



COUNTY-WIDE AGENDA

Tuesday, February 4, 2025

5:30 P.M. – Dinner

6:00 P.M. – Meeting

FRANKLIN HEAD START

1189 MARTIN STREET

FRESNO, CA 93706

(559) 233-0882

AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Aldo Alvarado Rebolledo		
II. ROLL CALL	Adriana Cuevas		
III. APPROVAL OF MINUTES	Aldo Alvarado Rebolledo	Approval	
IV. SANCTUARY AND SUPPORT SERVICES – HOMELESS SERVICES	Misty Gattie-Blanco	Information	
V. COMMUNITY REPRESENTATIVE REPORTS FOR FEBRUARY 2025	Community Reps	Information	
VI. FRESNO EOC COMMISSIONERS REPORT FOR NOVEMBER 2024	Fresno EOC Board Commissioner	Approval	
VII. MONTHLY FINANCIAL STATUS REPORTS FOR DECEMBER 2024	Jackeline Miranda	Approval	
VIII. IN-KIND MONTHLY STATUS REPORT FOR DECEMBER 2024	Jennifer Tillman	Information	
IX. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports For December 2024	Destiny Campos/ Meagan Esqueda Bonillo	Approval	
B. Head Start 0 to 5 Program Update Report (PUR) For December 2024	Michael Balderas	Approval	
C. County-Wide Policy Council Appointment of New Vice-Chairperson For the 2024-2025 Program Year	Olga Jalomo-Ramirez	Approval	
D. Fresno EOC Head Start 0 to 5 Recruitment and Enrollment Policy Update	Olga Jalomo-Ramirez	Approval	
E. Fresno EOC Head Start 0 to 5 Attendance Policy	Sara Juarez/ Olga Jalomo-Ramirez	Approval	
F. Resolution Approval Interim Head Start Director	Michael Balderas	Approval	
G. 2025-2026 California State Preschool Program (CSPP) Change of Address	Lao Cha	Approval	
H. Head Start 0 to 5 Change of Scope	Michael Balderas	Approval	
X. INFORMATIONAL ITEMS			
A. Full Enrollment Initiative Updates	Sara Juarez/ Olga Jalomo-Ramirez	Information	
B. Personnel Committee Report for December 2024	Deserae Price	Information	
C. Annual Summary of Self-Assessment Decisions 2024-2025	Veronica Galvan	Information	
XI. ANNOUNCEMENTS	Nicole Johnson	Information	
A. February 10, 2025 – Lincoln’s Day Holiday – No School			
B. February 17, 2025 – President’s Day Holiday – No School			
C. March 4, 2025 – Next County-Wide Policy Council Meeting at 6:00 p.m. – Dinner will be served at 5:30 p.m.			
XII. ADJOURNMENT	Aldo Alvarado Rebolledo	Approval	



AGENDA PARA TODO EL CONDADO

Martes, 4 de febrero del 2025

5:30 P.M. – Cena

6:00 P.M. – Reunión

FRANKLIN HEAD START

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AGENDA

	<u>Presentador(a)</u>	<u>Moción</u>	<u>Página</u>
I. LLAMAR AL ORDEN	Aldo Alvarado Rebolledo		
II. PASAR LA LISTA	Adriana Cuevas		
III. APROBACIÓN DE MINUTAS	Aldo Alvarado Rebolledo	Aprobación	
IV. SANTUARIO Y SERVICIOS DE APOYO – SERVICIOS PARA PERSONAS SIN HOGAR	Misty Gattie-Blanco	Información	
V. INFORMES DE LOS REPRESENTANTES DE LA COMUNIDAD PARA FEBRERO 2025	Jalyssa McGill Jenkins	Información	
VI. INFORME DE LOS COMISIONARIOS DE FRESNO EOC PARA NOVIEMBRE 2024	Fresno EOC Comisionaria de la Junta	Información	
VII. INFORME MENSUAL DE SITUACIÓN FINANCIERA PARA DICIEMBRE 2024	Jackeline Miranda	Aprobación	
VIII. INFORME MENSUAL DE ESTADO EN ESPECIE DE DICIEMBRE 2024	Jennifer Tillman	Información	
IX. ARTÍCULOS DE ACCIÓN			
A. Informes de asistencia diaria promedio (ADA) Para diciembre de 2024	Destiny Campos Meagan Esqueda Bonilla	Aprobación	
B. Informe de actualización del programa Head Start 0 a 5 (PUR) Para diciembre de 2024	Michael Balderas	Aprobación	
C. Nombramiento del nuevo vicepresidente del Consejo de Políticas de Todo el Condado para el año del programa 2024-2025	Olga Jalomo-Ramirez	Aprobación	
D. Actualización de la política de reclutamiento e inscripción de Fresno EOC Head Start 0 a 5	Olga Jalomo-Ramirez	Aprobación	
E. Fresno EOC Head Start Política de asistencia de 0 a 5 años	Sara Juarez/ Olga Jalomo-Ramirez	Aprobación	
F. Aprobación de la Resolución Director Interino de Head Start	Michael Balderas	Aprobación	
G. Aprobación del Programa Preescolar del Estado de California (CSPP) 2025-2026 cambio de la dirección	Lao Cha	Aprobación	
H. Head Start 0 a 5 Cambio de Alcance	Michael Balderas	Aprobación	
X. ARTÍCULOS INFORMATIVOS			
A. Actualizaciones de la Iniciativa de Inscripción Completa	Sara Juárez/ Olga Jalomo-Ramirez	Información	
B. Informe del Comité de Personal de diciembre de 2024	Deserae Price	Información	
C. Resumen anual de decisiones de autoevaluación 2024-2025	Veronica Galvan	Información	
XI. ANUNCIOS	Nicole Johnson	Información	
A. 10 de febrero de 2025 – Día feriado de Lincoln – No hay clases			
B. 17 de febrero de 2025 – Día feriado del presidente – No hay clases			
C. 4 de marzo de 2025: próxima reunión del Consejo de Políticas de todo el condado a las 6:00 p. m. – La cena se servirá a las 5:30 horas.			
XII. CLAUSURA	Aldo Alvarado Rebolledo	Aprobación	



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
JANUARY 7, 2025**

- CALL TO ORDER** The meeting was called to order at 6:05 p.m. by Aldo Alvarado Rebolledo, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Adriana Cuevas, CWPC Secretary. The following Representatives were present: Aldo Alvarado Rebolledo, Adriana Cuevas, Kristi Belmontes, Viridiana Estrada Alvarado, Ashley Prendez, Jalyssa McGill Jenkins, Sonia Barrios, Domencia Goff, Cynthia Espindola, Jackeline Miranda, Azucena Gutierrez, Michell Taylor, Destiny Campos, Mariana Herrera, Kristin Quintero, Alma Martinez Guillen, Jasmine Arreola, Jacqueline Avila, Nicole Johnson, Maria Rolon, Mariana Mena, Itzel Godoy, Amelia Rodriguez, Matilde Ocegueda, Adrianna Mendoza, Deserae Price, Yajaira Medina, Karina Padilla, Annette Thornton, Liliana Gervacio, Yesenia Lopez, Steven Taylor and Jimi Rodgers.
- APPROVAL OF PREVIOUS CWPC MINUTES** Motion to approve December 3, 2024, CWPC Minutes as written and read was made by Itzel Godoy and seconded by Michell Taylor. Motion carried.
- SANCTUARY AND SUPPORT SERVICES – CENTRAL VALLEY AGAINST HUMAN TRAFFICKING** Evelyn Gonzalez, Case Manager, stated her agency provides services to victims of human trafficking. Central Valley Against Human Trafficking consists of a 24-hour response team, providing services from Merced to Kern County. There are many misconceptions regarding trafficking, so her team offers one-on-one training in English and Spanish as requested for educational purposes. Her team serves victims of sex and labor trafficking, which is forcing someone to work against their will or improper compensation/hours for their work. Many reports begin with referrals from peers, and there is no age requirement for victims. Ms. Gonzalez provided flyers for the CWPC.
- Ms. McGill Jenkins asked what the estimated timeframe for a victim is to receive services if a peer referred them.
- Ms. Gonzalez stated it varies. Response is immediate, but the program is a voluntary program, so the victim must want help and participate.
- COMMUNITY REPRESENTATIVE REPORTS FOR JANUARY 2025** Liliana Jervacio, Community Representative of Comprehensive Youth Services, stated the agency provides youth therapy, parent-child interaction therapy, supervised visitation, and a new series of baby-and-me classes. There is also a neighborhood youth center that is accessible. Parents may receive diapers by attending classes if they sign up ahead of time. The agency also assists with resources and assistance with completing forms for programs such as Employment Development Department (EDD), Medi-Cal, CalFresh, etc. Flyers and information regarding all four resource centers were distributed.
- FRESNO EOC COMMISSIONERS REPORT FOR NOVEMBER 2024** The report was provided in the CWPC packet.
- Motion to approve the Fresno EOC Commissioners Report for November 2024 was made by Alma Martinez Guillen and seconded by Destiny Campos. Motion carried.
- MONTHLY FINANCIAL STATUS REPORTS FOR NOVEMBER 2024** Jackeline Miranda, CWPC Treasurer, stated staff recommends approval of Head Start and Early Head Start’s Monthly Financial Status Report for November 2024.
- This report shows expenditures for the Head Start/Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of November 2024 which also includes credit card expenses for the month of November 2024 as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.
- This funding will support personnel and operating expenses totaling \$46,498,041

(\$37,620,149 - Head Start \$8,380,694 - Early Head Start), and the Non-Federal Share match is \$11,894,766 (\$9,515,812.80 - HS; \$2,378,953.20 - EHS) for the Fiscal year.

Motion to approve the Monthly Financial Status Reports for November 2024 was made by Denise Campos and seconded by Itzel Godoy. Motion carried.

MONTHLY IN-KIND STATUS REPORT FOR NOVEMBER 2024

Jennifer Tillman, Finance Manager, informed Representatives that staff recommends approval of the Head Start 0 to 5 Monthly In-Kind Status Report for November 2024.

The Monthly In-Kind Status Report for the month of November 2024 consists of \$685,364 for Head Start. Early Head Start's In-Kind Status Report for the month of November 2024 is \$487,175. Head Start 0 to 5 Non-Federal share should be \$11,894,766 annually. Year to Date for Head Start and Early Head Start from January to November 2024 In-Kind is \$10,871,503 (\$6,331,393 - HS; \$4,540,110 - EHS). This indicates that Head Start 0 to 5 has met 91 percent of the total Non-Federal share and we surpassed our monthly goal.

AVERAGE DAILY ATTENDANCE (ADA) REPORTS FOR NOVEMBER 2024

Destiny Campos, EHS Representative, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of November 2024 for Head Start and Early Head Start. Head Start's monthly ADA for November 2024 for Center Base was 83.13%. Head Start Home Base visits completed were 144. Early Head Start's monthly ADA for November 2024 for Center Base was 84.50%. Total Early Head Start Home Base visits completed were 30.

Motion to approve the ADA Reports for November 2024 was made by Itzel Godoy and seconded by Alma Martinez Guillen. Motion carried.

HEAD START 0 TO 5 PROGRAM UPDATE REPORT (PUR) FOR THE MONTH OF NOVEMBER 2024

Michael Balderas, Interim Head Start Director, stated that the Senior Management team attended an Empower Leadership Institute training lead by Suzana Veis, PH. The training assisted management with team building and how to interact with staff. The Triannual Review for Self-Assessment was completed on November 20, 2024. Parent involvement and suggestions were appreciated.

There was communication from the Office of Head Start (OHS) regarding the Classroom Assessment Scoring System (CLASS®), one of tools that OHS uses to evaluate the program. The tool displays how teachers interact with children.

Early Head Start continues to recruit children. There is a need for more children as enrollment is 81%. The Amor Center is not open yet, but hopefully it will open this month.

Home-based staff attended the College & Career Job Fair in Orange Cove. Staff are continuing with their Mental health/Inclusion Trainings with Toribio Psychological Services.

Motion to approve the Head Start 0 to 5 PUR for the Month of November 2024 was made by Destiny Campos and seconded by Michell Taylor. Motion carried.

MAPLE VISTA HEAD START PRE-SCHOOL CLOSURE

Augie Quiroz, Facilities Director, stated staff recommends approval to terminate the lease with property owner, Sierra Vista United Methodist Church, for Maple Vista Head Start Pre-School located at 4609 E. Illinois Ave, Fresno, CA 93702. There were some break-ins in late August, causing severe property damage to equipment and the building. The program is looking to be relocated. In November Head Start 0 to 5, and the property owner mutually agreed to terminate the lease. The closure of the site will result in approximately \$2,000 in savings for utilities and landscaping.

Ms. McGill Jenkins asked if there were any children at the center before the closure, and if so, how are they being accommodated.

Mr. Quiroz stated the children are being bused to Franklin Head Start.

Mr. Alvarado Rebolledo asked what the plan in the near future for the families in that area is.

Mr. Quiroz stated his team is actively looking for a new site in that area. They will conduct negotiations and submit to the CWPC for approval in the future.

Motion to approve the Maple Vista Head Start Pre-School Closure was made by Nicole Johnson and seconded by Destiny Campos. Motion carried.

HEAD START 0 TO 5
COUNTY-WIDE POLICY
COUNCIL BYLAWS REVISION

Olga Jalomo-Ramirez, Family/Community Services Manager, stated staff recommends review and approval of the CWPC to amend the Head Start 0 to 5 CWPC Bylaws. On December 17, 2024, it was decided to suspend the Executive Board meetings. The Executive Board decided it is not necessary for all members to attend, and Mr. Alvarado Rebolledo's approval of the CWPC agenda is sufficient. With that, revisions were made in the Bylaws, and the revisions eliminated the Executive Board meetings.

Motion to approve the Head Start 0 to 5 CWPC Bylaws Revision was made by Destiny Campos and seconded by Jalyssa McGill Jenkins. Motion carried.

LOCALLY DESIGNED
PROGRAM OPTION

Michael Balderas, Interim Head Start Director, stated Head Start 0 to 5 has been encountering challenges with meeting full time enrollment due to staff shortage and increased number of three-year-old children on the wait list due to expansion of Transitional Kindergarten and State Preschool classrooms in our local school districts. The program is seeking CWPC approval before submitting the waiver to the Office of Head Start (OHS). The waiver is based on the community needs assessment, site capacity, waitlist, number of three-year old online referrals, and three-year-old incomplete applications, as well as serving Early Head Start Transitions. The waiver is critical to increase enrollment to the required 97% enrollment rate.

Motion to approve the Locally Designed Program Option was made by Mariana Mena and seconded by Alma Martinez Gillen. Motion carried.

HEAD START 1303 PROJECT
APPLICATION LIST

Augie Quiroz, Facilities Director, stated staff recommends approval to submit 1303 applications for the attached project list. The OHS requires a 1303 Application when the program has to spend more than two-hundred-thousand dollars, usually projects such as renovations, building purchases, playgrounds, etc. The attached list of project sites is to replace an existing modular building in Huron, to open new sites in Mendota, and West Fresno (LCC/Ivy). The funds to acquire these locations have been included in the 2024 carryover budget and will vary on price per property.

Motion to approve the Head Start 1303 Project Application List was made by Mariana Mena and seconded by Mariana Herrera. Motion carried.

FULL ENROLLMENT
INITIATIVE UPDATES

Olga Jalomo Ramirez, Family/Community Services Manager, stated the recruitment data attached includes our recruitment efforts for the program term 2024-2025. With the approval of the Change of Scope, our total funded income is 2120 for Head Start 0 to 5. As of December 5, 2024, Head Start Center Based has 1302 children enrolled. Head Start Home Based has 68 children enrolled. Early Head Start Center Based has 68 children enrolled. Early Head Start Home Based has 269 children enrolled. This gives us a total of 1707 children for Head Start 0 to 5.

If funded enrollment is not met, this will result in a loss of funding.

PERSONNEL COMMITTEE
REPORT FOR NOVEMBER
2024

Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of November 2024, there were 11 Hiring/Personnel Action Positions, 5 Promotions/Status Change, no resignations/separations and no updated job descriptions.

FY 2026 HEAD START 0 TO
5 BUDGET PROCESS

Jennifer Tillman, Finance Manager, stated the information presented is intended to keep the CWPC apprised of program activities of the Head Start 0 to 5 of the annual continuation of funding budget for the 2026 fiscal year.

Attached is the Annual Budget Preparation Process document, which details the steps involved in developing the budget. It outlines the progression from drafting center budgets to submitting the continuation funding application to the OHS for final approval and allocation of the necessary funds.

This process is critical as it is the mechanism through which the OHS awards funding to our program. Without completing this process, we would not have access to the necessary funds to support and serve our community effectively.

HEAD START CENTER-BASED & HOME-BASED EDUCATION COMMITTEE PLAN PROCESS

Guadalupe Zuniga, Home Base Services Manager, stated a program must establish parent committees at the center level for center-based programs and at the local program level for other program options. Within the parent committee structure, the program ensures the parent committee carries out three minimum responsibilities, as seen in the packet.

Ralph Carrillo, Interim Education Services Manager, stated the Education Plan is developed through an ongoing process of parent cooperation. Parents are their child's first Teacher. The plan provides parents with the opportunity to provide input on curriculum selection. The ECE Specialist works closely with the Center Director/Teacher Director and Family Services Specialist to meet and create an education plan. The goal is School Readiness, and preparing children to transition from Head Start to the public or charter school system

EARLY HEAD START CENTER BASED & HOME BASED CURRICULUM PLANNING PROCESS

Guadalupe Zuniga, Home Base Services Manager, stated that per Head Start Program Performance Standards, center-based and family childcare program must implement developmentally appropriate research-based early childhood curricula, including curricular enhancements. The curriculum must be based on scientifically valid research and have standardized training procedures to support implementation.

Mr. Carrillo went through the Franklin Head Start Education Plan to give the CWPC an example of the process.

HEAD START AND EARLY HEAD START STRENGTHS, NEEDS AND INTERESTS PARENT SURVEY (SNIPS)

Guadalupe Zuniga, Home Base Services Manager, stated the SNIP survey is distributed at the beginning of the school year to inform staff of the family's strengths, needs, and interests. The outcomes of the survey are used as one of many tools to guide the overall program planning process. Staff also utilize this data to plan for parent workshops according to parents' interest and/or needs.

Ms. Jalomo Ramirez summarized the findings of the SNIPS for the fall 2024-2025 school year.

A flyer was provided for the Head Start 0 to 5 Job Fair, that will be held on January 18, 2025 from 9am-1pm at Franklin Head Start.

ANNOUNCEMENTS

Nicole Johnson, CWPC Historian, made the following Announcements:

- A. January 9, 2025 – Center Based classes (3.5-hour classes) resume for Center Based and Home Based
- B. January 13, 2025 – (6.0-hour class) resume for Center Based and Home Based
- C. January 18, 2025 – Fresno EOC Job Fair at Franklin Head Start
- D. February 4, 2025 – Next County-Wide Policy Council Meeting at 6:00 p.m. – Dinner will be served at 5:30 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn the meeting was made by Destiny Campos and seconded by Itzel Godoy. Motion carried.

The meeting adjourned at 7:30 p.m.

Submitted By:

Brionna Warren
Secretary I