



COUNTY-WIDE POLICY COUNCIL

Tuesday, July 11, 2023

5:30 P.M. – Dinner

6:00 P.M. – Meeting

FRESNO EOC BOARD ROOM
 1920 MARIPOSA STREET SUITE #310
 FRESNO, CA 93721
 (559) 263-1200

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Stephanie Salazar		
II. ROLL CALL	Denisse De Dios		
III. APPROVAL OF MINUTES	Stephanie Salazar	Approval	
IV. FRESNO EOC PROGRAM REPORT – SUMMER RECESS		Information	
V. COMMUNITY REPRESENTATIVE REPORTS	Stephanie Salazar	Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF MAY 2023	Zina Brown-Jenkins	Approval	
VII. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF MAY 2023	Jesus Sanchez	Approval	
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Report for the month of May 2023 for Head Start Center Base and Early Head Start	Maria Yolanda Padilla/ Zoua Thao	Approval	
B. Proposed Head Start 2023-2024 Education Plan	Helen Uyeda/ Tamar Grigsby	Approval	
C. Head Start 0 to 5 Child Guidance and Behavior Policy	Marie Sani	Approval	
IX. INFORMATIONAL ITEMS			
A. FY 2022 Proposed Carryover for January 1, 2022 through December 31, 2022	Rosa M. Pineda	Information	
B. FY 2023 Proposed Budget Revision for American Rescue Plan Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act July 1, 2021 – June 30, 2023	Rosa M. Pineda	Information	
C. Full Enrollment Initiative Updates	Olga Jalomo-Ramirez/ Sara Flores	Information	
D. Personnel Committee Report	Amber Daniels	Information	
E. Early Head Start School Readiness 2 nd Aggregation	Christina Coble	Information	
F. Head Start 0 to 5 Health Compliance Report August 2022 – May 2023	Marie Sani/ Guadalupe Zuniga	Information	
G. County-Wide Policy Council Appointment of New Historian and Personnel Committee Chairperson	Stephanie Salazar	Information	
H. Head Start 0 to 5 Program Update Report (PUR) for the month of May 2023	Rosa M. Pineda/ Nidia Davis	Information	
X. ANNOUNCEMENTS			
A. July 2023 – Food Distribution	Stephanie Salazar	Information	
B. Summer Recruitment for 2023-2024 School Year continues at Dakota Circle Head Start until July 28, 2023			
C. August 1, 2023 – County-Wide Policy Council Meeting – Executive Plaza – Board Room			
D. August 1-4, 2023 – Early Head Start Center Base Closed for Home Visits and Training			
XI. ADJOURNMENT	Stephanie Salazar	Approval	



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
JUNE 06, 2023**

- CALL TO ORDER** The meeting was called to order at 6:08 p.m. by Stephanie Salazar, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Stephanie Salazar, CWPC Chairperson. The following Representatives were present: Stephanie Salazar, Fawnda Cole, Jesus Sanchez, Alma Martinez, Amber Daniels, Laura Barnes, Angela Diaz and Zoua Thao. A quorum was present.
- APPROVAL OF PREVIOUS CWPC MINUTES** Stephanie Salazar, CWPC Chairperson, informed Representatives of the May 2, 2023 CWPC Minutes. This information was sent to Representatives prior to tonight’s meeting.
- Motion to approve the May 2, 2023 CWPC Minutes as written and read was made by Stephanie Salazar and seconded by Angela Diaz. Motion carried.
- FRESNO EOC PROGRAM REPORT – SUMMER RECESS** No reports provided during Summer Recess.
- COMMUNITY REPRESENTATIVE REPORTS** Stephanie Salazar, CWPC Chairperson, welcomed the Community Representatives to tonight’s meeting and asked if they had any reports to share.
- Natasha Goins, Community Representative, stated the Fresno EOC Women, Infants and Children (WIC) program is now distributing vouchers at multiple Farmers Markets locations in Fresno. Vouchers must be picked up at the Farmers Markets. On Tuesday’s in the evening’s vouchers will be available at the Famers Market location in River Park. On Wednesday’s participants may pick up vouchers between 10:00 a.m. and 12:00 p.m. at the downtown Farmers Market on Kern Street. Participants are not required to redeem the vouchers at the location retrieved; however, participants must use vouchers by November 2023.
- Mrs. Goins stated WIC is now accepting in-person enrollments/certifications as well as over the phone.
- FRESNO EOC COMMISSIONERS’ REPORT FOR THE MONTH OF APRIL 2023** Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representatives that the CWPC and the Fresno EOC Board of Commissioners must have timely and accurate information to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. The information below was discussed and mentioned during the Fresno EOC Board of Commissioners meeting that took place April 6, 2023:
- **TRANSFORMING AND INSPIRING:** Jane Thomas, Health and Dental Director, introduced Julio Romero, Health and Dental Assistant Director, and provided a brief introduction on Information and Education (I&E), Home Visitation Services, and Adolescent Family Life Program (AFLP). Romero introduced Jocelyn Constantino, Chanelle Mendoza, Marica Garcia, and Celeste Cruz, who shared their experience with the Health and Dental Services and are very thankful for the services provided by the program. Thomas, provided a brief update on the proposal to operate the medical facility at the AMOR Wellness Center as a satellite location under the Fresno EOC Community Health Center in Mendota as a satellite location under the Fresno EOC Community Health Center in Mendota to provide Family Planning Reproductive Health.
 - **HEALTH SERVICES: Pioneering Ideas: Exploring the Future to Build a Culture of Health** Call for Progress Grant Application for RWJ Foundation. Romero shared with the full Board the Robert Wood Johnson foundation on Pioneering Ideas grant application was declined. Office of Strategic Coordination, National Institutes of Health ComPASS OTA-22-007 Romero, provide an overview of the Community Partnership to Advance Science for

Society grant application to allow Health Service's to provide increased oral health and nutrition security among families in Fresno County.

- HEAD START 0 TO 5: A. State of California Department of Social Services (CSDD) CCTR 2023-2024 Contract.

Nidia Davis, Head Start 0 to 5 Program Support Director, provided an overview of the 2023-2024 Child Care and Development Program contract to provide 16 children in two classes at Erick White Head Start in Selma.

B. California State Preschool Program (CSPP) 2023-2024 Contract.

Nidia Davis, provide an overview of the 2023-2024 California State Preschool Program contract to provide 120 children and families with Head Start services.

- ACCESS PLUS CAPITAL: Kenneth Price, agency Legal Counsel, provided an overview of Access Plus Capital (APC) decision to terminate the Administrative Services Agreement with Fresno Economic Opportunities Commission (Fresno EOC), effective September 30, 2023.
- CHIEF EXECUTIVE OFFICER'S REPORT: Reyes, shared with Commissioners she will be participating in the panel discussion for the Advance Peace Forum taking place on Wednesday, April 12, 2023, for Community Justice Action to reduce gun violence.

Motion to approve the Fresno EOC Commissioners' Report was made by Stephanie Salazar and seconded by Steven Taylor. Motion carried.

MONTHLY FINANCIAL STATUS REPORT (FSR) FOR THE MONTH OF APRIL 2023

Stephanie Salazar, CWPC Chairperson, stated this report show expenditures for the Head Start/ Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of April 2023, which also includes credit expenses as required by the Head Start Act of December 12, 2007.

Motion to approve the Monthly Financial Status Report for April 2023 for Head Start and Early Head Start was made by Stephanie Salazar and seconded by Laura Barnes. Motion carried.

AVERAGE DAILY ATTENDANCE (ADA) REPORT FOR THE MONTH OF APRIL 2023 FOR HEAD START CENTER BASE AND EARLY HEAD START

Zoua Thao, CWPC Representative, informed Representatives of the Average Daily Attendance (ADA) Report for the month of April 2023 for Head Start Center Base and Early Head Start.

Head Start's monthly ADA for April 2023 for Center Base was 82.06%. Total Head Start Home Base Visits completed were 490. Early Head Start's monthly ADA for April 2023 for Center Base was 81.06%. Total number of Early Head Start Home Visits completed were 511.

Motion to approve the ADA Report for the month of April 2023 for Head Start Center Base and Early Head Start was made by Stephanie Salazar and seconded by Laura Barnes. Motion carried.

FY 2023 PROPOSED BUDGET REVISION JANUARY 1, 2022 THROUGH DECEMBER 31, 2022

Fresno EOC Head Start 0 to 5 experienced savings in the Basic 2022 Budgets that equaled more than \$250,000, thus mandating a formal budget revision to be requested from Region IX staff prior to expenditure of these funds for new purposes. These savings are due in large part to numerous personnel vacancies and Leaves of Absence (LOA's) in 2022. As a result, Head Start 0 to 5 requested permission to redirect funds from personnel, fringe benefits and operations line items of \$5,325,897, to the uses outlined in the Budget Justification Narrative in class categories of Supplies (\$841,113.77), Contractual (\$1,480,183.09), and Construction (\$3,004,600.14). Like many other Head Start programs we have lost many of our most experienced teachers to higher paying jobs with the school districts and/or other employers who are paying more hourly.

Ms. Pineda stated Head Start 0 to 5 also proposed two new modules for Sanger Head Start, requested updates at Franklin Head Start and more laptops to achieve the 3-year-plan for updated technology.

Ms. Brown-Jenkins asked if Head Start is currently using the building in Sanger.

Ms. Pineda replied yes, but the modular is over 30 years old and the building continues to obtain leaks. The modular was not intended to last this long and it is time to move on by searching for new property.

HEAD START 0 TO 5 COVID-19 UPDATES

Marie Sani, Health Services Manager, stated the Fresno County Department of Public Health is no longer tracking COVID-19 rates. The COVID-19 Mitigation Plan is based on COVID-19 Community levels and the program follows daycare/Preschool regulations and keep current in our isolation, quarantine, and masking procedures. We will continue to follow the low range direction of the Mitigation Plan.

The Food and Drug Administration (FDA) approved the COVID vaccine for children 0 to 5. The Public Health Department (PHD) website has information about clinics that give vaccines to children 6 months to 5 years.

PERSONNEL COMMITTEE REPORT

Stephanie Salazar, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Ms. Salazar reported on the Hiring/Personnel Action Positions, Resignations/Separations, Promotions/Status Change and Job Descriptions for Positions of Head Start 0 to 5 staff created for June 6, 2023.

All promotions, transfers, separations and new hires are to be presented to the CWPC monthly, as an information item.

Activities Integrating of Mathematics and Science (AIMS) Partnership

Ralph Carrillo, Interim ECE Coordinator, stated Head Start 0 to 5 is partnered with Activities Integrating Math and Science (AIMS) and recently had collaborative session at Franklin Head Start. There were Head Start and Early Head Start Teachers at the event. It was a 2-hour professional learning opportunity so Teachers could learn new activities and receive coaching from the AIMS team. Teachers engaged children with the activities and the AIMS team provided great feedback.

Head Start 0 to 5 also had their 2nd annual Makers Fair at Franklin Head Start. Parents were able to participate. Teachers took the lead and lead the activities with family engagement. There were approximately 29 families who participated.

CWPC Program Governance

Tashon Smallwood, Family Engagement/Volunteer Services Coordinator, stated every year his team provides a Program Governance Questionnaire to representatives, community members, and Fresno EOC Board of Commissioners to gather feedback and make informed changes to current practices. This year, his team provided the questionnaire through a link, QR code, and mail and received 24 responses out of 63 individuals. He stated there was a rise in participation compared to last year. The responses were attached to the CWPC packet for review. Those who submitted encouraged in-person meetings. Another suggestion by the participants was being able to attend the CWPC meetings over the phone, especially for those living in rural areas.

CSPP PROGRAM'S SELF-EVALUATION (PSE)

Helen Uyeda, Education Services Manager, stated Head Start 0 to 5 has a contract with the California Department of Education (CDE) braiding children with Head Start, which is renewed each year. The contract requires a Program Self Evaluation (PSE), in which the CWPC may find results on pages 63-68 of the packet. Head Start keeps a record of the evaluation on file and if the state asks for the documentation the information may be provided to them. The program met all standards this year and submitted the evaluation timely.

HEAD START 0 TO 5 PROGRAM UPDATE REPORT (PUR) FOR THE MONTH OF APRIL 2023

Rosa M. Pineda, Head Start Director, stated the Father Conference was held on April 22, 2023. It is the 4th annual conference. There were a lot of fun activities, great food and the conference was a success.

Ms. Pineda stated on April 19, 2023, the program received notice from The Office of Head Start (OHS) informing Head Start they would conduct a Focus Area 1 (FA1) monitoring review during the week of June 5, 2023. She stated the review began Monday and it was going well so far. The reviewer had excellent things to say about the program.

Ms. Pineda stated Head Start 0 to 5 continues to recruit staff and children.
Ms. Salazar asked how has staff recruitment gone.

Ms. Pineda stated great. At the recent job fair 83 prospects showed up, interviews were conducted on-spot and about 40 conditional offers were given, upon background checks.

Ms. Barnes asked why does the program need to fill so many positions?

Ms. Pineda stated there are about 130 vacancies within the program and mainly because of the pandemic. Head Starts and school districts are competing for employees, and staff leave Fresno EOC to go to these other districts. It is a wide-spread problem across the country.

Ms. Brown-Jenkins stated she heard an advertisement over the radio for Kings County Head Start, which was very informative and encouraged parents to sign up. She asked why hasn't Fresno EOC Head Start invested in such an advertisement as this one.

Ms. Pineda stated communications is currently doing a marketing campaign, "Come grow with us." They are not focusing on the pay or hours, but focusing on the wonderful environment of the program. We are investing and trying to promote on the radio, and would like to create t-shirts to promote the program.

ANNOUNCEMENTS

Stephanie Salazar, CWPC Chairperson made the following Announcements:

- A. June 2023 – Food Distribution
- B. June 1, 2023 – July 31, 2023 – Summer Recruitment for 2023-2024 school year is taking place at Dakota Circle Head Start for all sites
- C. June 19, 2023 – Juneteenth Holiday
- D. July 4, 2023 – Independence Day Holiday
- E. July 11, 2023 – County-Wide Policy Council – Executive Plaza – West Conference Room

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made Stephanie Salazar and seconded by Laura Barnes. Motion carried.

The meeting adjourned at 6:44 p.m.

Submitted By:

Brionna Warren
Secretary I