACT/MediCal pays full fee. Otherwise patient pays partial

Between 201% and 250% poverty level, patient pays partial and Title X pays difference

Above 250% poverty level, patient pays full fee

Remember: Same scale must be applied to labs, medications and supplies



FINANCE COMMITTEE MEETING

Date: June 13, 2023	Program: Finance Office
Agenda Item #: 6	Director: Steven Warnes
Subject: Health Insurance Report	Officer: Emilia Reyes

Background

The information presented below is intended to keep the Committee apprised on the financial status of the Agency's self-funded health insurance plan.

As of April 30, 2023, the health insurance reserve is at \$6.4 million, which covers approximately 8.3 months of average expenditures. Contributions from programs and employees for 2023 total \$3,652,009 while the Fund paid out \$2,279,740 in expenses.

Changes to the health insurance plan in 2021 through 2023 include:

- Effective January 2021: 6% increase in Employer premiums and an average 16% increase to Employee premiums.
- Effective January 2022: Tele-health service was added and 1% increase in Employer premiums and an average 8% increase to Employee premiums.
- Effective January 2023: Restructured the wellness program to include more employees; replaced wellness discounted premium by an incentive program available to all employees. 5.5% increase in Employer premiums.

This table presents a sample of the monthly health insurance premium rates for 2023. Rates vary depending on the type of coverage tier selected; the PPO option is shown but a high-deductible option is available at a 40% lower cost to the employee.

	Agency	Employee	Total Premium
Employee Only	\$ 633	\$ 150	\$ 783
EE +Child(ren)	\$ 1,146	\$ 270	\$ 1,416
EE + Family	\$ 1,521	\$ 360	\$ 1,881
EE + Spouse	\$ 1,272	\$ 300	\$ 1,572

FRESNO EOC
HEALTH INSURANCE FUND REPORT
 THROUGH APRIL 30, 2023

	2023						2022		
	January	February	March	April	YTD totals Jan-Apr	Mo. Avg. Prev 12 mos	YTD totals Jan-Apr	Annual Jan - Dec	Annual Mo. Avg Jan - Dec
Beginning Fund Balance	5,493,909	5,464,765	5,865,711	6,054,466					
<u>Income</u>									
Agency Contributions	753,479	747,863	758,762	746,004	3,006,108	717,958	3,014,428	8,623,821	718,652
Additional Agency Contr.	-	-	-	-	-	0	0	0	-
Employee Contributions	193,157	179,182	87,767	185,795	645,901	156,523	731,438	1,963,810	163,651
Total Income	946,636	927,045	846,529	931,799	3,652,009	874,481	3,745,866	10,587,631	882,303
<u>Expenses</u>									
Health Claims Paid	597,281	252,921	277,335	258,071	1,385,608	449,243	1,183,351	5,188,655	432,388
Dental Claims Paid	47,952	37,885	42,028	52,612	180,477	42,517	195,891	525,612	43,801
Prescriptions Paid	161,856	93,451	158,339	153,394	567,040	146,787	570,472	1,764,880	147,073
Vision Claims Paid	6,778	2,036	14,828	1,220	24,862	5,889	22,800	68,611	5,718
Stop Loss Premiums	104,348	105,261	108,245	107,933	425,787	101,091	423,961	1,211,263	100,939
Stop Loss Claims	-	(22,123)	-	-	(22,123)	(38,589)	0	(440,948)	(36,746)
Life Insurance Premiums	8,250	8,188	8,240	9,187	33,865	11,063	50,866	149,754	12,480
Pinnacle	13,309	13,579	13,580	13,526	53,994	13,112	52,601	155,949	12,996
Blue Cross	13,835	13,895	13,994	13,975	55,699	13,647	55,277	163,337	13,611
Benefits Consultant	12,083	12,083	12,084	12,083	48,333	11,868	48,333	142,419	11,868
Employee Assist. Program	4,537	4,537	4,740	4,740	18,554	2,743	7,506	21,865	1,822
Preferred Chiropractors	871	875	881	880	3,507	879	3,603	10,645	887
TeleDoc	2,474	2,485	2,503	2,499	9,961	2,497	10,231	30,232	2,519
Other Expenses	2,206	1,026	977	971	5,180	1,863	5,413	22,588	1,882
ACA Fees	-	-	-	-	0	313	0	3,750	313
Total Expenses	975,780	526,099	657,774	631,091	2,790,744	764,921	2,630,305	9,018,612	751,551
Current Fund Activity (net)	(29,144)	400,946	188,755	300,708	861,265	109,560	1,115,561	1,569,019	130,752
Ending Fund Balance	5,464,765	5,865,711	6,054,466	6,355,174	6,355,174				
<u>Enrollment</u>									
Employee only-Traditional	247	256	256	259		248		250	
High-Deduct	79	84	86	87		81		76	
Family coverage-Traditional	337	321	322	320		339		348	
High-Deduct	34	41	41	38		38		36	
Dental coverage only	42	54	49	47		43		40	
Temp/On Call Plan	-	-	-	-		0		0	
Total employees enrolled	739	756	754	751		749		750	
 Average contributions per employee	 1,281	 1,226	 1,123	 1,241		 1,168		 1,176	
Average expenses per employee	1,320	696	872	840		1,021		1,002	

Estimated # months funded: 8.3



FINANCE COMMITTEE MEETING

Date: June 13, 2023	Program: Finance Office
Agenda Item #: 7	Director: Chris Erwin
Subject: Non-competitive Procurements	Officer: Emilia Reyes

Background

The information presented below is intended to keep the Committee apprised of any procurements made through a non-competitive procurement process.

In accordance with the Accounting Policies and Procedures Manual, Non-competitive Procurements are “special purchasing circumstances, in which competitive bids are not obtained. Non-competitive procurement (purchases and contracts) is only permissible in the following circumstances (2 CFR 200.320[f]):

- An emergency exists that does not permit delay.
- Only one source of supply is available.
- If the awarding Agency expressly authorizes non-competitive proposals in response to a written request from the Agency.
- Or after solicitation of several sources, competition is determined to be inadequate.

The key requirement for using non-competitive procurement is that the other procurement methods are not feasible and one of the above circumstances exists.” A report on the non-competitive procurement awards will be made to the Board of Commissioners.

The Agency also follows the following guidelines:

- Purchases from \$10,000 to \$150,000 require three written quotes and may be approved by the CEO.
- Purchases over \$150,000 require a formal bid and approval from the Board.
- Purchases over \$10,000 without quotes or bids must be disclosed to the Board.

Vendor	Purpose	Amount	Justification
HATCH	Ignite PreK Expansion	\$15,972	Hatch is the only company that provides this equipment and software. Head Start 0 to 5 uses Hatch products and software.