

LOCAL CONSERVATION CORPS ADVISORY BOARD MEETING

**1805 E. California Avenue
Fresno, CA 93706
Wednesday, August 16, 2023
12:00 p.m.**

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
1. <u>CALL TO ORDER</u>	Shawn Riggins		
2. <u>ROLL CALL</u>	Shawn Riggins		
3. <u>APPROVAL OF MINUTES</u> May 24, 2023 Meeting Minutes	Board Chair	Approve	2
4. <u>YOUTHBUILD CHARTER SCHOOL OF CALIFORNIA (YCSC)</u>	Shawn Riggins/Ken McCoy	Information	5
5. <u>PROGRAM UPDATES</u> A. Work Training Project B. Corpsmember Development Report C. Community Service Events	Shawn Riggins	Information	6
6. <u>OTHER BUSINESS</u> The next Advisory Board meeting is scheduled for November 15, 2023			
7. <u>PUBLIC COMMENTS</u> (This portion of the meeting is reserved for persons wishing to address the Advisory Board on items within jurisdiction but not on the agenda. Comments are limited to three minutes).			
8. <u>ADJOURNMENT</u>			

**Local Conservation Corps
Advisory Board Meeting
May 24, 2023
MINUTES**

Marc' Bady	A	Lisa Mitchell	P
Alysia Bonner	A	Ken McCoy	P
David Clark	A	Robert Pimentel	A
Jennifer Duran	P	Carmen Romero	P
Charles Garabedian	A	Sharon Weaver	A
Bruce McAllister	P	LCC/YouthBuild Senate Council President or Representative	P

Staff:

Jack Lazzarini, Chief Programs Officer
 Shawn Riggins, LCC Director
 Elisa Sgambellone, LCC Assistant Director
 Caroline Taito, YouthBuild Program Manager
 Jay Fitzpatrick, Solar Manager
 Alicia Garcia, Administrative & Operations Manager

Corpsmembers: Sharnel Jones, Ruben Guadarrama, Peter Mendoza
 YCSC Students: Pricilla Reyes

1. WELCOME AND CALL TO ORDER

Shawn Riggins, LCC Director, called the meeting to order at 12:01 p.m.

2. ROLL CALL

Roll call was called.

3. CHAIRPERSON SELECTION:

The Advisory Board nominated and approved the Chairperson Position

Chairperson: Lisa Mitchell

Motion by: B. McAlister

Second by: C. Romero

Ayes: All in favor.

Nays: None heard.

4. APPROVAL OF PREVIOUS MINUTES

February 15, 2023 Meeting Minutes

Motion by: B. McAlister **Second by:** C. Romero.

Ayes: All in favor. **Nays:** None heard.

5. STERILE PROCESSING TECH CERTIFICATION TRAINING

Shawn Riggins provided background information on the YouthBuild DOL Sterile Processing Tech Certification Training project. Riggins stated that LCC has been operating a YouthBuild construction program off and on since 1995, since this is a competitive process throughout the nation.

Riggins stated that approximately five years ago the U. S. Department of Labor expanded the training offered under YouthBuild, some programs throughout the nation have added other training such as: IT, Hotel Management, etc. LCC then decided to include a healthcare component, Sterile Processing Tech training which was becoming a high demand occupation in Fresno. The

YouthBuild grant was awarded in 2019, but the training was delayed due to COVID-19. LCC was recently awarded a third consecutive YouthBuild grant and will continuing the operation of this grant for another three years.

Caroline Taito, YouthBuild Program Manager provided detailed information on program requirements and process.

Taito then introduced Valley Children’s staff, Amber Perez, Steven Flores, Shyanne Seyler and Viviana Godinez. Seyler and Godinez are former corpsmembers who were hired by Valley Children’s Hospital after completing their 400-hour paid internship. They provided detailed information on the internship and sterile processing unit.

6. PROGRAM UPDATES

A. Work Training Projects

A detailed list of work training projects was distributed at the meeting with the Advisory Board agenda packet. Several projects were highlighted. Shawn Riggins provided a brief update on LCC’s activities/events since the last Advisory Board meeting, as follows:

- Ken McCoy, YCSC Registrar, provided an update on the YouthBuild Charter School (YCSC). McCoy stated that 48 students are enrolled, 11 classroom-based and 6 independent study students are scheduled to graduate June 23rd. School staff is currently working on retention and recruitment for the 2023-2024 school year.
- Jay Fitzpatrick, Solar Program Manager, provided an update on the program progress. Fitzpatrick stated the solar crew is 90% full, working with corpsmembers on their professional development and resume building. Fitzpatrick explained that the utility company has changed how it allows solar systems to connect to the grid, the credits solar customers receive. With this change, the benefits of having a solar system are greatly reduced.
- Caroline Taito, YouthBuild Program Manager, provided an update on the YouthBuild program. Taito stated that the recently awarded construction grant once again includes the health care component as well as two additional components, forestry and solar panel installation training. Taito stated that since the award announcement the next step is responding to the notice of conditions of award, then program enrollment can begin.
- Riggins provided an update on LCC’s recycling program. Riggins stated that recycling collection continues throughout the city and highlighted the mattress recycling project in partnership with the Mattress Recycling Council. Through this partnership LCC provides labor at several rural communities during their community clean-up events, and at the Rice Road Recyclery Transfer Station on a weekly basis.
- Elisa Sgambellone, LCC Assistant Director, provided an update on the YouthBuild Charter School and LCC Monterey field trip. Sgambellone stated that students, corpsmembers, and staff were able to take in the sights, sounds, and history of Monterey’s Cannery Row and tide pools just below. After Cannery Row, everyone was able to enjoy a box lunch on the beautiful Marina State Beach just outside of Monterey. The trip was an educational one spent learning about the area’s history, biology, and place in literature. There was even an opportunity to participate in a photography challenge by capturing photos of the day’s sights.

B. Corpsmember/Student Development

Riggins stated that every year all fourteen corps throughout the state attend the Government Education Day at the state capitol in Sacramento. This provides corpsmembers an opportunity to meet government officials. This year it was a 2-day event and corpsmembers Sharnel Jones, Ruben Guadarrama, and Peter Mendoza were selected. Corpsmembers shared their experience and explained the activities, meeting corpsmembers from other corps, and learning what other corps have to offer. Corpsmembers expressed their appreciation for this opportunity.

7. OTHER BUSINESS

Next meeting is scheduled for Wednesday, August 17, 2023

8. PUBLIC COMMENTS

Jack Lazzarini stated that the 2024-2025 Community Action plan public hearing will be taking place at 5:30 p.m. on June 14, 2023, at 1805 E. California Avenue, Fresno.

9. ADJOURNMENT

Meeting was adjourned at 12:49 p.m.

Respectfully Submitted,
Shawn Riggins, LCC Director
Fresno EOC Local Conservation Corps

LOCAL CONSERVATION CORPS ADVISORY BOARD

Date: August 16, 2023	Program: Local Conservation Corps
Agenda Item #: 4	Director: Shawn Riggins
Subject: YouthBuild Charter School of California 2023-2024 Academic Year	Officer: Jack Lazzarini

Background

The information presented below is intended to keep the Advisory Board apprised of the Local Conservation Corps (LCC) partnership with YouthBuild Charter School of California (YCSC).

In 2009, Fresno EOC Local Conservation Corps (LCC) partnered with YouthBuild Charter School of California (YCSC) to provide the opportunity to complete a Western Association of Schools and Colleges (WASC) accredited high school diploma while enrolled as a corpsmember participant in LCC's job training program. Currently young adults, ages 18 – 29, may attend classes at the YCSC campus at LCC, or may pursue independent studies at the Owens Valley Career Development Center. Since Spring of 2020, YCSC has experienced and adapted to overcome and support students through the challenges of the global COVID-19 pandemic. The 2023-2024 academic year begins on August 14, 2023.

LCC UPDATES

A. Work Training Projects

CURRENT					
	PRC CODE	GRANT/ CONTRACT	SPONSOR	TYPE OF WORK	# CREWS/ CORPSMEMBERS (CMS)
1.	B	Contract	Fresno EOC Head Start	Grounds Maintenance Project	2 cms
2.	ACDG	Grant	CA Department of Resources Recycling and Recovery (CalRecycle) FY 2022/2024	Recycling services	28 (50/50) cms
3.	ACG	Grant	Friant buyback center	Purchase CRV	1 Crew
4.	CG	Contract	Enterprise Operations	Moving, document management - storage, shredding, recycling	Crews, as needed
5.			NYC - E-rate discount	Telecommunications discount	
6.		MOU	YouthBuild Charter School of California	High school diploma courses	Ongoing
7.		Donation	Dyer Family Foundation Donation	Support Services	Ongoing
8.	A-C	Grant	California Endowment	Support Services	Ongoing
9.	ACDG	Grant	City of Madera Waste Tire Project	Tire Recycling	Crews, as needed
10.	ACDG	Grant	City of Fresno Waste Tire Project	Tire Recycling	Crews, as needed
11.	G	Grant	YouthBuild DOL/ETA 2019 -2023	Low - Income home construction & Certified Registered Central Service Technician (CRCST) Training	84 cms (over 2 years)
12.	B	Contract	Fresno EOC Dental Clinic	Grounds Maintenance Project	1 Crew
13.	GE	Grant	YouthBuild USA/AmeriCorps 2021-2022	Education Awards	35
14.	GE	Grant	YouthBuild USA/AmeriCorps 2022-2023	Education Awards	35
15.	G	Grant	The Transformative Climate Communities (TCC) Project.	Construction 170 homes for weatherization services & 130 homes for solar system installs	2 Crews
16.	AC	Grant	WIB CalFire Funded Forestry Corps Project (partnership with Fresno WIB & Reedley College)	Training - cutting down dead trees from the Sequoia Kings Canyon National Park	75 Participants
17.	ABCD I	Grant	US Department of the Interior Bureau of Reclamation- 2020	Land Management and Conservation Work on Central Valley Lands	1 Crew
18.		Contract	Mattress Recycling Council	Mattress recycling	As needed
19.		Grant	Fresno County Fatherhood Initiative	Fatherhood involvement services	100 Individuals/3 years
20.	BF	Contract	City of Fresno Redevelopment Agency	Weed Abatement and Vacant Property Maintenance	1 crew
21.		Grant	WIB Creek Fire Project Wildfires Disaster Recovery	Temporary Jobs - 2020 September Wildfires Disaster Recovery	
22.		Grant	Fresno County's American Rescue Plan Act (ARPA)	Technology Updates (replacement of 35 computers/computer lab and LCC lobby area)	
23.	G	Grant	YouthBuild DOL/ETA 2023 -2026 (New funding)	Low - Income home construction, Certified Registered Central Service Technician (CRCST) Training, & Forestry maintenance	66 cms (over 2 years)
24.	ACFH		CCC Nature-Based Solutions	Fuel reduction on public lands	1 - 2 crews with 8-10 corpsmembers
PENDING					
	PRC CODE	GRANT/ CONTRACT	SPONSOR	TYPE OF WORK	# CREWS/ CORPSMEMBERS (CMS)
25.		Earmark	Congressman Jim Costa	\$500,000 for Forestry Corps Equipment	
26.	ACDG	Grant	CA Department of Resources Recycling and Recovery (CalRecycle) FY 2023/2025	Recycling services	28 (50/50) cms
27.		Grant	California Conservation Corps Non-Residential Program 2023-2024	Corpsmember Support	

COMPLETED					
	PRC CODE	GRANT/ CONTRACT	SPONSOR	TYPE OF WORK	# CREWS/ CORPSMEMBERS (CMS)
28.		Contract	Fresno Metropolitan Flood Control District	Installation of banners, as specified by the District, at basins COMPLETED FEB 2022	1 Crew
29.		Grant	California Community Reinvestment Grants Program (Cal CRG)	Supportive Services (legal and substance abuse) COMPLETED MARCH 2022	
30.		Grant	California Conservation Corps Non-Residential Program 2021 - 2022	Corpsmember Support COMPLETED JUNE 2022	
31.	AFI	Contract	State of California – Natural Resources Agency Dept. of Parks & Recreation – San Joaquin River Conservancy/Spano Property	Fire prevention and weed abatement COMPLETED JUNE 2022	1 Crew
32.	ACDG	Grant	CA Department of Resources Recycling and Recovery (CalRecycle) FY 2021/2022	Recycling services COMPLETED JUNE 2022	28 (50/50) cms
33.		Contract	Fresno Metropolitan Flood Control District	Installation of inlet markers at District drainage inlets COMPLETED JULY 2022	1 Crew
34.	GE	Grant	YouthBuild USA/AmeriCorps 2020-2021	Education Awards COMPLETED AUG. 2022	35
35.	H	Grant	State of CA – California Conservation Corps Proposition 68	Capital improvement (ADA compliant elevator in PML Voc Ed Center) COMPLETED APRIL 2023	1 Crew
36.		Grant	State of CA – California Conservation Corps Proposition 68	Development of second floor in the PML Voc Ed Center (Phase II) COMPLETED APRIL 2023	1 Crew
37.		Grant	State of CA – California Conservation Corps Proposition 68	Capital improvement/Development of PML Voc Ed Center-Phase III COMPLETED APRIL 2023	1 Crew
38.		Grant	State of CA – California Conservation Corps Proposition 84	Facility improvement/HVAC system for classrooms, front gate security COMPLETED APRIL 2023	1 Crew
39.	ACDG	Grant	CA Department of Resources Recycling and Recovery (CalRecycle) FY 2021/2023	Recycling services COMPLETED APRIL 2023	28 (50/50) cms
40.		Grant	California Conservation Corps Non-Residential Program 2022-2023	Corpsmember Support COMPLETED JUNE 2023	
41.	AFI	Contract	State of California – Natural Resources Agency Dept. of Parks & Recreation – San Joaquin River Conservancy/Spano Property	Fire prevention and weed abatement COMPLETED JUNE 2023	1 Crew

B. Corpsmember Development Report

Recommendation: Information only

Background: Corpsmembers are required to participate in continuing education at the Local Corps as a condition of their enrollment. High school diploma classes are available through the YouthBuild Charter School of California or post-secondary education institution. Citizenship and Leadership classes are available to YouthBuild Charter School students on a weekly basis and available to all corpsmembers during the summer and winter break annually.

The LCC/YouthBuild Charter School Senate Council provides corpsmembers with the opportunity to participate fully in the development of additional services and programs members may deem important to their experience and growth at the Corps.

Activity:

The YouthBuild Charter School of California (YCSC) continues to provide the high school education component, Life Skills, and Leadership Development for LCC. The 2023 – 2024 school year that will begin on August 14, 2023.

- June 23, 2023 – YouthBuild Charter School of California (YCSC) held its annual graduation at the Rutherford B. Gaston Middle School multipurpose room. 19 graduates were honored, and most plan to begin attending Fresno City College in the fall.
- July 5, 2023 – Summer Education 2023 began for all LCC corpsmembers not enrolled in postsecondary education classes. Corpsmembers were able to earn forklift, first aid/CPR, and OSHA 10 certifications, and participated in career readiness training and activities. Summer Ed takes place annually in July to provide continuous education and training opportunities for enrolled corpsmembers during the summer break.
- July 20 & 27, 2023 - Sixteen corpsmembers (16) completed First Aid/CPR training.
- July 7 & 14, 2023 – Nineteen corpsmembers (19) completed forklift training
- July 19 – 26, 2023 – 34 corpsmembers completed OSHA training.
- August 14, 2023 – YCSC welcomed students back to school and kicked off the 2023 – 2024 academic year. Students were treated to donuts, back to school decorations in the school lobby, and a two-day academic boot camp to build excitement for the year ahead.
- In September 2022, Vouchnai "Nai" Chheang, a graduate of California State University, Fresno with a bachelor's degree in Chemistry, as well as a pharmacy technician license through the California State Board of Pharmacy, enrolled in YouthBuild Fresno's Construction Plus Sterile Processing Program. Nai learned the basics of construction and helped build homes for low income and/or homeless families through the program's housing partnership with Self Help Enterprises, Inc., while concurrently enrolled in LCC's Sterile Processing Technician (SPT) program. The SPT program is traditionally an eight to twelve-week seated course, however, Nai was able to complete all course work and pass her practice test in six (6) weeks. Nai began her 400-hour internship with Valley Children's Hospital (VCH) February 13, 2023 and completed April 27, 2023. Upon completion of her internship, Valley Children's Hospital offered Nai the opportunity to apply for a full-time Sterile Processing Technician position. Nai declined the offer, instead choosing to pursue her post-secondary education goal of earning a doctoral degree in pharmacy. On August 17, 2023, Nai will begin attending classes at University of the Pacific in Stockton California. YouthBuild Fresno will continue to support and assist Nai with textbooks, pharmacy technician licensing fees, etc. through the follow up phase of the program.
- LCC continues to offer Career Prep workshops. The workshops are presented in-house, through LCC staff and partners. Topics include; Job Search, Interview Skills, Resume Writing and Mock Interviews.
- AA/NA meetings continue on suspension until further notice.

C. Community Service Events May 24 – August 15, 2023

DATE:	EVENT	HOW MANY ATTENDED
5/19/23	Sunnyside High School Parent University Family Literacy Night/LCC Outreach & Recruitment Booth	1 Staff 1 Corpsmember
5/20/23	Fresno EOC/Local Conservation Corps NYC Community Food Distribution	4 Staff 19 Corpsmembers
5/20/23	Fresno County/Del Rey Road Yard Waste Tire Amnesty Event	1 Staff 5 Corpsmembers
5/20/23 5/21/23	Big Sandy Rancheria 22 nd Annual Pow Wow & Gathering/Recycling Services and LCC Outreach & Recruitment	1 Staff 3 Corpsmembers
5/24/23	Save Mart Center "Matchbox Twenty: Slow Dream Tour/Recycling Services	1 Staff 5 Corpsmembers

DATE:	EVENT	HOW MANY ATTENDED
5/25/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
6/01/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 5 Corpsmembers
6/08/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
6/09/23	Fresno EOC and Lighthouse for Children "Summer Kick-Off Resource Fair for Families"/LCC Outreach & Recruitment Booth	2 Staff 4 Corpsmembers
6/14/23 6/21/23 6/28/23	Bringing Broken Neighborhoods Back to Life "Good Times are Back Community Block Party - Frank H. Ball Park" - Corpsmembers assist vendors with the organization of booths, carrying boxes of booth materials and tables. During the event, corpsmembers survey the area picking up trash and ensuring that appropriate containers are recycled. Corpsmembers serve free sno-cones, popcorn, helping with food distributions, clothing drives and/or distributions, face painting, etc. Clean up at the end of each event.	3 Staff 9 Corpsmembers
6/15/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
6/15/23	Fresno EOC/Local Conservation Corps NYC Community Food Distribution	3 Staff 13 Corpsmembers 2 Students
6/16/23 - 6/17/23	Mariposa County Landfill & Recycling Center Tire Clean Up	2 Staff 9 Corpsmembers
6/22/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
6/24/23	Fresno EOC/LGBTQ+ Street Festival Illuminate Our Parade/Recycling services	1 Staff 4 Corpsmembers
6/29/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
7/06/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
7/12/23 7/19/23 7/26/23	Bringing Broken Neighborhoods Back to Life "Good Times are Back Community Block Party - Frank H. Ball Park" - Corpsmembers assist vendors with the organization of booths, carrying boxes of booth materials and tables. During the event, corpsmembers survey the area picking up trash and ensuring that appropriate containers are recycled. Corpsmembers serve free sno-cones, popcorn, helping with food distributions, clothing drives and/or distributions, face painting, etc. Clean up at the end of each event.	2 Staff 12 Corpsmembers
7/12/23	Workforce Connection Grand Opening & Job Fair/LCC Outreach & Recruitment Booth	1 Staff
7/13/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
7/15/23	Fresno EOC Head Start 0 to 5 Express Enrollment Fair/LCC Outreach & Recruitment Booth	1 Staff
7/20/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
7/20/23	Fresno EOC/Local Conservation Corps NYC Community Food Distribution	1 Staff 6 Corpsmembers
7/22/23	Mattress Recycling Council "Madera Ranchos Recycling Event"/Mattress Recycling Services	1 Staff 5 Corpsmembers
7/22/23	Save Mart Center "Pepe Aguilar Concert"/Recycling Services	1 Staff 4 Corpsmembers
7/27/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers

DATE:	EVENT	HOW MANY ATTENDED
7/28/23 - 7/30/23	Save Mart Center "Monster Jam"/Recycling Services	3 Supervisors 12 Corpsmembers
8/01/23	Summer Park Apartments "National Night Out 2023"/LCC Outreach & Recruitment Booth	1 Staff
8/02/23	Fresno Unified School District Family Goal Kickoff Event/LCC Recycling Education and Outreach & Recruitment Booth	1 Staff 1 Corpsmember
8/03/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 4 Corpsmembers
8/04/23	Fresno PARCS Youth Employment Program "Community Job Fair"/LCC Outreach & Recruitment Booth	1 Staff 1 Corpsmember
8/05/23	Fresno County Breastfeeding Coalition "15th Annual Breastfeeding Awareness Walk & Celebration"/Recycling services, assist with set-up & cleaning up, guiding guests through the vendor booths, handling raffle items, decorating, distributing giveaways, and providing water to participants/Recycling Services and LCC Outreach & Recruitment Booth	1 Staff 2 Corpsmembers
8/05/23	Save Mart Center "Fuerza Regida: Otra Peda Tour 2023"/Recycling Services	2 Staff 8 Corpsmembers
8/08/23	Save Mart Center "Big Time Rush Can't Get Enough Tour"/Recycling Services	1 Staff 4 Corpsmembers
8/10/23	Mattress Council-Rice Road Transfer Station/Mattress Recycling Services	1 Staff 1 Corpsmember