



COUNTY-WIDE POLICY COUNCIL

Tuesday, January 9, 2024

5:30 P.M. – Dinner

6:00 P.M. – Meeting

FRANKLIN HEAD START

1189 MARTIN Street

Fresno, CA 93706

(559) 233-0882

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Fawnda Cole		
II. ROLL CALL	Aldo Alvarado Rebolledo		
III. APPROVAL OF MINUTES	Fawnda Cole	Approval	
IV. FRESNO EOC PROGRAM REPORT – CENTRAL VALLEY AGAINST HUMAN TRAFFICKING	Evelyn Gonzalez	Information	
V. COMMUNITY REPRESENTATIVE REPORTS		Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR THE MONTH OF OCTOBER 2023	Zina Brown-Jenkins	Approval	
VII. MONTHLY FINANCIAL STATUS REPORTS FOR THE MONTH OF NOVEMBER 2023	Stephanny Vazquez	Approval	
VIII. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports For the month of November 2023 for Head Start and Early Head Start Center Base	Cynthia Espindola/ Silvano Rebolledo	Approval	
IX. INFORMATIONAL ITEMS			
A. Full Enrollment Initiative Updates	Olga Jalomo-Ramirez/ Sara Flores	Information	
B. In-Kind Monthly Status Report for the Month of November 2023	Olga Jalomo-Ramirez	Information	
C. Personnel Committee Report	Latrice Turton	Information	
D. FY 2024 Head Start 0 to 5 Budget Process	Jennifer Tillman	Information	
E. Head Start Center Base & Home Base Education Committee Plan Process	Ralph Carrillo/ Guadalupe Zuniga	Information	
F. Early Head Start Center Base & Home Base Curriculum Planning Process Outline	Ralph Carrillo/ Guadalupe Zuniga	Information	
G. Head Start and Early Head Start Strengths, Needs and Interests Parent (SNIP) Survey	Olga Jalomo-Ramirez/ Guadalupe Zuniga	Information	
H. Self-Assessment Data Review Week February 26, 28, 2024 & March 1, 2024 Invitation to Participate in Self-Assessment	Veronica Galvan	Information	
I. Head Start 0 to 5 Program Update Report (PUR) For the Month of November 2023	Rosa M. Pineda/ Nidia Davis	Information	
J. Locally Designed Program Option	Rosa M. Pineda/ Nidia Davis	Information	
K. Budget Modification January 1, 2023 through December 31, 2023	Rosa M. Pineda	Information	
X. ANNOUNCEMENTS	Priscilla Thompson	Information	
A. January 15, 2024 – Martin Luther King Jr. Day Holiday – No School			
B. February 6, 2024 – Next County-Wide Policy Council Meeting at 6:00 p.m.			
XI. ADJOURNMENT	Fawnda Cole		



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
DECEMBER 5, 2023**

- CALL TO ORDER** The meeting was called to order at 6:00 p.m. by Jalyssa McGill Jenkins, CWPC Vice-Chairperson.
- ROLL CALL** Roll Call was called by Aldo Alvarado Rebolledo, CWPC Secretary. The following Representatives were present: Denise Jackson, Miroslava Woodward, Jalyssa McGill Jenkins, Erica Silva, Cynthia Espindola, Michelle Taylor, Silvano Rebolledo, Alma Martinez, Katherine Castro, Maria Rolon, Joshua Barley, Mariana Mena, Betsaida Ledesma, Antonio Basilio, Joanna Vargas Villasenor, Latrice Turton, Melanie Garcia, Leslie Mendoza, Gloria Martinez, Adriana Mendoza, Rom Yoeun, Clarissa Varela, Nancy Solorzano, Celia Ochoa, Angela Diaz, Graciela Reyes Mendoza, Aldo Alvarado Rebolledo, Natasha Chalk, Priscilla Thompson, Lucia Guadalupe Cruz, Jessica Castillo, Natisha Goins, Steven Taylor, Jimi Rodgers and Zina Brown-Jenkins. A quorum was present.
- APPROVAL OF PREVIOUS CWPC MINUTES** Jalyssa McGill Jenkins, CWPC Vice-Chairperson, informed Representatives of the November 7, 2023 CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.
- Motion to approve the November 7, 2023 CWPC Minutes as written and read was made by and Alma Martinez and seconded by Rom Yoeun. Motion carried.
- FRESNO EOC PROGRAM REPORT – HEALTH SERVICES** Rhoda Gonzales, Dental Hygienist – Fresno EOC Health Services, stated her office has been completing dental screenings at various centers for Head Start 0 to 5. Dental Services are very important for children; Health Services has been finding decay in between children's teeth. Ms. Gonzales encouraged parents to floss in between their children's teeth every night to prevent cavities. Ms. Gonzales informed the CWPC to contact her office if their child's center has not had a dental screening, whether they attend a physical center or Home Base. Her office is also providing free STI testing for Community Colleges.
- Zina Brown-Jenkins asked if Health Services supplies dental floss for children.
- Ms. Gonzales replied yes, her office provides children with kits in which contain a new tooth brush, flossers and other items. She stated with parent consent, children may also receive a fluoride treatment. Fluoride is a mineral for the teeth that helps harden and protect the teeth. Also, Medi-Cal now covers white crowns for cavities, rather than only silver caps.
- COMMUNITY REPRESENTATIVE REPORTS** There were no reports for the meeting.
- FRESNO EOC COMMISSIONERS' REPORT FOR THE MONTH OF OCTOBER 2023** Zina Brown-Jenkins, Fresno EOC Commissioner, stated at this time, there are no items to report for the October 5, 2023 EOC Board meeting due to the pending approval of the October Board Meeting minutes. The Board reconvenes on December 7, 2023.
- MONTHLY FINANCIAL STATUS REPORTS (FSR) FOR THE MONTH OF OCTOBER 2023** Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated this report shows expenditures for the Head Start/Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of October 2023, which also includes credit expenses as required by the Head Start Act of December 12, 2007.
- Motion to approve the Monthly Financial Status Reports (FSR) for the month of October 2023 for Head Start and Early Head Start was made by Mariana Mena and seconded by Maria Rolon. Motion carried.
- AVERAGE DAILY ATTENDANCE (ADA) REPORTS FOR THE MONTH OF OCTOBER 2023 FOR** Jalyssa McGill Jenkins, CWPC Vice-Chairperson, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of October 2023 for Head Start Center Base and Early Head Start. Head Start's monthly ADA for October 2023 for Center Base was 84.31%. Total number of Head Start Home Base Visits completed were 399. Early Head Start's monthly ADA for

HEAD START CENTER BASE AND EARLY HEAD START	October 2023 for Center Base was 86.76%. Total number of Early Head Start Home Visits completed were 1101.
	<u>Motion</u> to approve the ADA Reports for the month of October 2023 for Head Start Center Base and Early Head Start was made by Mariana Mena and seconded by Silvano Rebolledo. Motion carried.
FULL ENROLLMENT INITIATIVE UPDATES	Sara Flores, ERSEA Coordinator, stated ERSEA stands for Eligibility, Recruitment, Selection, Enrollment and Attendance. The recruitment data attached included the programs recruitment efforts up to November 22, 2023. Head Start Center Base has 1424 children enrolled and Head Start Home Base has 78 children enrolled. Early Head Start Center Base has 51 Children enrolled and Early Head Start Home Base has 324 children enrolled. This gives us a total of 1877 children enrolled in Head Start 0 to 5.
	We continue to identify age eligible siblings of Head Start 0 to 5 children and reaching out to Community Partners to let them know we are actively recruiting children. We also continue to recruit by distribution marketing materials and participating in community recruitment events.
	Ms. Flores stated at the last meeting parents asked for access to the QR code for recruitment/enrollment purposes. Staff passed out recruitment cards to the CWPC with the QR code linked to the Fresno EOC website for Head Start 0 to 5 applications.
IN-KIND MONTHLY STATUS REPORT FOR THE MONTH OF OCTOBER 2023	Olga Jalomo-Ramirez, Family/Community Services Manager, stated the Head Start Act stipulates that the federal share of the total costs of the Head start program will not exceed 80 percent of the total grantee budget unless a waiver has been requested and granted.
	The report has been added to the packet for the CWPC to review the numbers by center. Head Start's YTD In-Kind Totals for the month of October 2023 was \$664,72. Early Head Start's YTD In-Kind totals for the month of October 2023 was \$58,522.80. The YTD Head Start 0 to 5 In-Kind totals for the months of January to October 2023 is \$4,839.061. Failing to reach our In-Kind goal of \$8,660,339 annually may affect funding if not reached by December 31, 2023.
	Ms. Jalomo-Ramirez encouraged the CWPC to volunteer in the classroom and/or complete non-classroom hours, as well as, report their centers specific In-Kind totals at the LPM.
PERSONNEL COMMITTEE REPORT	Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations and new hires are to be presented to the CWPC monthly, as an informational item.
STATE OF CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CSDD) CCTR 2024-2025 REQUEST FOR APPLICATION (RFA)	Helen Uyeda, Braided Funding Manager, stated the intent of the Request for Applications (RFA) is to expand full-day/full-year CCTR services. It was due on Wednesday, November 22, 2023. Fresno EOC submitted an application for CCTR funding for the Amor Child Development Center in Mendota, California. CCTR Request for Funding Application (RFA) 2024-2025 was submitted and awarded in the amount of \$243,830.00.
CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) 2024-2025 CONTINUED FUNDING APPLICATION	Helen Uyeda, Braided Funding Manager, stated the program was notified by California Department of Education (CDE) that monies are available for existing CDE/EESD contractors to request continued funding for fiscal Year 2024-2025. The application was submitted on December 1, 2023. The total amount of CSPP 2024-2025 Continued Funding Application \$1,620,809.00.
STATE OF CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CSDD) CCTR 2024-2025 CONTINUED FUNDING APPLICATION	Helen Uyeda, Braided Funding Manager, stated the program was notified by California Department of Social Services (CDSS) Child Care and Development Division (CCDD) Program Quality Improvement (PQI) contractors to request continued funding for Fiscal Year 2024-2025. CCTR Continued Funding Application is due on or before 11:59 p.m., January 19, 2024. Total amount of CCTR 2024-2025 Continued Funding Application \$616,391.00.
COUNTY-WIDE POLICY COUNCIL APPOINTMENT OF EARLY HEAD START REPRESENTATIVES	Olga Jaolomo Ramirez, Family/Community Services Manager, stated the EHS Representative positions for Early Head Start Center Base and Early Head Start Home Base were not filled at the CWPC Elections meeting in October 2023. Fawnda Cole, CWPC Chairperson, appointed Cynthia Espindola Early Head Start Center Base Representative and Silvano Rebolledo Early Head Start

Home Base Representative. They will hold their positions for the remainder of the 2023-2024 school year.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
OCTOBER 2023

Rosa M. Pineda, Head Start Director, stated the information provided in the PUR is intended to keep the CWPC apprised of program activities throughout the month. She stated many vacancies remain throughout the program, so please spread the word to others to encourage them to apply for desired positions.

Ms. Pineda stated there was communication and guidance from the United States Health and Human Services (HHS) Secretary regarding the release of nearly \$3.7 billion in Low Income Energy Assistance Program (LIHEAP) funding to help households with their home energy costs. She encouraged the CWPC to obtain assistance or inform someone who may need assistance.

ANNOUNCEMENTS

Priscilla Thompson, Historian, made the following Announcements:

- A. December 2023 – Food Distribution
- B. December 14, 2023 – Last Day of classes for Center Base (3.5 and 6-hour class) and Home Base due to Winter Break
- C. December 18, 2023 – Last Day of classes for CSPP Part Day (7.5-hour class) due to Winter Break
- D. December 20, 26, 2023 and January 2, 2024 – CSPP Full Day Closed
- E. December 20-26, 2023 and January 2-6, 2024 – EHS Center Base Closed
- F. January 8, 2024 – Center Base Classes (3.5, 6.0 and CSPP 7.5-hour class) resume for Center Base and Home Base
- G. January 9, 2024 – New County-Wide Policy Council Meeting at 6:00 p.m.

Ms. Jalomo-Ramirez introduced Floro Trujillo, the newly hired Family Engagement/Volunteer Services Coordinator.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Miroslava Woodward and seconded by Cynthia Espindola. Motion carried.

The meeting adjourned at 6:51 p.m.

Submitted By:

Brionna Warren
Secretary I

(CWPC MINUTES DECEMBER 5 2023 DRAFT) bw 1/2/24 ~ CWPC (2023-2024 (CWPC MINUTES) ~