

May 30th, 2023

Head Start 0 to 5
1920 Mariposa Street
Suite #200
Fresno, CA 93721
Office: (559) 263-1200
Fax: (559) 263-1287

MEMORANDUM

TO: ALL COUNTY-WIDE REPRESENTATIVES

FR: STEPHANIE SALAZAR, COUNTY-WIDE PC CHAIRPERSON

RE: COUNTY-WIDE PC MEETING - **TUESDAY, JUNE 6, 2023**

*minutes
for Stephanie
Salazar 6/2/23*

A County-Wide PC meeting will be held on **Tuesday, June 6, 2023 at 6:00 p.m.**

This meeting will be held at Fresno EOC in the West Conference Room, 1920 Mariposa Street Suite #230, Fresno, CA (see map enclosed), please park where indicated.

Please plan to attend the meeting in person. Review the attached information prior to this very important meeting, as we will be discussing business items that need your approval.

In addition, if you know of any community events coming up please fill out the enclosed Announcement form.

If for some reason you are unable to attend, please notify Tashon Smallwood, Family Engagement/Volunteer Services Coordinator, at (559) 263-1296, Maria Zarate, Family Engagement/Volunteer Services Specialist, at (559) 263-1299 or Audrey Metcalf, Family Engagement/Volunteer Services Specialist, at (559) 263-1211.

Enclosures



30 de mayo de 2023

Head Start 0 to 5
1920 Mariposa Street
Suite #200
Fresno, CA 93721
Office: (559) 263-1200
Fax: (559) 263-1287

MEMORANDO

PARA: TODOS LOS REPRESENTANTES DEL CONDADO

DE: STEPHANIE SALAZAR, PRESIDENTE PC DEL CONDADO

RE: JUNTA CP DEL CONDADO – **MARTES, 6 DE JUNIO DEL 2023**

Una junta del Consejo de Políticas del Condado se llevará a cabo el **martes, 6 de junio del 2023 a las 6:00 p.m.**

Esta reunión se llevará a cabo en Fresno EOC en el West Conference Room, 1920 Mariposa Street Suite #230, Fresno, CA (vea el mapa adjunto), estacione donde se indica.

Por favor, haga planes para atender en persona. Repase la información adjunta antes de la junta, ya que estaremos tratando asuntos de negocios que necesitan su aprobación.

Además, si sabe de algún evento comunitario que se avecina, complete el formulario de anuncio adjunto.

Si por alguna razón usted no puede atender, por favor notifique a Tashon Smallwood, Coordinador de Participación Familiar/Servicios Voluntarios, al (559) 263-1296, Maria Zarate, Especialista de Participación Familiar/Servicios Voluntarios, al (559) 263-1299 o Audrey Metcalf, Especialista de Participación Familiar/Servicios Voluntarios, al (559) 263-1211.

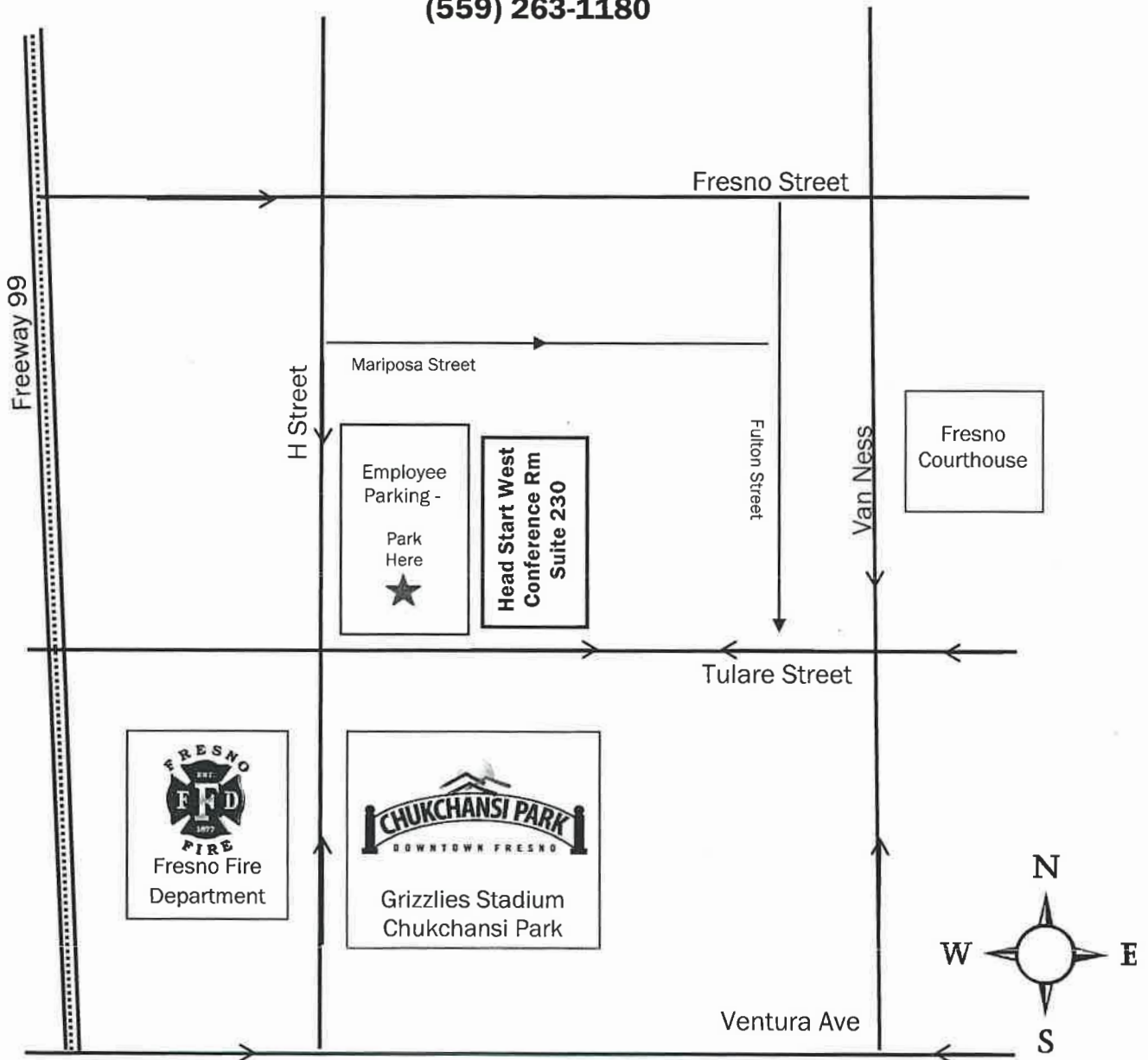
Documentos Adjunto



Fresno EOC
Head Start
0 to 5

**Early Care
&
Education**

West Conference Room
1920 Mariposa Street, Suite 230
Fresno, CA 93721
(559) 263-1180





COUNTY-WIDE POLICY COUNCIL

Tuesday, June 6, 2023

5:30 P.M. – Dinner

6:00 P.M. – Meeting

WEST CONFERENCE ROOM

1920 MARIPOSA STREET SUITE #230

FRESNO, CA 93721

(559) 263-1200

AGENDA

		<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I.	CALL TO ORDER	Stephanie Salazar		
II.	ROLL CALL	Denisse De Dios		6-9
III.	APPROVAL OF MINUTES	Stephanie Salazar	Approval	10-19
IV.	FRESNO EOC PROGRAM REPORT – SUMMER RECESS		Information	
V.	COMMUNITY REPRESENTATIVE REPORTS	Stephanie Salazar	Information	
VI.	FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF APRIL 2023	Zina Brown-Jenkins	Approval	20-25
VII.	MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF APRIL 2023	Jesus Sanchez	Approval	26-33
VIII.	ACTION ITEMS			
	A. Average Daily Attendance (ADA) Report For the month of April 2023 for Head Start Center Base and Early Head Start	Maria Yolanda Padilla/ Zoua Thao	Approval	34-43
IX.	INFORMATIONAL ITEMS			
	A. FY 2022 Proposed Budget Revision January 1, 2022 through December 31, 2022	Rosa M. Pineda/ Nidia Davis	Information	44
	B. Head Start 0 to 5 COVID-19 Updates	Marie Sani	Information	45
	C. Personnel Committee Report	Juana Cervantes	Information	46-47
	D. Activities Integrating of Mathematics and Science (AIMS) Partnership	Ralph Carrillo	Information	48
	E. CWPC Program Governance Questionnaire Results 2022-2023	Tashon Smallwood	Information	49-61
	F. CSPP Program's Self-Evaluation (PSE)	Helen Uyeda	Information	62-68
	G. Head Start 0 to 5 Program Update Report (PUR) for the month of April 2023	Rosa M. Pineda/ Nidia Davis	Information	69-71
X.	ANNOUNCEMENTS	Leticia Villasenor	Information	
	A. June 2023 – Food Distribution			72
	B. June 1, 2023 – July 31, 2023 – Summer Recruitment for 2023-2024 school year is taking place at Dakota Circle Head Start for all sites			
	C. June 19, 2023 – Juneteenth Holiday			
	D. July 4, 2023 – Independence Day Holiday			
	E. July 11, 2023 – County-Wide Policy Council – Executive Plaza – West Conference Room			
XI.	ADJOURNMENT	Stephanie Salazar	Approval	



Fresno EOC
Head Start
0 to 5

Early Care
&
Education

CONSEJO DE POLÍTICAS DE TODO EL CONDADO

Martes, 6 de junio de 2023

5:30 P.M. - Cena

6:00 P.M. - Reunión

WEST CONFERENCE ROOM

1920 MARIPOSA STREET SUITE #230

FRESNO, CA 93721

(559) 263-1200

AGENDA

		<u>Presentador(a)</u>	<u>Moción</u>	<u>Página</u>
I.	LLAMAR AL ORDEN	Stephanie Salazar		
II.	PASAR LA LISTA	Denisse De Dios		6-9
III.	APROBACIÓN DE MINUTAS	Stephanie Salazar	Aprobación	10-19
IV.	INFORME DEL PROGRAMA EOC DE FRESNO - RECESO DE VERANO			
V.	INFORMES DE LOS REPRESENTANTES DE LA COMUNIDAD	Stephanie Salazar	Información	
VI.	INFORME DE LOS COMISIONARIOS DE FRESNO EOC PARA MES DE ABRIL DE 2023	Zina Brown-Jenkins	Aprobación	20-25
VII.	INFORME MENSUAL DEL ESTADO FINANCIERO PARA EL MES DE ABRIL DE 2023	Jesus Sanchez	Aprobación	26-33
VIII.	ARTÍCULOS DE ACCIÓN			
	A. Informes de asistencia diaria promedio (ADA) Para el mes de abril de 2023 para Head Start Base Central y Early Head Start	Maria Yolanda Padilla Zoua Thao	Aprobación	34-43
IX.	ARTÍCULOS INFORMATIVOS			
	A. Revisión del presupuesto propuesto para el año fiscal 2022 1 de enero de 2022 al 31 de diciembre de 2022	Rosa M. Pineda Nidia Davis	Información	44
	B. Actualizaciones de COVID-19 de Head Start 0 a 5	Marie Sani	Información	45
	C. Informe del Comité de Personal	Juana Cervantes	Información	46-47
	D. Informe de Actualización del Programa Head Start 0 a 5 (PUR) para el mes de marzo de 2023	Rosa M. Pineda/ Nidia Davis	Información	48
	E. Resultados del Cuestionario de Gobernanza del Programa de CWPC 2022-2023	Tashon Smallwood	Información	49-61
	F. Autoevaluación del programa CSPP (PSE)	Helen Uyeda	Información	62-68
	G. Informe de Actualización del Programa Head Start 0 a 5 (PUR) Para el mes de abril	Rosa M. Pineda/ Nidia Davis	Información	69-71
X.	ANUNCIOS	Leticia Villasenor	Información	
	A. Junio de 2023 - Distribución de Comida			72
	B. 1 de junio de 2023 - 31 de julio de 2023 - El reclutamiento de Verano para el año escolar 2023-2024 se lleva a cabo en Dakota Circle Head Start para todos los sitios			
	C. 19 de junio de 2023 - Día Festivo de Juneteenth			
	D. 4 de julio de 2023 - Día de la independencia			
	E. 11 de julio de 2023 - Consejo de políticas de todo el condado - Executive Plaza - West Conference Room			
XI.	CLAUSURA	Stephanie Salazar	Aprobación	



Fresno EOC
Head Start
0 to 5

Early Care
&
Education

**CWPC EXECUTIVE BOARD
ATTENDANCE INFORMATION SHEET
2022 - 2023**

POSITION	REPRESENTATIVE	6/ 6	7/ 11	8/ 1										
Chairperson EHS Child Development Center	Stephanie Salazar													
Vice-Chairperson EHS Fowler/Selma	Fawnda Cole													
Secretary FUSD Calwa	Denise De Dios													
Treasurer Dakota Circle CB	Jesus Sanchez													
Sgt-At-Arms Caruthers CB	Alma Martinez													
Historian Dakota Circle CB	Leticia Villasenor													
Personnel Committee Madison CB	Juana Cervantes													
Parent Planning and Review Wilson CB	Natasha Chalk													
ERSEA College Community CB	Laura Barnes													
Budget & Finance Romain CB	Angela Diaz													
Early Head Start Jane Addams EHS CB	Youa Thao													
Early Head Start EHS Sanger/Reedley	Maria Yolanda Padilla													

X = Present

E = Excused Absence

O = Absent

A = Alternate

** Special Meeting

*** New Appointee

T= Telephone Conference



CONSEJO EJECUTIVO DEL CWPC
HOJA DE INFORMACIÓN DE ASISTENCIA
2022 - 2023

CARGO	REPRESENTANTE	6/ 6	7/ 11	8/ 1										
Presidente EHS Child Development Center	Stephanie Salazar													
Vicepresidente EHS Fowler/Selma	Fawnda Cole													
Secretaria FUSD Calwa	Denise De Dios													
Tesorero Dakota Circle CB	Jesus Sanchez													
Sargento-En-Armas Caruthers CB	Alma Martinez													
Historiador Dakota Circle CB	Leticia Villasenor													
Comité de Personal Madison CB	Juana Cervantes													
Revisión y Planificación de los Padres Wilson CB	Natasha Chalk													
ERSEA College Community CB	Laura Barnes													
Presupuesto y Finanzas Romain CB	Angela Diaz													
Early Head Start Jane Addams EHS CB	Youa Thao													
Early Head Start EHS Sanger/Reedley	Maria Yolanda Padilla													

X = Presente

E = Ausencia con Excusa

O = Ausente

A =
Suplente

** Junta Especial

*** Funcionario Nuevo

T= Conferencia Telefónica



**CWPC ROLL CALL
INFORMATION SHEET
2022-2023**

SITE/HB		REPRESENTATIVE	10/ 4	11/ 1	12/ 6	1/ 17	2/ 7	3/ 7	4/ 11	5/ 2				
Area II CB		Chloe Hiebert	X	X	O	O	V	V	X	X				
Brooks CB		Maria Ramos	V	V	O	O	X	X	O	O				
Cantua CB		Anna Fernandez	X	T	A	A	A	A	T	A				
Caruthers CB		Alma Martinez-Guillen	X	X	X	X	X	X	X	X				
Cedarwood CB		Miroslava Woodard	O	X	O	T	O	O	X	O				
Citrus CB		Teresa Medel	O	X	O	X	X	X	O	O				
Clovis CB		VACANT	V	V	V	V	V	V	V	V				
College Community CB		Laura Barnes	X	X	X	X	X	X	X	X				
Dakota Circle CB (2 Representatives)		Jesus Sanchez	X	X	X	E	X	X	O	X				
		Leticia Villasenor	X	O	T	O	O	A	O	O				
EHS CB	Child Development Center	Stephanie Salazar	X	X	X	X	X	X	X	X				
	Clinton/Blythe TBD	VACANT	V	V	V	V	V	V	V	V				
	Eric White	VACANT	V	V	V	V	V	V	V	V				
	Jane Addams	Zoua Thao	X	O	O	O	A	X	X	X				
	Mendota	VACANT	V	V	V	V	V	V	V	V				
EHS HB	Exceptional Parents Unlimited	Stephanie Vasquez	V	X	O	X	X	X	O	O				
	Fowler/Selma	Fawnda Cole	X	X	X	X	T	X	X	T				
	Fresno City Urban I	Juliana Perez	V	O	X	O	O	O	A	O				
	Fresno City Urban II	VACANT	V	V	V	V	V	V	V	X				
	Highway City	Elena Hernandez	X	O	X	O	O	O	O	O				
	Kerman/Biola	Sandra Guerrero	O	X	X	X	X	O	O	T/A				
	Mt. Carmel	Vianey Contreras	O	T	O	O	T	O	A	A				
	Parc Grove	Amber Daniels	X	X	O	X	X	X	X	X				
	Reedley/Sanger	Maria Yolanda Padilla	X	O	X	X	O	X	X	X				
Estelle Dailey CB		Jennifer MacDougall	O	O	A	O	A	O	X	X				
Firebaugh CB		Jesus Gutierrez	X	O	O	T	O	O	A	O				
Franklin CB (2 Representatives)		Laura Castillo	X	X	X	X	X	O	X	X				
		Salina Buckley	X	O	A	O	A	A	A	A				
HS HB	Coalinga HB	VACANT	V	V	V	V	V	V	V	V				
	Mountain Area Home Base	Kathaline Torres	A	O	O	O	X	X	O	X				
	Oro Loma Home Base	Maria Rolon	X	X	O	X	X	X	X	X				
	West County Home Base	Flor Juarez	X	X	X	X	A	O	X	O				
Huron CB		Mariana Mena	X	X	X	X	X	X	X	X				
Ivy CB		Selene Dimas	V	V	O	X	O	X	X	O				
Jefferson CB		Candy Rodriguez	X	X	X	X	O	X	X	O				
Kings Canyon CB (2 Representatives)		Latrice Turton	X	O	O	O	O	O	X	X				
		Rebecca Ramos	X	O	O	X	X	X	O	O				
La Colonia CB		Ana Gastelum	X	O	X	T	X	O	O	O				
Madison CB		Juana Cervantes	O	O	O	O	O	T	O	O				



**CWPC ROLL CALL
INFORMATION SHEET
2022-2023**

SITE/HB		REPRESENTATIVE	10/ 4	11/ 1	12/ 6	1/ 17	2/ 7	3/ 7	4/ 11	5/ 2				
Maple Vista CB		Lidia Cruz	A	X	X	O	O	X	X	X				
Mendota CB		Kenia Gastelum	A	X	X	O	A/T	O	O	T				
Molly Nevarez CB		Rom Yoeun	O	O	X	X	X	X	X	X				
Mosqueda CB		Maria Martinez	O	O	O	O	O	O	O	O				
Pinedale CB		Antonia Garza	V	V	V	V	O	T	O	T				
Ramacher CB		Clarissa Varela	X	X	X	X	X	X	X	E				
Reedley CB		Angel Macias	O	O	X	X	O	X	X	X				
Richard Keyes CB		Naomi Gomez	A	O	O	O	O	O	O	O				
Romain CB		Angela Diaz	X	X	X	X	X	X	O	O				
Roosevelt CB		Brianna Jaurique	O	V	V	V	X	X	X	X				
San Joaquin CB		Claudia Moreno	X	O	O	T	O	O	O	O				
Sanger CB		Ashley Sierra	V	X	X	X	O	O	X	X				
Sequoia CB		Marianna Lemieux	V	V	X	O	X	O	O	O				
Washington CB		VACANT	O	O	A	V	O	O	V	V				
Wilson CB		Natasha Chalk	X	X	X	X	X	X	X	X				
PARTNERS	F.U.S.D. - Calwa	Denisse de Dios	X	X	A	X	O	O	A/T	O				
	F.U.S.D. - Kirk	Yoselin Cruz Maya	X	O	O	O	O	T	O	O				
	F.U.S.D. - Lane	Patricia Cruz	O	O	O	O	A/T	O	O	O				
	F.U.S.D. - Lincoln	Silvia Ramirez Montes	X	X	X	O	X	X	X	X				
	F.U.S.D. - Olmos	Victor Cifuentes Linares	O	A	O	A	O	O	A	A				
	FCSS - Lighthouse	VACANT	V	V	V	V	V	V	V	V				
Community Rep. Catholic Charities		Ashlee Wolf	X	X	O	O	X	O	O	O				
Community Rep. Central California Food Bank		Jackie Burke	O	X	X	X	O	O	X	O				
Community Rep. Central Valley Regional Center (CVRC)		Jeorgina Padilla	X	X	O	O	O	O	O	X				
Community Rep. Central Valley Regional Center (CVRC)		Jovanna Tobar	V	V	V	V	V	V	V	O				
Community Rep. Central Valley Regional Center (CVRC)		Elisa Campos	V	V	V	V	V	V	V	X				
Community Rep. Fresno EOC Women, Infants and Children (WIC)		Annette Thornton/ Natasha Goins	X	X	X	X	X	X	X	X				
EOC Commissioner		Steven Taylor	O	O	O	O	X	X	O	X				
EOC Commissioner		Itzi Robles	X	O	O	X	O	X	E	O				
EOC Commissioner		Jimi Rodgers	X	X	X	X	X	X	T	E				
EOC Commissioner		Zina Brown-Jenkins	X	X	O	X	X	X	X	E				
EOC Commissioner		Sherry Neil	V	V	V	V	O	X	X	O				

F.U.S.D. = Fresno Unified School District

FCSS = Fresno County Superintendent of Schools

X = Present

E = Excused Absence

O = Absent

V = Vacant

* = Arrived Late

A = Alternate

T = Telephone Conference

(MAY 2023 CWPC ROLL CALL) bw 05/09/23 ~ CWPC (2022-2023 (CWPC ROLL CALL)) ~



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
MAY 02, 2023**

CALL TO ORDER	The meeting was called to order at 6:12 p.m. by Stephanie Salazar, CWPC Chairperson.
ROLL CALL	Roll Call was called by Fawnda Cole, CWPC Vice-Chairperson. The following Representatives were present: Chloe Hiebert, Ramiro Espinoza, Laura Barnes, Jesus Sanchez, Stephanie Salazar, Fawnda Cole, Silvano Rebolledo, Nancy Valdez, Sandra Guerrero, Jesus De Los Santos, Amber Daniels, Maria Yolanda Padilla, Jennifer MacDougall, Laura Castillo, Adriana Corona, Kathaline Torres, Maria Rolon, Mariana Mena, Latrice Turton, Lidia Cruz, Kenia Gastelum, Rom Yoeun, Antonia Garza, Angel Macias, Brianna Jaurique, Ashley Sierra, Natasha Chalk, Silvia Ramirez Montes, Aleyda Matos, Angelina Uribe, Elisa Campos, Natasha Goins and Steven Taylor.
APPROVAL OF PREVIOUS CWPC MINUTES	<p>Stephanie Salazar, CWPC Chairperson, informed Representatives of the April 11, 2023 CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.</p> <p><u>Motion</u> to approve the April 11, 2023 CWPC Minutes as written and read was made by Stephanie Salazar and seconded by Steven Taylor. Motion carried.</p>
FRESNO EOC PROGRAM REPORT – FOOD DISTRIBUTION	Stephanie Salazar displayed the Food Distribution Calendar for March 2023. The distribution of food begins between 9:00 a.m. – 10:00 a.m. Food is subject to availability while supplies last, first come, first serve basis. For additional information visit website: https://fresnoeoc.org/food-distributions/ .
COMMUNITY REPRESENTATIVE REPORTS	<p>Stephanie Salazar, CWPC Chairperson, welcomed the Community Representatives to tonight's meeting and asked if they had any reports to share.</p> <p>There were no reports to share.</p>
FRESNO EOC COMMISSIONERS' REPORT FOR THE MONTH OF FEBRUARY 2023	<p>Emilia Reyes, Chief Executive Officer (CEO), reported information from the most current Fresno EOC Board of Commissioners report for the month of April 2023. She informed the CWPC that the current EOC Board minutes could be accessed at fresnoeoc.org. The meeting consisted of the Board approving the agencies unrestricted fund for this year. Ms. Reyes congratulated the Head Start team for completing the Federal Review last week with great feedback. Thursday and Friday, April 27-28, 2023, Head Start 0 to 5 received a visit from Andrea Harvey, Region 9 Representative. Ms. Harvey spent 48 hours visiting centers. On Thursday she visited the rural centers, Selma, Parlier and one of Head Start's partners through Fresno Unified School District. On Friday Ms. Harvey visited 8 sites in Fresno. She was very impressed by the consistency of the teachers in the classroom and although their teaching styles differed, their curriculum was well presented to the children. Ms. Harvey stated the program is doing a fabulous job with an amazing community and team effort.</p> <p><u>Motion</u> to approve the Fresno EOC Commissioners' Report was made by Stephanie Salazar and seconded by Steven Taylor. Motion carried.</p>
MONTHLY FINANCIAL STATUS REPORT (FSR) FOR THE MONTH OF MARCH 2023	<p>Jesus Sanchez, CWPC Representative, read the FSR in Spanish and Ms. Salazar translated to English for the CWPC.</p> <p>Mr. Sanchez informed Representatives of the Monthly Financial Status Reports for Early Head Start and Head Start programs for the month of March 2023. These reports were sent to Representatives prior to tonight's meeting.</p> <p>Mr. Sanchez stated these reports show expenditures for the Head Start/Early Head Start Programs Basic Trainings & Technical Assistance budgets, which also includes credit card expenses for the month of March 2023.</p>

Motion to approve the Monthly Financial Status Report for March 2023 for Early Head Start and Head Start was made by Stephanie Salazar and seconded by Rom Yoeun. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA) REPORT
FOR THE MONTH OF MARCH
2023 FOR HEAD START
CENTER BASE AND EARLY
HEAD START

Maria Yolanda Padilla, CWPC Representative, informed Representatives of the Average Daily Attendance (ADA) Report for the month of March 2023 for Head Start Center Base and Early Head Start.

Head Start's monthly ADA for March 2023 for Center Base was 80.31%. Total Head Start Home Base Visits completed were 311. Early Head Start's monthly ADA for March 2023 for Center Base was 76.24%. Total number of Early Head Start Home Visits completed were 755.

Motion to approve the ADA Report for the month of March 2023 for Head Start Center Base and Early Head Start was made by Stephanie Salazar and seconded by Mariana Mena. Motion carried.

HEAD START 0 TO 5 COVID-
19 UPDATES

Marie Sani, Health Services Manager, shared that Fresno County currently has 3.6 positive cases per 100,000. She reviewed the numbers online prior to the meeting and it is currently even lower, 3.2. Head Start 0 to 5 continues to follow the COVID-19 Mitigation Plan. The Mitigation plan was approved by CWPC and the Executive Board. As part of our plan we continue to mask persons with symptoms, exposures or having tested positive. We continue reporting 2 or more COVID cases to Community Care Licensing (CCL) and to the Public Health Department (PHD). As recommended more children are being vaccinated and children with COVID symptoms will be sent home a minimum of 5 days. Depending on their vaccination status, children must wear a mask day 5-10. Information for vaccination locations can be found on the Fresno Public Health website.

PERSONNEL COMMITTEE
REPORT

Stephanie Salazar, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Salazar reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Descriptions for Positions of Head Start 0 to 5 staff created for March 2, 2023.

All promotions, transfers, separations and new hires are to be presented to the CWPC monthly, as an information item.

CWPC SUMMER MONTHS
MEETINGS (JUNE, JULY,
AUGUST)

Olga Jalomo-Ramirez, Family/Community Services Manager, thanked all parents for their participation in the CWPC. She stated today would be the last meeting for the 2022-2023 school year. During the summer months, June, July and August, CWPC are not required to attend the meetings. The Executive Board will attend the meetings on June 6, July 11 and August 1, 2023. The Executive Board will make decisions and approve items. Although participation is not required for the CWPC, it is encouraged. The meetings will be held at Fresno EOC's Central Office in the West Conference room. All CWPC members will continue to receive packets. Positions of the CWPC will continue until October elections for the new school year.

A CWPC Representative asked if she could continue to remain in the CWPC if her child is no longer in the program.

Ms. Jalomo-Ramirez stated that if her child is going to Kindergarten or moving on from the program she can finish out the school year term as a CWPC member, however, she will have to resign for in October. CWPC members must have a child in the program.

HEAD START CENTER BASE
AND HOME BASE END-OF-
YEAR ACTIVITIES

Guadalupe Zuniga, Home Base Services Manager, excitingly stated it is time to give out child certificates. For the 2022-2023 program year, the presentation of children's certificates will be given to children during their last day of attendance

- Last Day for 3.5-Hour Classrooms is May 25, 2023
- Last Day for 6-Hour Classrooms is May 30, 2023
- Last Day for 7.5-Hour Classrooms is June 2, 2023
- Last Day for 11-Hour Classrooms is June 30, 2023

Ms. Zuniga stated page 51 of the packet displays the dates and times for Center Base children and page 52 displays the dates and times for Home Base children. Home Base will be presenting children's certificates at their last Socialization Day, May 26, 2023.

Tamar Grigsby, Education Services Manager, informed CWPC to check with their child's Teacher or Home Base Educator to ensure the accurate times of the activities.

CSPP PROGRAM'S SELF-EVALUATION (PSE)

Ralph Carrillo, Interim ECE Coordinator, stated the California Department of Education (CDE), Early Education Division (EED), implemented a monitoring system for evaluation child care programs funded through the state, called Program Self Evaluation (PSE) done each year.

The self-evaluation requires various data sources be conducted throughout the program year in order to arrive at the final step of Board review and approval for the final report. Currently there are five CSPP sites at the following centers in Fresno County (Cantua Creek, Dakota Circle, Franklin, Sequoia and Wilson). The results of the program evaluation were based on the following documents:

- Desired Results Developmental Profile (DRDP) Summary of Findings
- Program Review Instrument Summary of Findings and Corrective Action Plans
- Preschool Environmental Rating Scale Summary of Findings
- Parent Survey Summary of Findings

Emilia Reyes, CEO, asked for the Self-Evaluation reports to be included in the CWPC packet at the next meeting in June for review.

CWPC PROGRAM GOVERNANCE QUESTIONNAIRE

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the Program Governance Questionnaire is provided on an annual basis. Ms. Jalomo-Ramirez asked parents to please complete the questionnaire by May 16, 2023. The questionnaire is provided in English and Spanish and a QR code was provided for parents to access easily and complete online. Head Start 0 to 5 would love to have feedback from parents.

Ms. Reyes encouraged the CWPC to complete the paper form provided in the packet and submit it by the end of the meeting.

HEAD START 0 TO 5 COST OF LIVING ADJUSTMENT (COLA)

Rosa M. Pineda, Head Start Director, stated the Office of Head Start (OHS) sent out a notice and detailed that Head Start, Early Head Start and our contractors Fresno Unified School District (FUSD) and Fresno County Superintendent of Schools (FCSS) that serve EHS and HS children and families qualified to apply for the Cost of Living Adjustment (COLA). The application was submitted last month and once approved every staff member for Head Start 0 to 5 will receive a 5.6% increase. Head Start applied for \$1,963,310, Early Head Start \$433,742, totaling \$2,397,052 for the fiscal year 2023.

Jose De Los Santos, CWPC Representative, asked how was the amount defined based on Head Start and Early Head Start.

Ms. Pineda replied the amount offered is determined by the number of personnel staff. Early Head Start has less staff than Head Start.

QUALITY IMPROVEMENT (QI) APPLICATION

Rosa M. Pineda, Head Start Director, stated along with the COLA, Head Start also completed a Quality Improvement (QI) application; Early Head Start (\$201,554), Head Start (\$597,740), for a total of \$799,294 for the fiscal year 2023. This grant has more flexibility and it may be used for staff salaries or recruitment funds for staff and children. There is a lot of competition with the school districts and partners for staff and children, and we would like to compete with others. All Teachers, Teachers Assistants, Teacher/Caregivers, Assistant Teachers/Caregivers, Family Development Specialists and Home Base Educators will be given a salary increase of 2.4% and the remaining will be allocated evenly to the rest of the staff for salary and fringe benefits with the goal of preserving equitable pay, while adhering to the recommendations of the Comp Wage Study.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
MARCH 2023

Rosa Pineda, Head Start Director, stated Head Start 0 to 5 funded enrollment is 2,590, Head Start 2,112 and Early Head Start 478. The numbers of enrollment are stagnant because the program enrolls a child and then a child drops. Ms. Pineda had a meeting with the Office of Head Start (OHS) and they discussed having trainings to determine the best ways to enroll more children and compete with other agencies. The first plan is due May 12, 2023, expressing solutions and short-term goals. Ms. Pineda stated the program has gone through this before about 5 years ago and was able to get our program back up to full enrollment.

Jose De Los Santos, CWPC Representative, asked Ms. Pineda could she explain what the solutions were in the past.

Ms. Pineda replied previously the program had 97% enrollment and needed 3% to be fully enrolled. The program received Training & Technical Assistance (T&TA) from a Representative with the OHS. Staff found innovative ways to cut down the time frame of the enrollment process, speaking with the parent, inputting the application, following up with the parent and making the initial home visit. Management also looked into children that did not meet the minimal income guidelines and enrolled those children with our 10% rule. Staff reach out to the Department of Social Services (DSS) and other agencies for referrals as well.

Maria Yolanda Padilla, CWPC Representative, asked if the program already have a waitlist of children, why not enroll them?

Ms. Pineda stated the program does not have enough staff to enroll waitlisted children at the moment. Management is currently moving staff and merging classrooms together to accommodate supervising and teaching children. Rural area staffing has been difficult also. The program is diligently trying to hire new staff. There was a great volunteer at a center and staff recruited that person to join the program. Upper-Management is also changing job descriptions to be able to recruit more qualifying staff. Early Head Start also does not have the staff at the moment to take any more children. Management has asked a Coordinator and Center Director with EHS to teach at Selma at the moment due to vacancies.

Ms. Padilla asked if the Coordinator and Center Director are being pulled away from their current centers, how are we going to accommodate the centers that they are being taken from?

Ms. Pineda stated Managers will take on the responsibilities or move other staff around to accommodate.

ANNOUNCEMENTS

Stephanie Salazar, CWPC Chairperson made the following Announcements:

- A. May 9, 2023 – Volunteer Luncheon
- B. May 26, 2023 – Last Day for Head Start Home Base Socialization
- C. May 29, 2023 – Memorial Day – Holiday
- D. May 30, 2023 – Head Start 0 to 5 Summer Recruitment for 2023-2024 Program Year
- E. May 30, 2023 – Last Day for Children (3.5 and 7.5 Hour Classes)
- F. June 2, 2023 – Last Day for Children (6 Hour Classes)
- G. June 6, 2023 – County-Wide Policy Council Meeting
- H. June 30, 2023 – Last Day for CSPP Classes (11 Hour Classes)

A CWPC Representative asked what is the Volunteer Luncheon being held on May 9, 2023.

Tashon Smallwood, Family Engagement/Volunteer Services Coordinator, stated it is a lunch for all of the top volunteers of the centers/areas. This year it will be held at the Breakfast House.

Ms. Pineda reminded parents that balloons, candy and food are not allowed at the end-of-year celebrations. She stated there is limited space, so please minimize guests and items taken to the celebration. Pictures are allowed to be taken this year.

Ms. Reyes excitingly stated this month is Community Action month and Fresno EOC is a Community Action agency. It is also Head Starts birthday, 58th year of existence.

Ms. Salazar reminded CWPC to please complete the Parent survey and submit reimbursement forms.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made Stephanie Salazar and seconded by Jennifer MacDougall. Motion carried.

The meeting adjourned at 7:07 p.m.

Submitted By:

Brionna Warren
Secretary I

(CWPC MINUTES MAY 2 2023 FINAL) bw 05/19/23 ~ CWPC (2022-2023 (CWPC MINUTES) ~



**CONSEJO DE POLÍTICAS DEL CONDADO (CWPC)
MINUTAS
02 DE MAYO DE 2023**

LLAMAR AL ORDEN	Se dio inicio a la reunión a las 6:12 p.m. por Stephanie Salazar, presidenta de CWPC.
PASAR LA LISTA	La lista fue pasada por: Fawnda Cole, Vicepresidenta de CWPC. Estuvieron presentes los siguientes Representantes: Chloe Hiebert, Ramiro Espinoza, Laura Barnes, Jesus Sanchez, Stephanie Salazar, Fawnda Cole, Silvano Rebolledo, Nancy Valdez, Sandra Guerrero, Jesus De Los Santos, Amber Daniels, Maria Yolanda Padilla, Jennifer MacDougall, Laura Castillo, Adriana Corona, Kathaline Torres, Maria Rolon, Mariana Mena, Latrice Turton, Lidia Cruz, Kenia Gastelum, Rom Yoeun, Antonia Garza, Angel Macias, Brianna Jaurique, Ashley Sierra, Natasha Chalk, Silvia Ramirez Montes, Aleyda Matos, Angelina Uribe, Elisa Campos, Natasha Goins y Steven Taylor.
APROBACIÓN DE MINUTAS ANTERIORES DE CWPC	<p>Stephanie Salazar, presidenta de CWPC, informó a los representantes sobre las minutas de CWPC del 11 de abril de 2023. Esta información fue enviada a los Representantes antes de la reunión de esta noche.</p> <p><u>Moción</u> para aprobar las Minutas de CWPC del 11 de abril de 2023 tal como fueron escritas y leídas fue hecha por Stephanie Salazar y apoyada por Steven Taylor. Moción llevada a cabo.</p>
INFORME DEL PROGRAMA EOC DE FRESNO: DISTRIBUCIÓN DE ALIMENTOS	Stephanie Salazar mostró el calendario de distribución de alimentos para marzo de 2023. La distribución de alimentos comienza entre las 9:00 a. m. y las 10:00 a. m. Los alimentos están sujetos a disponibilidad hasta agotar existencias, por orden de llegada. Para obtener información adicional, visite el sitio web: https://fresnoeoc.org/food-distributions/ .
INFORMES DE LOS REPRESENTANTES DE LA COMUNIDAD	<p>Stephanie Salazar, presidenta de CWPC, dio la bienvenida a los representantes de la comunidad a la reunión de esta noche y les preguntó si tenían algún informe para compartir.</p> <p>No hubo informes para compartir.</p>
INFORME DE LOS COMISIONARIOS DE FRESNO EOC DE PARA EL MES DE FEBRERO DE 2023	<p>Emilia Reyes, directora ejecutiva (CEO), proporcionó información del informe más reciente de la Mesa de Comisionarios de Fresno EOC para el mes de abril de 2023. Informó al CWPC que se puede acceder a las minutas actuales de la Mesa en fresnoeoc.org. La reunión consistió en la aprobación por parte de la Mesa del fondo sin restricciones de la agencia para este año. La Sra. Reyes felicitó al equipo de Head Start por completar la Revisión Federal la semana pasada con excelentes comentarios. El jueves y viernes, 27 y 28 de abril de 2023, Head Start 0 a 5 recibió la visita de Andrea Harvey, representante de la Región 9. La Sra. Harvey pasó 48 horas visitando centros. El jueves visitó los centros rurales, Selma, Parlier y uno de los socios de Head Start a través del Distrito Escolar Unificado de Fresno. El viernes, la Sra. Harvey visitó 8 sitios en Fresno. Quedó muy impresionada por la consistencia de los maestros en el salón de clases y aunque sus estilos de enseñanza diferían, su currículo fue bien presentado a los niños. La Sra. Harvey dijo que el programa está haciendo un trabajo fabuloso con un increíble esfuerzo comunitario y de equipo.</p> <p><u>Moción</u> para aprobar el Informe de los Comisionarios de Fresno EOC fue hecha por Stephanie Salazar y apoyada por Steven Taylor. Moción llevada a cabo.</p>
INFORME MENSUAL DEL ESTADO FINANCIERO (FSR) DEL MES DE MARZO 2023	<p>Jesús Sánchez, representante de CWPC, leyó el FSR en español y la Sra. Salazar lo tradujo al inglés para CWPC.</p> <p>El Sr. Sánchez informó a los representantes sobre los informes mensuales de estado financiero de los programas Early Head Start y Head Start para el mes de marzo de 2023. Estos informes se enviaron a los representantes antes de la reunión de esta noche.</p>

INFORME MENSUAL DEL
ESTADO FINANCIERO (FSR)
DEL MES DE MARZO 2023
(Cont.)

El Sr. Sánchez declaró que estos informes muestran los gastos para los presupuestos de capacitación básica y asistencia técnica de los programas Head Start/Early Head Start, que también incluyen los gastos de tarjetas de crédito para el mes de marzo de 2023.

Moción para aprobar el Informe de estado financiero mensual de marzo de 2023 para Early Head Start y Head Start fue hecho por Stephanie Salazar y apoyada por Rom Yoeun. Moción llevada a cabo.

INFORME DE ASISTENCIA
DIARIA PROMEDIO (ADA)
PARA EL MES DE MARZO DE
2023 PARA LA BASE DEL
CENTRO DE HEAD START Y
HEAD START TEMPRANO

María Yolanda Padilla, Representante de CWPC, informó a los Representantes el Informe de Asistencia Diaria Promedio (ADA) del mes de marzo de 2023 para Head Start Center Base y Early Head Start.

ADA mensual de Head Start para marzo de 2023 para Center Base fue del 80.31%. El total de visitas completadas a la base del hogar de Head Start fue de 311. La ADA mensual de Early Head Start para marzo de 2023 para la base central fue del 76.24%. El número total de visitas domiciliarias de Early Head Start completadas fue de 755.

Moción para aprobar el Informe ADA para el mes de marzo de 2023 para Head Start Center Base y Early Head Start fue hecha por Stephanie Salazar y apoyada por Mariana Mena. Moción llevada a cabo.

HEAD START 0 A 5
ACTUALIZACIONES DE
COVID-19

Marie Sani, Gerente de Servicios de Salud, compartió que el Condado de Fresno actualmente tiene 3.6 casos positivos por cada 100,000. Revisó los números en línea antes de la reunión y actualmente es aún más bajo, 3.2. Head Start 0 to 5 continúa siguiendo el Plan de Mitigación de COVID-19. El plan de mitigación fue aprobado por CWPC y la Mesa Ejecutiva. Como parte de nuestro plan, continuamos enmascarando a las personas con síntomas, exposiciones o que hayan dado positivo. Continuamos reportando 2 o más casos de COVID a Community Care Licensing (CCL) y al Departamento de Salud Pública (PHD). Como se recomienda, más niños están siendo vacunados y los niños con síntomas de COVID serán enviados a casa por un mínimo de 5 días. Dependiendo de su estado de vacunación, los niños deben usar una máscara del día 5 al 10. La información sobre los lugares de vacunación se puede encontrar en el sitio web de Salud Pública de Fresno.

INFORME DEL COMITÉ DE
PERSONAL

Stephanie Salazar, Presidenta de CWPC, informó a los Representantes sobre el Informe del Comité de Personal, que se presenta mensualmente a CWPC. Esta información fue enviada a los Representantes antes de la reunión de esta noche.

Stephanie Salazar, Presidenta de CWPC, informó a los Representantes sobre el Informe del Comité de Personal, que se presenta mensualmente a CWPC. Esta información fue enviada a los Representantes antes de la reunión de esta noche.

Todas las promociones, transferencias, separaciones y nuevas contrataciones deben presentarse al CWPC mensualmente, como un elemento de información.

REUNIONES DE LOS MESES
DE VERANO DE CWPC
(JUNIO, JULIO, AGOSTO)

Olga Jalomo-Ramirez, Gerente de Servicios Familiares/Comunitarios, agradeció a todos los padres por su participación en el CWPC. Dijo que hoy sería la última reunión para el año escolar 2022-2023. Durante los meses de verano, junio, julio y agosto, los CWPC no están obligados a asistir a las reuniones. La Mesa Ejecutiva asistirá a las reuniones del 6 de junio, 11 de julio y 1 de agosto de 2023. La Mesa Ejecutiva tomará decisiones y aprobará puntos. Aunque no se requiere la participación para el CWPC, se recomienda. Las reuniones se llevarán a cabo en la oficina central de Fresno EOC en la sala de conferencias oeste. Todos los miembros de CWPC seguirán recibiendo paquetes. Las posiciones del CWPC continuarán hasta las elecciones de octubre para el nuevo año escolar.

Una representante de CWPC preguntó si podía continuar en CWPC si su hijo ya no está en el programa.

La Sra. Jalomo-Ramírez declaró que si su hijo va a ir al jardín de infantes o se muda del programa, puede terminar el período escolar como miembro de CWPC, sin embargo, tendrá que renunciar para octubre. Los miembros de CWPC deben tener un hijo en el programa.

ACTIVIDADES DE FIN DE AÑO EN LA BASE DEL CENTRO HEAD START Y LA BASE EN EL HOGAR

Guadalupe Zúñiga, Gerente de Servicios de Base en el Hogar, dijo con entusiasmo que es hora de entregar los certificados de los niños. Para el año del programa 2022-2023, la presentación de los certificados de los niños se les dará a los niños durante su último día de asistencia. Last Day for 3.5-Hour Classrooms is May 25, 2023

- El último día para clases de 6 horas es el 30 de mayo de 2023
- El último día para clases de 7.5 horas es el 2 de junio de 2023
- El último día para clases de 11 horas es el 30 de junio de 2023

La Sra. Zúñiga dijo que la página 51 del paquete muestra las fechas y horas para los niños de Center Base y la página 52 muestra las fechas y horas para los niños de Home Base. Home Base presentará los certificados de los niños en su último Día de socialización, el 26 de mayo de 2023.

Tamar Grigsby, Gerente de Servicios Educativos, informó a CWPC que consulte con el maestro o el educador de la base del hogar de su hijo para garantizar los horarios precisos de las actividades.

AUTOEVALUACIÓN DEL PROGRAMA CSPP (PSE)

Ralph Carrillo, coordinador interino de ECE, declaró que la División de Educación Temprana (EED) del Departamento de Educación de California (CDE), implementó un sistema de monitoreo para evaluar los programas de cuidado infantil financiados a través del estado, llamado Programa de Autoevaluación (PSE) que se realiza cada año.

La autoevaluación requiere que se realicen varias fuentes de datos a lo largo del año del programa para llegar al paso final de revisión y aprobación por parte de la Mesa para el informe final. Actualmente hay cinco sitios CSPP en los siguientes centros en el condado de Fresno (Cantua Creek, Dakota Circle, Franklin, Sequoia y Wilson). Los resultados de la evaluación del programa se basaron en los siguientes documentos:

- Perfil de Desarrollo de Resultados Deseados (DRDP) Resumen de Hallazgos
- Instrumento de Revisión del Programa Resumen de Hallazgos y Planes de Acción Correctiva
- Escala de Calificación Ambiental Preescolar Resumen de Hallazgos
- Resumen de resultados de la encuesta para padres

Emilia Reyes, directora ejecutiva, solicitó que los informes de autoevaluación se incluyan en el paquete CWPC en la próxima reunión en junio para su revisión.

CUESTIONARIO DE GOBERNANZA DEL PROGRAMA CWPC

Olga Jalomo-Ramírez, Gerente de Servicios Familiares/Comunitarios, dijo que el Cuestionario de Gobernanza del Programa se proporciona anualmente. La Sra. Jalomo-Ramírez pidió a los padres que completen el cuestionario antes del 16 de mayo de 2023. El cuestionario se proporciona en inglés y español y se proporcionó un código QR para que los padres accedan fácilmente y lo completen en línea. A Head Start 0 to 5 le encantaría recibir comentarios de los padres.

La Sra. Reyes alentó al CWPC a completar el formulario en papel proporcionado en el paquete y enviarlo al final de la reunión.

HEAD START 0 A 5 AJUSTE POR COSTO DE VIDA (COLA)

Rosa M. Pineda, Directora de Head Start, declaró que la Oficina Nacional de Head Start (OHS) envió un aviso y detalló que Head Start, Early Head Start y nuestros contratistas Distrito Escolar Unificado de Fresno (FUSD) y el Superintendente de Escuelas del Condado de Fresno (FCSS) que atienden a los niños y familias de EHS y HS que califican para solicitar el ajuste por costo de vida (COLA). La solicitud se presentó el mes pasado y, una vez aprobada, cada miembro del personal de Head Start de 0 a 5 años recibirá un aumento del 5.6%. Head Start solicitó \$1,963,310, Early Head Start \$433,742, totalizando \$2,397,052 para el año fiscal 2023.

José De Los Santos, Representante de CWPC, preguntó cómo se definió la cantidad en base a Head Start y Early Head Start.

La Sra. Pineda respondió que la cantidad ofrecida está determinada por el número de personal del personal. Early Head Start tiene menos personal que Head Start.

APLICACIÓN DE MEJORA DE LA CALIDAD (QI)

Rosa M. Pineda, Directora de Head Start, declaró junto con COLA, Head Start también completó una solicitud de Mejoramiento de Calidad (QI); Early Head Start (\$201,554), Head Start (\$597,740), por un total de \$799,294 para el año fiscal 2023. Esta subvención tiene más flexibilidad y puede usarse para salarios del personal o fondos de contratación para el personal y los niños. Hay mucha competencia con los distritos escolares y socios por el personal y los niños, y nos gustaría competir con otros. Todos los maestros, asistentes de maestros, maestros/cuidadores, maestros asistentes/cuidadores, especialistas en desarrollo familiar y educadores en el hogar recibirán un aumento salarial del 2.4% y el resto se asignará de manera uniforme al resto del personal para el salario y los beneficios complementarios con el objetivo de preservar un salario equitativo, mientras se adhieren a las recomendaciones del Estudio de Salario Comp.

INFORME DE ACTUALIZACIÓN DEL PROGRAMA HEAD START 0 A 5 (PUR) PARA EL MES DE MARZO 2023

Rosa Pineda, Directora de Head Start, dijo que las inscripciones financiadas de Head Start 0 a 5 son 2,590, Head Start 2,112 y Early Head Start 478. El número de inscripciones está estancado porque el programa inscribe a un niño y luego un niño se da de baja. La Sra. Pineda tuvo una reunión con la Oficina Nacional de Head Start (OHS) y discutieron sobre capacitaciones para determinar las mejores formas de inscribir a más niños y competir con otras agencias. El primer plan vence el 12 de mayo de 2023 y expresa soluciones y objetivos a corto plazo. La Sra. Pineda dijo que el programa ha pasado por esto antes de hace unos 5 años y pudo recuperar nuestro programa hasta la inscripción completa.

José De Los Santos, Representante de CWPC, le preguntó a la Sra. Pineda si podía explicar cuáles fueron las soluciones en el pasado.

La Sra. Pineda respondió anteriormente que el programa tenía un 97% de inscripción y necesitaba un 3% para estar completamente inscrito. El programa recibió capacitación y asistencia técnica (T&TA) de un representante de la OHS. El personal encontró formas innovadoras de reducir el tiempo del proceso de inscripción, hablando con los padres, ingresando la solicitud, haciendo un seguimiento con los padres y haciendo la visita inicial al hogar. La gerencia también investigó a los niños que no cumplían con las pautas de ingresos mínimos y los inscribió con nuestra regla del 10%. El personal también se comunica con el Departamento de Servicios Sociales (DSS) y otras agencias para obtener referencias.

María Yolanda Padilla, representante de CWPC, preguntó si el programa ya tiene una lista de espera de niños, ¿por qué no inscribirlos?

La Sra. Pineda dijo que el programa no tiene suficiente personal para inscribir a los niños en la lista de espera en este momento. Actualmente, la administración está trasladando al personal y fusionando los salones de clases para acomodar la supervisión y la enseñanza de los niños. La dotación de personal en el área rural también ha sido difícil. El programa está tratando diligentemente de contratar nuevo personal. Había un gran voluntario en un centro y el personal reclutó a esa persona para que se uniera al programa. La alta gerencia también está cambiando las descripciones de los puestos para poder contratar más personal calificado. Early Head Start tampoco tiene el personal en este momento para recibir más niños. La gerencia ha solicitado a un Coordinador y Director del Centro con EHS para enseñar en Selma en este momento debido a las vacantes.

La Sra. Padilla preguntó si el Coordinador y el Director del Centro están siendo retirados de sus centros actuales, ¿cómo vamos a acomodar los centros de los que serán retirados?

La Sra. Pineda dijo que los gerentes asumirán las responsabilidades o moverán a otros miembros del personal para adaptarse.

ANUNCIOS

Stephanie Salazar, presidenta de CWPC hizo los siguientes anuncios:

- A. 9 de mayo, 2023 – Lonche para Vountarios
- B. 26 de mayo, 2023 – Último día para la socialización en el hogar de Head Start
- C. 29 de mayo, 2023 – Día de los Caídos – Festivo
- D. 30 de mayo, 2023 – Reclutamiento de verano de Head Start 0 a 5 para el año del programa 2023-2024

- E. 30 de mayo, 2023 – Último día para niños (clases de 3.5 y 7.5 horas)
- F. 2 de junio, 2023 – Último día para niños (clases de 6 horas)
- G. 6 de junio, 2023 – Reunión del Consejo de Políticas de Todo el Condado
- H. 30 de junio, 2023 – Último día para clases de CSPP (clases de 11 horas)

Stephanie Salazar, presidenta de CWPC hizo los siguientes anuncios:

Tashon Smallwood, Coordinador de Servicios de Voluntarios/Participación Familiar, dijo que es un almuerzo para todos los mejores voluntarios de los centros/áreas. Este año se llevará a cabo en la Casa del Desayuno.

La Sra. Pineda les recordó a los padres que no se permiten globos, dulces ni comida en las celebraciones de fin de año. Ella dijo que hay espacio limitado, así que minimice los invitados y los artículos que se lleven a la celebración. Se permite tomar fotos este año.

La Sra. Reyes dijo con entusiasmo que este mes es el mes de Acción Comunitaria y que Fresno EOC es una agencia de Acción Comunitaria. También es el cumpleaños de Head Start, 58 años de existencia.

La Sra. Salazar le recordó a CWPC que complete la encuesta para padres y envíe los formularios de reembolso.

ADJOURNMENT

No habiendo más asuntos que discutir, Stephanie Salazar hizo la moción para levantar la sesión y fue apoyada por Jennifer MacDougall. Moción llevada a cabo.

Se levantó la sesión a las 7:07 p.m.

Entregado por:

Brionna Warren
Secretaria I



COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: VI.	Presenters: Zina Brown-Jenkins
Subject: Fresno EOC Commissioners Report for the month of April 2023	Directors: Rosa M. Pineda & Nidia Davis

Recommended Action

Staff and Fresno EOC Commissioner Zina Brown-Jenkins, recommends approval of the Fresno EOC Commissioners report for the month of April 2023.

Background

The County-Wide Policy Council and the Fresno EOC Board of Commissioners must have timely and accurate information to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. The information below was discussed and mentioned during the Fresno EOC Board of Commissioners meeting that took place April 6, 2023.

- **TRANSFORMING AND INSPIRING:** Jane Thomas, Health and Dental Director, introduced Julio Romero Health and Dental Assistant Director and provided a brief introduction on Information and Education (I&E), Home Visitation Services, and Adolescent Family Life Program (AFLP). Romero introduced Jocelyn Constantino, Chanelle Mendoza, Marica Garcia, and Celeste Cruz, who shared their experience with the Health and Dental Services and are very thankful for the services provided by the program. Thomas, provided a brief update on the proposal to operate the medical facility at the AMOR Wellness Center as a satellite location under the Fresno EOC Community Health Center in Mendota to provide Family Planning Reproductive Health
- **HEALTH SERVICES: Pioneering Ideas: Exploring the Future to Build a Culture of Health** Call for Progress Grant Application for RWJ Foundation Romero shared with the full Board the Robert Wood Johnson foundation on Pioneering Ideas grant application was declined. Office of Strategic Coordination, National Institutes of Health ComPASS OTA-22-007 Romero, provide an overview of the Community Partnership to Advance

Science for Society grant application to allow Health Service's to provide increased oral health and nutrition security among families in Fresno County.

- **HEAD START 0 TO 5: A.** State of California Department of Social Services (CSDD) CCTR 2023-2024 Contract.

Nidia Davis, Head Start 0 to 5 Program Support Director, provided an overview of the 2023-2024 Child Care and Development Program contract to provide 16 children in two classes at Erick White Head Start in Selma.

B. California State Preschool Program (CSPP) 2023-2024 Contract.

Nidia Davis, provide an overview of the 2023-2024 California State Preschool Program contract to provide 120 children and families with Head Start services.

- **ACCESS PLUS CAPITAL:** Kenneth Price, agency Legal Counsel, provided an overview of Access Plus Capital (APC) decision to terminate the Administrative Services Agreement with Fresno Economic Opportunities Commission (Fresno EOC), effective September 30, 2023.
- **CHIEF EXECUTIVE OFFICER'S REPORT:** Reyes, shared with Commissioners she will be participating in the panel discussion for the Advance Peace Forum taking place on Wednesday, April 12, 2023, for Community Justice Action to reduce gun violence.

Fiscal Impact

None

Conclusion

If approved by the CWPC, April 6, 2023 Fresno EOC's Board of Commissioners Report will be retained for record keeping.

**BOARD OF COMMISSIONERS MEETING
April 6, 2023 at 5:30 PM****MINUTES****1. CALL TO ORDER**

Linda Hayes, Board Chair, called the meeting to order at 5:39 P.M.

2. ROLL CALL

Present: Amy Arambula, Alysia Bonner, Earl Brown, Charles Garabedian, Linda Hayes, Brian King, Rey Leon, James Martinez, Bruce McAlister, Barigye McCoy, Alena Pacheco, Daniel Parra, Itzi Robles, Jimi Rodger, David Ruiz, and Steven Taylor.

Teleconference: Lupe Jaime-Mileham and Ruben Zarate.

Absent: Oliver Baines, Zina Brown-Jenkins, Daniel Martinez, Lisa Mitchell, Sherry Neil, and Robert Pimentel.

3. APPROVAL OF FEBRUARY 18, 2023 MINUTES

Public Comment: None heard

Motion by: Bonner **Second by:** J. Martinez

Ayes: All in favor.

Nayes: None heard

4. PUBLIC COMMENTS

Public Comment: None heard

No action required.

5. ADDITIONS TO THE AGENDA

Public Comment: None heard

No action required.

6. POTENTIAL CONFLICT OF INTEREST

There were no conflict of interest.

7. TRANSFORMING AND INSPIRING

A. Health and Heal Services

Jane Thomas, Health and Dental Director, introduced Julio Romero Health and Dental Assistant Director and provided a brief introduction on Information and Education (I&E), Home Visitation

Services, and Adolescent Family Life Program (AFLP). Romero introduced Jocelyn Constantino, Chanelle Mendoza, Marica Garcia, and Celeste Cruz, who shared their experience with the Health and Dental Services and are very thankful for the services provided by the program.

Thomas, provided a brief update on the proposal to operate the medical facility at the AMOR Wellness Center as a satellite location under the Fresno EOC Community Health Center in Mendota to provide Family Planning Reproductive Health.

Public Comment: None heard.

No action required.

8. HEALTH SERVICES

A. Pioneering Ideas: Exploring the Future to Build a Culture of Health Call for Progress Grant Application for RWJ Foundation

Romero shared with the full Board the Robert Wood Johnson foundation on Pioneering Ideas grant application was declined.

Public Comment: None heard.

No action required.

B. Office of Strategic Coordination, National Institutes of Health ComPASS OTA-22-007

Romero, provide an overview of the Community Partnership to Advance Science for Society grant application to allow Health Service's to provide increased oral health and nutrition security among families in Fresno County.

Public Comment: None heard.

Motion by: Arambula **Second by:** Bonner
Ayes: All in favor.
Nays: None heard.

9. HEAD START 0 TO 5

A. State of California Department of Social Services (CSDD) CCTR 2023-2024 Contract

Nidia Davis, Head Start 0 to 5 Program Support Director, provided an overview of the 2023-2024 Child Care and Development Program contract to provide 16 children in two classes at Erick White Head Start in Selma.

B. California State Preschool Program (CSPP) 2023-2024 Contract

Davis, provide an overview of the 2023-2024 California State Preschool Program contract to provide 120 children and families with Head Start services.

Public Comment: None heard.

Motion by: Bonner **Second by:** Rodgers
Ayes: All in favor.

Nayes: None heard.

Abstain: Lune Jaime-Mileham

10. 2023 BOARD MEETING SCHEDULE

A. 2023 Board Meeting Schedule

Linda Hayes, Board Chair, requested for a doodle link be sent out to Commissioner to complete to check on Commissioners availability if the 2nd Thursday of every other months work to reschedule Board Meetings.

Public Comment: None heard.

11. ACCESS PLUS CAPITAL

A. Access Plus Capital

Kenneth Price, agency Legal Counsel, provided an overview of Access Plus Capital (APC) decision to terminate the Administrative Services Agreement with Fresno Economic Opportunities Commission (Fresno EOC), effective September 30, 2023.

The Board of Commissioners inquired about concerns regarding the separation of the two entities, and the liability of the guarantor. Elliott Balch, APC Board Chair, was present to answer questions and concerns Commissioners had.

Emilia Reyes, Chief Executive Officer requested due to Fresno EOC liability APC is not to hire new staff until the agreement is terminated. Balch acknowledged Reyes's request.

Board Chair Hayes, created an Adhoc Committee to convene regarding the APC Transition Plan. The following Commissioners will be participating, Linda Hayes, Bariqye McCoy, Charles Garabedian, Daniel Parra, Alysia Bonner, and Alena Pacheco.

Public Comment: None heard

No action required.

12. APPROVAL OF CONSENT AGENDA

Public Comment: None heard

Motion by: Parra **Second by:** Robles

Ayes: All in favor.

Nayes: None heard.

APPROVAL OF PULLED CONSENT AGENDA ITEMS

12C5 - 2023 Expiring Terms

Commissioner Amy Arambula requested to update the 2023 Expiring Terms to include Target Area G representative Commissioner Earl Brown term to expire in December 2023. Legal Counsel Price recommended this item to be presented at the next meeting for further discussion.

12D10 - 2021 – 2022 Low-Income Home Energy Assistance Program Data Report

Joseph Amader, Energy Services Director, presented a detailed presentation for the 2021-2022 Low Income Home Energy Assistance Program Date Report.

12E – Audition Committee Items

Board Chair Hayes, made motion to adopt a correction to the Audit Committee.

12F3 - Program Update Report (PUR) for January 2023

Commissioner Amy Arambula stated concerns regarding the total number of vacancies for Head Start enrollment. Reyes stated the program is taking a proactive approach to provide to the Office of Head Start that includes updating policies and procedures, job descriptions to attract and retain more staff.

Public Comment: None heard

Motion by: Rodgers Second by: Leon

Ayes: All in favor.

Nayes: None heard.

13. CHIEF EXECUTIVE OFFICER'S REPORT

Reyes, shared with Commissioners she will be participating in the panel discussion for the Advance Peace Forum taking place on Wednesday, April 12, 2023, for Community Justice Action to reduce gun violence.

Public Comment: None heard.

No action required.

14. COMMISSIONERS COMMENT

Commissioners Rey Leon, shared the Green Raiteros program purchase Electric Rideshares to provide transportation to young adults for West Hill College in the rural area of Huron.

No action required.

15. NEXT MEETING:

Thursday, May 4, 2023, at 5:30 p.m.

16. ADJOURNMENT

Public Comment: None heard

No action required.

COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: VII.	Presenter: Jesus Sanchez
Subject: Monthly Financial Status Reports for the month of April 2023	Directors: Rosa M. Pineda & Nidia Davis

Recommended Action

Staff recommends approval of Head Start and Early Head Start's Monthly Financial Status Report for the month of April 2023.

Background

The information presented is intended to keep the County-Wide Policy Council apprised on the Monthly Financial Status Report. This report shows expenditures for the Head Start/ Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of April 2023 which also includes credit card expenses for the month of April 2023 as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance

Fiscal Impact

None

Conclusion

If approved by the CWPC, April 2023 Financial Status Report will be retained for financial record keeping.

**Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023**

Description	Head Start - Basic			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$17,232,920	\$1,001,321	\$5,254,399	\$11,978,521
Fringe Benefits	7,582,485	483,823	2,109,190	5,473,295
Total Personnel	\$24,815,405	\$1,485,143	\$7,363,589	\$17,451,816
Travel	-	-	-	-
Equipment*	-	-	-	-
Supplies	728,136	43,917	182,903	545,233
Contractual	2,892,483	105,829	626,500	2,265,983
Facilities /Construction				
Other:				
Food Cost	776,852	\$188,497	\$428,643	348,209
Transportation	45,000	26,282	131,596	(86,596)
Staff Mileage	100,000	9,783	44,895	55,105
Field Trips, including Transportation	3,201	717	827	2,374
Space	1,211,912	44,259	178,516	1,033,396
Utilities / Telephone / Internet	843,052	86,169	260,967	582,085
Publication/Advertising/Printing	54,991	-	110	54,881
Repair/Maintenance Building	108,572	23,997	90,223	18,349
Repair/Maintenance Equipment	8,654	5	4,522	4,132
Property & Liability Insurance	72,108	20,500	62,470	9,638
Parent Involvement / CWPC	49,000	2,659	7,991	41,009
Other Costs*	240,460	15,040	48,498	191,962
Staff & Parent Training	3,091	-	3,190	(99)
Total Direct Charges	\$31,952,917	\$2,052,797	\$9,435,440	22,517,477
Total Indirect Charges	\$3,106,182	\$205,280	\$943,544	\$2,162,638
Total Federal Expenditures	\$35,059,099	\$2,258,077	\$10,378,984	\$24,680,115
% of Annual Budget Expended to Date			30%	
Non-Federal Share	\$7,011,820	\$352,422	\$1,261,269	\$5,750,551

Annual Budget: Thirty-Five Million Fifty-Nine Thousand Ninety-Nine Dollars
Presupuesto Anual: Treinta y cinco millones cincuenta y nueve mil noventa y nueve dólares

Monthly Expenses: Two Million Two Hundred Fifty-Eight Thousand Seventy-Seven Dollars
Gastos Mensuales: Dos Millones Doscientos Cincuenta Y Ocho Mil Setenta Y Siete Dolares

Year-To-Date Expenses: Ten Million Three Hundred Seventy-Eight Thousand Nine Hundred Eighty-Four Dollars
Gastos hasta la Fecha: Diez Millones Trescientos Setenta Y Ocho Mil Novecientos Ochenta Y Cuatro Dolares

* Other Costs Include the follow: First-Aid (Including Workers Comp), Professional Services - Computer, Repair/Maintenance - Special, Depreciation Expense, Postage/Express Mail, Dues - Organizations, Fingerprinting/Background Check, Recruitment, Meeting Costs - Internal, Program Supplies - Books & Publications, Training Other

* Otros costos incluyen lo siguiente: Primeros auxilios (incluida compensación de trabajadores), servicios profesionales: computadora, reparación/mantenimiento: especial, gastos de depreciación, franqueo/correo urgente, cuotas: organizaciones, toma de huellas dactilares/verificación de antecedentes, reclutamiento, costos de reuniones: internos, Suministros para programas - Libros y publicaciones, Otras Capacitación

**Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023**

Description	Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel				
Fringe Benefits				
Total Personnel				
Travel	12,928	-	-	12,928
Equipment*	-	-	-	-
Supplies	25,000	61	2,023	22,977
Contractual	15,948	-	-	15,948
Facilities / Construction				
Other:				
Food Cost				
Transportation				
Staff Mileage				
Field Trips, including Transportation				
Space				
Utilities / Telephone / Internet				
Publication/Advertising/Printing				
Repair/Maintenance Building				
Repair/Maintenance Equipment				
Property & Liability Insurance				
Parent Involvement / CWPC				
Other Costs*				
Staff & Parent Training	237,568	26,611	100,340	137,228
Total Direct Charges	291,444	26,673	102,363	189,081
Total Indirect Charges	\$32,383	\$2,667	\$10,236	\$22,147
Total Federal Expenditures	\$323,827	29,340	112,599	\$211,228
% of Annual Budget Expended to Date			35%	
Non-Federal Share	\$64,765	\$7,335	\$28,150	\$36,615

Annual Budget: Three Hundred Twenty-Three Thousand Eight Hundred Twenty-Seven Dollars
Presupuesto Anual: trescientos veintitrés mil ochocientos veintisiete dólares

Monthly Expenses: Twenty-Nine Thousand Three Hundred Forty Dollars
Gastos Mensuales: veintinueve mil trescientos cuarenta dólares

Year-To-Date Expenses: One Hundred twelve Thousand Five Hundred Ninety-Nine Thousand Dollars
Gastos hasta la Fecha: Ciento doce mil quinientos noventa y nueve mil dólares

Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023

Description	Head Start - Duration Start-Up/Operations			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$0	-	-	\$0
Fringe Benefits	-	-	-	-
Total Personnel	\$0	-	\$0	\$0
Travel	-	-	-	-
Equipment*	-	-	-	-
Supplies	-	-	-	-
Contractual	-	-	-	-
Facilities /Construction	-	-	-	-
Other:				
Food Cost	-	-	-	-
Transportation	-	-	-	-
Staff Mileage	-	-	-	-
Field Trips, including Transportation	-	-	-	-
Space	-	-	-	-
Utilities / Telephone / Internet	-	-	-	-
Publication/Advertising/Printing	-	-	-	-
Repair/Maintenance Building	-	-	-	-
Repair/Maintenance Equipment	-	-	-	-
Property & Liability Insurance	-	-	-	-
Parent Involvement / CWPC	-	-	-	-
Other Costs*	-	-	-	-
Staff & Parent Training	-	-	-	-
Total Direct Charges	\$0	\$0	\$0	\$0
Total Indirect Charges	\$0	\$0	\$0	\$0
Total Federal Expenditures	\$0	\$0	\$0	\$0
% of Annual Budget Expended to Date				
Non-Federal Share	-	-	-	-

Duration funds (Start-up) were not awarded to this years grant 1/1/23 – 12/31/23

Annual Budget: NA
Presupuesto Anual: NA

Monthly Expenses: NA
Gastos Mensuales: NA

Year-To-Date Expenses: NA
Gastos hasta la Fecha: NA

**Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023**

Description	Early Head Start - Basic			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$3,655,192	\$130,326	\$723,120	\$2,932,072
Fringe Benefits	1,608,284	53,949	239,849	1,368,435
Total Personnel	5,263,476	184,275	962,970	4,300,506
Travel	-	-	-	-
Equipment*	-	-	-	-
Supplies	242,877	4,956	24,661	218,216
Contractual	925,297	11,161	42,073	883,224
Facilities / Construction	-	-	-	-
Other:				
Food Cost	50,000	3,711	7,438	42,562
Transportation	9,536	787	3,533	6,003
Staff Mileage	25,000	2,323	11,952	13,048
Field Trips, including Transportation	1,730	-	-	1,730
Space	84,678	4,464	17,615	67,063
Utilities / Telephone / Internet	151,060	11,597	27,646	123,414
Publication/Advertising/Printing	1,500	-	24	1,476
Repair/Maintenance Building	180,781	3,955	8,757	172,024
Repair/Maintenance Equipment	21,223	1	1	21,222
Property & Liability Insurance	24,009	3,195	7,911	16,098
Parent Involvement / CWPC	18,628	65	926	17,702
Other Costs*	39,344	-	13,442	25,902
Staff & Parent Training	2,277	-	95	2,182
Total Direct Charges	7,041,416	230,489	1,129,045	5,912,371
Total Indirect Charges	\$703,982	\$23,225	\$112,904	\$591,078
Total Federal Expenditures	\$7,745,398	253,714	\$1,241,949	\$6,503,449
% of Annual Budget Expended to Date			16%	
Non-Federal Share	\$1,549,080	\$53,420	\$289,355	\$1,259,725

Annual Budget: Seven Million Seven Hundred Forty-Five Thousand Three Hundred Ninety-Eight Dollars
Presupuesto Anual: Siete Millones Setecientos Cuarenta Y Cinco Mil Trescientos Noventa Y Ocho Dólares

Monthly Expenses: Two Hundred Fifty-Three Thousand Seven Hundred Fourteen Dollars
Gastos Mensuales: doscientos cincuenta y tres mil setecientos catorce Dólares

Year-To-Date Expenses: One Million Two Hundred Forty-One Thousand Nine Hundred Forty-Nine Dollars
Gastos hasta la Fecha: Un millón doscientos cuarenta y un mil novecientos cuarenta y nueve dólares

* Other Costs Include the follow: First-Aid (Including Workers Comp), Professional Services - Computer, Repair/Maintenance - Special, Depreciation Expense, Postage/Express Mail, Dues - Organizations, Fingerprinting/Background Check, Recruitment, Meeting Costs - Internal, Program Supplies - Books & Publications, Training Other

* Otros costos incluyen lo siguiente: Primeros auxilios (incluida compensación de trabajadores), servicios profesionales: computadora, reparación/mantenimiento: especial, gastos de depreciación, franqueo/correo urgente, cuotas: organizaciones, toma de huellas dactilares/verificación de antecedentes, reclutamiento, costos de reuniones: internos, Suministros para programas - Libros y publicaciones, Otras Capacitación

**Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023**

Description	Early Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$0	\$0	\$0	\$0
Fringe Benefits	-	\$0	\$0	-
Total Personnel	-	-	-	-
Travel	16,898	-	-	16,898
Equipment*	-	-	-	-
Supplies	33,488	13	434	33,054
Contractual	26,526	-	-	26,526
Facilities / Construction				
Other:				
Food Cost				
Transportation				
Staff Mileage				
Field Trips, including Transportation				
Space				
Utilities / Telephone / Internet				
Publication/Advertising/Printing				
Repair/Maintenance Building				
Repair/Maintenance Equipment				
Property & Liability Insurance				
Parent Involvement / CWPC				
Other Costs*				
Staff & Parent Training	96,459	3,746	31,982	64,477
Total Direct Charges	173,371	3,760	32,416	\$140,955
Total Indirect Charges	\$15,906	\$376	\$3,242	\$12,664
Total Federal Expenditures	\$189,277	4,136	\$35,658	\$153,619
% of Annual Budget Expended to Date			19%	
Non-Federal Share	\$37,855	\$1,034	\$8,914	\$38,405

Annual Budget: One Hundred Eighty-Nine Thousand Two Hundred Seventy-Seven Dollars
Presupuesto Anual: Ciento Ochenta Y Nueve Mil Doscientos Setenta Y Siete Dolares

Monthly Expenses: Four Thousand One Hundred Thirty-Six Dollars
Gastos Mensuales: cuatro mil ciento treinta y seis dolares

Year-To-Date Expenses: Thirty-Five Thousand Six Hundred Fifty-Eight Dollars
Gastos hasta la Fecha: Treinta y Cinco Mil Seiscientos Cincuenta y Ocho Dólares

**Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023**

HEAD START CREDIT CARD

Credit Card Expenses: Credit card statement dated 4/1/23-4/30/23

April 2023 expenses:

CWPC- Other	\$	580	DiCiccio - Catering for County-Wide Meeting
Program Supplies- Nutrition/Medically	\$	60	Amazon- NIDO Toddler Powdered Milk
Parent Engagement- Supplies	\$	41	Dollar Tree- LPM Workshop Nutrition (Books, measuring cup, stickers, safety mittens)
Staff Training	\$	9,500	American Air - Flights for the National Head Start Conference
Parent Engagement- Supplies	\$	776	Costco - BBQ Lunch for Father Conference
Staff Training	\$	719	National Head Start Conference- Director's Boot Camp
Staff Training	\$	1,904	Head Start Managers & Director's Institute- Training
Program Supplies- Disposables	\$	324	Target- (Nighttime Underwear, Training Pants, Wipes & Cups for Special Needs Children)
Program Supplies- Classroom	\$	121	Walmart- Tshirts & Paint for Home Base
Program Supplies- Disposables	\$	49	Walmart- Playdoh, Shaving Cream, Cotton Balls for Home Base activities
Staff Training	\$	2,919	Renaissance Hotel - Rooms for the National Head Start Conference
	\$	16,991	

**Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
April 30, 2023**

EARLY HEAD START

Credit Card Expenses: Credit card statement dated 4/1/23-4/30/23

April 2023 expenses:

Parent Engagement- Supplies	\$ 31	99 Cents Only - LPM Workshop Items (Journals, Coloring Books, Pencils, etc.)
Staff Training	\$ 3,157	American Air - Flights for the National Head Start Conference
Staff Training	\$ 71	National Head Start Conference- Director's Boot Camp
Staff Training	\$ 122	Head Start Managers & Director's Institute- Training
Program Supplies- Classroom	\$ 97	Target- Blankets
Staff Training	\$ 289	Renaissance Hotel - Rooms for the National Head Start Conference
	\$ 3,767	



COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: VIII. Action Item A.	Presenters: Maria Yolanda Padilla & Zoua Thao
Subject: Average Daily Attendance (ADA) Report for the month of April 2023 for Head Start Center Base and Early Head Start	Directors: Rosa M. Pineda & Nidia Davis

Recommended Action

Staff recommends approval of the Average Daily Attendance (ADA) reports for the month of April 2023 for Head Start and Early Head Start.

Background

Per Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences; and thereafter, use individual child attendance data to identify child with patterns of absence that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

Head Start's monthly ADA for April 2023 for Center Base was 82.06%. Head Start Home Base is now tracking number of home visits. Total Head Start Home Base Visits completed were 490. Our Head Start funded enrollment is 2112. For the month of April 2023, we had an actual enrollment of 1668. There was a total of 23 drops in the month of April. As a result, we had an enrollment of 1691 (1668+23). We ended the month of April with a total of 444 vacancies (414 for CB and 30 for HB). We continue to recruit families and have a waitlist of 435 children, 196 families on the waitlist are over-income and 194 are three-years old. At this time, due to licensing requirements we can only enroll 9 three - year old's per regular class or 17 for a designated 3- year old class. In addition, we continue to face a shortage of staff across the following service areas. Staff shortage continues to impact us, where classes have been cancelled and current staff have covered multiple sites to serve enrolled children and families. In addition, Dakota Circle is pending clearance from Community Care Licensing for the fourth modular that was recently installed and we

continue to wait for City permits to proceed with the Clinton/Blythe location. Currently, 35 children and families are enrolled at Mendota, as the center continues to operate as Home Base due to repairs still pending at this location. Ongoing efforts to recruit children for the current year continue by way of canvassing, participating in community events and facilitating presentations in the community.

Early Head Start's monthly ADA for April 2023 for Center Base was 81.06%. Early Head Start Home Base is also tracking the number of home visits. Total Early Head Start Home Visits completed were 511. Our Early Head Start funded enrollment is 478. For the month of April 2023, we had an actual enrollment of 244. There was a total of 18 drops in the month of April. In all, this gives us an overall enrollment of 262 (244+18). We ended the month of April with a total of 234 vacancies (53 for CB and 181 for HB). We currently have 102 families waitlisted (53 for CB and 49 for HB). Of those, 23 families on the waitlist are over income. EHS is also facing staff shortages in the following service areas: Home Base- 11 and Center Base-11. In addition to staff shortage, low enrollment in EHS is due to pending CB sites that are scheduled to open, but are pending Community Care Licensing approval and/or city permits (Clinton/Blythe, Eric White and Mendota). Moreover, we continue to collaborate and partner with local agencies that provide services to pregnant teens, mothers, and/or prenatal care services to inform them of our Early Head Start Program.

Fiscal Impact

May affect funding if data analysis does not show a continuous partnership in maintaining good attendance and full enrollment.

Conclusion

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Fresno EOC Head Start

2301 - Average Daily Attendance

Program Term: Head Start 2022-2023, Program Option: <No Program Option>, C - Center-based, FC - Family Child Care Home, LD - Locally Designed Option, PD - Standard Double Session, PS - Standard Single Session, SF - Standard Full Day, VD - Variable Attendance Double Session, VF - Variable Attendance Full Day, VS - Variable Attendance Single Session, Agency: Fresno EOC Head Start, Attendance Date: 4/3/2023 - 4/28/2023

Fresno EOC Head Start

	Attendance Records			Operating Days	ADA ¹	Funded Enrollment		Actual Enrollment	
	Present ⁴	Absent ⁶	Neither ⁷			Count	% Attendance	Count ²	% Attendance ³
AREA II HEAD START	324	162	0	13.00 (avg)	24.92	60	41.54%	37.38	66.67%
BROOKS HEAD START	492	115	0	13.33 (avg)	36.52	60	61.50%	45.15	81.05%
CALWA (FUSD)	417	61	0	14.00 (avg)	29.79	37	80.50%	34.14	87.24%
CANTUA HEAD START	238	42	0	14.00 (avg)	17.00	20	85.00%	20.00	85.00%
CARUTHERS HEAD START	224	42	0	14.00 (avg)	16.00	20	80.00%	19.00	84.21%
CEDARWOOD HEAD START	406	114	0	13.00 (avg)	31.23	40	78.08%	40.00	78.08%
CITRUS HEAD START	385	91	0	14.00 (avg)	27.50	40	68.75%	34.00	80.88%
CLOVIS HEAD START	226	54	0	14.00 (avg)	16.14	20	80.71%	20.00	80.71%
COLLEGE COMMUNITY HEAD START	368	87	0	13.00 (avg)	28.31	38	74.49%	35.00	80.88%
DAKOTA CIRCLE HEAD START	1,740	519	0	15.00 (avg)	115.27	160	72.50%	149.25	77.03%
ESTELLE DAILEY	545	118	0	13.33 (avg)	40.68	60	68.13%	49.55	82.20%
FIREBAUGH HEAD START	437	109	0	14.00 (avg)	31.22	40	78.04%	39.00	80.04%
FRANKLIN HEAD START	1,680	367	0	14.88 (avg)	111.79	160	70.59%	136.67	82.07%
HURON HEAD START	608	137	0	13.33 (avg)	45.45	60	76.00%	55.77	81.61%
IVY HEAD START	378	97	0	14.00 (avg)	27.00	40	67.50%	33.93	79.58%
JEFFERSON HEAD START	795	129	0	14.00 (avg)	56.79	80	70.98%	66.00	86.04%
KINGS CANYON HEAD START	1,105	181	0	13.80 (avg)	80.01	100	80.07%	93.21	85.93%
KIRK (FUSD)	189	21	0	14.00 (avg)	13.50	20	67.50%	15.00	90.00%
LA COLONIA HEAD START	518	112	0	13.33 (avg)	38.55	60	64.75%	46.92	82.22%
LANE (FUSD)	252	28	0	14.00 (avg)	18.00	20	90.00%	20.00	90.00%
LIGHTHOUSE	63	8	0	20.00 (avg)	3.15	20	15.75%	3.55	88.73%
LINCOLN (FUSD)	258	22	0	14.00 (avg)	18.43	20	92.14%	20.00	92.14%
MADISON HEAD START	155	60	0	14.00 (avg)	11.07	20	55.36%	15.36	72.09%
MAPLE VISTA HEAD START	243	37	0	14.00 (avg)	17.36	20	86.79%	20.00	86.79%
MENDOTA HEAD START	107	12	371	14.00 (avg)	7.64	60	12.74%	8.50	89.92%
MOLLY NEVAREZ HEAD START	262	103	0	13.00 (avg)	20.15	40	50.38%	28.08	71.78%
MOSQUEDA HEAD START	185	39	0	14.00 (avg)	13.21	20	66.07%	16.00	82.59%
OLMOS (FUSD)	368	55	0	14.00 (avg)	26.29	37	71.04%	30.21	87.00%
PINEDALE HEAD START	351	56	0	13.00 (avg)	27.00	40	67.50%	31.31	86.24%
RAMACHER HEAD START	371	139	0	14.00 (avg)	26.50	40	66.25%	36.43	72.75%
REEDLEY HEAD START	259	63	0	13.00 (avg)	19.93	40	49.81%	24.77	80.43%
RICHARD KEYES HEAD START	667	127	0	13.50 (avg)	48.76	80	61.76%	58.00	84.01%
ROMAIN HEAD START	364	94	0	13.50 (avg)	26.96	40	67.41%	34.00	79.48%
ROOSEVELT HEAD START	477	61	0	14.00 (avg)	34.07	40	85.18%	38.43	88.66%
SAN JOAQUIN HEAD START	197	41	0	14.00 (avg)	14.07	20	70.36%	17.00	82.77%
SANGER HEAD START	831	141	0	13.50 (avg)	61.29	80	76.94%	71.69	85.49%
SEQUOIA HEAD START	534	121	0	17.00 (avg)	31.52	40	78.53%	38.43	81.53%
WASHINGTON HEAD START	316	56	0	12.00 (avg)	26.33	40	65.83%	31.00	84.95%

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.

2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days

3. Percent Attendance is the Present count divided by the sum of Present and Absent Count

4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.

5. Statuses counted as Present: Present(P), Tardy(T)

6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)

7. Statuses counted as Neither: Not Scheduled (N), Late Pickup (LP)

Fresno EOC Head Start

2301 - Average Daily Attendance

Program Term: Head Start 2022-2023, Program Option: <No Program Option>, C - Center-based, FC - Family Child Care Home, LD - Locally Designed Option, PD - Standard Double Session, PS - Standard Single Session, SF - Standard Full Day, VD - Variable Attendance Double Session, VF - Variable Attendance Full Day, VS - Variable Attendance Single Session, Agency: Fresno EOC Head Start, Attendance Date: 4/3/2023 - 4/28/2023

Fresno EOC Head Start

	Attendance Records			Operating Days	ADA ¹	Funded Enrollment		Actual Enrollment	
	Present ⁵	Absent ⁶	Neither ⁷			Count	% Attendance	Count ²	% Attendance ³
WILSON HEAD START	255	25	0	14.00 (avg)	18.21	20	91.07%	20.00	91.07%
Fresno EOC Head Start	17,590	3,846	371	13.96 (avg)	1,257.61	1,852	68.05%	1,532.7	82.06%
Report Totals	17,590	3,846	371	13.96 (avg)	1,257.61	1,852	68.05%	1,532.7	82.06%

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: Not Scheduled (N), Late Pickup (LP)

Fresno EOC Head Start

4003 - Management Report - Family Services Action Status

Program Term: Head Start 2022-2023, Program Option: HB - Home-Based, Agency: Fresno EOC Head Start, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed Family Service Event or Action Date: 4/1/2023 - 4/28/2023

Fresno EOC Head Start

Event Information										Action Information										
Event	Count of Events	Count of Families	Progression to Date							Total Time	Counts for Status									
			Start	1/4	1/2	3/4	Comp	N/A	Actions		Completed	Awaiting Feedback	Family Cancelled	No Show	On Going	Partially Comp	Refused	Staff Cancelled	Status is Blank	Family Partner
Site 2155 - MOUNTAIN AREA HOME BASE																				
Communication Log	1	1	0	0	0	0	0	1	0 : 00	0	0	0	0	0	0	0	0	0	0	0
Family Goal	9	8	0	0	0	0	0	0	0 : 00	9	0	0	0	0	0	0	0	0	9	2
Home Based Home Visi	10	9	0	0	0	0	0	10	45 : 00	30	30	0	0	0	0	0	0	0	0	3
Home Visit - EHS	1	1	0	0	0	0	0	1	1 : 30	1	1	0	0	0	0	0	0	0	0	1
Totals for Site 2155 - MOUNTAIN AREA HOME BASE																				
	21	9	0	0	0	0	0	12	46 : 30	40	31	0	0	0	0	0	0	0	9	3
Site 2151 - ORO LOMA HOME BASE																				
Family Goal	7	7	0	0	0	0	0	6	0 : 00	6	2	0	0	0	0	0	0	0	0	0
Family Goal (2)	3	3	0	0	0	0	0	3	1 : 30	3	0	0	0	0	0	0	0	0	0	0
Home Based Home Visi	10	10	0	0	0	0	0	10	43 : 30	29	29	0	0	0	0	0	0	0	0	0
Home Visit - EHS	2	2	0	0	0	0	0	2	12 : 00	8	5	0	0	0	0	0	0	1	2	0
Totals for Site 2151 - ORO LOMA HOME BASE																				
	22	10	0	0	0	0	0	21	57 : 00	46	36	0	0	0	0	0	0	1	2	0
Site - SANGER/REEDLEY HOME BASE																				
Family Goal	6	6	0	0	0	0	0	0	9 : 00	6	0	0	0	0	1	0	0	0	0	1
Family Goal (2)	1	1	1	0	0	0	0	0	0 : 00	1	0	0	0	0	0	0	0	0	0	1
Home Based Home Visi	10	10	0	0	0	0	0	10	40 : 30	27	27	0	0	0	0	0	0	0	0	2
Home Visit - EHS	1	1	0	0	0	0	0	1	1 : 30	1	1	0	0	0	0	0	0	0	0	0
Totals for Site - SANGER/REEDLEY HOME BASE																				
	18	10	1	0	0	0	0	11	51 : 00	35	28	0	0	0	1	0	0	0	0	2
Site 2158 - WEST COUNTY HOME BASE																				
Family Goal	30	26	19	0	0	0	2	1	30 : 30	28	19	0	0	0	3	1	0	0	0	3
Family Goal (2)	7	7	0	0	0	0	2	0	6 : 00	7	6	0	0	0	0	0	0	0	0	3
Home Based Home Visi	59	55	7	0	0	0	0	52	699 : 00	485	404	0	10	0	0	1	0	27	43	8
Home Visit - EHS	2	2	0	0	0	0	0	2	7 : 30	6	5	0	1	0	0	0	0	0	0	0
Totals for Site 2158 - WEST COUNTY HOME BASE																				
	98	55	26	0	0	0	4	55	743 : 00	526	434	0	11	0	3	2	0	27	43	8

Totals for Fresno EOC Head Start

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Fresno EOC Head Start

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ChildPlus

4003 - Management Report - Family Services Action Status

Program Term: Head Start 2022-2023, Program Option: HB - Home-Based, Agency: Fresno EOC Head Start, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed Family Service Event or Action Date: 4/1/2023 - 4/28/2023

Fresno EOC Head Start

Event Information										Action Information										
Event	Count of Events	Count of Families	Progression to Date							Counts for Status										
			Start	1/4	1/2	3/4	Comp	N/A	Total Time	Actions	Completed	Awaiting Feedback	Family Cancelled	No Show	On Going	Partially Comp	Refused	Staff Cancelled	Status is Blank	Family Partner
Report Grand Totals	159	84	27	0	0	0	4	99	897 : 30	647	529	0	11	0	4	2	0	28	54	13
	159	84	27	0	0	0	4	99	897 : 30	647	529	0	11	0	4	2	0	28	54	13

Fresno EOC Early Head Start

2301 - Average Daily Attendance

Program Term: 2022-2023 Early Head Start, Agency: Fresno EOC Early Head Start, Sites: EHS Addams, EHS Child Development Center, Attendance Date: 4/1/2023 - 4/30/2023

Fresno EOC Early Head Start

	Attendance Records			Operating Days	ADA ¹	Funded Enrollment		Actual Enrollment	
	Present ⁵	Absent ⁶	Neither ⁷			Count	% Attendance	Count ²	% Attendance ³
EHS Addams	130	24	0	14.00 (avg)	9.28	14	66.33%	11.00	84.42%
EHS Child Development Center	328	83	0	14.00 (avg)	23.43	32	73.21%	29.36	79.81%
Fresno EOC Early Head Start	458	107	0	14.00 (avg)	32.71	46	71.12%	40.36	81.06%
Report Totals	458	107	0	14.00 (avg)	32.71	46	71.12%	40.36	81.06%

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Not Scheduled(N), Present(P)
6. Statuses counted as Absent: Absent(A), Excused(E), Tardy(T), Unexcused(U), Late Pickup(LP)
7. There are no attendance codes counting as Neither

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Fresno EOC Head Start

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4003 - Management Report - Family Services Action Status

Program Term: 2022-2023 Early Head Start, Program Option: HB - Home-Based, Agency: Fresno EOC Early Head Start, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed Family Service Event or Action Date: 4/1/2023 - 4/28/2023

Fresno EOC Early Head Start

Event Information										Action Information											
Event	Count of Events	Count of Families	Progression to Date							Total Time	Counts for Status										
			Start	1/4	1/2	3/4	Comp	N/A	Actions		Completed	Awaiting Feedback	Family Cancelled	No Show	On Going	Partially Comp	Refused	Staff Cancelled	Status is Blank	Family Partner	
Site EPU - EHS EPU																					
Family Goal	12	11	1	0	0	0	2	8	1:30	12	3	0	0	0	0	0	0	0	6	0	
Family Goal (EHS)	5	5	0	0	0	0	0	5	0:00	5	0	0	0	0	0	0	0	5	0		
Home Based Home Visi	2	2	0	0	0	0	0	2	7:30	5	5	0	0	0	0	0	0	0	0		
Home Visit - EHS	24	22	0	0	0	0	0	24	75:00	69	50	0	11	0	0	0	4	4	0		
Totals for Site EPU - EHS EPU																					
	43	22	1	0	0	0	2	39	91:30	97	63	0	12	0	0	0	4	15	0		
Site FC-U - EHS Fresno Urban																					
Communication Log	1	1	0	0	0	0	0	1	0:00	0	0	0	0	0	0	0	0	0	0		
Family Goal	31	27	7	0	0	0	8	14	1:30	27	10	0	0	0	2	0	0	12	0		
Family Goal (EHS)	20	18	7	0	0	0	0	13	0:00	9	2	0	0	0	0	0	0	6	0		
Home Based Home Visi	3	3	0	0	0	0	0	3	15:00	10	9	0	0	0	0	0	0	1	0		
Home Visit - EHS	65	53	0	0	0	0	0	65	256:30	171	156	0	6	3	0	0	0	5	0		
Totals for Site FC-U - EHS Fresno Urban																					
	120	58	14	0	0	0	8	96	273:00	217	177	0	6	3	2	0	0	24	0		
Site HWY - EHS Highway City																					
Communication Log	1	1	0	0	0	0	0	1	0:00	0	0	0	0	0	0	0	0	0	0		
Family Goal	12	12	4	0	0	0	0	7	0:00	12	1	0	0	0	0	0	0	10	0		
Family Goal (EHS)	13	11	0	0	0	0	0	13	0:00	12	0	0	0	0	0	0	0	10	0		
Home Based Home Visi	1	1	0	0	0	0	0	1	4:30	3	3	0	0	0	0	0	0	0	0		
Home Visit - EHS	27	23	0	0	0	0	0	27	99:00	66	65	0	0	0	0	0	0	0	0		
Totals for Site HWY - EHS Highway City																					
	54	27	4	0	0	0	0	49	103:30	93	69	0	0	0	0	0	0	20	0		
Site KER - EHS Kerman																					
Family Goal	14	14	5	0	0	0	0	4	0:00	12	1	0	0	0	4	0	0	5	0		
Family Goal (2)	1	1	0	0	0	0	0	1	0:00	1	0	0	0	0	0	0	0	0	0		
Family Goal (EHS)	8	7	0	0	0	0	0	7	0:00	4	0	0	0	0	0	0	0	4	0		
Home Based Home Visi	5	5	0	0	0	0	0	5	18:00	12	12	0	0	0	0	0	0	0	0		
Home Visit - EHS	31	26	0	0	0	0	0	31	171:00	114	78	0	8	0	0	0	1	27	0		

Fresno EOC Head Start

4003 - Management Report - Family Services Action Status

Program Term: 2022-2023 Early Head Start, Program Option: HB - Home-Based, Agency: Fresno EOC Early Head Start, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed Family Service Event or Action Date: 4/1/2023 - 4/28/2023

Fresno EOC Early Head Start

Event Information										Action Information										
Event	Count of Events	Count of Families	Progression to Date							Total Time	Counts for Status									
			Start	1/4	1/2	3/4	Comp	N/A	Actions		Completed	Awaiting Feedback	Family Cancelled	No Show	On Going	Partially Comp	Refused	Staff Cancelled	Status is Blank	Family Partner
Totals for Site KER - EHS Kerman																				
	59	29	5	0	0	0	0	48	189 : 00	143	91	0	8	0	4	0	0	1	36	0
Site MT.C - EHS Mt. Carmel																				
Communication Log	1	1	0	0	0	0	0	1	0 : 00	0	0	0	0	0	0	0	0	0	0	0
Family Goal	6	6	4	0	0	0	0	2	0 : 00	6	3	0	0	0	1	0	0	0	1	0
Family Goal (EHS)	1	1	0	0	0	0	0	0	0 : 00	1	0	0	0	0	0	0	0	0	1	0
Home Visit - EHS	12	9	0	0	0	0	0	12	61 : 30	42	32	0	1	0	0	0	0	0	9	0
Totals for Site MT.C - EHS Mt. Carmel																				
	20	11	4	0	0	0	0	15	61 : 30	49	35	0	1	0	1	0	0	0	11	0
Site PARC - EHS Parc Grove																				
Family Goal	8	7	1	0	0	0	1	5	1 : 30	8	1	0	0	0	0	0	0	0	7	0
Home Based Home Visi	1	1	0	0	0	0	0	1	3 : 00	2	2	0	0	0	0	0	0	0	0	0
Home Visit - EHS	13	9	0	0	0	0	0	13	48 : 00	33	32	0	1	0	0	0	0	0	0	0
Totals for Site PARC - EHS Parc Grove																				
	22	9	1	0	0	0	1	19	60 : 00	49	40	0	2	0	0	0	0	0	7	0
Site R/S - EHS Reedley/Sanger																				
Family Goal	16	15	2	0	0	0	0	11	4 : 30	14	3	0	0	0	7	0	0	0	1	0
Family Goal (EHS)	1	1	0	0	0	0	0	1	0 : 00	1	0	0	0	0	1	0	0	0	0	0
Home Based Home Visi	3	3	0	0	0	0	0	3	9 : 00	6	6	0	0	0	0	0	0	0	0	0
Home Visit - EHS	18	16	0	0	0	0	0	18	66 : 00	44	44	0	0	0	0	0	0	0	0	0
Totals for Site R/S - EHS Reedley/Sanger																				
	38	18	2	0	0	0	0	33	79 : 30	65	53	0	0	0	8	0	0	0	1	0
Site F/S - EHS Selma/Fowler																				
Communication Log	2	2	0	0	0	0	0	2	0 : 00	5	0	0	0	0	0	0	0	0	5	0
Family Goal	18	15	12	0	0	0	1	3	4 : 00	18	17	0	0	0	1	0	0	0	0	0
Family Goal (EHS)	8	5	7	0	0	0	1	0	0 : 00	5	5	0	0	0	0	0	0	0	0	0
Home Based Home Visi	2	1	0	0	0	0	0	2	12 : 00	6	6	0	0	0	0	0	0	0	0	0
Home Visit - EHS	21	18	0	0	0	0	0	21	81 : 00	54	54	0	0	0	0	0	0	0	0	0
Totals for Site F/S - EHS Selma/Fowler																				

5/4/2023
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Fresno EOC Head Start

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4003 - Management Report - Family Services Action Status

Program Term: 2022-2023 Early Head Start, Program Option: HB - Home-Based, Agency: Fresno EOC Early Head Start, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed Family Service Event or Action Date: 4/1/2023 - 4/28/2023

Fresno EOC Early Head Start

Event Information										Action Information										
Event	Count of Events	Count of Families	Progression to Date							Total Time	Counts for Status									
			Start	1/4	1/2	3/4	Comp	N/A	Actions		Completed	Awaiting Feedback	Family Cancelled	No Show	On Going	Partially Comp	Refused	Staff Cancelled	Status is Blank	Family Partner
	51	20	19	0	0	0	2	28	97 : 00	88	82	0	0	0	1	0	0	0	5	0

Totals for Fresno EOC Early Head Start

404	193	50	0	0	0	13	325	940 : 00	789	600	0	27	3	16	0	0	5	119	0
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Report Grand Totals

404	193	50	0	0	0	13	325	940 : 00	789	600	0	27	3	16	0	0	5	119	0
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COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item A.	Presenter: Rosa M. Pineda & Nidia Davis
Subject: FY 2023 Proposed Budget Revision January 1, 2022 through December 31, 2022	Directors: Rosa M. Pineda & Nidia Davis

Background

The information presented below is intended to keep the County-Wide Policy Council apprised a Budget Modification for January 1, 2022 through December 31, 2022 in the amount of \$5,325,897 (EHS \$3,549,966 and HS \$1,775,931).

Fresno EOC Head Start 0 to 5 experienced savings in the Basic 2022 Budgets that equal more than \$250,000, thus mandating a formal budget revision to be requested from Region IX staff prior to expenditure of these funds for new purposes. These savings are due in large part to numerous personnel vacancies and Leaves of Absence (LOA's) in 2022. Like many other Head Start programs we have lost many of our most experienced teachers to higher paying jobs with the school districts and /or other employers who are paying more hourly. In addition, when an employee takes some types of LOA's, such as Family Medical Leave (FMLA) or Workers' Compensation, approximately 65% of that staff's salary is paid by the State of California and not with Head Start funds. The number of employees on FMLA in 2022 generated these program savings. As a result, Head Start 0 to 5 requested permission to redirect funds from personnel, fringe benefits and operations line items of \$5,325,897, to the uses outlined in the Budget Justification Narrative in class categories of Supplies (\$841,113.77), Contractual (\$1,480,183.09), and Construction (\$3,004,600.14).

On May 4, 2023, Stephanie Salazar, County-Wide Policy Council Chair and Linda Hayes, Fresno EOC Board Chair reviewed and approved the Budget Modification for FY 2022, respectively.

On May 12, 2023, Staff submitted the budget modification onto the Head Start Enterprise System (HSES) for Head Start 0 to 5 FY 2022 budget for a total of \$5,325,897 (EHS \$3,549,966 and HS \$1,775,931); to reallocate the unspent program funds to other expenditures in FY 2023. These changes will assist in the full implementation of our program and School Readiness Goals by providing additional resources for children's learning, maintenance and repair for program sites to improve the environments for children, families and staff.



COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item B.	Presenter: Marie Sani
Subject: Head Start 0 to 5 COVID-19 Updates	Directors: Rosa M. Pineda & Nidia Davis

Background

The information presented below is intended to keep the County-Wide Policy Council apprised on Head Start 0 to 5 COVID-19 updates.

The Fresno County Department of Public Health May 10, 2023 lifted the emergency measures for COVID. Fresno County currently has 3.6 positive cases per 100,000, which is low. We have COVID screeners posted to alert those who may be infectious to not enter.

In addition, we continue to collaborate with the Fresno County Public Health Department. Our Health Advisory Committee developed a COVID Mitigation Plan based on COVID-19 Community levels and we follow daycare /Preschool regulations and keep current in our isolation, quarantine, and masking procedures. The Mitigation plan was approved by CWPC and the Executive board. As part of our plan we continue to mask for those persons with symptoms, exposures or having tested positive. We continue reporting 2 or more COVID cases to Child Care Licensing (CCL) and to the Public Health Department (PHD) through the computerized system called Shared Portal Outbreaks Tracking (SPOT).

Children with COVID symptoms will be sent home a minimum of 5 days until symptoms resolve or for children with a positive COVID test results, they will need to be out minimum of 5 up to 10 days, case dependent as per our COVID Mitigation plan. We provide COVID test kits at centers. Medi-cal provides Free at home tests 4 per month. To obtain tests for home <https://www.covidtests.gov/> To find a testing site go to <https://myturn.ca.gov/testing.html>

The Food and Drug Administration (FDA) approved the COVID vaccine for children 0 to 5. The Public Health Department (PHD) website information about clinics that give vaccines to children 6 months to 5 years. The vaccines are the best prevention and are safe and effective. There are also many local events posted on the Fresno Public Health Website. Anyone can schedule an appointment just visit myturn.ca.gov or call 1-833-422-4255.



COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item C.	Presenter: Juana Cervantes
Subject: Personnel Committee Report	Directors: Rosa M. Pineda & Nidia Davis

Background

The information attached and presented is intended to keep the County-Wide Policy Council apprised of the Head Start Program Performance Standards 1301.4(a)(b)(1)(2)(3) and 1302.90 Personnel policies.

Per the Head Start Program Performance Standards, parent committees are an integral part of the decision-making in Head Start 0 to 5. Parent committees are comprised of parents with children currently enrolled in the Head Start 0 to 5 Program and who are part of the County-Wide Policy Council. Some of their responsibilities include advising staff in developing and implementing program policies at the local level and ensuring the needs of children and families are being met, participate in the recruitment and screening of Head Start 0 to 5 employees.

More specifically, the Personnel Committee participates in the hiring/termination process of Head Start 0 to 5 staff according to Fresno EOC's personnel practices and procedures.

The Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month.

All promotions, transfers, separations and new hires are to be presented to the CWPC monthly, as an informational item.



June 6, 2023

Head Start 0 to 5
1920 Mariposa Street
Suite #200
Fresno, CA 93721
Office: (559) 263-1200
Fax: (559) 263-1287

MEMORANDUM

TO: CWPC REPRESENTATIVES
FR: JUANA CERVANTES, CWPC PERSONNEL COMMITTEE CHAIRPERSON
RE: **CWPC PERSONNEL COMMITTEE ACTIONS**

Based on Staff Recommendations and/or Interview Panel(s) containing members of the County-Wide Policy Council (CWPC) Personnel Committee, the actions listed below were recommended, received and/or updated:

HIRING/PERSONNEL ACTION

<u>POSITION</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
HS Family Support Assistant (New Hire)	FUSD	5/8/23
HS Food Services Assistant I (New Hire)	Huron	5/8/23
HS Home Base Educator (New Hire)	Reedley/Sanger HB	5/8/23
HS Teacher Assistant I (New Hire)	Dakota Circle	5/8/23
HS Teacher Assistant I (New Hire)	Jefferson	5/22/23
HS Building Maintenance/Repair Specialist (New Hire)	Central Office	Pending
HS Teacher I (New Hire)	Caruthers	Pending
HS Teacher Assistant I (New Hire)	Dakota Circle (CSPP)	Pending
HS Teacher I (New Hire)	Firebaugh	Pending
HS Teacher I (New Hire)	Jefferson	Pending
HS Teacher I (New Hire)	La Colonia	Pending
HS Teacher Assistant I (New Hire)	Richard Keyes	Pending
HS Teacher I (New Hire)	Richard Keyes	Pending
HS Family Support Assistant I (6 New Hires)	Pending	Pending
HS Teacher I – Floater (2 New Hires)	Pending	Pending
EHS Assistant Teacher/Caregiver I (New Hire)	Pending	Pending
EHS Family Development Specialist (New Hire)	Pending	Pending
EHS Family Support Assistant (New Hire)	Pending	Pending

PROMOTIONS/STATUS CHANGE

	<u>SITE</u>	<u>EFFECTIVE DATE</u>
HS Teacher III (Transfer)	Sequoia	5/8/23
HS HR Coordinator (Transfer)	Central Office	Pending
HS Teacher I (Transfer)	Mosqueda	Pending

RESIGNATIONS/SEPARATIONS

	<u>EFFECTIVE DATE</u>
HS Custodian	4/28/23
HS Family Support Assistant III	5/12/23

JOB DESCRIPTIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>
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COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item D.	Presenter: Ralph Carrillo
Subject: Activities Integrating of Mathematics and Science (AIMS) Partnership	Directors: Rosa M. Pineda & Nidia Davis

Background

The information presented below is intended to keep the County-Wide Policy Council apprised on the Activities Integrating Math and Science (AIMS) and their partnership with Head Start 0 to 5.

AIMS is a non-profit organization that supports playful, imaginative, creative, human-centered, and socially-informed approaches to teaching and learning mathematics and science, and policies and practices that are culturally-relevant and transformative.

Fresno EOC Head Start 0 to 5 and AIMS Center have formed a partnership since 2016. The purpose of the partnership is "To enhance young children's STEAM education through classroom learning, home interactions, and community engagement." AIMS Center provides monthly professional learning and coaching in the area of Science, Technology, Engineering, Art and Mathematics (STEAM) to Fresno EOC Head Start 0 to 5 Staff. The monthly sessions engage Head Start and Early teachers in deepening their own understanding of STEAM, reflecting on research-based teaching practices that are appropriate for the variations of developmental levels in their classrooms. AIMS provides Individualized coaching with Staff (45 minutes to 1 hour each session) to provide assistance in Lesson Planning, Project Planning and Reflective Feedback. AIMS provides parent/child engagement home Family Learning Kits are provided to families with one page directions in both English and Spanish.

COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item E.	Presenter: Tashon Smallwood
Subject: CWPC Program Governance Questionnaire Results 2022-2023	Directors: Rosa M. Pineda & Nidia Davis

Background

The information attached is intended to keep the County-Wide Policy Council (CWPC) apprised of the annual Program Governance Questionnaire Results for the 2022-2023 program year.

Every year, we provide a Program Governance Questionnaire to representatives, community members, and Fresno EOC Board commissioners to gather feedback and make informed changes to current practices. This year, we provided the questionnaire through a link, QR code, and mail and received 24 responses out of 63 individuals. We have attached a summary of the responses received.

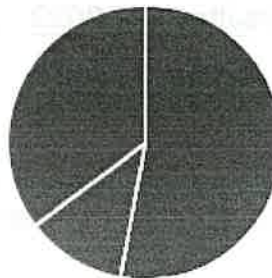
Moving forward, staff will review these results with Head Start 0 to 5 Directors and Managers to identify areas for improvement and training to continue enhancing our Program Governance.

CWPC Program Governance Questionnaire (English)

17 Responses 06:08 Average time to complete Active Status

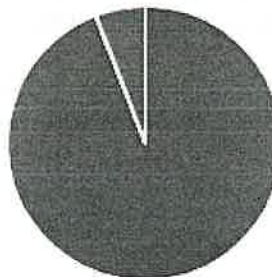
1. Please Indicate below what your role is with CWPC

- ☒ Elected Representative 9
- ☒ Elected Alternate Representati... 2
- ☒ Community Representative 6



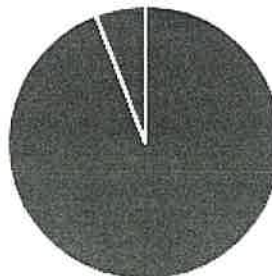
2. I understand the mission of the Head Start 0 to 5 Program

- ☒ Yes 16
- ☒ No 1

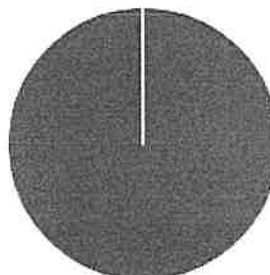


3. I understand what is expected of me as a CWPC Representative.

- ☒ Yes 16
- ☒ No 1



4. CWPC meetings are an important part of decision making for Fresno EOC Head Start 0 to 5 Program.

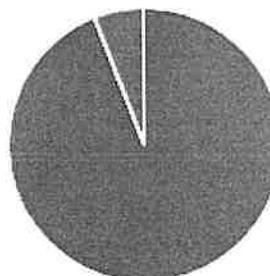


5. What are the areas that need the most improvement at our CWPC meetings:

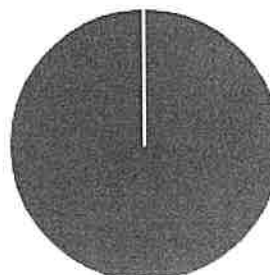
7
Responses

Latest Responses
"None"
"Tell us what is being said behind the Mic"

6. As a CWPC Representative do you feel you received enough verbal and written information and reports to make adequate decisions?



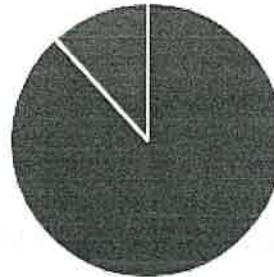
7. I am valued and respected by Head Start 0 to 5 staff.



8. Do you feel the CWPC has been involved in the following areas:

Development of Program Application (for example, discussion of recruitment areas, number of eligible children, program services/changes).

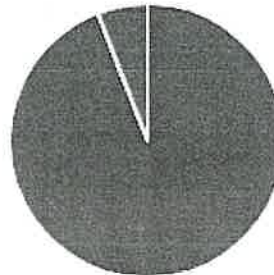
● Yes	15
● No	2



9. Do you feel the CWPC has been involved in the following areas:

Development of School Readiness Goals

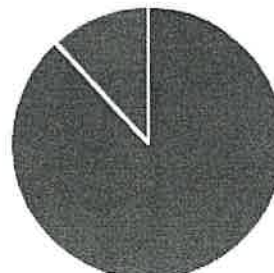
● Yes	16
● No	1



10. Do you feel the CWPC has been involved in the following areas:

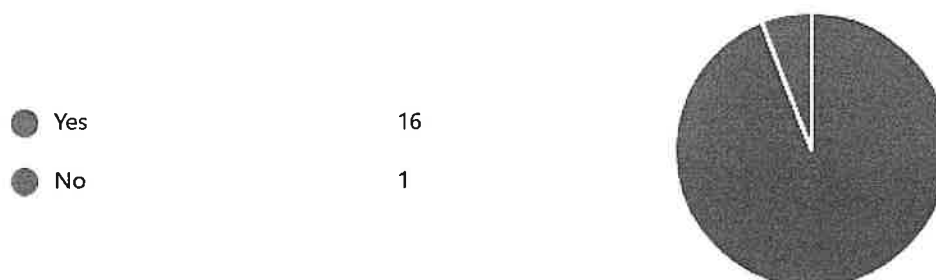
Program self-assessment activities

● Yes	15
● No	2



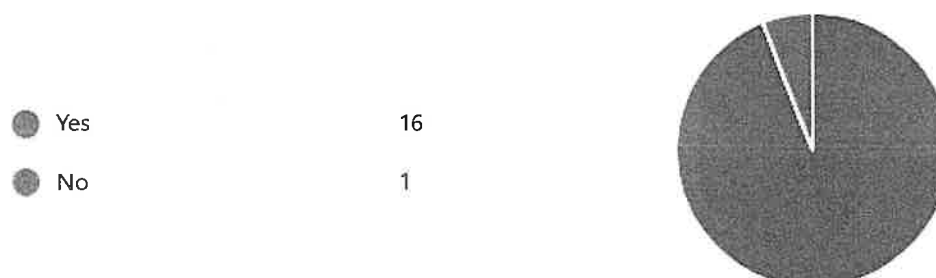
11. Do you feel the CWPC has been involved in the following areas:

Discussing, developing, or revising the Early Head Start Curriculum Philosophy and the Head Start Home Base and Center Base Education Plans



12. Do you feel the CWPC has been involved in the following areas:

Budget preparation, revision, and discussion of expenditures (Monthly Financial Status Reports, Head Start 0 to 5 Head Start/Early Head Start Refunding Proposal, Budget Proposal, Center Base Budget Training, Home Base/Early Head Start Budget Training, County-Wide PC Budget & Finance Committee Meetings)



13. As a CWPC Representative/EOC Commissioner/Community Representative, what areas do you feel you need more training?

9
Responses

Latest Responses
"Meal Prep for infants/Breastfeeding"
"None"
"Keep giving good info"

14. How were you impacted by COVID-19?

11
Responses

Latest Responses

"Got sick, lost loved ones, no school for me wanted to go b...

"Less work"

"Yes! Lack of work the first year of the pandemic "

15. During COVID-19 what type of support did you receive from Head Start 0 to 5 staff (For Example: Education, Referrals to Community Resources, and Food Distribution)?

11
Responses

Latest Responses

"Got info, some hand sanitizers and gloves "

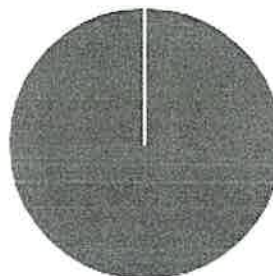
"None"

"was not involved yet"

16. I have benefited from my participation in the CWPC

● Yes
● No

17
0



17. Explain how you have benefited from your participation with CWPC

11
Responses

Latest Responses

"I have gained a bunch of useful information about the pro...

"Got very helpful information about a lot of important info...

"I now understand the full impact of the program and use ...

18. Other Comments related to CWPC:

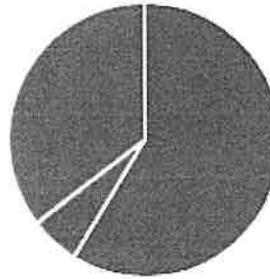
1
Responses

Latest Responses

"Provide a lot of info you would not get by just sending yo...

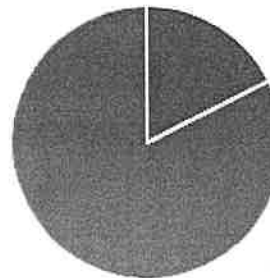
19. Please select below how you best prefer to receive the CWPC packet:

- ☐ I prefer to receive a paper cop... 10
- ☐ I prefer to receive an electroni... 1
- ☐ I prefer to receive both an ele... 6



20. How do you prefer to attend the CWPC meetings?

- ☐ Virtual Via ZOOM 3
- ☐ In Person 14



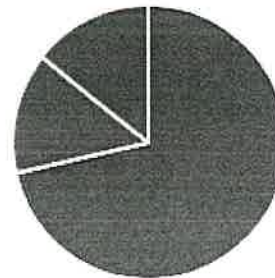
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Cuestionario de gobernanza del programa CWPC (español)

7 Responses 07:38 Average time to complete Active Status

1. Indique a continuación cuál es su función en CWPC

- ☒ Representante electo 5
- ☒ Representante Suplento Electo 1
- ☒ Representatante Comunitario/... 1



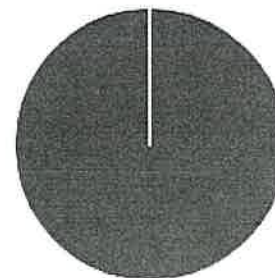
2. Entiendo la mision del programa Head Start 0 to 5

- ☒ Si 6
- ☒ No 0

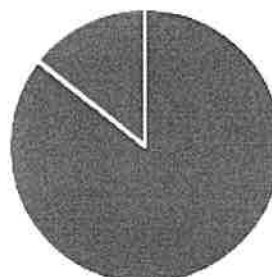


3. Entiendo que es lo que se espera de mí como Representante de CWPC

- ☒ Si 7
- ☒ No 0



4. Las reuniones de CWPC son una parte importante de la toma de decisiones para el programa Fresno EOC Head Start 0 a 5



5. Las áreas que más necesitamos mejorar en nuestras reuniones de CWPC son:

5
Responses

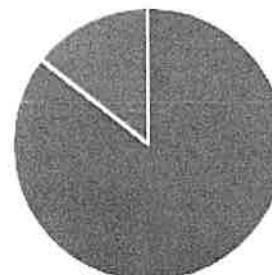
Latest Responses

"More details on the informational items we need to under..."

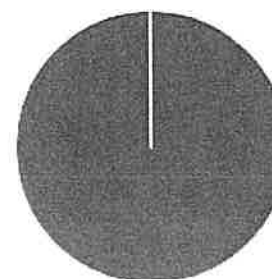
"N/A"

"Unir más los padres "

6. Como Representante de CWPC, ¿cree que recibió suficiente información e informes verbales y escritos para tomar decisiones adecuadas?



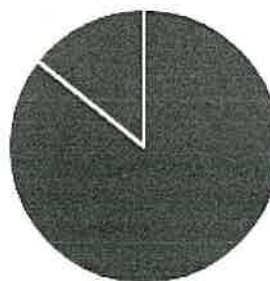
7. Soy valorado(a) y respetado(a) por el personal de Head Start 0 to 5.



8. ¿Cree que el CWPC ha estado involucrado en las siguientes áreas:

Desarrollo de la aplicación del programa (por ejemplo, discusión de áreas de contratación, número de niños elegibles, servicios/cambios del programa)

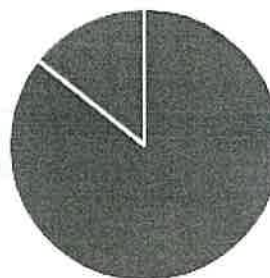
● Si 6
● No 1



9. ¿Cree que el CWPC ha estado involucrado en las siguientes áreas:

Desarrollo de Metas de Preparación Escolar

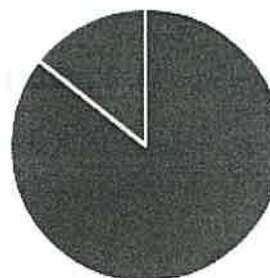
● Si 6
● No 1



10. ¿Cree que el CWPC ha estado involucrado en las siguientes áreas:

Actividades de autoevaluación del programa

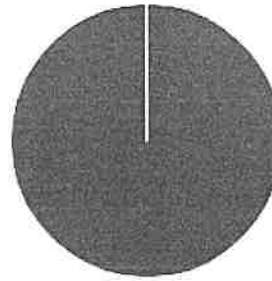
● Si 6
● No 1



11. ¿Cree que el CWPC ha estado involucrado en las siguientes áreas:

Discutir, desarrollar, o revisar la filosofía del plan de estudios de Early Head Start y los planes educativos de Head Start Home Base y Center Base.

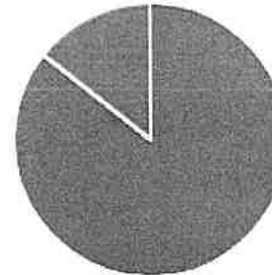
● Si 7
● No 0



12. ¿Cree que el CWPC ha estado involucrado en las siguientes áreas:

Preparación del presupuesto, revisión y discusión de los gastos (Informes mensuales del Estado financiero) Head Start 0 to 5 (Head Start/Early Head Start) Propuesta de reembolso, Propuesta de presupuesto, Capacitación sobre el presupuesto de Center Base, Capacitación sobre el presupuesto de Home Base/Early Head Start, reuniones del comité de finanzas y presupuesto de Concilio de Pólizas de todo el condado.

● Si 6
● No 1



13. Como Representante de CWPC/Comisionado de EOC/Representante de la comunidad, ¿en qué áreas cree que necesita más capacitación?

5
Responses

Latest Responses

"To understand all of the information"

"to como representante alternativa estoy satisfecha por to..."

"Saber más de cosas "

14. ¿Cómo le afectó el COVID-19?

4
Responses

Latest Responses

"pues en la educacion de mis hijos aunque hubieron classe..."

"Muchos los niños no fueron ala escuela "

15. Durante COVID-19, ¿qué tipo de apoyo recibió del personal de Head Start 0 a 5 (por ejemplo: educación, referencias a recursos comunitarios y distribución de alimentos)?

5
Responses

Latest Responses

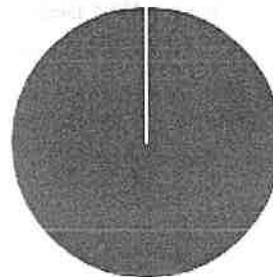
"Education and community resources"

"no estubo mi hija en el programa de headstart pero a trav..."

"Ninguno "

16. Me he beneficiado el haber participado en el CWPC al:

● Si 7
● No 0



17. Explique cómo se ha beneficiado de su participación con CWPC.

5
Responses

Latest Responses

"To understand the way the program works"

"Aprendi mucho de todo lo organizado que esta el equipo..."

"Bien me ayudado "

18. Otros comentarios relacionados con CWPC:

4
Responses

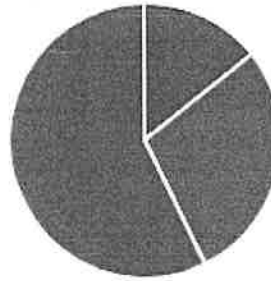
Latest Responses

"sigan apoyando a la comunidad. El aprendisage a tempr..."

"Todo bien "

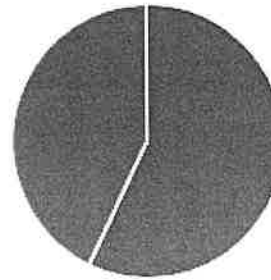
19. Por favor seleccione cómo prefiere recibir su paquete del cwpc

- ☐ Prefiero recibir una copia impr... 1
- ☐ Prefiero recibir una copia elect... 2
- ☐ Prefiero recibir tanto una copi... 4



20. ¿Cómo prefiere asistir a las reuniones de CWPC?

- ☐ Virtual a traves de llamada de ... 4
- ☐ En persona 3



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COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item F.	Presenter: Helen Uyeda
Subject: CSPP Program's Self-Evaluation (PSE)	Directors: Rosa M. Pineda & Nidia Davis

Background

The information presented below is intended to keep the County-Wide Policy Council (CWPC) apprised of CSPP Program's Self-Evaluation (PSE).

The California Department of Education (CDE), Early Education Division (EED), implemented a monitoring system for evaluating child care programs funded through the state, called the Program Self Evaluation (PSE) done each year.

The self-evaluation process requires various data sources be conducted throughout the program year in order to arrive at the final step of Board review and approval for the final report. The five CSPP sites at the following centers in Fresno County (Cantua Creek, Dakota Circle, Franklin, Sequoia, and Wilson). The results of the program evaluation were based on findings of the following documents:

1. *Desired Results Developmental Profile (DRDP) Summary of Findings*
A critical step toward supporting children's learning and developmental progress is for teachers to complete a Desired Results Developmental Profile (DRDP) for each child in the classroom.
2. *Program Review Instrument Summary of Findings and Corrective Action Plans*
This summarizes all the results of the Program Self Evaluation and Corrective Action Plans associated with each section.
3. *Preschool Environmental Rating Scale Summary of Findings*
An environmental rating scale is completed at each of the five CSPP sites. The Rating Scale consists of 49 items, and the findings identified areas of strength and need for improvement.
4. *Parent Survey Summary of Findings*
Parents' input was requested about the quality of the children's care by staff, the classroom environment, the curriculum and suggestions for improvement of the services.

The CSPP Program Self Evaluation (PSE) is an informational presentation to CWPC of the steps for the final report. The deadline for submitting this PSE to the California Department of Education, Early Education Division, is by June 1, 2023.

The Fresno County Economic Opportunities Commission, CSPP Program Self-Evaluation process is based on the use of the *Early Education Division Fiscal Year 2022-23 Program Instrument* to determine compliance. An analysis of the Program Instrument findings includes the Desired Results Development Profile (DRDP), the Early Childhood Environmental Rating Scale (ECERS), and the Desired Results Parent Surveys. The Program Self-Evaluation documentation are reviewed by staff, parents and the Governing Board and then submitted to California Department of Education (CDE), Early Education Division (EED) prior to the June 1st deadline.

CSPP Desired Results Development Profile (DRDP) are entered into DRDP Online website as required by CDE. DRDP assessments are conducted on each child in the classroom at the required 60-days and 6-month intervals. DRDP results are analyzed by center and management staff, and then shared with parents individually during parent/teacher conferences. Staff use the DRDP to assess the enrolled children's individual development. DRDP data is entered into the DRDP Summary of Findings; reports are used for curriculum/classroom activities planning. CSPP staff meet and discuss the results of all mandated program assessments and monitoring to create goals for improving services.

The Early Childhood Environmental Rating Scale (ECERS) are conducted in the beginning of the program year to provide center teaching staff with an accurate understanding of their classroom environment. ECERS is utilized for continuous improvement of the classroom environment and to increase positive outcomes for the children. Assessing the classroom environment using the appropriate Environment Rating Scale tool allows CSPP center staff to use the results of the assessment to improve the classroom environment.

The Desired Results Parent Surveys are distributed by center teaching staff to parents for CSPP at times convenient to their individual program year. The parent surveys results are analyzed by the center and management staff, then presented and discussed with parents at parent teacher conference or their local parent meetings. Distributing, collecting, compiling and analyzing the Desired Results Parent Survey are used by CSPP staff for program planning.

I Family Files

EED 01: Family Files

Standard Area Summary: Families with children enrolled in the California State Preschool Program (CSPP) are selected according to the priorities of the program.

Standard Monitoring Procedure: Throughout the program year, CSPP families complete waitlist applications, which are entered and ranked. The program uses the waitlist to make enrollment selections. Families are contacted by telephone and prescreened for continued interest in the enrollment of their child/children and proceeding with the enrollment application process.

EED 02: Family Eligibility Requirements

Standard Area Summary: Families with children enrolled in the program have met the eligibility requirements of the contract, and the required documentation is complete. A family data file has been established for each family, including a completed application for services and supporting documentation.

Standard Monitoring Procedure: Families are prescreened prior to beginning the CD-9600 application process to determine eligibility and need. Families determined to be eligible will complete the application process with the program's CSPP staff. A data file for each family will be established, maintained and updated as required throughout the family's eligibility period. CSPP staff maintains ongoing compliance reports and conducts regular file review to determine compliance with program eligibility requirements. Re-certification is required no earlier than 24-months and 1 day to determine continued eligibility for child care services.

EED 03: Child Need Requirement Verification for Full-day CSPP

Standard Area Summary: Families with children enrolled in full-day services have meet the need requirements if applicable. Certified hours of child care must correspond to the need of the parent/caretaker, as documented by the contractor at the initial certification and recertification or at the voluntary request of the family to increase or decrease the hours of service or hours must be within the parameters as otherwise provided by law.

Standard Monitoring Procedure: During CSPP ordination/enrollment, families are required to read, understand and sign the CSPP Parent Handbook, Child Care Admission Policies, and Conditions for Termination of Child Care Service, which outlines reporting requirements and any changes that may affect their need and eligibility for child care services. Throughout the 24-months and 1-day eligibility period, per parent's request, staff will work together with parent to communicate changes in need and certified hours of care.

EED 04: Correct Fee Assessed

Standard Area Summary: Families with children enrolled are assessed the correct monthly fee according to the current Family Fee Schedule issued by the CDE with the exception of families/children certified in a part-day/part-year CSPP program, families receiving CalWORKs cash aid, and CPS/at-risk families with referral for up to 12 months. Additional payments, in cash or in kind, as a condition of participation shall not be required or collected.

Standard Monitoring Procedure: If a monthly CSPP family fee is determined based on the family fee schedule issued by the CDE. Income calculation worksheets are prepared for each income assessment to determine the accuracy of the family fee assessment. Family fee determinations are reviewed for final approval by management staff. Upon determining that a family has a family fee, a Notice of Action is issued explaining the determination. Families' fees are due by the 7th of each month and parents are given a family fee receipt. Family fee payments are recorded, deposited to Fresno EOC bank account, and bank deposit record submitted to fiscal department. Family data files contain a hard copy of each Notice of Action regarding monthly family fees. Family fee was waived for 2022-2023 program year.

EED 05: Compliance with Due Process

Standard Area Summary: The contractor complies with the program's due process requirements, including: (1) providing parents with written information regarding their responsibility to comply with program rules; (2) issuing a notice of action where appropriate; and (3) establishing procedures for parental appeal of any contractor's decision contained in the notice of action.

Standard Monitoring Procedure: If CSPP parents appeal the intended action within the appeal period, the program notifies the parent pursuant to the CDE requirements. Prior to the appeal hearing, staff conducts appropriate research and collects the appropriate documentation pertaining to the appeal. Appeal hearings are conducted by the program hearing officer. After the appeal hearing, a decision is rendered in writing pursuant to the CDE requirements including information to parents that if they disagree with the program decision, they may appeal to the CDE, Early Learning and Care Division.

EED 06: Recording and Reporting Attendance

Standard Area Summary: The program has adopted policies and procedures that are consistent with statutes and regulations on excused and unexcused absences. Documentation of recording and reporting attendance records are consistent with certified hours of enrollment that are established for the child/parent/guardian

Standard Monitoring Procedure: CSPP attendance policy outlines policies and procedures regulating attendance recording and reporting requirements. The attendance monitoring is a comprehensive review process to ensure appropriate usage and reimbursement. Each month, site supervisors monitor to ensure accurate completion of each daily attendance entries and absence slips. CSPP Liaison reviews sign-in/sign-out attendance sheets and absent slips to complete monthly attendance register. Management staff will review completed attendance registers and submit to fiscal department for further review and processing. Fiscal department conducts the final review for fiscal recording and reporting purposes. A hard copy attendance register is housed with fiscal department.

II Family Engagement and Strengthening

EED 07: Parent Involvement and Education

Standard Area Summary: There is a parent involvement and education component, including the sharing of program goals and structure with families. The program ensures that effective, two-way, comprehensive communication between staff and parents is carried out on a regular basis throughout the program year.

Standard Monitoring Procedure: CSPP management and center staff collaborate each program year to develop an annual calendar of planned activities for parent involvement. Staff maintains required parent participation documentation through sign-in sheets, agendas, and evaluations. Management staff reviews and monitors compliance with the established plans for parent involvement.

EED 08: Health and Social Services

Standard Area Summary: The program includes identification of the child or family health and social service needs and makes referrals to appropriate agencies for services. The program does follow-up to ensure that identified needs have been met

Monitoring Procedure: CSPP provides a board range of health and social services. The primary efforts are aimed at monitoring preventative health measures, early identification and prevention of problems through both direct services and family education. This includes each child having the following documentation; Identification and Emergency Information (LIC700), Consent for Emergency Medical Treatment (LIC627), Preadmission Health History Parent's Report (LIC702) and a copy of their annual physical and immunization record in the Child/Family Data file.

In addition, CSPP social services goal is for families to know where to access community health and social services to meet their unique family needs. This begins with completing a Family Resource Assessment form during initial enrollment and updated during recertification. This form helps to identify the needs of both the child and family. Based on the results staff provides parents with referral information to other agencies in the community. In addition, staff follow-up with parents to ensure their needs have been meet.

III Program Quality

EED 09: Site Licensure and License Exempt

Standard Area Summary: Each site has a current license issued by the authorized licensing agency or is appropriately exempt from licensure.

Standard Monitoring Procedure: CSPP center site licenses, licensing forms, receipts of fee renewals, licensing citations, facility evaluation reports, and notices of site visits, state licensing correspondence, and Evaluation of Director's Qualification (LIC 9096) are filed and maintained at the administrative office. A tracking system monitors the status of licenses for renewal and full compliance with the regulations. Center supervisors post and monitor all current licensing forms and current site personnel.

EED 10: Staff -Child Ratios

Standard Area Summary: Each site has a current license issued by the authorized licensing agency or is appropriately exempt from licensure.

Standard Monitoring Procedure: Site supervisors monitor and maintain site ratios on a daily basis. CSPP centers meet the minimum standard or exceed the Community Care Licensing child-adult ratio. Throughout the program year, the required child-adult ratios are met: CSPP preschool classrooms serving 3- to 5-year-olds have 1 adult to 8 children.

EED 11: Environment Rating Scales

Standard Area Summary: The program shall complete an environment rating scale to measure program quality for the appropriate age group and setting and shall achieve a rating of "Good," defined as scoring at least an average of 5.0 on each subscale of the environment rating scale.

Standard Monitoring Procedure: After completion of the environmental rating scale, a summary of findings with action plan is prepared by CSPP teachers for all areas scoring below five (5) at the classroom level. Center staff submit center level summary of findings to management to prepare a program summary of findings and action plans at the program level. The program action plans are reviewed with center staff. Throughout the program year, center and management implement the

action plans and document all areas in the rating scale that meet five (5) or above. Updated rating scales are submitted to management to demonstrate the improved rating scores of five or above.

EED 12: Nutrition

Standard Area Summary: The program provides for the nutritional needs of children in attendance.

Monitoring Procedure: CSPP staff monitor and implement procedures promoting family-style meal service to give children the opportunity to select foods they are interested in eating and/or sampling. CSPP center staff participates in monitoring appropriate serving sizes, sitting at the table with the children, passing the serving bowls and milk pitchers around the table so that each child has a turn to serve them self.

CSPP teachers encourage normal conversation, make use of nutritional teaching opportunities and make available to the children and students an appropriate amount of time to enjoy the meal. The food program monitors and utilize the ChildPlus management software to monitor food program planning, efficiency, accuracy and compliance with CSPP regulations.

EED 13: Developmental Profile

Standard Area Summary: The program maintains age-appropriate Desired Results Developmental Profiles–2015 (DRDP–2015) and parent survey data for children and families. The program uses the information to plan and conduct age and developmentally appropriate activities and to monitor family involvement and satisfaction.

Standard Monitoring Procedure: CSPP center staff adhere to the timeline of assessing children twice per year for using the DRDP. After enrollment, teachers assess preschool children within the first 30 days and create a child portfolio. Center supervisors ensure teachers' completion of required assessments within the established timeline. DRDP assessments are reviewed and submit to management staff for final review and accountability that all enrolled children DRDP assessment were completed prior to DRDP Online submittal date. CSPP staff use the analyzed results to establish individualized educational goals and prepare a summary of findings. Throughout the year, center staff use key findings to plan age-appropriate learning activities for preschool children.

EED 14: Staff Qualifications

Standard Area Summary: Program staff is qualified for the position held. Each program operating two or more sites or family child care homes has a qualified program director. Each program with more than one site has a qualified site supervisor at each site. Each site has qualified teachers.

Standard Monitoring Procedure: CSPP management staff monitors child development permits, credentials, and education requirements for center supervisors, teachers, and associate teachers to track permit renewals. Evaluation of Director Qualifications (LIC 9096) must be submitted to state licensing for each site. Human Resources department will ensure that all CSPP center staff meets the minimum employment and education qualifications.

EED 15: Staff Professional Development Program

Standard Area Summary: The program has developed and implemented a staff development component.

Monitoring Procedure: CSPP center supervisors conduct monthly staff development meetings and management maintain staff records on education training such as; First Aid, CPR, mandated reporting,

child abuse and neglect, health and safety, and other mandated requirements. Management staff monitor completion of staff development plans. Required child development permits are monitored and tracked. Management staff notifies center staff when renewal of a child development permits, First Aid and CPR are due.

EED 16: Prohibition Against Religious Instruction or Worship

Standard Area Summary: The program refrains from religious instruction and worship.

Standard Monitoring Summary: Throughout the program years, CSPP site visits are conducted to ensure that no religious instructions or worship are taking place.

IV Administrative

EED 17: Inventory Records

Standard Area Summary: Inventory records are maintained by the contractor for all equipment and all non-disposable items with an estimated useful life of more than one year, purchased in whole or in part with early learning and care contract funds.

Standard Monitoring Procedure: The fiscal department has established procedures to ensure inventory records for each asset purchased with CSPP funds. Centers are required to maintain inventory records of on-site purchases. Centers and management maintain inventory records for purchases under \$500.00. The fiscal department maintains inventory records for purchases over \$500.00, and management staff collects and maintains center inventory lists. The information technology department maintains an inventory list for all electronic and computer assets.

EED 18: Program Self-Evaluation Process

Standard Area Summary: The program has developed and implemented an annual evaluation plan that addresses any areas identified during the self-evaluation as needing improvement.

Standard Monitoring Procedure: Action plans monitor the CSPP areas requiring improvement. The program provides an annual pre-service training and on-going trainings throughout the program year to ensure the effectiveness of the program. The trainings assist center staff with resources, policies and procedures, and best practices to strengthen the CSPP areas needing improvement. CSPP centers and management staff are required to implement the action plans and submit documentation supporting progress made in the areas needing and maintaining improvement.

V Fiscal/Audit

EED 19: Fiscal Reporting

Standard Area Summary: The program has submitted fiscal attendance and accounting reports for each contract to CDE consistent with the laws for state or federal fiscal reporting and accounting.

Standard Monitoring Procedure: Evidence of expenditures and claims for reimbursement are verified with supporting documentation from our Fiscal Department and submitted monthly to CDE.

EED 20: Annual Fiscal Audit

Standard Area Summary: The program has submitted to CDE's, Office of External Audits an acceptable financial and compliance audit.

Standard Monitoring Procedure: An acceptable financial and compliance audit is completed annually and submitted to CDE



COUNTY-WIDE POLICY COUNCIL MEETING

Date: June 6, 2023	Program: Head Start 0 to 5
Agenda Item #: IX. Informational Item G.	Presenters: Rosa M. Pineda & Nidia Davis
Subject: Head Start 0 to 5 Program Update Report (PUR) for the month of April 2023	Directors: Rosa M. Pineda & Nidia Davis

Background

The information attached is intended to keep the County-Wide Policy Council apprised of program activities on the Head Start 0 to 5 Monthly Program Update Reports as required by the Head Start Act of December 12, 2007, Section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (I).

As per mandate, Head Start agencies provide monthly updates to the Board and Policy council. Below is a reference to the requirement.

(2) Conduct of Responsibilities – Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and policy council, about program planning, policies, and Head Start agency operations. . .

The report includes all areas mandated by the Head Start Act, not reported elsewhere: (B) monthly program activity summaries; (C) program enrollment reports; (D) monthly reports of meals and snacks provided through the U.S. Department of Agriculture; (H) communication and guidance from the Secretary of Health and Human Services.

The excluded information reported separately includes: (A) monthly financial reports including credit cards, (E) financial audit report, (F) annual Self-Assessment (G) community-wide strategic planning (Community Assessment) and the (I) Annual Program Information Report (PIR).

The April 2023 Program Update Report is attached for review.

The County-Wide Policy Council and the Fresno EOC Board of Commissioners must have timely and accurate information in order to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. The staff have implemented this report to provide information monthly for these purposes.



**COUNTY-WIDE POLICY COUNCIL
PROGRAM UPDATE REPORT
APRIL 2023**

I. Head Start 0 to 5

Program Information Summary:

1. April 3 – April 10, 2023 – Spring Break. Classes resumed April 11, 2023.
2. April 19, 2023 – Triannual Self-Assessment Orientation at Franklin Head Start.
3. April 22, 2023 – Annual Father Conference at Franklin Head Start.
4. April 27-28, 2023 – Region 9 visit by Program Specialist, Andrea Harvey.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

On April 19, 2023, the program received notice from The Office of Head Start (OHS) informing us they will conduct a Focus Area 1 (FA1) monitoring review of Fresno County Economic Opportunities Commission (09CH012031) during the week of 06/05/2023. Review dates are firm, and the OHS will not authorize date changes. Our review will be led by Ms. Jennifer Johnson.

III. Early Head Start

Program Information Summary:

1. Continue to recruit staff for current vacant positions: Teacher/Caregivers, Teacher/Caregiver Assistants, and Family Development Specialist.
2. April 12- 13, 2023 – Twelve Teachers attended the Community of Practices (CoP).
3. April 20, 2023 – Two Teacher Caregivers attended the Baby Talks workshop: "Supporting Infant and Toddler Peer Relationships."

Wait List Total: 224

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 425 Lunches: 446 Snacks: 398

IV. Head Start

Program Information Summary:

1. Continue to recruit staff for current vacant positions in: Education, Family/Community Services, Home Base and Inclusion Services.
2. April 11, 2023 – Final Parent/Teacher Conferences.
3. In April, centers had field trips to the zoo or had the zoo come to the center with some of the animals.

Wait List Total: 365

Head Start Meals/Snacks:

Total Children: Breakfasts: 12,778 Lunches: 15,300 Snacks: 12,062

Submitted by:

Rosa M. Pineda
Head Start Director

Nidia Davis
Program Support Director



**CONSEJO DE POLÍTICAS DE TODO EL CONDADO
INFORME DE ACTUALIZACION DEL PROGRAMA
ABRIL 2023**

I. Head Start 0 a 5

Resumen de información del programa:

1. 3 de abril - 10 de abril de 2023 - Vacaciones de primavera. Las clases se reanudaron el 11 de abril de 2023.
2. 19 de abril de 2023: Orientación trianual de autoevaluación en Franklin Head Start.
3. 22 de abril de 2023: Conferencia anual para padres en Franklin Head Start.
4. 27 y 28 de abril de 2023: visita a la Región 9 de la especialista del programa, Andrea Harvey.

II. Comunicación y orientación de la Secretaría de Salud y Servicios Humanos (HHS) de los Estados Unidos:

El 19 de abril de 2023, el programa recibió un aviso de la Oficina Nacional de Head Start (OHS) informándonos que realizarán una revisión de monitoreo del Área de enfoque 1 (FA1) de la Comisión de Oportunidades Económicas del Condado de Fresno (09CH012031) durante la semana del 05/06/ 2023. Las fechas de revisión son firmes y la OHS no autorizará cambios de fecha. Nuestra revisión estará dirigida por la Sra. Jennifer Johnson.

III. Early Head Start

Resumen de información del programa:

1. Continuar reclutando personal para los puestos vacantes actuales: maestros/cuidadores, asistentes de maestros/cuidadores y especialista en desarrollo familiar.
2. 12 y 13 de abril de 2023 – Doce Docentes asistieron a la Comunidad de Prácticas (CoP).
3. 20 de abril de 2023: dos maestros cuidadores asistieron al taller de Baby Talks: "Apoyando las relaciones entre pares de bebés y niños pequeños".

Lista de espera: 224

Comidas/refrigerios de Early Head Start:

Niños en total: Desayunos: 425 Almuerzo: 446 Meriendas: 398

IV. Head Start

Resumen de información del programa:

1. Continuar reclutando personal para los puestos vacantes actuales en: Educación, Servicios familiares/comunitarios, Base de operaciones y Servicios de inclusión..
2. 11 de abril de 2023: conferencias finales de padres y maestros.
3. En abril, los centros realizaron excursiones al zoológico o hicieron que el zoológico viniera al centro con algunos de los animales.

Lista de espera: 365

Comidas/refrigerios de Head Start:

Niños en total: Desayunos: 12,778 Almuerzos: 15,300 Meriendas: 12,062

Entregado por:

Rosa M. Pineda
Directora de Head Start

Nidia Davis
Directora de Apoyo al Programa



FOOD DISTRIBUTION CALENDAR



Cantua Creek/Three Rocks Our Lady of Lourdes Mission 16101 South Derrick Ave. Cantua Creek, CA 93608	Mendota AMOR Wellness Center 121 Belmont Avenue Mendota, CA 93640	Fresno EOC - LCC Neighborhood Youth Center 1805 E. California Avenue Fresno, CA 93706
Parlier New Parlier Senior Center 690 S Newmark Avenue Parlier, CA 93648	Sanger John F Kennedy Park Faller Ave & North Avenue Sanger, CA 93657	Orange Cove Orange Cove Skatepark 25899 Parlier Avenue Orange Cove, CA 93646
Firebaugh Firebaugh Community Center 1655 13th Street Firebaugh, CA 93622	Pinedale - Fresno Consulado de México 7435 N Ingram Avenue Fresno, CA 93711	Biola Biola Community Services District 4925 N 7th Ave. Biola, CA 93606

Event set-up is at 8:00 AM and the distribution of food begins between 9:00 AM - 10:00 AM.

Food is subject to availability while supplies last. First is distributed on first come, first serve basis.

For additional information visit our website: <https://fresnoeoc.org/food-distributions/>

Gabriela Romero (559) 263 - 1029 or Fernanda Lopez (559) 263 - 1535

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Biola	2 Parlier	3
4	5	6 Mendota	7	8 Firebaugh	9	10
11	12 Sanger	13	14 Pinedale	15 Fresno - LCC	16 Parlier	17
18	19 Cantua Creek	20 Holiday	21 Orange Cove	22	23	24
25	26	27	28	29	30	