



COUNTY-WIDE POLICY COUNCIL

Tuesday, August 6, 2024

5:30 P.M. – Dinner

6:00 P.M. – Meeting

FRESNO EOC BOARD ROOM
 1920 MARIPOSA STREET SUITE #310
 FRESNO, CA 93721
 (559) 263-1200

AGENDA

		<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I.	CALL TO ORDER	Fawnda Cole		
II.	ROLL CALL	Aldo Alvarado Rebolledo		
III.	APPROVAL OF MINUTES	Fawnda Cole	Approval	
IV.	FRESNO EOC PROGRAM REPORT – SUMMER RECESS	None	Information	
V.	COMMUNITY REPRESENTATIVE REPORTS FOR AUGUST 2024	Community Reps	Information	
VI.	FRESNO EOC COMMISSIONERS REPORT FOR JUNE 2024	Zina Brown-Jenkins	Information	
VII.	MONTHLY FINANCIAL STATUS REPORTS FOR JUNE 2024	Stephanny Vazquez	Approval	
VIII.	IN-KIND MONTHLY STATUS REPORT FOR JUNE 2024	Jennifer Tillman	Information	
IX.	ACTION ITEMS			
	A. Average Daily Attendance (ADA) Reports For June 2024	Cynthia Espindola/ Silvano Rebolledo	Approval	
	B. Head Start 0 to 5 Program Update Report (PUR) For June 2024	Rosa M. Pineda	Approval	
	C. Early Head Start Curriculum Philosophy	Ralph Carrillo/ Lao Cha	Approval	
	D. County-Wide Policy Council Proposed Meeting dates for 2024-2025 Program Year	Floro Trujillo	Approval	
X.	INFORMATIONAL ITEMS			
	A. Full Enrollment Initiative Updates	Sara Flores	Information	
	B. Personnel Committee Report for July 2024	Latrice Turton	Information	
	C. Family Outcomes Narrative Report 2023-2024	Olga Jalomo-Ramirez	Information	
	D. Activities Integrating of Mathematics and Science (AIMS) Data Discoveries	Alejandra Alvarado	Information	
	E. Early Head Start School Readiness 2 nd Aggregation and Head Start 3 rd Aggregation Comparison	Felicia Amescua	Information	
	E. FY 2024 Proposed Budget Revision for American Rescue Plan (ARPA) and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act July 1, 2023 – June 30, 2024	Rosa M. Pineda	Information	
XI.	ANNOUNCEMENTS	Priscilla Thompson	Information	
	A. August 2024 – Food Distribution			
	B. August 1-2, 2024 – Pre-Service for All Staff Inservice			
	C. August 1-2, 2024 – EHS Center Base Classes Closed			
	D. August 1-2, 2024 – CSPP FD Classes Closed			
	E. August 5, 2024 – CSPP FD Classes Resume			
	F. August 9, 2024 – HS Center Base Phase-In			
	G. August 12, 2024 – HS Center Base First Day of Classes			
	H. September 3, 2024 – Next County-Wide Policy Council Meeting at Franklin Head Start at 6:00 p.m.			
XII.	ADJOURNMENT	Fawnda Cole	Approval	



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
JULY 2, 2024**

CALL TO ORDER	The meeting was called to order at 6:00 p.m. by Fawnda Cole, CWPC Chairperson.
ROLL CALL	Roll Call was called by Aldo Alvarado Rebolledo, CWPC Secretary. The following Representatives were present: Fawnda Cole, Jalyssa McGill Jenkins, Aldo Alvarado Rebolledo, Priscilla Thompson, Cynthia Espindola, Clarissa Varela, Alma Martinez and Zina Brown-Jenkins.
APPROVAL OF PREVIOUS CWPC MINUTES	Fawnda Cole, CWPC Chairperson, informed Representatives of the June 4, 2024, CWPC Minutes. This information was sent to Representatives prior to tonight’s meeting. Motion to approve the June 4, 2024, CWPC Minutes as written and read was made by Clarissa Varela and seconded by Aldo Alvarado Rebolledo. Motion carried.
FRESNO EOC PROGRAM REPORT – SUMMER RECESS	No reports at this time.
COMMUNITY REPRESENTATIVE REPORTS FOR JULY 2024	No reports at this time.
FRESNO EOC COMMISSIONERS’ REPORT FOR THE MONTH OF MAY 2024	No reports at this time.
MONTHLY FINANCIAL STATUS REPORTS (FSR) FOR THE MONTH OF MAY 2024	Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated staff recommends review and acceptance from CWPC for Monthly Financial Status Reports for May 2024. This funding supports personnel and operating expenses totaling \$46,498,041 (\$37,620,149 – Head Start; \$8,380,694 – Early Head Start) and the Non-Federal Share match \$10,825,424 (\$8,686,908 – Head Start; \$2,138,516 – Early Head Start) for the 2024 Fiscal Year. <u>Motion</u> to approve the Monthly Financial Status Reports (FSR) for the Month of May 2024 was made by Jalyssa McGill Jenkins and seconded by Clarissa Varela. Motion carried.
IN-KIND MONTHLY STATUS REPORT FOR MAY 2024	Jennifer Tillman, Finance Manager, stated the Monthly In-Kind Report for the month of May 2024 consists of \$1,117,882 (Head Start) which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time, and space. Early Head Start’s In-Kind Status Report for the month of May 2024 is \$286,516 which is accumulated by classroom/non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods, and space. Head Start 0 to 5 Non-Federal share should be \$10,825,424. Year to Date for Head Start and Early Head Start from January to May 2024 for In-Kind is \$3,662,864 (\$1,117,882 – HS; \$286,516 – EHS). This indicates that Head Start 0 to 5 has met 34 percent of the \$10,825,424. Non-Federal share goal.
AVERAGE DAILY ATTENDANCE (ADA)	Cynthia Espindola, CWPC Early Head Start Chairperson, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of May 2024 for Head Start and Early Head Start. Head Start’s monthly ADA for May 2024 for Center Base was 84.42%. Total number of Head Start

REPORTS FOR THE MONTH
OF MAY 2024

Home Base Visits completed were 284. Early Head Start's monthly ADA for May 2024 for Center Base was 79.21%. Total number of Early Head Start Home Visits completed were 1286.

Motion to approve the ADA Reports for the month of May 2024 was made by Fawnda Cole and seconded by Jalyssa McGill Jenkins. Motion carried.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
MAY 2024

Rosa M. Pineda, Head Start Director, stated the PUR is a document written to provide monthly program updates to the Board and CWPC.

Ms. Pineda highlighted the Communication and Guidance from the United States Health and Human Services (HHS) Secretary; On May 9, 2024 the Administration for Children and Families released the ACF-OHS-IM-24-01 information Memorandum (IM) which highlights the Head Start Program Performance Standards and related strategies for integrating mental health supports across all Head Start programs. The OHS is investing in Mental Health services for staff as well as parents.

Ms. Pineda also stated most centers are closed with the exception of CSPP classes and summer school recruitment at Kings Canyon HS.

Motion to approve the Head Start 0 to 5 PUR for the Month of May 2024 was made by Clarissa Varela and seconded by Cynthia Espindola. Motion carried.

HEAD START 0 TO 5
PROGRAM OPTIONS FOR
2024-2025 PROGRAM
YEAR

Rosa M. Pineda, Head Start Director, stated every year Head Start 0 to 5 presents the different options of the program to propose changes. Per the Head Start Program Performance Standards (HSPPS), a program must choose one or more of the following options: center-based, home-based, family childcare, or an approved locally-designed variation. Ms. Pineda stated errors were found, so the item will be included in the August CWPC meeting with corrections.

Ms. McGill Jenkins asked if parents must ask for 6-hour classes at College Community now, due to there no longer being 3.5-hour classes. She asked if AM/PM classes remain?

Ms. Pineda stated there is no longer a 3.5-hour option based on parents needs recorded on the Community Needs Assessment. Head Start 0 to 5 is focused on meeting the needs of our parents. The program is proposing a 7am-1pm and 1pm-7pm program options to better serve our families.

Motion to approve the Head Start 0 to 5 Program Options for 2024-2025 Program Year was made by Clarissa Varela and seconded by Priscilla Thompson. Motion carried.

FULL ENROLLMENT
INITIATIVE UPDATES

Sara Flores, ERSEA Coordinator, stated this information presented is intended to keep the CWPC apprised on Full Enrollment Initiative Updates.

We have an enrollment of 1590 in Head Start Center Base and 100 in Head Start Home Base. This report also includes our Early Head Start recruitment efforts. We have a funded enrollment of 94 in Early Head Start Center Base and 336 in Early Head Start Home Base. The recruitment data attached includes our recruitment efforts up to June 11, 2024. Head Start Center Base has 760 repeaters and 209 children accepted for a total of 969 children pending enrollment for the upcoming program term. Head Start Home Base has 35 repeaters and 2 children accepted for a total of 37 children pending enrollment. Early Head Start Center Base has 31 repeaters and 6 accepted for a total of 37 children. Early Head Start Home Base has 315 repeaters and no new children accepted at the moment. This gives us a total of 1358 children pending enrollment for Head Start 0 to 5.

PERSONNEL COMMITTEE
REPORT FOR JUNE 2024

Fawnda Cole, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of June 2024, there were 9 Hiring/Personnel Action Positions, 9 promotions/status changes, 2 resignations/separations and 1 updated job description.

EARLY HEAD START
SCHOOL READINES 2ND
AGGREGATION

Felicia Amescua, School Readiness Mentor/Coach Coordinator, stated Head Start 0 to 5 complete ongoing child assessments for all children enrolled in the program. The data aggregation assessment periods are Fall, Winter, and Spring.

The reports provided are comprehensive and range overall program data to individual children. Ms. Amescua displayed reports and compared fall and winter scores, showing the progress children have made.

Ms. Amescua will create a graph displaying the children's scores compared to desired goals at the next CWPC meeting in August.

ANNOUNCEMENTS

Priscilla Thompson, CWPC Representative, made the following Announcements:

- A. July 2024 – Food Distribution
- B. July 4, 2024 – Independence Day Holiday
- C. August 6, 2024 – County-Wide Policy Council – Executive Plaza – Board Room

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Clarissa Varela and seconded by Jalyssa McGill Jenkins. Motion carried.

The meeting adjourned at 6:38 p.m.

Submitted By:

Brionna Warren
Secretary