

BYLAWS COMMITTEE MEETING

Date: August 15, 2024

Time: 5:30 PM

Location: 1920 Mariposa Street, Suite 300 Fresno, CA 93721

This meeting will also be made available to the public via Zoom using the following link:

<https://fresnoeoc.zoom.us/meeting/register/tZlpdOyvqT0jGNJ4gPkktGs3554WxcMK6DJC>

AGENDA

ITEM	SUBJECT	PRESENTER	ACTION
1.	CALL TO ORDER	Mitchell, Chair	
2. Page 2	ROLL CALL A. Monthly Attendance Record		
3. Page 3	MINUTES FROM MARCH 21, 2024 COMMITTEE MEETING	Mitchell, Chair	Approve
4. Page 5	BYLAWS REVISIONS	Mitchell, Chair	Approve to Recommend
5.	PUBLIC COMMENTS <i>(This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the agenda. Limit two minutes per speaker.)</i>		
6.	COMMISSIONERS' COMMENT	Mitchell, Chair	
7.	ADJOURNMENT	Mitchell, Chair	
Note:	NEXT MEETING: Thursday, September 19, 2024, in the Board Room.		



Bylaws Committee Meeting Monthly Attendance Record 2024

Lisa Mitchell
 Linda Hayes
 David Ruiz
 Luis Martinez
 Zina Brown-Jenkins

	Jan.	Feb	Mar. 21	April	May	June	July	Aug. 15	Sep. 19	Oct	Nov. 21	Dec	Attended
Lisa Mitchell			O										1/4
Linda Hayes			O										1/4
David Ruiz			O										1/4
Luis Martinez			O										1/4
Zina Brown-Jenkins			O										1/4

O-Present X-Absent T-Teleconference

BYLAWS COMMITTEE MEETING

Date: March 21, 2024

Time: 5:30 PM

Location: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

- | ITEM | MINUTES
SUBJECT |
|------|---|
| 1. | CALL TO ORDER
Lisa Mitchell, Chair, called the meeting to order at 5:30 PM. |
| 2. | ROLL CALL
Roll was called and a quorum was established. |
| 3. | MINUTES FROM NOVEMBER 29, 2023 COMMITTEE MEETING |

Committee Members:

Lisa Mitchell
Linda Hayes
David Ruiz
Luis Martinez
Zina Brown-Jenkins

Staff:

Emilia Reyes
Karina Perez
Elionora Vivanco

Absent:

N/A

- | | |
|----|--|
| 4. | ELECTION MATERIALS
A. Chronology of Board Election 2024 Dates
B. Community Sector Public Notice
C. Target Area Public Notice |
|----|--|

Karina Perez, Chief of Staff, provided an overview of the election materials for 2024.

Public Comment: None heard.

Motion by: Hayes **Second by:** Ruiz

Ayes: All in favor.

Nayes: None heard

- | | |
|----|----------------------------|
| 5. | 2024 EXPIRING TERMS |
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Perez provided a brief overview of the Commissioners 2024 expiring terms.

Public Comment: None heard.

No action required.

6. COMMISSIONERS ATTENDANCE RECORDS

Commissioner Hayes recommend including a memo regarding AB 2449 to the April 15, 2024, Board Meeting agenda, to ensure the Commission understands the Brown Act teleconferencing rules and requirements to participate via teleconferencing. As well as adding the 2024 Board Meeting Schedule and sending out calendar invites.

Public Comment: None heard.

No action required.

7. BOARD SELF-ASSESSMENT

A. Board Self-Assessment Questionnaire

Perez stated time will be allocated at the beginning of the Board Meetings for Commissioners to complete the questionnaire survey.

Public Comment: None heard.

Motion by: Ruiz **Second by:** Hayes

Ayes: All in favor.

Nays: None heard

8. JOB DESCRIPTIONS

A. Board Chair

B. Committee Chair

C. Board Commissioners

Perez provided an overview of the red lines Job Descriptions.

Public Comment: None heard.

Motion by: Hayes **Second by:** L. Martinez

Ayes: All in favor.

Nays: None heard

9. PUBLIC COMMENTS

Public Comment: None heard.

No action required.

10. COMMISSIONERS' COMMENT

Public Comment: None heard.

No action required.

11. ADJOURNMENT



BYLAWS COMMITTEE MEETING

Date: August 15, 2024	Program: N/A
Agenda Item #: 4	Director: N/A
Subject: Bylaws Revisions	Officer: Emilia Reyes

Recommended Action

Staff recommends Committee review and approval for recommendation for full Board consideration of the Agency’s Bylaws.

Background

The agency’s legal counsel, Kenneth Price, will discuss with the Committee members potential changes recommended by the Board during the Committee Meeting.

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

After the Committee discussions, the agency’s legal counsel, will make the recommended changes to the Agency’s Bylaws and bring back to the Committee for review before being presented for full Board consideration at the October 21, 2024 Board Commission Meeting.