



**COUNTY-WIDE POLICY COUNCIL**

Tuesday, September 5, 2023

5:30 P.M. – Dinner

6:00 P.M. – Meeting

FRANKLIN HEAD START

1189 MARTIN STREET

FRESNO, CA 93706

(559) 233-0882

**AGENDA**

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Stephanie Salazar		
II. ROLL CALL	Denisse De Dios		
III. APPROVAL OF MINUTES	Stephanie Salazar	Approval	
IV. FRESNO EOC PROGRAM REPORT – LIHEAP	Gilda Arreguin	Information	
V. COMMUNITY REPRESENTATIVE REPORTS	Stephanie Salazar	Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF JUNE 2023	Zina Brown-Jenkins	Information	
VII. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF JULY 2023	Jesus Sanchez	Approval	
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Report for the month of July 2023 for Head Start Center Base and Early Head Start	Maria Yolanda Padilla/ Zoua Thao	Approval	
B. Head Start 0 to 5 Annual Summary of Self-Assessment	Veronica Galvan	Approval	
C. Head Start 0 to 5 Annual Report 2022-2023	Rosa M. Pineda/ Nidia Davis	Approval	
D. Head Start 0 to 5 Proposed Program Options for the 2023-2024 Program Year	Rosa M. Pineda/ Nidia Davis	Approval	
IX. INFORMATIONAL ITEMS			
A. Full Enrollment Initiative Updates	Sara Flores/ Olga Jalomo-Ramirez	Information	
B. In-Kind Monthly Status Report for the month of July 2023	Tashon Smallwood	Information	
C. Personnel Committee Report	Amber Daniels	Information	
D. Head Start 0 to 5 Program Information Report (PIR) 2022-2023	Veronica Galvan	Information	
E. Head Start Center Base and Home Base Education Committee Plan Process	Helen Uyeda/ Guadalupe Zuniga	Information	
F. Focus Area I Outcomes	Rosa M. Pineda/ Nidia Davis	Information	
G. Head Start 0 to 5 Program Update Report (PUR) For the Month of July 2023	Rosa M. Pineda/ Nidia Davis	Information	
X. ANNOUNCEMENTS	Angel Macias	Information	
A. September 2023 – Food Distribution (See attachment)			
B. October 3, 2023 – Next County-Wide Policy Council Meeting at 6:00 p.m.			
C. October 3, 2023 – County-Wide Policy Council Elections for 2023-2024 Program Year			
XI. ADJOURNMENT	Stephanie Salazar	Approval	



**COUNTY-WIDE POLICY COUNCIL (CWPC)  
MINUTES  
AUGUST 1, 2023**

CALL TO ORDER	The meeting was called to order at 6:02 p.m. by Stephanie Salazar, CWPC Chairperson.
ROLL CALL	Roll Call was called by Fawnda Cole, CWPC Vice-Chairperson. The following Representatives were present: Stephanie Salazar, Fawnda Cole, Alma Martinez-Guillen, Laura Barnes, Zoua Thao, Maria Yolanda Padilla, Clarissa Varela, Angel Macias, Natasha Chalk, Steven Taylor, Jimi Rodgers and Zina Brown-Jenkins. A quorum was present.
APPROVAL OF PREVIOUS CWPC MINUTES	<p>Stephanie Salazar, CWPC Chairperson, informed Representatives of the July 11, 2023 CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.</p> <p><u>Motion</u> to approve the July 11, 2023 CWPC Minutes as written and read was made by Stephanie Salazar and seconded by Fawnda Cole. Motion carried.</p>
FRESNO EOC PROGRAM REPORT – SUMMER RECESS	No reports provided during Summer Recess.
COMMUNITY REPRESENTATIVE REPORTS	No Community reports to present.
FRESNO EOC COMMISSIONERS' REPORT FOR THE MONTH OF JUNE 2023	Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representatives that there are no items to report for the June 29, 2023 EOC Board meeting due to the pending approval of the June Board Meeting minutes. The Board reconvenes on August 30, 2023, and information will be shared at the next CWPC meeting.
MONTHLY FINANCIAL STATUS REPORTS (FSR) FOR THE MONTH OF JUNE 2023	<p>Stephanie Salazar, CWPC Chairperson, stated this report shows expenditures for the Head Start/Early Head Start Program Basic and Trainings &amp; Technical Assistance budgets for the month of June 2023, which also includes credit expenses as required by the Head Start Act of December 12, 2007.</p> <p><u>Motion</u> to approve the Monthly Financial Status Reports for June 2023 for Head Start and Early Head Start was made by Stephanie Salazar and seconded by Angel Macias. Motion carried.</p>
AVERAGE DAILY ATTENDANCE (ADA) REPORT FOR THE MONTH OF JUNE 2023 FOR HEAD START CENTER BASE AND EARLY HEAD START	<p>Zoua Thao, Early Head Start Center Base Representative, informed Representatives of the Average Daily Attendance (ADA) Report for the month of June 2023 for Head Start Center Base and Early Head Start.</p> <p>Head Start's monthly ADA for June 2023 for Center Base was 87.01%. Head Start Home Base did not operate in the month of June. Early Head Start's monthly ADA for June 2023 for Center Base was 71.37%. Total number of Early Head Start Home Visits completed were 597.</p> <p><u>Motion</u> to approve the ADA Report for the month of June 2023 for Head Start Center Base and Early Head Start was made by Stephanie Salazar and seconded by Alma Martinez-Guillen. Motion carried.</p>
EARLY HEAD START CURRICULUM PHILOSOPHY	<p>Christina Coble, Early Head Start Child Development Site Coordinator, stated per the Head Start Program Performance Standard (HSPPS) 1302.33 (b) (1) states, that center-based and family childcare programs must implement developmentally appropriate research-based early childhood curricula, including additional curricula enhancements, as appropriate that:</p> <ul style="list-style-type: none"><li>(I) Are based on scientifically valid research and have standardized training. Procedures and curriculum materials to support implementation.</li><li>(II) Aligned with the Head Start Early Learning Outcomes Framework: Ages Birth to Five.</li><li>(III) Have an organized developmental scope and sequence that include plans and materials for learning experiences based on developmental progressions and how children learn.</li></ul>

EHS utilizes two research-based curricula used to support children's development

- ❖ Center Base – Creative Curriculum for Infants, Toddlers, and Two's
- ❖ Home Base – Partners for A Healthy Baby

If approved by the CWPC we will continue to utilize our curriculum philosophy and curriculum planning process to support children in their development by building on positive relationships, offering developmentally appropriate learning strategies, individualizing each child's and family's strengths, needs and interests, and respect and embrace all cultures and uniqueness of each family's life.

Motion to approve the Early Head Start Curriculum Philosophy was made by Stephanie Salazar and seconded by Fawnda Cole. Motion carried.

COUNTY-WIDE POLICY  
COUNCIL PROPOSED  
MEETING DATES FOR 2023-  
2024 PROGRAM YEAR

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the CWPC meetings will continue to be held on the first Tuesday of every month, with an exception due to a holiday. The Proposed Meeting Dates for the new school year were included in the CWPC packet and require approval from the CWPC.

Motion to approve the County-Wide Policy Council Proposed Meeting Dates for 2023-2024 Program Year was made by Stephanie Salazar and seconded by Angel Macias. Motion carried.

FULL ENROLLMENT  
INITIATIVE UPDATES

Sara Flores, ERSEA Coordinator, stated per Performance Standard 1302.15, a program must maintain its funded enrollment level and fill any vacancy as soon as possible. A program must fill any vacancy within 30 days. The data provided in the CWPC packet reflects Head Start 0 to 5 recruitment efforts for the upcoming program term. The report includes, Head Start and Early Head Start Center Base Sites, New Grant Sites, and Partners. Head Start Center Base has a total funded enrollment of 1,992. Early Head Start Center Base has a total funded enrollment of 94. As of July 13, 2023, Head Start Center Base has 641 repeater children and has accepted 410 new children for the upcoming program term. Head Start Home Base has 47 repeater children and has accepted 20 new children. Early Head Start Center Base has enrolled 43 children the program term, and Early Head Start Home Base has enrolled 222 children this program term.

The report also includes Head Start and Early Head Start Home Base recruitment efforts. Head Start 0 to 5 has a total funded enrollment of 120 in Head Start Home Base and 384 for Early Head Start Home Base. The recruitment efforts covered the period from March 7, 2023 to July 13, 2023. Summer recruitment was held at Dakota Circle Head Start from June 1, 2023 to July 28, 2023. An Express Enrollment Fair was held at Franklin Head Start on July 15, 2023. Ms. Flores reported quite a few families attended, some completed applications and parents that did not provide all of the required documents completed online referrals. Those who provided all proper documentation were accepted on the spot.

Ms. Jalomo-Ramirez stated 36 families attended the Express Enrollment Fair, a variety of families with babies, toddlers, multiple children and pregnant mothers.

Ms. Pineda stated due to the wonderful turn-out of the event, Head Start 0 to 5 is looking into adding two toddler classrooms at Franklin Head Start.

PERSONNEL COMMITTEE  
REPORT

Stephanie Salazar, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations and new hires are to be presented to the CWPC monthly, as an informational item.

FAMILY OUTCOMES  
NARRATIVE REPORT 2022-  
2023

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the report is a survey sent out at the end of each school year to measure parents' opinions on how much they and their families have benefited from Head Start. The survey is fully aligned to "The Head Start Parent, Family, and Community Engagement Framework (PFCE), which is

1. Family Well-being
2. Positive Parent-Child Relationships
3. Families as Lifelong Educators
4. Families as Learners
5. Family Engagement in Transitions
6. Family Connections to Peers and Community
7. Families as Advocates and Leaders

Responses to the survey can be viewed on the pages following the summary. 87% of families stated the program helped them. Ms. Jalomo-Ramirez stated Family/Community Services will be sending out copies of the survey to their respective centers, and parents can view the results once available.

ACTIVITIES INTEGRATING OF MATHEMATICS AND SCIENCE (AIMS) DATA DISCOVERIES

Gloria Rizo, AIMS Associate Director, stated AIMS has been working in partnership with Fresno EOC since 2016. AIMS believes in diversity and human centeredness, promoting an equitable world to science and mathematics through every demographic. A lot of research has been conducted to learn how children come to know math and science. Young children are curious and the young STEM experience can help them spark an interest of math and science in their early years. Teachers are most important when introducing children to math and science. Their tone of voice about the subject's matter is very important.

AIMS works with Head Start 0 to 5 in a true partnership with a mutual respect. They come as mentors and facilitators, but they work together to accomplish tasks. AIMS helps Teachers to be engaged and create activities to complete in and out of school. They send take-home kits to parents to extend learning in the classroom to inside of the home also. Professional learning is conducted every month, where teachers receive 2 hours of hands-on training with a mentor. Mentors challenge teachers' mindsets and help reframe narratives about math and science.

AIMS has helped some parents at the Local Parent Meetings, and provided activities for parents to take home to explore with their children. AIMS also presented at the Father Conference in April 2023, and conducted a Makers Fair, where over 100 families attended and engaged in 12 different stations of STEM activities.

Ms. Pineda stated she is currently reviewing other sites that can benefit from AIMS.

HEAD START 0 TO 5 PROGRAM UPDATE REPORT (PUR) FOR THE MONTH OF JUNE 2023

Rosa M. Pineda, Head Start Director, stated the PUR is provided to parents each month to display what is happening in the program. She stated on June 5-7, 2023, the Office of Head Start came to monitor the program and Head Start 0 to 5 received a great report. She will be providing the report at the next CWPC meeting.

On June 26, 2023, the Administration for Children and Families (ACF) issued Final Rule **Removal of the Vaccine Requirements for Head Start Programs** in the Federal Register. It removes the COVID-19 vaccine and testing requirements that were originally included in the November 2021 Interim Final Rule with Comment Period.

Ms. Pineda provided the CWPC with Head Start 0 to 5 T-Shirts to promote the program.

ANNOUNCEMENTS

Stephanie Salazar, CWPC Chairperson made the following Announcements:

- A. August 2023 – Food Distribution
- B. August 1-4, 2023 – EHS Center Base Classes Closed
- C. August 3-4, 2023 – CSPP FD Classes Closed
- D. August 7, 2023 – CSPP FD Classes Resume
- E. August 11, 2023 – HS Center Base Phase-In
- F. August 14, 2023 – HS Center Base First Day of Classes
- G. September 5, 2023 – Next County-Wide Policy Council Meeting at 6:00 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Stephanie Salazar and seconded by Fawnda Cole. Motion carried.

The meeting adjourned at 6:41 p.m.

Submitted By:

Brionna Warren  
Secretary I