



**COUNTY-WIDE AGENDA**

Tuesday, December 3, 2024

5:30 P.M. – Dinner

6:00 P.M. – Meeting

FRANKLIN HEAD START

1189 MARTIN STREET

FRESNO, CA 93706

(559) 233-0882

**AGENDA**

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Aldo Alvarado Rebolledo		
II. ROLL CALL	Adriana Cuevas		
III. APPROVAL OF MINUTES	Aldo Alvarado Rebolledo	Approval	
IV. FRESNO EOC PROGRAM REPORT – HEALTH SERVICES	Julio Romero	Information	
V. COMMUNITY REPRESENTATIVE REPORTS FOR DECEMBER 2024	Community Reps	Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR OCTOBER 2024	Zina Brown-Jenkins	Approval	
VII. MONTHLY FINANCIAL STATUS REPORTS FOR OCTOBER 2024	Jackeline Miranda	Approval	
VIII. IN-KIND MONTHLY STATUS REPORT FOR OCTOBER 2024	Jennifer Tillman	Information	
IX. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports For October 2024	Destiny Campos/ Megan Esqueda Bonillo	Approval	
B. Head Start 0 to 5 Program Update Report (PUR) For October 2024	Michael Balderas	Approval	
C. Community Representative Recommendations for the 2024-2025 Program Year	Floro Trujillo	Approval	
D. County-Wide Policy Council Appointment of new Secretary	Floro Trujillo	Approval	
E. Head Start 0 to 5 Selection Criteria	Sara Juarez	Approval	
X. INFORMATIONAL ITEMS			
A. Full Enrollment Initiative Updates	Sara Juarez	Information	
B. Personnel Committee Report for October 2024	Deserae Price	Information	
C. State of California Department of Social Services (CDSS) CCTR 2025-2026 Request for Application (RFA)	Lao Cha	Information	
D. California State Preschool Program (CSPP) 2025-2026 Continued Funding Application	Lao Cha	Information	
E. State of California Department of Social Services (CDSS) CCTR 2025-2026 Continued Funding Application	Lao Cha	Information	
XI. ANNOUNCEMENTS	Nicole Johnson	Information	
A. December 2024 – Food Distribution (Information attached)			
B. December 13, 2024 – Last day of classes for Center Base (3.5 and 6-hour class) and Home Base due to Winter Break			
C. December 23, 2024 – Last day of classes for CSPP Part-Day (7.5-hour class) due to Winter Break			
D. December 23-27, 2024 and January 2, 2024 – CSPP Full-Day closed			
E. December 23, 2024 – January 10, 2025 – Early Head Start Center Base closed			
F. January 7, 2025 - Next County-Wide Policy Council Meeting at 6:00pm – Dinner will be served at 5:30pm			
G. January 9, 2025 – Center Base classes (3.5, 6.0 and CSPP 7.5-Hour class) resume for Center Base and Home Base			
XII. ADJOURNMENT	Aldo Alvarado Rebolledo	Approval	



**COUNTY-WIDE POLICY COUNCIL (CWPC)  
MINUTES  
NOVEMBER 5, 2024**

- CALL TO ORDER** The meeting was called to order at 6:00 p.m. by Aldo Alvarado Rebolledo, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Aldo Alvarado Rebolledo, CWPC Chairperson. The following Representatives were present: Aldo Alvarado Rebolledo, Maria Garza, Ana Jauregui, Kristy Belmontes, Viridiana Estrada Alvarado, Ashley Prendez, Jalyssa McGill Jenkins, Domenica Goff, Azucena Gutiérrez, Sharon Allen, Nicolas Allen, Megan Esqueda Bonilla, Mariana Herrera, Alma Martinez Guillen, Jacqueline Avila, Shiann Sandoval, Emilio Adame, Angela Diaz, Maria Padilla, Amy Nuno, Maria Cervantez, Mariana Mena, Itzel Godoy, Amelia Rodriguez, Denise Rangel-Ochoa, Matilde Ocegueda, Adrianna Mendoza, Yajaira Medina, Moeneya McCall, Deserae Price, Elizabeth Ortega, Gurpreet Aulak, Karina Padilla, Natasha Goins.
- At this point Mr. Rebolledo informed the Representatives quorum has not been met and the meeting will continue with Information Items.
- FRESNO EOC PROGRAM REPORT – RURAL TOBACCO EDUCATION** Martha Zarate, Rural Tobacco Education Coordinator informed the representatives of the Fresno EOC Rural Tobacco Education Program, working to protect children and families from the exposure of secondhand smoke in their multi-unit housing and public areas in their community. The program provides information to event organizers, Farmer’s Market organizers and merchants on secondhand smoke and education on smoke free policy options for public events. Staff facilitate smoke-free education presentations and smoke free entryway policy options to private and public business owners, and outdoor worksites. They also provide information on new tobacco items that come out and work with volunteers to work with the community. If anyone is interested in a presentation please reach out to her program. She shared Firebaugh, California was the first city to adapt smoke free apartments. There is also no smoking indoor apartments in the City of Fresno and are working with Mendota and Kerman to become smoke free.
- Mr. Rebolledo asked Ms. Zarate how can they get in contact with her.
- Ms. Zarate shared her contact information work phone (559) 263-1265, if there is no answer please leave a message, they can also go to the Fresno EOC or email her at [matha.zarate@fresnoeoc.org](mailto:matha.zarate@fresnoeoc.org).
- Anna asked if this information is offered to high schools as well.
- Ms. Zarate replied they do not work with school district as they have the Tobacco-Use Prevention Education (TUPE) Program which are funded by Prop 99, but she can provide their information if interested.
- A Representative shared at her apartment complex they are always smoking how can she go about this.
- Ms. Zarate shared to report to the apartment manager and if nothing is done, she can go to the City of Fresno website and file a complaint. She informed the parent if she would like to provide the name of the apartments to her she can assist her.
- IN-KIND MONTHLY STATUS REPORT FOR SEPTEMBER 2024** Jennifer Tillman, Finance Manager informed the Representatives the information provided is intended to keep the County-Wide Policy Council (CWPC) apprised of the Head Start 0 to 5 In-Kind Monthly Status report for the month of September 2024.

The monthly In-Kind Status Report consists of \$484,251 (HS) which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time and space. Early Head Start's In-Kind Status Report is \$524,968 which is accumulated by classroom/non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods and space.

The Fiscal Impact for Head Start 0 to 5 Non-Federal share should be \$11,894,766 annually. Year to Date for Head Start and Early Head Start from January to September 2024 In-Kind is \$8,612,568 (\$5,177,406 – HS; \$3,435,162 – EHS). This indicates that Head Start 0 to 5 has met 73 percent of the \$11,894,766 Non-Federal share goal and we surpassed our monthly goal.

Failing to reach our In-kind goal of \$11,894,766 annually for the 2024 fiscal year may affect funding. However, we have the ability to request a non-federal share waiver for the unmatched funds.

At this point 6:24 pm, Mr. Rebolledo informed the Representatives quorum was met.

APPROVAL OF PREVIOUS  
CWPC MINUTES

Aldo Alvarado Rebolledo, CWPC Chairperson, informed Representatives of the October 1, 2024, CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the October 1, 2024, CWPC Minutes as written and read was made by Mariana Mena and seconded by Megan Esqueda Bonilla. Motion carried.

COMMUNITY  
REPRESENTATIVE  
REPORTS FOR NOVEMBER  
2024

No reports at this time.

FRESNO EOC  
COMMISSIONERS' REPORT  
FOR THE MONTH OF  
SEPTEMBER 2024

Olga Jalomo-Ramirez, Family/Community Services Manager informed the Representative of the Fresno EOC Commissioners' Report for the month September 2024 and provided the information below:

**Transforming and Inspiring**

At the time Rosa M. Pineda, Program Officer/Head Start Director, provided an overview of the Head Start Oto 5 Strategic Program Progress Report Year 1 - 2023. Rosa Pineda introduced clients Aldo Alvarado Rebolledo and Angie Gonzales who shared their experiences in the Head Start program and expressed their gratitude for the services provided to their children. A brief video was presented on how Head Start Oto 5 is advertising and recruiting enrollment.

**Fresno EOC Annual Report 2023**

Jose Moreno, Communications Director, provided a brief overview of the 2023 Annual Report, highlighting Fresno EOC achievement, challenges, community impact, and future goals.

**Community Needs Assessment**

Michelle Tutunjian, Chief Operating Officer/Deputy CEO and Andy Arredondo, Evaluation Director, introduced Consultant Andrea Molarius-Abbott from Heartland Grant Solutions who provided a detailed overview of the 2024-2025 Community Needs Assessment.

**Head Start 0 to 5: Change of Scope**

At the time Rosa Pineda, provided an overview of the Head Start Oto 5 Change of Scope to reduce the funded enrollment by approximately 20%. The enrollment reduction will result in a decrease of 402 center based Head Start (HS) slots, 20 home-based Head Start (HS) and 48 homebased for Early Head Start (EHS). The recommendation includes the closure of three sites, Area II, Mosqueda, and Reedley Head Start.

**Commissioner Reinstatement: Rey Leon**

Chair Baines stated Commissioner Rey Leon requested to be reinstated back as a Board Commissioner. Commissioner Leon shared his statement with the Board. Commissioner Lupe Jaime-Mileham inquired clarification on what is the next step once a commissioner is removed from the Board. Karina Perez, Chief of Staff, stated a special election Page 27 of 313 can be held to fill the vacant seat if it's for a Target Area depending on the time of the year when the position becomes vacant. Commissioner Linda Hayes, Jimi Rodgers, and Amy Arambula left the Board Meeting during this item. Public Comment: None heard.

**Commissioners' Comment**

Commissioner Lisa Mitchell congratulated Shawn Riggins, Local Conservation Corps Director, and team for the following two award grants received.

- Congressman Jim Costa Appropriations Community Project Grant in the amount of \$500,000.
- CalRecycle Grant in the amount of \$799,665.00

She informed the Representatives the minutes to the Board of Commissioners were provided in the packet if anyone would like to review.

Motion to approve the Fresno EOC Commissioners Report for September 2024 was made by Mariana Mena and seconded by Viridiana Estrada Alvarado . Motion carried.

MONTHLY FINANCIAL  
STATUS REPORTS (FSR)  
FOR THE MONTH OF  
SEPTEMBER 2024

Olga Jalomo-Ramirez, Family/Community Services Manager stated staff recommends review and acceptance of the CWPC for Monthly Financial Status Reports for September 2024.

This report shows expenditures for the Head Start/ Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of September 2024 which also includes credit card expenses for the month of September 2024 as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance

This funding will support personnel and operating expenses totaling \$46,000,843 (\$37,620,149 - Head Start \$8,380,694 - Early Head Start), and the Non-Federal Share match is \$11,894,766 (\$9,515,812.80 - HS; \$2,378,953.20 - EHS) for the Fiscal year.

Motion to approve the Monthly Financial Status Reports (FSR) for the Month of September 2024 was made by Mariana Mena and seconded by Megan Esqueda Bonilla. Motion carried.

AVERAGE DAILY  
ATTENDANCE (ADA)  
REPORTS FOR THE MONTH  
OF SEPTEMBER 2024

Megan Esqueda Bonilla, CWPC Early Head Start Representative Informed Representatives of the Average Daily Attendance (ADA) Reports for the month of September 2024 for Head Start and Early Head Start. Head Start's monthly ADA for September 2024 for Center Base was 86.71%. Head Start Home Base visits completed were 247. Early Head Start's monthly ADA for August 2024 for Center Base was 86.15% Total Early Head Start Home Base visits completed were 1101.

Motion to approve the ADA Reports for the month of September 2024 was made by Marianna Mena and seconded by Jacqueline Avila. Motion carried.

HEAD START 0 TO 5  
PROGRAM UPDATE  
REPORT (PUR) FOR THE  
MONTH OF SEPTEMBER  
2024

Michelle Tutunjian, Chief Operating Officer (COO), Deputy Chief Executive Officer (CEO) and Interim HS Director introduced herself and welcome the group to tonight's meeting stated the PUR is provided monthly to keep the CWPC informed of program updates.

Early Head Start continues to recruit children and staff for the 2024-2025 school year. Facilities Department continues to finalize remodeling at the AMOR Center in Mendota, where the program will serve eight Early Head Start center-based toddlers. Early Head Start has a waitlist of 129 children.

Head Start continues to recruit children and staff for the 24/25 program year. Early Childhood Education Specialist completed their first systemic monitoring of centers, using the Classroom Monitoring reports. Center staff started the first assessment of children to ensure classrooms are implementing the curriculum of fidelity. Desired Results

Developmental Profile (DROP) Assessments were completed. Head Start has a waitlist of 262 children.

Motion to approve the Head Start 0 to 5 PUR for the Month of September 2024 was made by Mariana Mena and seconded by Jacqueline Avila. Motion carried.

Mr. Rebolledo thanked Ms. Tutunjian for stepping in as Interim Head Start Director and helping the program continue moving forward.

COUNTY-WIDE POLICY  
COUNCIL APPOINTMENT  
OF NEW CHAIRPERSON  
AND VICE-CHAIRPERSON  
FOR THE 2024-205  
PROGRAM YEAR

Floro Trujillo, Family Engagement/Volunteer Services Coordinator informed the representatives of the appointment of the County-Wide Policy Council (CWPC) Chairperson and Vice-Chairperson for the 2024-2025 Program Year.

On October 3, 2024, Mrs. Fawnda Cole, was informed of her completing three (3) one-year term as a County-Wide Policy Council (CWPC) Officer. Per Head Start Oto 5 County-Wide Policy Council Bylaws, Article III. Membership Section 5. Term of Office: All Head Start Oto 5 CWPC Representatives shall serve a term of one (1) year. In order to maximize opportunities for parent engagement in program governance, Representatives who have completed three (3) one-year terms (any 3 years combined) cannot continue to serve on the CWPC. Hence, the position of CWPC Chairperson has become open. Per the CWPC Bylaws under Article 7, Section 1-Parliamentary Procedure, notes that Robert's Rules of Order-Revised shall be the guide of parliamentary procedures of the CWPC. According to Robert's Rules of Order Revised, If the Chairperson for any reason vacates the chair, the Vice Chairperson automatically becomes the Chairperson, in this case Aldo becomes Chairperson.

Should the current CWPC Vice-Chairperson accepts the appointment as the CWPC Chairperson, this will result in the Office of the CWPC Vice-Chairperson being vacant. Therefore, in accordance with the CWPC Bylaws, if the vacancy be an elected CWPC Executive Board member, the Chairperson will appoint a new officer (Article III, Section 9- CWPC Executive Board Vacancy).

If approved by the CWPC, current CWPC Vice-Chairperson, Aldo Alvarado Rebolledo will assume the office of CWPC Chairperson Effective November 5, 2024. The newly appointed CWPC Vice-Chairperson will assume the office of the Vice-Chairperson effective November 5, 2024.

Mr. Rebolledo appointed Jalyssa McGill Jenkins, she will serve as Vice-Chairperson until she receives confirmation if she will be elected Board of Commissioner at this time the position will become available for anyone who would like to run for the positions.

Ms. McGill Jenkins accepted the position via telephone.

Motion to approve CWPC Appointment of New Chairperson and Vice-Chairperson for the 2024-2025 program year was made by Domenica Goff and seconded by Mariana Mena. Motion carried.

COUNTY-WIDE POLICY  
COUNCIL APPOINTMENT  
OF THE NEW SECRETARY

Floro Trujillo, Family Engagement/Volunteer Services Coordinator informed the Representatives of the appointment of the County-Wide Policy Council (CWPC) Secretary.

Staff recommends the appointment of the County-Wide Policy Council (CWPC) Secretary for the 2024 -2025 Program Year.

On October 11th, 2024 the voted secretary informed the Family Engagement/ Volunteer Service Coordinator, Floro Trujillo, that she is related to a current Head Start Oto 5 employee. Per Head Start Oto 5 County-Wide Policy Council (CWPC) Bylaws Section 3. Conflict of Interest: No Representative or Alternate Representative shall be a paid employee or immediate family member of an employee of Head Start Oto 5 program. Hence, the position of CWPC Secretary has become open. In accordance with the CWPC Bylaws if the vacancy be an elected CWPC Executive Board member, the Chairperson will appoint a new officer (Article III, Section 9, CWPC Executive Board Vacancy).

Mr. Rebolledo shared he does not have anyone in mind to appoint as CWPC Secretary it will be left open to the parents to volunteer.

A Representative shared last year she was Treasurer and no one informed her if she was related to a Head Start employee she could not be part of the CWPC.

Mr. Trujillo stated this is something that was missed or were never informed of them being related to an employee.

The Representative shared this is important for parents to know, they get excited to be part of the Board and are later informed they cannot be part of the Board.

Ms. Jalomo-Ramirez informed the Representatives it is a conflict of interest. They have the program governance training annually and they do inform the parents of the ByLaws. If the Representatives attended the training they would have been informed there.

Elizabeth Ortega, Sanger Representative asked if they could explain to the parents why it is a conflict of interest.

Ms. Jalomo-Ramirez shared they provide a lot of the information for the program and they do not want the information to be communicated until it is approved and shared beforehand.

Ms. Ortega commented we should all know about everything and work together.

Ms. Jalomo-Ramirez shared at this level everything has to be approved through CWPC and the Fresno EOC Board, then the information can be shared. You can share the information at the Local Parent Meetings (LPM) after it is approved here.

A Representative asked if she can still be a Representative if she is related to someone.

Ms. Jalomo-Ramirez shared no she cannot be a part of the CWPC Executive Board but she can still be a Representative.

Mr. Rebolledo for the CWPC secretary position they are in charge of Roll Call and is available if you are the Representative or Alternate for your center and are interested please reach out.

Maria Zarate, Family Engagement/Volunteer Services Specialist shared every Representative that is here can take the information that is provided at these meetings to their center to share.

Ms. Ortega asked if we can share this information at the local level why does it matter for the Executive Board.

Ms. Zarate shared the Executive Board has an additional meeting where they approve items.

An example was provided by one of the Executive Board members, if her sister is a teacher for Head Start 0 to 5 and they go over cutting teachers' pay it can cause conflict. Either by spreading to all the teachers of the potential pay cut or conflict between sisters for not providing the information of the potential pay cuts to the other sister.

Christine Davis, Family/Community Services Coordinator shared the Roberts Rule of Order and bylaws to protect everyone and every program has to follow the rules, we cannot make up our own rules.

A Representative asked before elections for CWPC Board begin to provide the ByLaws moving forward.

Ms. Jalomo-Ramirez replied thank you for sharing they do review the ByLaws and will look into updating.

Motion to approve CWPC Appointment of New Secretary was made by Marianna Mena and seconded by Jacqueline Avila. Motion carried.

EARLY HEAD START/HEAD  
START PROGRAM SCHOOL  
READINESS GOALS 2024 -  
2025

Guadalupe Zuniga, Home Base 0 to 5 Manager and Felicia Amescua, School Readiness Mentor Coach Coordinator informed the Representatives of the Early Head Start and Head Start Program Goals for 2024 -2025.

Ms. Zuniga stated the School Readiness Committee recommends approval of the Early Head Start/Head Start School Readiness Goals for 2024-2025.

Head Start Program Performance Standard Achieving Program Goals, each agency must use the five domains, represented by central domains of the Framework, as the basis for school readiness goals, which consist of:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy
- Cognition
- Perceptual, Motor and Physical Development

Agencies need to articulate that their goals appropriately reflect the ages of children participating in the program (45 CFR § 1304.11(b)(1)(i)), the curriculum and child assessment(s) address or align with the program's established goals (45 CFR §§ 1302.32, 1302.33, and 1302.35), and demonstrate that parents were involved in the development of the goals (45 CFR §§ 1304.11(b)(1)(iii) and 1304.11(b)(2)).

On September 25, 2024, Head Start 0 to 5 staff, parents and partners used the aggregated data from Child Care Results (CCR) Analytics to review and establish school readiness goals for the 2024-2025 program year.

If approved by the CWPC, Head Start Oto 5 will implement and use these goals to measure and individualize each child's progress to ensure that they know and can do what is needed to be ready for kindergarten.

Ms. Amescua provided an overview of the School Readiness Goals, within the goals there are also family objectives, and the goals are separated according to age.

Mr. Rebolledo shared he would love to see interactive workshops at the LPMs, last year he presented an activity he learned at the Father Engagement Conference, he shared there are many things we can take back home. People who attend the CWPC meetings get a lot of information but he wants to see it more at the local level.

Ms. Amescua shared she will look into this at planning.

Shiann Sandoval, Sanger/Reedley Representative shared she would like more information on how to integrate items with their children.

Ms. Zuniga shared during the LPM's they can provide information, they go based off the needs of the areas. All the different activities can be done at the local level they need to ask so they can be provided.

Ralph Carrillo, Interim Education Services Manager shared during the LPM there is an opportunity to provide their suggestions for what parents would like to see in the classrooms and voice what they would like to see for studies.

Ms. Sandoval asked if this pertains to Home Base as well.

Ms. Zuniga shared yes, the parents can share things like their child doesn't like to eat vegetable and they will do a presentation on vegetables tie into the parent's needs. They just need to request the workshop.

Floro shared the committee discusses what workshops they would like to attend. If parents are not attending then their voices are not being heard learning Through play and Transition to Kindergarten are two that are for sure provided.

Ana Jauregui from Cantua Head Start shared she has a few issues at her center. She is having issues with napping and if rules and regulations can be provided to parents to see what is allowed or not allowed. Her child's teacher calls her to pick up her child because she is not napping, she asked if this is allowed. She asked if parenting classes can be provided to them since they live so far away.

Ms. Zuniga replied yes, they are currently providing parenting classes and are provided via ZOOM as well.

Mr. Carrillo shared they highly encourage children to nap or stay on their cots, if the child does not they should not be calling to pick up the child. Her concern is very valid, they are having a training for this as a guidance for Center Directors to not call parents to pick up children because they are not napping.

Ms. Jauregui asked if parents could please be provided with things to do with their children at home.

Mr. Carrillo replied yes, we have the Parent Lending Library and parents are able to take items home.

Ms. Jauregui shared another concern as a mother and a Catholic they do not celebrate Halloween. She asked what can be done so these events are not done in the classroom.

Mr. Carrillo replied that we do not incorporate holidays and we do inform teachers to not promote holidays, but some teachers do like to incorporate and we do not want to make anyone uncomfortable. This is where the teachers need to build the bridges and know the families.

Ms. Ortega shared the teachers do ask if they would like to participate or not.

Mr. Carrillo shared some teachers do a hero week or pajama day.

Ms. Ortega commented in regards to Ms. Jauregui concern about sleeping she has had the same issue and she informed the teacher that if the child does not sleep they will act out and the teacher continually reminds her that her child did not listen, but this is due to not sleeping.

Ms. Sandoval asked if there are concerns and they are not being met what can they do.

Mr. Carrillo shared for Center Base they can go to the Center Director and then Early Childhood Educator (ECE) and follow the chain of command.

Ms. Zuniga shared for Home Base they can reach out the Home Base Supervisor.

Ms. Sandoval suggested perhaps for the holidays they can provide a survey.

Ms. Zuniga replied they do provide the SNIP survey and for the holidays our curriculum does not include holidays.

Mr. Carrillo shared in the past they had an Individual Education Folder (IEF) and the holiday piece was a specific question that was asked to honor parents request, as for activities at home the PACT Time is great.



Nicole Johnson, CWPC Historian shared they do not believe in Halloween either but at her center they do the harvest fest.

Mr. Carrillo shared at Franklin Head Start they do a Fall Fest and decorate and every child is allowed to get a pumpkin.

Domenica Goff, CWPC Sgt-at-Arms shared to her a lot of the holidays are traditions. These are kids we are talking about, they do not understand why they are not celebrating and teachers want to incorporate fun for the kids. Not to intervene in anyone's religion but there are parents who do want to celebrate and it is not fair to them either.

Lao Cha, ECE Coordinator shared she taught for 10 years for HS, it is tradition you may not celebrate it we do have to share with the kids. Most of the teachers will talk about family time together and this is what children learn. As teachers they respect the parents but there are parents and children that do celebrate and as a mother she would not like to have her children excluded but to inform her children why it is done or why they do not celebrate.

Mr. Rebolledo shared this is where they need to communicate with the teachers. He understands there will be a time and a place where he will not be there as his daughters first teacher. It is his job for his daughter to understand and be able to make her own decisions, it gives him the opportunity to explain things to his child.

Motion to approve Early Head Start/Head Start Program School Readiness Goals 2024 - 2025 was made by Domencia Goff and seconded by Shiann Sandoval. Motion carried.

HEAD START 0 TO 5  
RECRUITMENT AND  
ENROLLMENT POLICY  
UPDATE

Olga Jalomo-Ramirez, Family/Community Services Manager presented the Head Start 0 to 5 Recruitment and Enrollment Policy Update.

On August 21, 2024, the Office of Head Start (OHS), Administration for Children and Families (ACF), and Department of Health and Human Services (HHS) made regulatory changes to the Head Start Program Performance Standards (HSPPS) to support and stabilize the Head Start workforce and improve the quality of services Head Start programs provide to children and families. Due to this final ruling, our agency reviewed and updated the Head Start 0 to 5 Recruitment and Enrollment Policy to use the new and revised income definition as defined in the Head Start Program Performance Standards 1305, to allow the adjustment of 30% of a family's annual income to account for excessive housing costs when determining eligibility, and to consider the enrollment of eligible children of staff as part of the selection criteria.

They have also included an update in the policy for enrollment of eligible children of Head Start employees.

Ms. Ortega shared she has submitted an application for Early Head Start and they have not contacted her.

Ms. Jalomo-Ramirez shared they can call 263-1200 and be referred to Family/Community Services where they can look up their application or they can go to the center as well.

Motion to approve Head Start 0 to 5 Recruitment and Enrollment Policy Update was made by Marianna Mena and seconded by Alma Martinez Guillen. Motion carried.

PROPOSED BUDGET  
MODIFICATION JANUARY 1,  
2024 THROUGH  
DECEMBER 31, 2024

Jennifer Tillman, Finance Manager informed the Representatives of the Proposed Budget Modification January 1, 2024 through December 31, 2024.

Staff recommends approval of the Proposed Budget Modification for January 1, 2024, through December 31, 2024, in the amount of \$398,393.03 (EHS \$113,066.36 and HS \$285,326.67) to be reallocated from the budget line item of personnel to equipment for the 2024 Basic Grant budget.

As a result, Head Start 0 to 5 is requesting a budget modification to redirect funds from personnel to equipment in the amount of \$398,393.03 (EHS \$113,066.36 and HS

\$285,326.67). These funds will be used for sites in need of equipment to operate and be in full operation for the 24/25 program year (fences, playgrounds, and HVAC units) such as EHS AMOR Center, Firebaugh and Kings Canyon Head Start.

Ms. Tillman informed the Representatives the Fresno EOC Board of Commissioners has already approved the Proposed Budget Modification January 1, 2024 through December 31, 2024 on October 21, 2024, it now pending CWPC approval.

Ms. Sandoval asked if the funds that need to be reallocated will they be transferred over.

Ms. Tillman replied any unobligated funds will be added to a budget revision and then placed on a carryover.

Ms. Estrada shared they have been waiting for improvements for their Citrus Head Start center for years. There is a mud pond that is being created by an irrigation malfunction and she would like to see if they can get a resolution on this item for the safety of the kids. Another item she would like to see resolved is a permanent shade structure for the sandbox, they currently have a canopy, even if it would be used for the upcoming school year.

Ron Cantu, Facilities Coordinator commented they have been out to Citrus Head Start the past 2 weeks and there is over irrigation occurring, they have shut off the water to test if this is the issue. They have changed the programming on the irrigation system to turn on once a week and not 3 times a day. As for the sandbox shade it will be replaced, they are currently waiting on the budget and all of the sandboxes will have a convertible shade.

Adriana Mendoza, Maple Vista Representative shared when the school year first started they were told they would be temporarily housed and bussed to Franklin Head Start, no one has provided them with an update. She asked if parents can be provided with a gas reimbursement for taking the children to the assigned bus stop as it is far for some parents. She shared there are always many unhoused people at the bus stop burning items, making it uncomfortable.

Mr. Cantu replied Maple Vista Head Start is being taken over by the unhoused they continue to break in and create fires and ransacking the place, the center has been shut down and will not be reopened. The center will be vacated as they just had another fire this past weekend. He shared bussing is being provided to children for Franklin Head Start.

Ms. Mendoza shared there is a lack of communication, there is debris everywhere from the unhoused at the bus stop, there is no room to park in the parking lot.

Mr. Cantu replied they will try to see if they can find a different location for dropping of children but for the meantime this is where the bus stop will be.

Ms. Sandoval asked if there are contracts or bids being made for improvements.

Ms. Tillman replied yes, there are always bids.

Ms. Sandoval shared she knows of a company that will be lower.

Mr. Cantu asked to please provide the information to him.

Ms. Ortega, shared there is fecal matter that is left behind from contractors at her Sanger center and a foul smell.

Mr. Cantu replied they have located the smell but have not seen fecal matter.

Ms. Ortega shared she has cautioned other parents and informed the Center Director as well.

Mr. Cantu shared he will address the issue.

Mr. Alvarado shared for his center Sequoia Head Start there are kids who go there from a near high school to use the playground and smoke. He shared this is where we can voice our issues with the other schools, we need to have a voice and address what is going on.

Motion to approve Proposed Budget Modification January 1, 2024 through December 31, 2024 was made by Shiann Sandoval and seconded by Marianna Herrera. Motion carried.

#### FRESNO EOC BOARD OF RESOLUTION

Michelle Tutunjian, Chief Operating Officer (COO), Deputy Chief Executive Officer (CEO) and Interim HS Director informed the Representatives of the Fresno EOC Board of Resolution. She shared one of the requirements for Head Start is to make sure we are in compliance with Community Care Licensing, the two who were previously in charge of being in compliance one is no longer with the program and the other is on leave.

Ms. Tutunjian introduced Misty Gattie-Blanco, Sanctuary and Support Services Director, she has a wealth of experience, and would like to ask for authorization for herself and Ms. Gattie-Blanco to be able to speak on behalf of the program.

Motion to approve Fresno EOC Board of Resolution was made by Mariana Mena and seconded by Viridiana Estrada. Motion carried.

#### FULL ENROLLMENT INITIATIVE UPDATES

Olga Jalomo Ramirez, Family/Community Services Manager, stated Head Start 0 to 5 received a letter on March 24, 2023 indicating we were under enrolled from the Office of Head Start Region IX. We were given 12 months to meet 97% enrollment, and in April 2024 full enrollment was not achieved. In May 2024 the program submitted a change of scope. With the approved Change of Scope, we were able to meet full enrollment for the month of May 2024.

With the approval of the Change of Scope, our total funded enrollment is 2120 for Head Start 0 to 5. We currently have the following funded enrollment by program.

- 1690 IN Head Start Center Base (1590 center base and 100 home base)
- 430 in Early Head Start (94 center base and 336 home base)

The recruitment data attached includes our recruitment efforts up to October 03, 2024. Head Start center base has 1200 children enrolled. Head Start home base has 69 children enrolled. Early Head Start center base has 73 children enrolled. Early Head Start home base has 321 children enrolled. This gives us a total of 1663 children for Head Start 0 to 5.

#### PERSONNEL COMMITTEE REPORT FOR SEPTEMBER 2024

Desarae Price, CWPC Sgt-at-Arms stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of September 2024, there were 6 Hiring/Personnel Action Positions, 2 promotions/status change, 18 resignations/separations and 1 updated job descriptions.

#### ANNOUNCEMENTS

Aldo Alvarado, CWPC Chairperson, made the following Announcements:

- A. November 2024 – Food Distribution (Information attached)
- B. November 11, 2024 – Veteran’s Day Holiday – No School
- C. November 19, 2024 – Next County-Wide Policy Council Executive Board Meeting in the West Conference Room
- D. November 19-21, 2024 Tri-Annual Self-Assessment
- E. November 21-28, 2024 – Thanksgiving Break – Head Start 0 to 5 – No School
- F. December 3, 2024 – Next County-Wide Policy Council Meeting at 6:00pm – Dinner will be served at 5:30pm

Veronica Galvan, Quality Assurance Manager reminded the group of the Self-Assessment training for parents, she thanked everyone for signing up. There will be magnificent snacks

and it is a great opportunity to understand how the program provides quality services to children. The training is an hour and a half and it is designed for parents, if you have not signed up yet please reach out to Floro.

Mr. Rebolledo shared this an amazing way to gain information and resources for parents and Ms. Galvan is amazing in providing the material, he reminded parents to fill out the mileage and childcare forms.

#### ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Marinana Mena and seconded by Domenica Goff. Motion carried.

The meeting adjourned at 7:54 p.m.

Submitted By:

Christina Quiros  
Lead Secretary