



Child Name: _____ Center Name: _____

EMPLOYMENT VERIFICATION

AUTHORIZATION TO RELEASE EMPLOYMENT INFORMATION COMPLETED BY PARENT/GUARDIAN

EMPLOYER'S INFORMATION (Print)

Employee First and Last Name (Print) Company Phone Number
Company Business Name Company Contact Name Fax Number
Company Street Address City Zip Code
Company Usual Business Days & Hours

Fresno EOC has permission to contact my employer to verify my employment & income information.
Fresno EOC tiene permiso para contactar a mi empleador para verificar mi informacion de empleo y ingresos.

Employee Signature Date

- Employer refused to provide requested employment Information. (Attach paystub & self-complete employer information.)
Contacting my employer would adversely affect my employment. (Attach paystub & self-complete employer information.)

EMPLOYMENT INFORMATION: completed by employer or by telephone with CSPP Liaison

In order to provide child care & development services to your employee, we must have verification of their employment. If you have any questions about the completion of this form, please contact Manager at (559) 263-1226 or 263-1295.

SET SCHEDULE - Please specify the employee has set work schedule for each day (Example: Monday 8am-5pm)

Table with 7 columns: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday

VARIABLE SCHEDULE - Please specify the employee's variable work schedule. Possible days the employee may work

Table with 7 columns: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday

Earliest work start time: Latest work end time: Number of hours worked per day:

Does the employee work overtime: Never Often Occasionally?

EMPLOYEE WAGE INFORMATION:

Paid by: Paycheck Cash Personal Check Pay Rate: \$ per

Pay Period: Daily Weekly Every-two weeks Twice-per month Monthly

Does employee receive any of the following: Overtime Commission Tips Bonus None?

Name of Person Completing Form Signature Date

Thank you for completing this form and return form by Fax or by mail.

Fax: (559) 262-1677

Mail: Fresno EOC State Preschool, 1920 Mariposas Street, Suite 200, Fresno CA, 93721

Attention: Helen Uyeda, Braided Funding Manager