

BOARD OF COMMISSIONERS MEETING

DATE: February 24, 2025

TIME: 5:30 PM

MAIN LOCATION: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

AGENDA

ITEM	SUBJECT	PRESENTER	ACTION
1.	CALL TO ORDER AND COMMUNITY ACTION PROMISE: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.		
2. Page 3	ROLL CALL A. Board and Committee Meetings Monthly Attendance Record		
3.	ADDITIONS TO THE AGENDA <i>(The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the Board after the posting of this agenda.)</i>		
4.	POTENTIAL CONFLICT OF INTEREST <i>(Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.)</i>		
5.	PUBLIC COMMENTS <i>(This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the Agenda. Limit three minutes per speaker)</i>		
6.	TRANSFORMING AND INSPIRING A. Sanctuary & Support Services	Gattie-Blanco, Staff	Information
7. Pages 4-55	CONSENT AGENDA – ITEMS 7_1– 7_11 <i>See attached consent agenda.</i> Any Commissioner or member of the public may pull any Consent Item for discussion.	Baines, Chair	Approve
8. Page 56	AGENCY FINANCIAL AND HEAD START FINANCIAL STATUS REPORT DECEMBER 2024 A. Supporting Document - CSBG Organizational Standard 8.7	Riofrio, Staff	Accept
9. Page 63	JOB DESCRIPTIONS UPDATE	Angus, Interim CEO	Approve
10. Page 64	INTERIM CHIEF EXECUTIVE OFFICER’S REPORT	Angus, Interim CEO	Information
11.	COMMISSIONERS’ COMMENT	Baines, Chair	
12.	EXECUTIVE SESSION		
13.	ADJOURNMENT		
NOTE:	NEXT BOARD MEETING: Monday, March 17, 2025, at 5:30 p.m. at the Fresno EOC Board Room		

BOARD OF COMMISSIONERS MEETING

CONSENT AGENDA

(Any Commissioner or member of the public may pull any Consent Item for discussion)

ITEM	SUBJECT	PRESENTER	ACTION
7_1. Page 4	JANUARY 27, 2025 BOARD MEETING MINUTES	Baines, Chair	Approve
7_2. Page 11	PLAN AMENDMENT-VESTING SCHEDULE FOR 401A PLAN A. Supporting Document	Warnes, Staff	Approve
7_3. Page 15	HEALTH INSURANCE REPORT A. Supporting Document	Warnes, Staff	Information
7_4. Page 17	AGENCY INVESTMENTS REPORT	Warnes, Staff	Information
7_5. Page 18	VARIANCE REPORTS A. Women, Infants, and Children B. Health Services Programs	Riofrio, Staff	Information
7_6. Page 39	FUNDING LIST JANUARY 2025 A. Supporting Document	Riofrio, Staff	Information
7_7. Page 43	OTHER COSTS 2024	Riofrio, Staff	Information
7_8. Page 45	JANUARY 7, 2025 HEAD START COUNTY WIDE POLICY COUNCIL MINUTES	Balderas, Staff	Accept
7_9. Page 49	HEAD START 0 TO 5: PROGRAM UPDATE REPORT (PUR) – DECEMBER 2024 A. Supporting Document	Balderas, Staff	Accept
7_10. Page 52	HEAD START 0 TO 5: 2025-2026 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) CHANGE OF ADDRESS	Balderas, Staff	Approve
7_11. Page 53	HEAD START 0 TO 5: CHANGE OF SCOPE	Balderas, Staff	Ratify

BOARD OF COMMISSIONERS ROLL CALL 2025

#	Commissioner	Term Expiration	Target Area / Appointing / Nominating Org.	1/13 Special Board meeting	1/27	2/24	3/17	4/21	5/19	8/18	9/15	10/20	11/17	12/15
1	ARAMBULA, JOAQUIN	Dec 2027	31st Assembly District	X	T									
2	ARAMBULA-REYNA, KATHLEEN	Dec 2025	Fresno Reel Pride	X	0									
3	BAINES, OLIVER	Dec 2027	16th Congressional District	0	0									
4	BONNER, ALYSIA	Dec.2027	Target Area F	0	0									
5	BROWN, EARL	Dec 2027	Target Area G	0	0									
6	GARABEDIAN, CHARLES	Dec 2025	Board of Supervisors	0	0									
7	JENKINS-MCGILL, JALYSSA	Dec 2027	Head Start CWPC	0	T									
8	KING BRIAN	Dec 2025	Mayor's Appointment	0	0									
9	LEON, REY	Dec 2027	Target Area B	X	X									
10	LIRA, DIANE	Dec 2027	FCSS	N/A	0									
11	MARTINEZ, DANIEL	Dec 2025	Target Area D	0	0									
12	MARTINEZ, LUIS	Dec 2025	14th Senatorial District	0	0									
13	MCALISTER, BRUCE	Dec 2025	West Fresno Faith Based Organization	0	0									
14	MCCOY, BARIGYE	Dec 2027	Board of Supervisors	0	0									
15	MCKENZIE, DEBRA	Dec 2027	Target Area H	X	0									
16	MITCHELL, LISA	Dec 2025	Target Area E	X	0									
17	NIKKEL, LAUREN	Dec 2027	Economic Development Corp.	0	0									
18	PACHECO, ALENA	Dec 2025	Target Area A	0	0									
19	PIMENTEL, ROBERT	Dec 2025	SCCCD	0	0									
20	RODGERS, JIMI	Dec 2025	Association of Black Social Workers	0	0									
21	ROMERO, MANUEL	Dec 2025	Central La Familia Advocacy Services	0	0									
22	RUIZ, DAVID	Dec 2027	Juvenile Court	0	0									
23	TAYLOR, STEVEN	Dec 2027	NAACP	0	0									
24	VACANT	Dec 2027	Target Area C	N/A	N/A									
	Present = 0													
	Absent = X													
	Teleconference = T													

It is the Commissioner's responsibility to check the matrix, verify accuracy and inform the Secretary or designee if any changes are needed.

BOARD OF COMMISSIONERS MEETING MINUTES

DATE: January 27, 2025

TIME: 5:30 PM

MAIN LOCATION: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

1. **CALL TO ORDER AND COMMUNITY ACTION PROMISE:**

Oliver Baines, Board Chair, called the meeting to order at 5:36 p.m.

2. **ROLL CALL**

Present: Kathleen Arambula-Reyna, Oliver Baines, Alysia Bonner, Earl Brown, Charles Garabedian, Brian King, Diane Lira, Daniel Martinez, Luis Martinez, Bruce McAlister, Barigye McCoy, Debra McKenzie, Lisa Mitchell, Lauren Nikkel, Alena Pacheco, Robert Pimentel, Jimi Rodgers, Manuel Romero, David Ruiz and Steven Taylor.

Teleconference: Joaquin Arambula and Jalyssa Jenkins-McGill.

Absent: Rey Leon

3. **PUBLIC COMMENTS**

Juan Homer Leija, a former Fresno EOC Board of Commissioner, stated concerns about the agency deficit and asked the Board to become more involved in the hiring process of the Chief Executive Officer (CEO). Homer Leija urges the Board to ask questions and not to make the same mistakes as in previous years. He closed this statement with the comment: "Lead, follow, or get out of the way."

No action required.

4. **ADDITIONS TO THE AGENDA**

Public Comment: None heard.

No action required.

5. **POTENTIAL CONFLICT OF INTEREST**

None heard.

6. **COMMUNITY SECTOR APPLICATION FRESNO COUNTY SUPERINTENDENT OF SCHOOLS**

Commissioner Lisa Mitchell, Bylaws Chair, recommended acceptance of Diane Lira's application from Fresno County Superintendent of Schools (FCSS).

Ken Price, Legal Counsel, clarified that while there was a potential conflict of interest concern regarding FCSS having some oversight of the School of Unlimited Learning, this does not apply to Ms. Lira since she is not an elected official, and she can recuse herself from any potential conflict of interest.

Commissioner Lira thanked the Board and is looking forward to being part of the Fresno EOC Board of Commissioners.

Public Comment: None heard.

Motion by: Bonner **Second by:** Taylor
Ayes: All in favor.
Nays: None heard

7. **SEATING OF COMMISSIONERS**

Board Chair, announced the recommended Target Area representatives, Community Sector nominees, and Public Officials appointed for a three-year term to the Board effective January 1, 2025, pending appointment from the Fresno County Board of Supervisors.

Public Comment: None heard.

Motion by: Rodgers **Second by:** Taylor
Ayes: All in favor.
Nays: None heard

8. **INTRODUCTION OF NEW COMMISSIONERS**

Board Chair, announced the new commissioners to the Fresno EOC Board: Jalyssa Jenkins-McGill, serving Head Start County-Wide Policy Council, and Debra D. McKenzie, serving Target Area H. McKenzie provided a brief introduction about her background.

Public Comment: None heard.

No action required.

9. **ANNUAL ELECTION OF OFFICERS**

Price stated the election of officers for Board Chair, Vice Chair, and Treasurer will serve a two-year term to comply with the agency Bylaws changes.

The Commission nominated and approved the following Commission Officer Positions:

Board Chair: Oliver Baines
Vice Chair: Robert Pimentel
Treasure: Charles Garabedian

Public Comment: None heard.

Motion by: Bonner **Second by:** Mitchell

Ayes: All in favor.

Nayes: None heard

Board Chair, Vice Chair Pimentel, and Treasurer Garabedian thanked the Board for re-electing and trusting them to continue to serve as officers of the Board.

10. **CONSENT AGENDA – ITEMS 10_1- 10_18**

Public Comment: None heard.

Motion by: Bonner **Second by:** Mitchell

Ayes: All in favor.

Nayes: None heard

APPROVAL OF PULLED CONSENT AGENDA ITEMS

10_4: PERSONNEL POLICIES & PROCEDURES MANUAL UPDATE

Brian Angus, Interim Chief Executive Officer, recommended this item be tabled for further discussion.

Public Comment: None heard.

No action required.

10_5: INFORMATION TECHNOLOGY: CALIFORNIA ADVANCED SERVICES FUND- BROADBAND ADOPTION ACCOUNT

Commissioner Pacheco, recognizes the Foster Grandparent Program for doing a great job in providing technology access to seniors.

Motion by: Pacheco **Second by:** Bonner

Ayes: All in favor.

Nayes: None heard

10_10: SANCTUARY AND SUPPORT SERVICES: FLEXIBLE ASSISTANCE FOR SURVIVORS PILOT GRANT PROGRAM

Commissioner Pacheco, inquired about the possibility of receiving additional details included in the participation cost budget in the amount of \$225,000 and moving forward to include a description on the budget for all grants over \$150,000. Misty Gattie-Blanco, Sanctuary Director, stated this specific grant is for flexible assistance for survivors and \$225,000 helps cover the

cost such as food, clothing, housing supplies, medical, safety needs, education, and transportation.

Public Comment: None heard.

Motion by: Pacheco **Second by:** Pimentel

Ayes: All in favor.

Nays: None heard

10_11: VALLEY APPRENTICESHIP CONNECTION: STRONG WORKFORCE PROGRAM AGREEMENT

Commissioner Pacheco, inquired about additional details on what is included in the budget line item “Other Cost” in the amount of \$129,327. Patrick Turner, Training & Employment Services Director, stated he would need to look into it further but stated the majority of “Other Cost” included building materials and facilities costs.

Public Comment: None heard.

Motion by: Pacheco **Second by:** L. Martinez

Ayes: All in favor.

Nays: None heard

11. TRANSFORMING AND INSPIRING

Leah Struck, Foster Grandparent Program Coordinator, introduced Foster Grandparent Program (FGP) staff, Elaine Jalomo, Raquel Padia, Blanca Alvarado, and Tyus Bloom, and showcased a video of FGP where senior volunteers shared their stories and appreciation of the program.

Board Chair, thanked the FGP staff for all the great work with FGP.

Public Comment: None heard.

No action required.

Board Chair adjourned the regular Board meeting at 6:06 p.m. to discuss the School of Unlimited Learning Board of Commissioner meeting.

Board Chair re-opened the regular Board meeting at 6:13 p.m.

12. AGENCY FINANCIAL AND HEAD START FINANCIAL STATUS REPORT SEPTEMBER 2024

Angela Riofrio, Finance Director, provided an overview report of the Agency Financial Statements and the Head Start Financial Status Report as of Year-to-Date for October 31, 2024, with a revenue of \$140,141,018 and a total of \$144,350,137 in expenditures which is 79% of the budget. The total net difference between revenues and expenditures is approximately (\$4,209,119) deficit.

Commissioner Arambula, asked Warnes, if he is aware of any staff comments or concerns regarding pensions and retirements. Commissioner Arambula stated he is trying to understand if that should be a concern with the size of the deficit. Warnes stated there were a few emails received from employees with concerns and staff is responding. Commissioner Arambula requested an update at the next Board meeting regarding those concerns and if they have been addressed and any type of clarification Warnes feels necessary to share with the Board to help create a situation that would lead to financial stability.

The Board and staff engaged in a discussion and recommended this item to move forward as presented.

This item meets Community Services Block Grant (CSBG) Organization Standards 8.7.

Public Comment: None.

Motion by: Pacheco **Second by:** Brown

Ayes: All in favor.

Nayes: None heard

13. PROGRAM FINANCIAL REPORT: 2025 BUDGET

Angus stated Food Services, Transit Systems, and Local Conservation Corps would provide an overview of 2025 financial planning activities.

Jon Escobar, Food Services Director, provided a detailed overview of the Food Services 2025 budget projections and provided a quarterly breakdown of strategies to minimize potential deficits through December 2025. Food Services anticipates a \$50,000 surplus.

Commissioner Arambula, requested a follow-up connection with Escobar on the Medically Tailored Meals as it presents an opportunity to bring revenue to the Food Services program, to ensure it's being implemented well in the community. Escobar stated he is looking forward to connecting with Commissioner Arambula to discuss further.

Thomas Dulin, Transit Systems Director, provided a detailed overview of the Transit Systems 2025 budget projections and provided a quarterly breakdown of strategies to minimize potential deficits through December 2025. Transit Systems anticipates a \$35,000 surplus.

Shawn Riggins, Local Conservation Corps Director, provided a detailed overview of the Local Conservation Corps (LCC) 2025 budget projections and provided a quarterly breakdown of strategies to minimize potential deficits through December 2025. LCC does not anticipate having a deficit for FY 2025.

The Board and staff engaged in a discussion and recommended this item to move forward as presented.

Public Comment: None heard.

No action required

14. **2025 SIGNATORY AUTHORIZATION RESOLUTION**

Board Chair recommended approval of the 2025 Signatory Resolution.

Public Comment: None heard.

Motion by: Bonner **Second by:** Pimentel

Ayes: All in favor.

Nays: None heard

15. **ADVANCING FRESNO COUNTY GUARANTEED INCOME PROGRAM UPDATE**

Michelle L. Tutunjian, Chief Operating Officer/Deputy CEO, provided a detailed update on the Advancing Fresno County Guaranteed Income Program. Tutunjian introduced Dr. Amber Crowell, Fresno State Lead Evaluator, to assist with providing additional responses to the Board to assist the Board with additional questions.

The Board and staff engaged in a discussion and recommended this item to move forward as presented.

Public Comment: None heard.

No action required

16. **INTERIM CHIEF EXECUTIVE OFFICER'S REPORT**

Angus stated the Interim Chief Executive Officer's report provides monthly updates on what is going on in the agency and will go into more detail about what he has been doing during the executive session.

Public Comment: None heard.


No action required.

17. **COMMISSIONERS' COMMENT**

Commissioner Ruiz, inquired about an update regarding issues with the phone lines. Turner stated that Valley Apprenticeship Connections had issues with the phone lines, but that issue has been resolved.

Commissioner Taylor, stated the importance of being transparent and recommended providing real-time reports on a quarterly basis.

Public Comment: None heard.



No action required.

18. **EXECUTIVE SESSION**

Price stated there was no action to report out of Executive Session.

19. **ADJOURNMENT**

The meeting adjourned at 9:00 p.m.

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Consent Agenda Item #: 7_2	Director: Steven Warnes
Subject: Plan Amendment-Vesting Schedule for 401a Plan	Officer: Salam M. Nalia

Recommended Action

The Finance Committee recommends Board approval of the proposed revisions to the agency’s Personnel Policies and Procedures Manual.

Background

This item was presented during the February 19, 2025, Finance Committee meeting.

The Personnel Policies and Procedures manual is periodically updated and/or new policies are created to comply with all new state or federal laws, rules and regulations and other recommended changes. The proposed manual has some policies with significant revisions since the last approved policy manual in December 2023.

In 2024, the Board approved reducing the waiting period for enrollment into the 401a retirement plan from 2 years to 6 months following hire. This reduction in the waiting period allows us to utilize a vesting schedule to reinforce employee retention. Under the proposed schedule, employees would be 0% vested until they complete 2 years of service, at which time they would be 100% vested. When an employee leaves prior to 2 years, the calculated benefits would be forfeited to the Plan.

Fiscal Impact

Action on this agenda item will have no fiscal impact on the Agency. Any amounts forfeited under this rule will remain within the plan and be used to pay plan expenses.

Conclusion

If approved by the Board, Mutual of America will draw up the amendment effective March 1, 2025. If not approved, employees will continue to be 100% vested when they become eligible after 6 months of employment.

POLICY 3060 RETIREMENT PLANS

PURPOSE: To provide eligible employees with retirement benefits and provide all employees with the opportunity to establish a savings plan to supplement retirement income.

POLICY: It is the policy of Fresno EOC to provide a defined contribution retirement plan funded by contributions made by Fresno EOC. Additionally, Fresno EOC has established the opportunity for all employees to save for retirement through a voluntary, self-directed retirement plan. All benefits provided in the plan are described in the plan document which is available for review in the ~~Human Resources Department~~Human Resources Office by any plan participant or beneficiary.

REFERENCE: Pension Plan of Fresno EOC as amended; Internal Revenue Code § 415; Employee Retirement Income Security Act of 1974; 1991 Omnibus Bill. Internal Revenue Code § 403(b), (12); DOL Regulation 2510.3-29(f).

PROCEDURES:

I. RETIREMENT PLANNING

In addition to providing a defined contribution retirement plan and a self-directed retirement savings plan, Fresno EOC provides financial planning services at no cost to employees. Employees can contact the ~~Human Resources Department~~Human Resources Office for contact information for the financial planning advisor.

II. 401(a) ~~RETIREMENT~~PENSION PLAN

A. Summary: The 401(a) ~~Retirement~~Pension Plan is provided by the Agency at an equivalent of 5% of an employee's gross pay.

B. Eligibility: To become a participant in the plan, an employee must reach age 21, and complete ~~two six years months~~ of service. ~~A year of service is defined as a year (counting from the hire date or from the anniversary of the hire date)~~ in which the employee worked at least ~~5001,000~~ hours.

C. Vestment: An employee will be vested in the plan at two years of continuous service with the agency. Separation before completion of two years of service will result in forfeiture of the 401(a) plan.

ED. Enrollment: An employee who becomes eligible will be notified of their eligibility and will automatically be enrolled in the Plan. All employees are required to designate a beneficiary.

DE. Benefit Calculation:

1. An employee begins participating and receiving benefits on the first day of the month after meeting eligibility.
2. The agency contribution benefit is equal to 5% of an employee's gross pay each pay period.

EF. Distribution of Funds: Employees should refer to the third-party administrator website for distribution and loan information.

III. 403(b) TAX SHELTERED PLAN

A. Summary: The 403(b) plan gives an employee the opportunity to put contributions into a retirement savings plan. Employee participation in the program is voluntary.

B. Eligibility: An employee who normally works at least 20 hours per week is eligible to participate.

C. Enrollment: An employee can enroll in the voluntary contribution plan by ~~either completing an enrollment form or~~ registering an ~~online~~-account and electing contributions.

D. Contributions:

1. This plan consists of voluntary contributions as elected by the employee. There are no employer contributions to this plan.
2. Contributions may be made as a percentage of pay or a fixed amount. Annual contributions are limited to the amounts allowed under IRC §415(b). Catch-up contributions under IRC §414(v) are allowed for employees over age 50.
3. The plan offers both pre-tax Salary Reduction and after-tax Roth Contributions options. Employees may elect to divide their contributions between these options.

E. Distribution of Funds: Employees should refer to the third-party administrator website for distribution and loan information.

IV. 457(b) DEFERRED COMPENSATION PLAN

A. Eligibility: Employees may participate in the plan immediately if they belong to a select group of management or key highly compensated employees.

B. Enrollment: An eligible employee can enroll in the voluntary contribution plan by either completing an enrollment form or registering an online account and electing contributions. ~~Eligible employees will be notified and given the opportunity to enroll.~~

C. Contributions:

1. Eligible employees are allowed to make voluntary contributions to the plan up to the limits allowed under IRC §415(b); catch-up contributions are permitted under the 3-Year Special Catch-up rule.
2. Employer contributions that are non-elective and discretionary are allowed but must have appropriate approval.

D. Distribution: Employees should refer to the third-party administrator website for distribution and loan information.

V. PLAN REPORTING

Quarterly financial and investment reports are prepared and reviewed by the assigned Finance Office staff and are approved by the Board of Commissioners or designated committee. ~~board Pension Committee.~~ Transaction and balance activity is gathered from the monthly statements received from the record-keeper.

Annual 1099-R and IRS Form 945 are processed by record-keeper.

Upon request, a report can be generated reflecting the balances in the plan by participant. Detailed information regarding employer and employee contributions, income, and withdrawals, is included. These reports and others are available through the third-party administrator ~~Transamerica Sponsor~~ website.

VI. AMENDMENTS/TERMINATION OF THE PLAN

Fresno EOC reserves the right to amend the Retirement Plans. Plan amendments cannot reduce a participant's interest in the vested account balance, nor divert any portion of Plan assets to any purpose other than the payment of retirement benefits or defraying reasonable trust expenses. The Board of Commissioners of Fresno EOC has the authority to terminate the Plan by appropriate resolution and amendment. In the event of a Plan termination, a participant's interest in the Plan remains one hundred percent (100%) vested and non-forfeitable, and the participant's interest will be distributed as if the participant had terminated employment prior to retirement.

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Consent Agenda Item #: 7_3	Director: Steven Warnes
Subject: Health Insurance Report	Officer: Salam M. Nalia

Background

The information is presented to keep the Board apprised on the status of the Agency’s self-funded health insurance plan offered to employees.

This information was presented during the February 19, 2025, Finance Committee meeting.

As of December 31, 2024, the health insurance reserve is at \$6.8 million, which covers approximately 7 months of average expenditures. Contributions from programs and employees for 2024 total \$11,509,782 while the Fund paid out \$11,781,106 in expenses.

Changes to the health insurance plan in 2022 through 2025 include:

- Effective January 2022: Tele-health service was added and 1% increase in Employer premiums and an average 8% increase to Employee premiums.
- Effective January 2023: Restructured the wellness program to include more employees; replaced wellness discounted premium by an incentive program available to all employees. 5.5% increase in Employer premiums.
- Effective January 2024: Kaiser HMO plan offered as an alternative to our existing PPO plan. Employer and Employee premiums will increase by 8%. Recordkeeper for FSA and HSA plans moved to Health Equity.
- Effective January 2025: Premiums charged to programs increased by 5%, employee premium was unchanged.

This table presents a sample of the monthly health insurance premium rates for 2025. Rates vary depending on the type of coverage tier selected; the PPO/HMO option is shown but a high-deductible option is available at a 40% lower cost to the employee. The Kaiser plans are offered at the same rates as our self-funded plan.

	Agency	Employee	Total Premium
Employee Only	\$720	\$162	\$882
EE +Child(ren)	\$1,300	\$291	\$1,591
EE + Family	\$1,725	\$387	\$2,112
EE + Spouse	\$1,445	\$324	\$1,769

FRESNO EOC
HEALTH INSURANCE FUND REPORT
 THROUGH DECEMBER 31, 2024

	2024			2023		YTD totals Jan-Dec	Mo. Avg. Prev 12 mos	YTD totals Jan-Dec	Annual Jan - Dec	Annual Mo. Avg Jan - Dec
	October	November	December							
Beginning Fund Balance	6,975,374	6,759,845	7,034,672							
<u>Income</u>										
Agency Contributions	787,188	779,057	782,572	9,360,639	780,053	8,638,643	8,638,643	719,887		
Additional Agency Contr.	-	-	-	-	0	0	0	-		
Employee Contributions	187,788	200,382	173,175	2,149,143	179,095	1,863,131	1,863,131	155,261		
Total Income	974,976	979,439	955,747	11,509,782	959,149	10,501,774	10,501,774	875,148		
<u>Expenses</u>										
Health Claims Paid	848,139	359,850	891,367	6,661,466	555,122	4,647,314	4,647,314	387,276		
Dental Claims Paid	37,050	48,517	34,607	540,701	45,058	527,020	527,020	43,918		
Prescriptions Paid	174,800	189,975	167,732	1,956,813	163,068	1,778,042	1,778,042	148,170		
Vision Claims Paid	5,552	5,684	7,430	68,392	5,699	79,636	79,636	6,636		
Stop Loss Premiums	111,695	95,215	90,313	1,160,745	96,729	1,247,950	1,247,950	103,996		
Stop Loss Claims	(158,659)	(163,111)	(169,969)	(565,202)	(47,100)	(63,636)	(63,636)	(5,303)		
Life Insurance Premiums	8,974	8,885	8,856	117,630	9,803	106,188	106,188	8,849		
Pinnacle	12,029	11,941	11,883	146,538	12,212	160,775	160,775	13,398		
Blue Cross/Kaiser	126,008	124,866	112,907	1,396,770	116,398	165,827	165,827	13,819		
Benefits Consultant	12,083	12,083	12,084	145,000	12,083	145,000	145,000	12,083		
Employee Assist. Program	4,740	4,740	4,741	56,881	4,740	56,475	56,475	4,706		
Preferred Chiropractors	746	739	737	9,159	763	10,442	10,442	870		
TeleDoc	4,697	4,662	4,526	47,627	3,969	41,326	41,326	3,444		
Other Expenses	2,651	566	17,556	34,790	2,899	22,661	22,661	1,888		
ACA Fees	-	-	-	3,796	316	3,690	3,690	308		
Total Expenses	1,190,505	704,612	1,194,770	11,781,106	981,759	8,928,710	8,928,710	744,059		
Current Fund Activity (net)	(215,529)	274,827	(239,023)	(271,324)	(22,610)	1,573,064	1,573,064	131,089		
Ending Fund Balance	6,759,845	7,034,672	6,795,649	6,795,649						
<u>Enrollment</u>										
Employee only-EOC funded	299	295	292		303		341			
Kaiser	66	70	68		63					
Family coverage-EOC funded	298	296	297		308		355			
Kaiser	34	34	33		34					
Other-Dental only or Sub/On Call	48	49	48		48		48			
Total employees enrolled	745	744	738		755		744			

FINANCE COMMITTEE MEETING

Date: February 19, 2025	Program: Finance
Consent Agenda Item #: 7_4	Director: Steven Warnes
Subject: Agency Investment Report	Officer: Salam M. Nalia

Background

The information is presented to keep the Board apprised of the status of the Agency’s investment accounts.

This information was presented during the February 19, 2025, Finance Committee meeting.

These investment balances are used to support the accrued vacation liability, the deferred revenue balances, and the credit card obligation.

	Wells Fargo
Cash & Cash Equivalents	293,395
Corporate Bonds	161,096
Government Bonds	609,195
Certificates of Deposit (CD)	695,496
Stocks	14,462
Total	\$ 1,773,644
Minus unrealized gains on CDs	(2,051)
General Ledger balance	\$ 1,771,593

Total annual interest expected from these fixed income investments is \$45,943 providing an average rate of 3.10%. Interest rates received on the Corporate Fixed Income investment is 4.45%; this holding will mature in 2026. The US Treasury Notes and Certificates of Deposit have interest rates between 2.00% and 4.85%; and a tiered maturity date structure to provide for both shorter-term maturities and longer investments. The latest maturity is due in February 2027.

The Agency has an account at Self-Help Federal Credit Union holding \$280,110 at 12/31/24. The interest rate on this account is 2.63%.

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Consent Agenda Item #: 7_A_5	Director: Angela Riofrio
Subject: Women, Infants and Children Variance Report – December 2024	Officer: Salam M. Nalia

Recommended Action

The information is presented to keep the Board apprised on the fiscal status of selected program(s) within the Agency that are routinely shared with Program Directors and Executive staff.

Background

This information was presented during the February 19, 2025, Finance Committee meeting.

The prepared financial analysis reports and/or requested updates for Women, Infants and Children are included for informational purposes.

Fiscal Impact

WOMEN, INFANTS AND CHILDREN (11000, 11001, 11002, 11003)

Revenue: The funding from State Department of Health is budgeted at \$7,107,413 from October 2024 – September 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$1,642,037, which is 23% of the budget.

Expenses: Year-to-date expenses are \$1,642,037, which is 23% of the budget. Project period is 25% completed.

WIC Card /EBT: We are currently budgeted at 26,915,086 for this benefit. Year-to-date issuance of benefits are \$6,836,862, which is 25% of the budgeted amount.

Observations: There is a budget amendment which will increase funding by \$705,238 if approved. Overall, this program is on target for full utilization of grant funds with or without the budget increase.

Conclusion

This item is for informational purposes only.

WOMAN INFANT AND CHILDREN (WIC)

Grant Period: October 1, 2024 to September 30, 2025

As of 12/31/24

Project ID # 11000, 11001, 11002, 11003

Percentage of Time Lapsed

25.00%

Program	ANNUAL BUDGET	YTD ACTUAL	BALANCE	YTD % OF BUDGET USED
Revenue:				
California Department of Health Services	7,107,413	1,642,037	5,465,376	23.10%
Total Revenue	7,107,413	1,642,037	5,465,376	23.10%
Personnel Expense:				
Salaries	4,245,860	991,378	3,254,482	23.35%
Fringe	1,566,293	323,670	1,242,623	20.66%
Total Personnel	5,812,153	1,315,048	4,497,105	22.63%
Operating Expense:				
General Office Expenses (Audit, phone, cell phone, Office, Cert, insurance)	104,644	50,017	54,627	47.80%
Travel	7,500	508	6,992	6.78%
Training	12,000	6,781	5,219	56.51%
Outreach, Media/Promo, Program Materials	15,000	3,324	11,676	22.16%
Facility Cost	509,988	117,083	392,905	22.96%
Indirect Costs 10.0%	646,128	149,276	496,852	23.10%
Total Non-Personnel	1,295,260	326,989	968,271	25.25%
Total NSA	7,107,413	1,642,037	5,465,376	23.10%
WIC Card/EBT	26,915,086	6,836,862	20,078,225	25.40%

Please Note:

Budget amendment pending to increase funding:

Operations: \$621,808

Indirect: \$83,430

Total funding Increase: \$705,238

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Consent Agenda Item #: 7_B_5	Director: Angela Riofrio
Subject: Health & Dental Services Variance Report – December 2024	Officer: Salam M. Nalia

Recommended Action

The information is presented to keep the Board apprised on the fiscal status of selected program(s) within the Agency that are routinely shared with Program Directors and Executive staff.

Background

This information was presented during the February 19, 2025, Finance Committee meeting.

The prepared financial analysis reports and/or requested updates for Health Services are included for informational purposes.

Fiscal Impact

ADOLESCENT FAMILY LIFE PROGRAM (86000)

Revenue: The California Department of Public Health funding for July 2024 – June 2025 is \$548,175. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$234,619, which is 43% of the budget.

Expenses: Year-to-date expenses are \$234,619, which is 43% of the budget. Project period is 50% completed.

Observations: Overall, this program is currently operating slightly below budget but is on target for full utilization of grant funds.

CA PREP (97500, 97005)

Revenue: The funding from State Department of Health is budgeted at \$587,093 from July 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$284,664 which is 48% of the budget.

Expenses: Year-to-date expenses are \$284,664, which is 48% of the budget. Project period is 50% completed.

Observations: This program is on target for full utilization of grant funds.

CLINIC (95000, 95070)

Revenue: This project is budgeted at \$661,258 and is funded by fee-for-service sources such as Family Pact, insurance (Medi-Cal/private), patient fees and third-party payers. Year-to-date, revenue is \$504,223, which is 76% of the budget.

Expenses: Year-to-date expenses are \$504,223, which is 76% of the budget. Project period is 75% completed.

Observations: These funds are anticipated to be on target at the conclusion of the revenue cycle.

EARLY CHILDHOOD WRAPAROUND (97496)

Revenue: The funding from Heluna Health is budgeted for \$1,500,000 from October 2024 – June 2026. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$130,662, which is 9% of the budget.

Expenses: Year-to-date, expenses are \$130,662, which is 9% of the budget. The project period is 15% completed.

Observations: This grant is in it's early stages and is on target to spend funds within the allotted time.

FRESNO UNIFIED SCHOOL DISTRICT - COMPREHENSIVE SEX EDUCATION (97450)

Revenue: The funding from Fresno Unified School District is budgeted for \$514,867 from July 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$257,434, which is 50% of the budget.

Expenses: Year-to-date, expenses are \$257,434, which is 50% of the budget. The project period is 50% completed.

Observations: Overall, this program is currently operating slightly above budget and is on target for full utilization of grant funds. As we near the end of this funding period it is important to be mindful of expenses to ensure we do not overspend funds.

GLOW! (93520)

Revenue: The funding from First 5 of Fresno County is budgeted for \$95,932 from July 2024 – December 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$20,427, which is 21% of the grant.

Expenses: Year-to-date, expenses are \$20,427, which is 21% of the budget. The project period is 33% completed.

Observations: Revenue and expenses are underspent by \$11,231 (12%) year-to-date. This program is not on target for full utilization of grant funds which may result in forfeiture of funding.

IN-HOME CARE SERVICES (97400)

Revenue: The funding from the County of Fresno is budgeted for \$275,000 from July 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$133,639, which is 49% of the budget.

Expenses: Year-to-date, expenses are \$133,639, which is 49% of the budget. The project period is 50% completed.

Observations: This program is on target for full utilization of grant funds.

PUBLIC AWARENESS AND COMMUNITY OUTREACH CAMPAIGN SERVICES (97495)

Revenue: The funding from the Office of Planning and Research is budgeted for \$300,000 from June 2024 – July 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$131,329, which is 55% of the budget.

Expenses: Year-to-date, expenses are \$171,022, which is 57% of the budget. The project period is 58% completed.

Observations: This program is on target for full utilization of grant funds.

PROMOTING OPTIMAL HEALTH FOR RURAL YOUTH (97110)

Revenue: The funding from The Regents of the University of CA through UCSF is budgeted for \$343,000 from July 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$168,338, which is 49% of the budget.

Expenses: Year-to-date, expenses are \$168,338, which is 49% of the budget. The project period is 50% completed.

Observations: This program is on target for full utilization of grant funds.

SCHOOL BASED SEALANT (97160)

Revenue: The funding from the County of Fresno is budgeted for \$250,000 from July 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$118,546, which is 47% of the budget.

Expenses: Year-to-date, expenses are \$118,546, which is 47% of the budget. The project period is 50% completed.

Observations: Overall, this program is currently operating slightly below budget but is on target for full utilization of grant funds.

STD/HCV SCREENINGS (97480)

Revenue: The funding from the County of Fresno is budgeted for \$1,500,000 from October 2024 – June 2028. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$108,344, which is 7% of the budget.

Expenses: Year-to-date, expenses are \$108,344, which is 7% of the budget. The project period is 5% completed.

Observations: This grant is in its early stages and is on target to spend funds within the allotted time.

Title X (95100)

Revenue: The funding from Essential Access Health-Title X is budgeted for \$125,000 from April 2024 – March 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$82,411, which is 66% of the budget.

Expenses: Year-to-date, expenses are \$82,411, which is 66% of the budget. The project period is 75% completed.

Observations: This grant is in its early stages and is on target to spend funds within the allotted time.

RURAL TOBACCO (91000)

Revenue: The funding from State Department of Health is budgeted for \$235,703 from July 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$109,037, which is 46% of the budget.

Expenses: Year-to-date, expenses are \$109,037, which is 46% of the budget. The project period is 50% completed.

Observations: This program is on target for full utilization of grant funds.

ADVANCING TOBACCO CESSATION IN COMMUNITY CLINICS (91200)

Revenue: The funding from State Department of Health is budgeted for \$49,500 from August 2024 – June 2025. There is no revenue budgeted from non-grant resources or CSBG. Year-to-date, revenue is \$24,052, which is 49% of the budget.

Expenses: Year-to-date, expenses are \$24,052, which is 49% of the budget. The project period is 45% completed.

Observations: This program is on target for full utilization of grant funds.

Conclusion

This item is for informational purposes only.

AFLP Program
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024 - June 30, 2025

Project ID # 86000

CONTRACT TIME LAPSED:

50.00%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
REVENUE:	548,175	234,619	313,556	42.80%
TOTAL REVENUE	548,175	234,619	313,556	42.80%
Expenditures:				
Salaries	315,562	143,971	171,591	45.62%
Fringe	90,724	30,686	60,038	33.82%
Payroll Accrual				
1. TOTAL PERSONNEL	406,286	174,657	231,629	42.99%
2. OPERATING EXPENSES				
1. Travel	4,210	1,072	3,138	25.46%
2. Training	1,000	512	488	51.17%
3. General Expense	13,010	4,479	8,531	34.43%
4. Communication/Software	7,000	3,670	3,330	52.43%
5. Space/Rent Lease	22,000	10,652	11,348	48.42%
6. Travel - Other (5330)	13,526	6,939	6,587	51.30%
3. OTHER COSTS				
1. Educational Materials	1,000		1,000	0.00%
2. Outreach Materials	1,000		1,000	0.00%
3. Participant Concrete Support	13,000	6,439	6,561	49.53%
4. Advertising/Public Awareness	700		700	0.00%
5. Participant Education Activities	4,000		4,000	0.00%
6. Participant Travel/Transportation	500		500	0.00%
4. INDIRECT (15.0% of personnel)	60,943	26,199	34,744	42.99%
Total Non-Personnel	141,889	59,962	81,927	42.26%
Total Expenditures	548,175	234,619	313,556	42.80%
Net Income (Loss)	0	-		

AFLP Admin breakdown:	
Allowed	26,198.55
Rent	
less:	
Yard Maintenance	
Security systems	
repairs/Maint	
Bottled Water	(221.65)
water/sewer/garbage	
insurance	(365.19)
Indirect	<u>25,611.71</u>

ASH Ed Program - CAPREP
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024 - June 30, 2025
Project ID # 97500
CONTRACT TIME LAPSED:
50.00%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
REVENUE:	400,027	201,018	199,009	50.25%
TOTAL REVENUE	400,027	201,018	199,009	50.25%
Expenditures:				
Salaries	197,847	97,255	100,592	49.16%
Fringe	73,831	35,485	38,346	48.06%
Payroll Accrual				
1. TOTAL PERSONNEL	271,678	132,740	138,938	48.86%
2. OPERATING EXPENSES				
1. Travel - MCAH - Sponsored Training and E	0		0	#DIV/0!
1. Travel - Other	8,000	7,317	683	91.47%
2. Training	3,000		3,000	0.00%
3. General Expense	25,493	11,499	13,994	45.11%
4. Space/Rent Lease	22,320	11,160	11,160	50.00%
5. Communication	13,000	5,830	7,170	44.85%
6. Laptops	0		0	#DIV/0!
7. Audit Expense	0		0	#DIV/0!
3. OTHER COSTS				
1. Incentives for Completers	14,660	12,980	1,680	88.54%
2. Food for Participants	4,000	1,571	2,429	39.28%
3. Educational Materials	1,200		1,200	0.00%
4. INDIRECT (13.5% of Salaries and Benefit)	36,677	17,920	18,757	48.86%
Total Non-Personnel	128,349	68,278	60,071	53.20%
Total Expenditures	400,027	201,018	199,009	50.25%
Net Income (Loss)	0	0		

CA Prep Admin breakdown:

Allowed	17,919.96
Less:	
Property Taxes	
Yard Maintenance	(120.00)
Security systems	
repairs/Maint	(1,869.83)
Utilities	(86.25)
water/sewer/garbage	(526.07)
insurance	(1,851.30)
Indirect	<u>13,466.51</u>

ASH Ed Program - I & E
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024 - June 30, 2025
Project ID # 97005
CONTRACT TIME LAPSED:
50.00%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
REVENUE:	187,066	83,646	103,420	44.71%
TOTAL REVENUE	187,066	83,646	103,420	44.71%
Expenditures:				
Salaries	120,878	55,930	64,948	46.27%
Fringe	16,008	6,168	9,840	38.53%
Payroll Accrual				
1. TOTAL PERSONNEL	136,886	62,098	74,788	45.36%
2. OPERATING EXPENSES				
1. Travel - MCAH - Sponsored Training & Eve	0		0	#DIV/0!
2. Travel - Other	3,000	1,924	1,076	64.12%
3. Training	1,000		1,000	0.00%
4. General Expense	11,019	4,524	6,496	41.05%
5. Space/Rent Lease	8,280	4,140	4,140	50.00%
6. Communication	6,000	2,577	3,423	42.95%
7. Laptops	0		0	#DIV/0!
3. OTHER COSTS				
1. Incentives for Completers	2,000		2,000	0.00%
2. Food for Participants	0		0	
3. Educational Materials	400		400	0.00%
4. INDIRECT (13.5% of Salaries and Benefit)	18,480	8,383	10,096	45.36%
Total Non-Personnel	50,179	21,547	28,632	42.94%
Total Expenditures	187,066	83,646	103,420	44.71%
Net Income (Loss)	0	0		

I & E Admin breakdown:

Allowed	8,383.27
less:	
Rental	(501.66)
Janitorial Services	
Security systems	
Yard Maint.	(120.00)
repairs/Maint	(125.00)
Utilities	
water/sewer/garbage	(51.12)
insurance	(657.42)
Indirect	<u>6,928.07</u>

Clinic Program - Fee for Service
Monthly Progress Report
As of 12/31/24

Program Period: April 1, 2024 - March 31, 2025
Project ID #95000 & 95070
CONTRACT TIME LAPSED:
75.00%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance	Comment
REVENUE:					
Family Pact	497,000	317,999	179,001	63.98%	
Medi-Cal	258	453	(195)	175.47%	
Patient Fees	63,000	57,889	5,111	91.89%	
Private Insurance	99,000	127,316	(28,316)	128.60%	
Other 3rd Party Payers	2,000	567	1,433	28.34%	
TOTAL REVENUE	661,258	504,223	157,035	76.25%	
Expenditures:					
Salaries	359,562	272,601	86,961	75.81%	
Fringe	95,461	59,685	35,776	62.52%	
1. TOTAL PERSONNEL	455,023	332,287	122,736	73.03%	
1. Clinical Service	48,000	46,600	1,400	97.08%	
2. Lease/Rental	31,386	21,840	9,546	69.58%	
3. Medical Supplies	40,000	26,211	13,789	65.53%	
Other Expense					
1. License/Registration Fees	2,937	3,357	(420)	114.30%	
2. Outreach/Training	3,000	4,841	(1,841)	161.38%	
3. Depreciation	7,868	2,622	5,246	33.33%	
4. Office Supplies included leased copier	2,000	6,005	(4,005)	300.24%	
5. Janitorial/Security Fees	5,930	9,429	(3,499)	159.00%	
Travel Expense					
1. Mileage and Fuel	3,000	3,783	(783)	126.09%	
Utilities & Communication					
1. Utilities	1,000	1,502	(502)	150.22%	
2. Software	1,000	109	891	10.88%	
3. Communication	0	41	(41)	#DIV/0!	
4. INDIRECT (10.0%)	60,114	45,597	14,517	75.85%	
Total Non-Personnel	206,235	171,937	34,298	83.37%	
Total Expenditures	661,258	504,223	157,035	76.25%	
Net Income (Loss)	0	0			

Early Childhood Wraparound
Monthly Progress Report
As of 12/31/24

Program Period: November 1, 2024 - June 30, 2026

Project ID # 97496

CONTRACT TIME LAPSED:

10%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
TOTAL REVENUE	1,500,000	130,662	1,369,338	9%
Expenditures:				
Salaries	832,579	79,548	753,031	10%
Fringe	299,978	20,774	279,204	7%
1. TOTAL PERSONNEL	1,132,557	100,322	1,032,235	9%
2. OPERATING EXPENSES				
1. Program Materials	23,000		23,000	0%
2. Office Supplies	2,770	102	2,668	4%
3. Technology - phone & internet	13,000	1,195	11,805	9%
4. Training costs	8,400		8,400	0%
5. Travel	36,000	859	35,141	2%
6. Facility Rent	82,200	14,828	67,372	18%
7. Incentives	50,000		50,000	0%
8. Liabilites Insurance	3,000	73	2,927	2%
9. Laptops	9,000	1,082	7,918	12%
3. INDIRECT (10.3% of total cost)	140,073	12,201	127,872	9%
Total Non-Personnel	367,443	30,340	337,103	8%
Total Expenditures	1,500,000	130,662	1,369,338	9%
Net Income (Loss)	0	0		

FUSD Comp Sex Education
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024 - June 30, 2025
Project ID # 97450
CONTRACT TIME LAPSED:
50%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
TOTAL REVENUE	514,867	257,434	257,434	50%
Expenditures:				
Salaries	316,859	167,263	149,596	53%
Fringe	95,056	42,061	52,995	44%
1. TOTAL PERSONNEL	411,915	209,324	202,591	51%
2. OPERATING EXPENSES				
1. Rent	25,200	18,754	6,446	74%
2. Utilities/Repair & Maint.	12,600	13,513	(913)	107%
3. Janitorial/ Security Service/Yard M	1,200	4,149	(2,949)	346%
4. Office Supplies	1,000	1,262	(262)	126%
5. Communications	12,000	5,775	6,225	48%
6. Travel	7,000	6,214	786	89%
3. OTHER COSTS				
1. Insurance	1,440	767	673	53%
4. INDIRECT (10.3% of direct expense)	42,512	20,498	22,014	48%
Total Non-Personnel	102,952	70,932	32,020	69%
Total Expenditures	514,867	280,256	234,611	54%
Net Income (Loss)	0	(22,823)	Should applied to prior years fund balance	

Carryover Revenue from FY2022-2023	60,249
Carryover Revenue from FY2023-2024	20,273
	<u>80,521</u>

GLOW Program
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024 - December 31, 2025

Project ID # 93520

CONTRACT TIME LAPSED:

33%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:	95,932	20,427	75,505	21%
TOTAL REVENUE	95,932	20,427	75,505	21%
Expenditures:				
Salaries	50,430	12,042	38,388	24%
Fringes	15,406	4,222	11,184	27%
TOTAL PERSONNEL	65,836	16,264	49,572	25%
OPERATING EXPENSES				
1. Facilities Cost (rent)	0		0	0%
2. Travel	300	238	62	0%
PROGRAM EXPENSES				
Material and Supplies (Curriculum materials for clients; transportation stipend, curriculum materials for Facilitator)	20,680	1,984	18,696	10%
INDIRECT (10.5%)	9,116	1,941	7,175	21%
Total Non-Personnel	30,096	4,163	25,933	14%
Total Expenditures	95,932	20,427	75,505	21%
Net Income (Loss)	0	0		

In Home Care Service Program

Monthly Progress Report

As of 12/31/2024

Program Period: July 1, 2024 - June 30, 2025

Project ID # 97400

CONTRACT TIME LAPSED:

50%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
TOTAL REVENUE	275,000	133,639	141,361	49%
Expenditures:				
Salaries	170,337	82,191	88,146	48%
Fringe	51,516	24,301	27,215	47%
1. TOTAL PERSONNEL	221,853	106,492	115,361	48%
2. OPERATING EXPENSES				
1. Communications	6,646	3,531	3,115	53%
2. Office Supplies	560	323	237	58%
3. Rent	5,000	2,500	2,500	50%
4. Travel	3,500	2,980	520	85%
5. Training	900		900	0%
3. OTHER COSTS				
1. Insurance	772	438	334	57%
4. INDIRECT (15% of direct expense)	35,769	17,374	18,395	49%
Total Non-Personnel	53,147	27,146	26,001	51%
Total Expenditures	275,000	133,639	141,361	49%
Net Income (Loss)	0	0		

In-Home Care Service Admin breakdown:

Allowed	17,373.96
less:	
Mileage	
Security systems	(168.00)
Yard Maint	(642.00)
Utilities	(2,910.90)
water/sewer/garbage	(205.93)
insurance	
Phone/Cell phone stipend	
Adj	
Indirect	<u>13,447.13</u>

Public Awareness & Community Outreach Program
Monthly Progress Report
As of 12/31/24

Program Period: June 25, 2024 - June 24, 2025

Project ID # 97495

CONTRACT TIME LAPSED:

58%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
TOTAL REVENUE	300,000	171,022	128,979	57%
Expenditures:				
Salaries	182,910	102,980	79,930	56%
Fringe	57,315	28,349	28,966	49%
1. TOTAL PERSONNEL	240,225	131,329	108,896	55%
2. OPERATING EXPENSES				
1. Rent	24,000	14,310	9,691	60%
2. Travel	3,350	6,567	(3,217)	196%
3. Office Supplies, Postage, Printing	502	120	382	24%
4. Outreach Material	1,050		1,050	0%
5. Phone and cellphone Stipends	3,600	2,726	874	76%
4. INDIRECT (10.3% of direct expense)	27,273	15,970	11,303	59%
Total Non-Personnel	59,775	39,692	20,083	66%
Total Expenditures	300,000	171,022	128,979	57%
Net Income (Loss)	0	0		

Billing based on Engagement. \$40/engagement

OPA READY
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2023 - June 30, 2024

Project ID # 97110

CONTRACT TIME LAPSED:

50%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
TOTAL REVENUE	343,000	168,338	174,662	49%
Expenditures:				
Salaries	199,141.00	97,852	101,289	49%
Fringe	50,203.00	22,076	28,127	44%
1. TOTAL PERSONNEL	249,344.00	119,928	129,416	48%
2. OPERATING EXPENSES				
1. Facility Rent	21,600.00	11,374	10,226	53%
2. Communications	3,600.00	2,603	997	72%
3. Program Supplies	5,149.00	3,847	1,302	75%
4. Travel	11,577.00	8,031	3,546	69%
5. Training/conference Fee	12,000.00	3,082	8,918	26%
3. OTHER COSTS				
1. Incentives for Participant Completers	4,000.00	2,000	2,000	50%
2. Food for Participants	2,500.00	1,148	1,352	46%
3. Food Incentives for Partners	1,200.00	605	595	50%
4. INDIRECT (10.3%) *	32,030.00	15,720	16,310	49%
Total Non-Personnel	93,656.00	48,410	45,246	52%
Total Expenditures	343,000.00	168,338	174,662	49%
Net Income (Loss)	0	0		

School Based Sealant Program
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024 - June 30, 2025
Project ID # 97160
CONTRACT TIME LAPSED:
50%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:	250,000	118,546	131,454	47%
TOTAL REVENUE	250,000	118,546	131,454	47%
Expenditures:				
Salaries	127,054	65,960	61,094	52%
Fringe	46,082	24,216	21,867	53%
Payroll Accrual				
TOTAL PERSONNEL	173,136	90,176	82,961	52%
OPERATING EXPENSES				
1. Space/Rent	14,400	7,200	7,200	50%
2. Communications	3,768	2,026	1,742	54%
3. Printing	420	210	210	50%
4. Office Supplies	969	349	620	36%
5. Travel	1,336	660	677	49%
6. Oral Health Screening Stipends for Prov	30,000	4,400	25,600	15%
INDIRECT (15% of personnel costs)	25,970	13,526	12,444	52%
Total Non-Personnel	76,864	28,371	48,493	37%
Total Expenditures	250,000	118,546	131,454	47%
Net Income (Loss)	0	0		

County Sealant Admin breakdown:

Allowed	13,526.36
less:	
Safety	
Repair and Maintenance	
Security systems	(165.00)
Yard Maint	
Utilities	(1,739.76)
water/sewer/garbage	(484.65)
insurance	(292.20)
Indirect	<u>10,844.75</u>

STD/HCV Screenings
Monthly Progress Report
As of 12/31/24

Program Period: October 1, 2024 - June 30, 2028

Project ID # 97480

CONTRACT TIME LAPSED:

5%

	57 Months BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
TOTAL REVENUE	1,500,000	108,344	1,391,656	7%
Expenditures:				
Salaries	837,104	61,901	775,203	7%
Fringe	213,603	14,588	199,015	7%
1. TOTAL PERSONNEL	1,050,707	76,489	974,218	7%
2. OPERATING EXPENSES				
1. Mileage	8,050		8,050	0%
2. Professional Services	83,700	4,200	79,500	5%
3. Medical Supplies	100,000	9,835	90,165	10%
4. Office Supplies	5,737		5,737	0%
5. Facility Rent w/ utilities	76,500	5,332	71,168	7%
6. Communications	11,800	715	11,085	6%
7. Copier Lease	5,900	300	5,600	5%
3. INDIRECT (15% of total personnel)	157,606	11,473	146,133	7%
Total Non-Personnel	449,293	31,855	417,438	7%
Total Expenditures	1,500,000	108,344	1,391,656	7%
Net Income (Loss)	0	0		

Title X
Monthly Progress Report
As of 12/31/24

Program Period: April 1, 2024 - March 31, 2025

Project ID #95100

CONTRACT TIME LAPSED:

75.00%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
REVENUE:	125,000	82,411	42,589	65.93%
TOTAL REVENUE	125,000	82,411	42,589	65.93%
Expenditures:				
Salaries	0		0	
Fringe	0		0	
Payroll Accrual				
1. TOTAL PERSONNEL	0	0	0	
1. Clinical Service	36,000	27,000	9,000	75.00%
2. Lease/Rental	17,191	11,827	5,364	68.80%
Other Expense				
1. General Liab. Insurance	16,290	12,718	3,571.93	78.07%
Travel Expense				
1. Mileage and Fuel	3,500	1,377	2,123.36	39.33%
Utilities & Communication				
1. Utilities	1,000	470	530	46.95%
2. Software	32,600	16,191	16,409	49.67%
3. Communication	7,055	5,336	1,719	75.64%
4. INDIRECT (10.0%)	11,364	7,492	3,872	65.93%
Total Non-Personnel	125,000	82,411	42,589	65.93%
Total Expenditures	125,000	82,411	42,589	65.93%
Net Income (Loss)	0	0		

TOBACCO PROGRAM - Rural
Monthly Progress Report
As of 12/31/24

Program Period: July 1, 2024- June 30, 2025
Project ID # 91000
CONTRACT TIME LAPSED:
50.00%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
CALIF. DEPT. OF PUBLIC HEATH	235,703	109,037	126,666	46%
Expenditures:				
Salaries	122,694	64,438	58,256	53%
Fringe	53,664	19,705	33,959	37%
TOTAL PERSONNEL	176,358	84,143	92,215	48%
OPERATING EXPENSES				
Space Rent	5,990	4,397	1,593	73%
Office Supplies	1,200	62	1,139	5%
Communications/CTCP Communicatio	1,320	1,203	117	91%
Postage	180	5	175	3%
Printing	0	0	0	0%
Duplicating	777	302	475	39%
Audit	263		263	0%
Total Operating Costs	9,730	5,969	3,761	61%
Equipment				
Adobe Pro & Zoom software/Compute	210	216	(6)	103%
Travel/Per Diem				
Project Travel/Training	3,357	832	2,525	25%
CTCP Training	1,128		1,128	0%
Required CTCP Training	2,056	1,295	761	63%
Out of State Travel			0	#DIV/0!
Total Travel/Per Diem	6,541	2,127	4,414	33%
Evaluation Consultation				
Evaluation Consultation	12,540	6,270	6,270	50%
Program Costs				
Educational Materials	940		940	0%
Incentives	2,708		2,708	0%
Paid Media	10,000		10,000	0%
Booth Rental/Facilities Fees	100	25	75	25%
Membership	0		0	#DIV/0!
Total Program Costs	13,748	25	13,723	0%
Indirect Cost				
Federally Approved ICR @ 10.3%	16,576	10,287	6,289	62%
Total Non-Personnel	59,345	24,894	34,451	42%
Total Expenditures	235,703	109,037	126,666	46%
Net Income (Loss)	0	0	0	

Advancing Tobacco Cessation in Community Clinics
Monthly Progress Report

As of 12/31/24

Program Period: August 1, 2024 - June 30, 2025

Project ID # 91200

CONTRACT TIME LAPSED:

45.45%

	ANNUAL BUDGET	Y-T-D ACTUAL	BALANCE	Variance
REVENUE:				
REVENUE:	49,500	24,052	25,448	48.59%
TOTAL REVENUE	49,500	24,052	25,448	48.59%
Expenditures:				
Salaries	29,551	14,355	15,196	48.58%
Fringe	10,340	5,499	4,841	53.19%
Payroll Accrual				
1. TOTAL PERSONNEL	39,891	19,854	20,037	49.77%
2. OPERATING EXPENSES				
1. General Expense	500		500	0.00%
2. Communication/Software	1,705	691	1,014	40.53%
3. Space/Rent Lease	2,904	1,320	1,584	45.45%
4. INDIRECT (10.0% of total costs) *	4,500	2,187	2,313	48.59%
Total Non-Personnel	9,609	4,198	5,411	43.68%
Total Expenditures	49,500	24,052	25,448	48.59%
Net Income (Loss)	0	0		

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Consent Agenda Item #: 7_6	Director: Angela Riofrio
Subject: Funding List January 2025	Officer: Salam M. Nalia

Recommended Action

The information presented below is intended to keep the Board apprised of the Agency’s funding list.

Background

This information was presented during the February 19, 2025, Finance Committee meeting.

The funding list lists the agency’s funding current funding sources.

Fiscal Impact

The Agency’s Funding List as of January 1, 2025, reflects current funding awarded of \$193.3 million, which is an increase from \$179.3 million on July 1, 2024.

The contract list contains the following:

- 67 Periods
- 58 Sources
- 34 Programs
- 145 Contracts

As a reminder, the above amounts reflect full grant award periods and do not represent funding for a 12-month period. The schedules also include in-kind contributions / awards.

Conclusion

This item is for informational purposes only.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
FUNDING AS OF 1/1/2025**

PROGRAM	FUNDING SOURCE	CONTRACT YEAR		AMOUNT	SUBTOTAL	FUND REGULATOR
		START	END			
1 ADVANCE PEACE	Board of State Corrections (CALVIP)	7/1/2022	12/31/2025	\$1,094,238		State
2 ADVANCE PEACE	City of Fresno (VIPI YR 2)	1/1/2025	12/31/2025	\$370,000		City
3 ADVANCE PEACE	Department of Justice (BJA)	10/1/2023	9/30/2025	\$2,000,000	\$3,464,238	Federal
4 CALIFORNIA ALTERNATE PAYMENT PROGRAM - CCTR	State - Department of Education	7/1/2024	6/30/2025	\$616,391		State
5 CALIFORNIA STATE PRESCHOOL	State - Department of Education	7/1/2024	6/30/2025	\$1,647,817		State
6 CALIFORNIA STATE PRESCHOOL	USDA	10/1/2024	9/30/2025	\$200,891	\$2,465,099	Federal
7 COMMUNITY SERVICES BLOCK GRANT - 2024	State Community Services & Development	1/1/2024	4/30/2025	\$2,051,661		State
8 COMMUNITY SERVICES BLOCK GRANT - 2024 Discretionary	State Community Services & Development	1/1/2024	4/30/2025	\$26,000		State
9 COMMUNITY SERVICES BLOCK GRANT - 2025	State Community Services & Development	1/1/2025	12/31/2025	\$2,039,380	\$4,117,041	State
10 DAWN	City of Fresno	8/1/2020	7/31/2025	\$1,000,000	\$1,000,000	Local
11 ENERGY SERVICES - BIL DOE	State Community Services & Development	6/1/2023	6/30/2027	\$6,033,262		Federal
12 ENERGY SERVICES - DOE 2022	State Community Services & Development	7/1/2022	6/30/2025	\$1,511,247		Federal
13 ENERGY SERVICES - LIHEAP 2024	State Community Services & Development	11/1/2023	6/30/2025	\$12,789,456		Federal
14 ENERGY SERVICES - LIHEAP 2025	State Community Services & Development	11/1/2024	6/30/2026	\$12,786,510	\$33,120,475	Federal
15 FOOD SERVICES	CAFE EOC	1/1/2025	12/31/2025	\$120,000		Fee For Service
16 FOOD SERVICES	Buster Pizza	8/1/2024	6/30/2025	\$1,500,000		Fee For Service
17 FOOD SERVICES	School Meals - Head Start	1/1/2025	12/31/2025	\$1,700,000		Intercompany
18 FOOD SERVICES	School Meals - Sanctuary / Soul	7/1/2024	6/30/2025	\$25,000		Intercompany
19 FOOD SERVICES	School Meals - External	7/1/2024	6/30/2025	\$620,000		Fee For Service
20 FOOD SERVICES	Catering - Internal	1/1/2025	12/31/2025	\$125,000		Fee For Service
21 FOOD SERVICES	Catering - External	1/1/2025	12/31/2025	\$260,000		Fee For Service
22 FOOD SERVICES	Senior Meals - Homebound	7/1/2024	6/30/2025	\$4,200,000		Fee For Service
23 FOOD SERVICES	USDA - At Risk	10/1/2024	9/30/2025	\$120,000		Federal
24 FOOD SERVICES	USDA - Summer & Winter Meals	10/1/2024	9/30/2025	\$60,000		Federal
25 FOOD SERVICES - Food Distribution	Kaiser Permanente	7/1/2024	6/30/2025	\$25,000		Private
26 FOOD SERVICES - Food Distribution	Market Match	1/1/2025	5/30/2025	\$18,000	\$8,773,000	State
27 GUARANTEED INCOME	The California Endowment	10/1/2023	12/31/2025	\$150,000		Private
28 GUARANTEED INCOME	The California Wellness Foundation	6/1/2023	12/31/2025	\$500,000		Private
29 GUARANTEED INCOME	Delta Dental Community Care Foundation	11/1/2023	12/31/2025	\$100,000		Private
30 GUARANTEED INCOME	Central Valley Community Foundation	11/1/2023	12/31/2025	\$50,000		Private
31 GUARANTEED INCOME	James Irvine Foundation	8/30/2023	12/31/2025	\$100,000		Private
32 GUARANTEED INCOME	Mayors for a Guaranteed Income	2/1/2024	12/31/2025	\$15,000		Private
33 GUARANTEED INCOME	The Kresge Foundation	8/1/2023	12/31/2025	\$100,000		Private
34 GUARANTEED INCOME	Sierra Health Foundation	3/1/2024	12/31/2025	\$25,000	\$1,040,000	Private
35 HEAD START / EARLY HEAD START	IN-KIND	1/1/2025	12/31/2025	\$11,894,766		Private
36 HEAD START / EARLY HEAD START	US Department of HHS	1/1/2025	12/31/2025	\$47,579,061		Federal
37 HEAD START / EARLY HEAD START - American Rescue Plan - ARPA	US Department of HHS	7/1/2023	6/29/2025	\$189,705		Federal
38 HEAD START / EARLY HEAD START - COVID Funding	US Department of HHS	7/1/2023	6/29/2025	\$348,655		Federal
39 HEAD START / EARLY HEAD START	USDA	10/1/2024	9/30/2025	\$1,179,309	\$61,191,496	Federal
40 HEALTH SERVICES - Title X	Essential Access Health-Title X	4/1/2024	3/31/2025	\$120,000		Federal
41 HEALTH SERVICES - Clinic	Third Parties	4/1/2024	3/31/2025	\$661,258		Fee For Service
42 HEALTH SERVICES - ADOLESCENT FAMILY LIFE PROGRAM	CDPH-MCAH	7/1/2023	6/30/2026	\$1,644,525		State
43 HEALTH SERVICES - CA PREP & I&E	State - Department of Health	7/1/2022	6/30/2025	\$1,761,279		State
44 HEALTH SERVICES - In-Home Care Services	County of Fresno	7/1/2020	6/30/2026	\$1,650,000		Local
45 HEALTH SERVICES - Promoting Optimal Health for Rural Youth	The Regents of the Univ. of CA through UCSF	7/1/2023	6/30/2028	\$1,750,000		Federal
46 HEALTH SERVICES - RURAL TOBACCO	State - Department of Health	7/1/2020	6/30/2025	\$1,111,054		State
47 HEALTH SERVICES - School Based Sealant	County of Fresno	7/1/2023	6/30/2027	\$920,000		Local
48 HEALTH SERVICES - FUSD - Comprehensive Sex Education	Fresno Unified School District	7/1/2022	6/30/2025	\$1,518,359		Local
49 HEALTH SERVICES - Public Awareness and Community Outreach Campaign Services	Office of Planning and Research	6/25/2024	6/30/2025	\$300,000		State
50 HEALTH SERVICES - Increasing Vaccine Confidence Among CA Communities	State - Department of Health	1/1/2025	6/30/2025	\$306,000		State
51 HEALTH SERVICES - STD/HCV Screenings	County of Fresno	10/1/2024	6/30/2028	\$1,500,000		Local
52 HEALTH SERVICES - Early Childhood Wraparound	HELUNA	11/1/2024	6/30/2026	\$1,500,000		State
53 HEALTH SERVICES - Glow!	First 5 of Fresno County	9/1/2019	12/31/2025	\$670,000		Local
54 HEALTH SERVICES - Advancing Tobacco Cessation in Community Clinics	CDPH	8/1/2024	6/30/2026	\$81,000	\$15,493,475	State
55 Community Learning Center	First 5 of Fresno County	7/1/2022	6/30/2025	\$450,000	\$450,000	Local

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
FUNDING AS OF 1/1/2025**

PROGRAM	FUNDING SOURCE	CONTRACT YEAR		AMOUNT	SUBTOTAL	FUND REGULATOR
		START	END			
56 LCC - CCC Nature-Based Solutions (NBS)	California Conservation Corps (CCC)	4/20/2023	4/30/2029	\$2,571,428		State
57 LCC - CLCC Foundation	California Local Conservation Corp Foundation	9/23/2024	3/31/2026	\$284,199		Foundation
58 LCC- YOUTHBUILD CALIFORNIA CHARTER SCHOOL	YBCSC	7/1/2024	6/30/2025	\$146,000		Private
59 LCC-BUY BACK CENTER	Friant Buy Back Center	1/31/2025	12/31/2025	\$100,000		Fee For Service
60 LCC - Mattress Recycling Council CAO	Mattress Recycling	1/31/2025	12/31/2025	\$40,000		Fee For Service
61 LCC-Calfire Central Valley Forestry Corps	Fresno Regional Workforce Investment Board (FRWIB)- ROI	9/1/2023	12/31/2025	\$150,000		Local
62 LCC-California Endowment- Corpmember Supportive Services	California Endowment	2/1/2013	12/30/2025	\$15,000		Endowment
63 LCC-DOC RECYCLING CYCLE 38	CALRECYCLE	7/1/2023	6/30/2025	\$1,992,282		State
64 LCC-DOC RECYCLING CYCLE 39	CALRECYCLE	7/1/2024	6/30/2026	\$2,064,004		State
65 LCC - SB 1013 Grant	State of CA - California Environmental - Calrecycle	4/25/2024	4/1/2026	\$799,665		State
66 LCC-Facility Rental	Foster Grandparent	1/1/2025	12/31/2025	\$16,209		Federal
67 LCC-Facility Rental	Office of The County of Fresno Public Defender	1/1/2025	12/31/2025	\$5,400		Local
68 LCC-Facility Rental	LIHEAP	1/1/2025	12/31/2025	\$6,000		Intercompany Transfer
69 LCC-FFS Dental Clinic Health Service Yard Maintenance	Intercompany - Fresno EOC Health Services	1/1/2025	12/31/2025	\$4,303		Intercompany Transfer
70 LCC-FFS Franklin Head Start Yard Maintenance	Intercompany - Fresno EOC Head Start	1/1/2025	12/31/2025	\$14,400		Intercompany Transfer
71 LCC-FFS City of Fresno -	Wee abatement & Yard Maintenance	1/1/2023	6/30/2025	\$89,118		City of Fresno
72 LCC - County of Fresno	ARPA/SLFRF Computer Fund	3/28/2023	12/31/2026	\$48,584		County
73 LCC-YOUTHBUILD DEPARTMENT OF LABOR	US Department of Labor Employment and Training Adminis	6/1/2023	9/30/2026	\$1,500,000		Federal
74 LCC-YOUTHBUILD DEPARTMENT OF LABOR	US Department of Labor Employment and Training Adminis	5/1/2024	10/31/2025	\$500,000		Federal
75 LCC-YOUTHBUILD/AmeriCorps 22-24	Corporation for National and Community Service	8/15/2022	8/14/2025	\$249,504		Federal
76 LCC-YOUTHBUILD/AmeriCorps 24-25	Corporation for National and Community Service	8/15/2024	8/14/2026	\$200,000	\$10,796,096	Federal
77 SANCTUARY - Cal OES Human Trafficking Victim Assist.(HV) Program	CalOES Victim Services and Public Safety Branch	4/1/2024	3/31/2025	\$899,999		State
78 SANCTUARY - CalOES HY Emergency Services Pilot Program	CalOES Victim Services and Public Safety Branch	4/1/2022	3/31/2027	\$2,375,000		State
79 SANCTUARY - CVAHT OVC Housing	U.S. Department of Justice	10/1/2021	6/30/2025	\$594,316		Federal
80 SANCTUARY - CVAHT Sisters of the Presentation Community Grants	CommonSpirit Health Foundation	10/15/2023	12/31/2025	\$25,000		Foundation
81 SANCTUARY - OVC for Minor Victims of HT	U.S. Department of Justice	10/1/2023	9/30/2026	\$618,230		Federal
82 SANCTUARY - CVAHT Slave 2 Nothing	Slave 2 Nothing Foundation	1/1/2023	12/31/2025	\$30,000		Foundation
83 SANCTUARY - HHIP outreach	Cal Viva Health	1/1/2023	12/31/2025	\$124,805		Private
84 SANCTUARY - SCAN	SCAN Health Plan	7/1/2024	6/30/2025	\$25,000		Private
85 SANCTUARY - HERO Team 2	US Department of HUD	9/1/2024	8/31/2025	\$525,000		Federal
86 SANCTUARY - PHOENIX	US Department of HUD	9/1/2024	8/31/2025	\$487,032		Federal
87 SANCTUARY - PHOENIX Client Rental Income	Clients	9/1/2024	8/31/2025	\$34,000		Other (Provide Description)
88 SANCTUARY - PROJECT HEARTH	US Department of HUD	10/1/2024	9/30/2025	\$325,490		Federal
89 SANCTUARY - PROJECT RISE	US Department of HUD	11/1/2024	10/31/2025	\$682,100		Federal
90 SANCTUARY - LGBTQ City ARPA	City of Fresno	4/1/2024	3/31/2025	\$100,000		Local
91 SANCTUARY - LGBTQ OVC Mentoring	U.S. Department of Justice	10/1/2021	4/30/2025	\$625,000		Federal
92 SANCTUARY - Shelter County Project Spark	County of Fresno	7/1/2024	6/30/2025	\$489,355		Local
93 SANCTUARY - Shelter County HEAP/HHAP Homeless Youth Services	County of Fresno	7/1/2024	6/30/2025	\$304,536		Local
94 SANCTUARY - Shelter City HEAP/HHAP Youth Services	City of Fresno	11/1/2024	6/30/2026	\$395,332		Local
95 SANCTUARY - SOUL Rental Income	Intercompany	7/1/2024	6/30/2025	\$140,790		Other (Provide Description)
96 SANCTUARY - SOS	Central Valley Community Foundation	1/1/2024	12/31/2025	\$18,000		Foundation
97 SANCTUARY - SOS Donations	Donations & Miscellaneous	1/1/2025	12/31/2025	\$14,000	\$8,832,985	Private
98 SCHOOL OF UNLIMITED LEARNING	Donations & Miscellaneous	7/1/2024	6/30/2025	\$5,000		Private
99 SCHOOL OF UNLIMITED LEARNING	Federal - Department of Education - Title Grants	7/1/2024	6/30/2025	\$67,454		Federal
100 SCHOOL OF UNLIMITED LEARNING	FUSD - Property Tax	7/1/2024	6/30/2025	\$196,792		Local
101 SCHOOL OF UNLIMITED LEARNING	FUSD-Federal Lottery Funding	7/1/2024	6/30/2025	\$35,150		Local
102 SCHOOL OF UNLIMITED LEARNING	State - Department of Education ADA	7/1/2024	6/30/2025	\$2,107,925		State
103 SCHOOL OF UNLIMITED LEARNING	State - Department of Education EPA	7/1/2024	6/30/2025	\$635,005		State
104 SCHOOL OF UNLIMITED LEARNING	State - Department of Education-Educator Effectiveness Gr	9/30/2022	6/30/2026	\$51,940		State
105 SCHOOL OF UNLIMITED LEARNING	State - Department of Education-Mandate Block Grant	7/1/2024	6/30/2025	\$11,077		State
106 SCHOOL OF UNLIMITED LEARNING	State - Department of Education-Arts, Music & Instructiona	11/15/2022	6/30/2026	\$107,336		State
107 SCHOOL OF UNLIMITED LEARNING	State - Department of Education-Learning Recovery Emerg.	11/15/2022	6/30/2028	\$286,778		State
108 SCHOOL OF UNLIMITED LEARNING	State - Department of Education-AGI Completion	7/1/2022	6/30/2026	\$150,000		State
109 SCHOOL OF UNLIMITED LEARNING	USDA	7/1/2024	6/30/2025	\$10,000		Federal
110 SCHOOL OF UNLIMITED LEARNING	SP Ed Mental Health	7/1/2023	9/30/2025	\$12,133		Federal
111 SCHOOL OF UNLIMITED LEARNING	ESSA-CSI	7/1/2023	9/30/2025	\$174,382		Federal
112 SCHOOL OF UNLIMITED LEARNING	Prop 20 Arts & Music	7/1/2023	9/30/2025	\$32,821	\$3,883,793	Federal
113 TRAINING & EMPLOYMENT SERVICES	CERF Economic Development	3/1/2024	8/31/2025	\$150,000		State

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
FUNDING AS OF 1/1/2025**

PROGRAM	FUNDING SOURCE	CONTRACT YEAR		AMOUNT	SUBTOTAL	FUND REGULATOR
		START	END			
114 TRAINING & EMPLOYMENT SERVICES	One Fresno	2/15/2024	8/15/2025	\$200,000		State
115 TRAINING & EMPLOYMENT SERVICES - URBAN AREA YOUNGER YOUTH	Fresno Regional Workforce Investment Board (FRWIB)	7/1/2024	6/30/2025	\$891,800		Local
116 TRAINING & EMPLOYMENT SERVICES - EDC JUMPSTART WINTER	EDC	11/1/2024	1/31/2025	\$14,339		State
117 TRAINING & EMPLOYMENT SERVICES - FOSTER GRANDPARENTS	Corporation for National and Community Service -55103	7/1/2024	6/30/2025	\$401,468		Federal
118 TRAINING & EMPLOYMENT SERVICES - FOSTER GRANDPARENTS EXPANSION	Corporation for National and Community Service -55110	7/1/2024	6/30/2025	\$396,000		Federal
119 TRAINING & EMPLOYMENT SERVICES - VALLEY APPRENTICESHIP CONNECTIONS	County of Fresno - Probation -51005	9/1/2023	8/31/2026	\$776,160		Local
120 TRAINING & EMPLOYMENT SERVICES - VALLEY APPRENTICESHIP CONNECTIONS	Fresno County EDC - Good Jobs Challenge Project - 51023	5/1/2023	4/30/2026	\$2,055,049		Local
121 TRAINING & EMPLOYMENT SERVICES - VALLEY APPRENTICESHIP CONNECTIONS	State Center Community College District -51006	1/1/2025	12/31/2025	\$200,000		Private
122 TRAINING & EMPLOYMENT SERVICES - VALLEY APPRENTICESHIP CONNECTIONS	Fresno Regional Workforce Board - Good Jobs Challenge P	12/1/2023	7/31/2026	\$332,460		Local
123 TRAINING & EMPLOYMENT SERVICES - VALLEY APPRENTICESHIP CONNECTIONS	Fresno County EDC - CVTC Selma - 51022	5/1/2024	2/28/2026	\$462,762	\$5,880,038	Local
124 TRANSIT SYSTEMS	CVRC - Urban	7/1/2024	6/30/2025	\$3,100,000		Fee For Service
125 TRANSIT SYSTEMS	CVRC - Rural	7/1/2024	6/30/2025	\$800,000		Fee For Service
126 TRANSIT SYSTEMS	CVRC - Madera	7/1/2024	6/30/2025	\$650,000		Fee For Service
127 TRANSIT SYSTEMS	The Arc - Urban	7/1/2024	6/30/2025	\$90,000		State
128 TRANSIT SYSTEMS	The Arc - Rural	7/1/2024	6/30/2025	\$80,000		State
129 TRANSIT SYSTEMS	UCP - Urban	7/1/2024	6/30/2025	\$90,000		State
130 TRANSIT SYSTEMS	UCP - Rural	7/1/2024	6/30/2025	\$80,000		State
131 TRANSIT SYSTEMS	Meal Delivery	1/1/2025	12/31/2025	\$1,070,000		Intercompany
132 TRANSIT SYSTEMS	CalVets	7/1/2024	6/30/2025	\$150,000		Local
133 TRANSIT SYSTEMS	CUSD	7/15/2024	6/30/2025	\$10,000		Fee For Service
134 TRANSIT SYSTEMS	Head Start Transportation - Urban	1/1/2025	12/31/2025	\$210,000		Intercompany
135 TRANSIT SYSTEMS	Head Start Transportation - Rural	1/1/2025	12/31/2025	\$50,000		Intercompany
136 TRANSIT SYSTEMS	Head Start Janitorial - Urban	1/1/2025	12/31/2025	\$50,000		Intercompany
137 TRANSIT SYSTEMS	Head Start Janitorial - Rural	1/1/2025	12/31/2025	\$40,000		Intercompany
138 TRANSIT SYSTEMS	Maintenance - Internal	1/1/2025	12/31/2025	\$850,000		Fee For Service
139 TRANSIT SYSTEMS	Maintenance - The Arc	7/1/2024	6/30/2025	\$150,000		Fee For Service
140 TRANSIT SYSTEMS	Special Trips	1/1/2025	12/31/2025	\$200,000		Fee For Service
141 TRANSIT SYSTEMS	Vehicle Advertisement	1/1/2025	12/31/2025	\$6,300		Fee For Service
142 TRANSIT SYSTEMS	State Local Transportation Funds - Urban	7/1/2024	6/30/2025	\$2,013,692		State
143 TRANSIT SYSTEMS	State Local Transportation Funds - Rural	7/1/2024	6/30/2025	\$741,565		State
144 TRANSIT SYSTEMS	Taxi Script	7/1/2024	6/30/2025	\$7,000	\$10,438,557	Local
145 WOMEN, INFANTS AND CHILDREN	State - Department of Health	10/1/2022	9/30/2025	\$22,371,250	\$22,371,250	State

Total | \$193,317,542

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Consent Agenda Item #: 7_7	Director: Angela Riofrio
Subject: Other Costs 2024	Officer: Salam M. Nalia

Recommended Action

The information presented below is intended to keep the Board apprised on the 2024 other costs.

Background

This information was presented during the February 19, 2025, Finance Committee meeting.

In response to the Commissioners' request during the January board meeting, this report provides a detailed update on the fiscal status of the "Other Costs" categories. It includes the amounts spent across each program and offers a comprehensive breakdown of the types of costs within this expense category. This information is intended to enhance clarity and transparency, fulfilling the Commissioners' request.

Expense Account	Description
COMMUNITY RELATIONS	Community sponsorships,
EVENT SPONSORSHIP	Intra-agency sponsorships e.g. safe night out
END OF YEAR RECOGNITION	End of year celebration
EOC EVENT - DISCOUNTED	Various employee events outside of the agency e.g. public event tickets purchased at discounted rate and sold to employees
EMPLOYEE EVENT	Employee events e.g. All staff conference, staff retreats
RECOGNITION	Various forms of simple appreciation for staff
SAFETY	Safety equipment and services
WELLNESS	Agency sponsored wellness activities
OTHER COSTS	Other costs
BAD DEBT EXPENSE	Uncollectible receivables
INTEREST EXPENSE	Interest expenses on various notes payable

Fiscal Impact

Fresno EOC spent a total of \$706,678 in the “Other Costs” expense category.

Expense Account	Administration	Advance Peace	Energy Services	Food Service	Foster Grandparents	Fresno Executive Plaza	Head Start/ Early Head Start	Health Services
COMMUNITY RELATIONS	\$60,765	\$252.07	\$0	\$0	\$0	\$0	\$0	\$0
EVENT SPONSORSHIP	\$3,000	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
END OF YEAR RECOGNITION	\$70,079	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
EOC EVENT - DISCOUNTED	\$12,026	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
EMPLOYEE EVENT	\$107,326	\$5,412.27	(\$55)	\$1,105	\$0	\$0	\$1,600	\$0
RECOGNITION	\$1,768	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
SAFETY	\$2,454	\$0.60	\$5	\$4,155	\$0	\$5	\$12	\$0
WELLNESS	\$6,162	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
OTHER COSTS	\$22,361	\$9,331.68	\$3,577	\$0	\$1,713	\$0	\$0	\$25
BAD DEBT EXPENSE	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$84,826
INTEREST EXPENSE	\$131,993	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
	\$417,933	\$14,996.62	\$3,528	\$5,260	\$1,713	\$5	\$1,613	\$84,851

Expense Account	Local Conservation Corps	Navigation	Sanctuary	SOUL	Transit	Valley Apprenticeship Connections	Women Infants & Children
COMMUNITY RELATIONS	\$0	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00
EVENT SPONSORSHIP	\$996	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00
END OF YEAR RECOGNITION	\$2,226	\$0	\$0	\$6,552.49	\$0.00	\$0.00	\$0.00
EOC EVENT - DISCOUNTED	\$0	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00
EMPLOYEE EVENT	\$1,160	\$0	\$0	\$0.00	\$1,649.98	\$0.00	\$1,592.00
RECOGNITION	\$2,617	\$0	\$0	\$2,267.55	\$0.00	\$0.00	\$0.00
SAFETY	\$780	\$0	\$0	\$0.00	\$1,763.56	\$0.00	\$0.00
WELLNESS	\$0	\$0	\$584	\$0.00	\$0.00	\$0.00	\$0.00
OTHER COSTS	\$286	\$3,085	\$35,134	\$5,000.00	\$0.00	\$24,533.60	\$6,969.95
BAD DEBT EXPENSE	\$98,202	\$0	(\$18,702)	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST EXPENSE	\$0	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00
	\$106,268	\$3,085	\$17,017	\$13,820.04	\$3,413.54	\$24,533.60	\$8,561.95

Conclusion

This item is for informational purposes only.



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
JANUARY 7, 2025**

- CALL TO ORDER** The meeting was called to order at 6:05 p.m. by Aldo Alvarado Rebolledo, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Adriana Cuevas, CWPC Secretary. The following Representatives were present: Aldo Alvarado Rebolledo, Adriana Cuevas, Kristi Belmontes, Viridiana Estrada Alvarado, Ashley Prendez, Jalyssa McGill Jenkins, Sonia Barrios, Domencia Goff, Cynthia Espindola, Jackeline Miranda, Azucena Gutierrez, Michell Taylor, Destiny Campos, Mariana Herrera, Kristin Quintero, Alma Martinez Guillen, Jasmine Arreola, Jacqueline Avila, Nicole Johnson, Maria Rolon, Mariana Mena, Itzel Godoy, Amelia Rodriguez, Matilde Ocegueda, Adrianna Mendoza, Deserae Price, Yajaira Medina, Karina Padilla, Annette Thornton, Liliana Gervacio, Yesenia Lopez, Steven Taylor and Jimi Rodgers.
- APPROVAL OF PREVIOUS CWPC MINUTES** Motion to approve December 3, 2024, CWPC Minutes as written and read was made by Itzel Godoy and seconded by Michell Taylor. Motion carried.
- SANCTUARY AND SUPPORT SERVICES – CENTRAL VALLEY AGAINST HUMAN TRAFFICKING** Evelyn Gonzalez, Case Manager, stated her agency provides services to victims of human trafficking. Central Valley Against Human Trafficking consists of a 24-hour response team, providing services from Merced to Kern County. There are many misconceptions regarding trafficking, so her team offers one-on-one training in English and Spanish as requested for educational purposes. Her team serves victims of sex and labor trafficking, which is forcing someone to work against their will or improper compensation/hours for their work. Many reports begin with referrals from peers, and there is no age requirement for victims. Ms. Gonzalez provided flyers for the CWPC.
- Ms. McGill Jenkins asked what the estimated timeframe for a victim is to receive services if a peer referred them.
- Ms. Gonzalez stated it varies. Response is immediate, but the program is a voluntary program, so the victim must want help and participate.
- COMMUNITY REPRESENTATIVE REPORTS FOR JANUARY 2025** Liliana Jervacio, Community Representative of Comprehensive Youth Services, stated the agency provides youth therapy, parent-child interaction therapy, supervised visitation, and a new series of baby-and-me classes. There is also a neighborhood youth center that is accessible. Parents may receive diapers by attending classes if they sign up ahead of time. The agency also assists with resources and assistance with completing forms for programs such as Employment Development Department (EDD), Medi-Cal, CalFresh, etc. Flyers and information regarding all four resource centers were distributed.
- FRESNO EOC COMMISSIONERS REPORT FOR NOVEMBER 2024** The report was provided in the CWPC packet.
- Motion to approve the Fresno EOC Commissioners Report for November 2024 was made by Alma Martinez Guillen and seconded by Destiny Campos. Motion carried.
- MONTHLY FINANCIAL STATUS REPORTS FOR NOVEMBER 2024** Jackeline Miranda, CWPC Treasurer, stated staff recommends approval of Head Start and Early Head Start’s Monthly Financial Status Report for November 2024.
- This report shows expenditures for the Head Start/Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of November 2024 which also includes credit card expenses for the month of November 2024 as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.
- This funding will support personnel and operating expenses totaling \$46,498,041

(\$37,620,149 - Head Start \$8,380,694 - Early Head Start), and the Non-Federal Share match is \$11,894,766 (\$9,515,812.80 - HS; \$2,378,953.20 - EHS) for the Fiscal year.

Motion to approve the Monthly Financial Status Reports for November 2024 was made by Denise Campos and seconded by Itzel Godoy. Motion carried.

MONTHLY IN-KIND STATUS REPORT FOR NOVEMBER 2024

Jennifer Tillman, Finance Manager, informed Representatives that staff recommends approval of the Head Start 0 to 5 Monthly In-Kind Status Report for November 2024.

The Monthly In-Kind Status Report for the month of November 2024 consists of \$685,364 for Head Start. Early Head Start's In-Kind Status Report for the month of November 2024 is \$487,175. Head Start 0 to 5 Non-Federal share should be \$11,894,766 annually. Year to Date for Head Start and Early Head Start from January to November 2024 In-Kind is \$10,871,503 (\$6,331,393 - HS; \$4,540,110 - EHS). This indicates that Head Start 0 to 5 has met 91 percent of the total Non-Federal share and we surpassed our monthly goal.

AVERAGE DAILY ATTENDANCE (ADA) REPORTS FOR NOVEMBER 2024

Destiny Campos, EHS Representative, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of November 2024 for Head Start and Early Head Start. Head Start's monthly ADA for November 2024 for Center Base was 83.13%. Head Start Home Base visits completed were 144. Early Head Start's monthly ADA for November 2024 for Center Base was 84.50%. Total Early Head Start Home Base visits completed were 30.

Motion to approve the ADA Reports for November 2024 was made by Itzel Godoy and seconded by Alma Martinez Guillen. Motion carried.

HEAD START 0 TO 5 PROGRAM UPDATE REPORT (PUR) FOR THE MONTH OF NOVEMBER 2024

Michael Balderas, Interim Head Start Director, stated that the Senior Management team attended an Empower Leadership Institute training lead by Suzana Veis, PH. The training assisted management with team building and how to interact with staff. The Triannual Review for Self-Assessment was completed on November 20, 2024. Parent involvement and suggestions were appreciated.

There was communication from the Office of Head Start (OHS) regarding the Classroom Assessment Scoring System (CLASS®), one of tools that OHS uses to evaluate the program. The tool displays how teachers interact with children.

Early Head Start continues to recruit children. There is a need for more children as enrollment is 81%. The Amor Center is not open yet, but hopefully it will open this month.

Home-based staff attended the College & Career Job Fair in Orange Cove. Staff are continuing with their Mental health/Inclusion Trainings with Toribio Psychological Services.

Motion to approve the Head Start 0 to 5 PUR for the Month of November 2024 was made by Destiny Campos and seconded by Michell Taylor. Motion carried.

MAPLE VISTA HEAD START PRE-SCHOOL CLOSURE

Augie Quiroz, Facilities Director, stated staff recommends approval to terminate the lease with property owner, Sierra Vista United Methodist Church, for Maple Vista Head Start Pre-School located at 4609 E. Illinois Ave, Fresno, CA 93702. There were some break-ins in late August, causing severe property damage to equipment and the building. The program is looking to be relocated. In November Head Start 0 to 5, and the property owner mutually agreed to terminate the lease. The closure of the site will result in approximately \$2,000 in savings for utilities and landscaping.

Ms. McGill Jenkins asked if there were any children at the center before the closure, and if so, how are they being accommodated.

Mr. Quiroz stated the children are being bused to Franklin Head Start.

Mr. Alvarado Rebolledo asked what the plan in the near future for the families in that area is.

Mr. Quiroz stated his team is actively looking for a new site in that area. They will conduct negotiations and submit to the CWPC for approval in the future.

Motion to approve the Maple Vista Head Start Pre-School Closure was made by Nicole Johnson and seconded by Destiny Campos. Motion carried.

HEAD START 0 TO 5
COUNTY-WIDE POLICY
COUNCIL BYLAWS REVISION

Olga Jalomo-Ramirez, Family/Community Services Manager, stated staff recommends review and approval of the CWPC to amend the Head Start 0 to 5 CWPC Bylaws. On December 17, 2024, it was decided to suspend the Executive Board meetings. The Executive Board decided it is not necessary for all members to attend, and Mr. Alvarado Rebolledo’s approval of the CWPC agenda is sufficient. With that, revisions were made in the Bylaws, and the revisions eliminated the Executive Board meetings.

Motion to approve the Head Start 0 to 5 CWPC Bylaws Revision was made by Destiny Campos and seconded by Jalyssa McGill Jenkins. Motion carried.

LOCALLY DESIGNED
PROGRAM OPTION

Michael Balderas, Interim Head Start Director, stated Head Start 0 to 5 has been encountering challenges with meeting full time enrollment due to staff shortage and increased number of three-year-old children on the wait list due to expansion of Transitional Kindergarten and State Preschool classrooms in our local school districts. The program is seeking CWPC approval before submitting the waiver to the Office of Head Start (OHS). The waiver is based on the community needs assessment, site capacity, waitlist, number of three-year old online referrals, and three-year-old incomplete applications, as well as serving Early Head Start Transitions. The waiver is critical to increase enrollment to the required 97% enrollment rate.

Motion to approve the Locally Designed Program Option was made by Mariana Mena and seconded by Alma Martinez Gillen. Motion carried.

HEAD START 1303 PROJECT
APPLICATION LIST

Augie Quiroz, Facilities Director, stated staff recommends approval to submit 1303 applications for the attached project list. The OHS requires a 1303 Application when the program has to spend more than two-hundred-thousand dollars, usually projects such as renovations, building purchases, playgrounds, etc. The attached list of project sites is to replace an existing modular building in Huron, to open new sites in Mendota, and West Fresno (LCC/Ivy). The funds to acquire these locations have been included in the 2024 carryover budget and will vary on price per property.

Motion to approve the Head Start 1303 Project Application List was made by Mariana Mena and seconded by Mariana Herrera. Motion carried.

FULL ENROLLMENT
INITIATIVE UPDATES

Olga Jalomo Ramirez, Family/Community Services Manager, stated the recruitment data attached includes our recruitment efforts for the program term 2024-2025. With the approval of the Change of Scope, our total funded income is 2120 for Head Start 0 to 5. As of December 5, 2024, Head Start Center Based has 1302 children enrolled. Head Start Home Based has 68 children enrolled. Early Head Start Center Based has 68 children enrolled. Early Head Start Home Based has 269 children enrolled. This gives us a total of 1707 children for Head Start 0 to 5.

If funded enrollment is not met, this will result in a loss of funding.

PERSONNEL COMMITTEE
REPORT FOR NOVEMBER
2024

Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of November 2024, there were 11 Hiring/Personnel Action Positions, 5 Promotions/Status Change, no resignations/separations and no updated job descriptions.

FY 2026 HEAD START 0 TO
5 BUDGET PROCESS

Jennifer Tillman, Finance Manager, stated the information presented is intended to keep the CWPC appraised of program activities of the Head Start 0 to 5 of the annual continuation of funding budget for the 2026 fiscal year.

Attached is the Annual Budget Preparation Process document, which details the steps involved in developing the budget. It outlines the progression from drafting center budgets to submitting the continuation funding application to the OHS for final approval and allocation of the necessary funds.

This process is critical as it is the mechanism through which the OHS awards funding to our program. Without completing this process, we would not have access to the necessary funds to support and serve our community effectively.

HEAD START CENTER-BASED & HOME-BASED EDUCATION COMMITTEE PLAN PROCESS

Guadalupe Zuniga, Home Base Services Manager, stated a program must establish parent committees at the center level for center-based programs and at the local program level for other program options. Within the parent committee structure, the program ensures the parent committee carries out three minimum responsibilities, as seen in the packet.

Ralph Carrillo, Interim Education Services Manager, stated the Education Plan is developed through an ongoing process of parent cooperation. Parents are their child’s first Teacher. The plan provides parents with the opportunity to provide input on curriculum selection. The ECE Specialist works closely with the Center Director/Teacher Director and Family Services Specialist to meet and create an education plan. The goal is School Readiness, and preparing children to transition from Head Start to the public or charter school system

EARLY HEAD START CENTER BASED & HOME BASED CURRICULUM PLANNING PROCESS

Guadalupe Zuniga, Home Base Services Manager, stated that per Head Start Program Performance Standards, center-based and family childcare program must implement developmentally appropriate research-based early childhood curricula, including curricular enhancements. The curriculum must be based on scientifically valid research and have standardized training procedures to support implementation.

Mr. Carrillo went through the Franklin Head Start Education Plan to give the CWPC an example of the process.

HEAD START AND EARLY HEAD START STRENGTHS, NEEDS AND INTERESTS PARENT SURVEY (SNIPS)

Guadalupe Zuniga, Home Base Services Manager, stated the SNIP survey is distributed at the beginning of the school year to inform staff of the family’s strengths, needs, and interests. The outcomes of the survey are used as one of many tools to guide the overall program planning process. Staff also utilize this data to plan for parent workshops according to parents’ interest and/or needs.

Ms. Jalomo Ramirez summarized the findings of the SNIPS for the fall 2024-2025 school year.

A flyer was provided for the Head Start 0 to 5 Job Fair, that will be held on January 18, 2025 from 9am-1pm at Franklin Head Start.

ANNOUNCEMENTS

Nicole Johnson, CWPC Historian, made the following Announcements:

- A. January 9, 2025 – Center Based classes (3.5-hour classes) resume for Center Based and Home Based
- B. January 13, 2025 – (6.0-hour class) resume for Center Based and Home Based
- C. January 18, 2025 – Fresno EOC Job Fair at Franklin Head Start
- D. February 4, 2025 – Next County-Wide Policy Council Meeting at 6:00 p.m. – Dinner will be served at 5:30 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn the meeting was made by Destiny Campos and seconded by Itzel Godoy. Motion carried.

The meeting adjourned at 7:30 p.m.

Submitted By:

Brionna Warren
Secretary I

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Head Start 0 to 5
Consent Agenda Item #: 7_9	Interim Director: Michael Balderas
Subject: Program Update Report (PUR) for December 2024	Officer: Brian Angus

Recommended Action

The County-Wide Policy Council recommends acceptance of the Head Start 0 to 5 Program Update Report (PUR) for the month of December 2024

Background

As per mandate, Head Start agencies provide monthly updates to the Board and Policy council, written as required by the Head Start Act of December 12, 2007, Section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (I).

Below is a reference to the requirement.

(2) Conduct of Responsibilities – Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and policy council, about program planning, policies, and Head Start agency operations. . .

The report includes all areas mandated by the Head Start Act, not reported elsewhere: (B) monthly program activity summaries; (C) program enrollment reports; (D) monthly reports of meals and snacks provided through the U.S. Department of Agriculture; (H) communication and guidance from the Secretary of Health and Human Services.

The excluded information reported separately includes: (A) monthly financial reports including credit cards, (E) financial audit report, (F) annual Self-Assessment (G) community-wide strategic planning (Community Assessment) and the (I) Annual Program Information Report (PIR).

This item was presented and approved by CWPC on February 4, 2025.

The December 2024 Program Update Report is attached for review.

Fiscal Impact

Action on this agenda item will have no fiscal impact.



Conclusion

If accepted by the full Board, the December 2024 PUR will be retained for record keeping to verify the County-Wide Policy Council and the Fresno EOC Board of Commissioners had timely and accurate information to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. If not accepted, Head Start Director will review and make recommended changes.



**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT
REPORT MONTH: DECEMBER 2024**

I. Head Start 0 to 5

Program Information Summary:

1. December 3, 2024- Senior Management attended session of Empower leadership Institute by Dr. Suzana Veiss, PH
2. December 4, 2024- FA2 Federal Monitoring Training with Wipfli
3. December 17, 2024- Office of Head Start Compensation Highlights Webinar
4. December 24, 2024- January 1, 2025, Winter Holiday. All offices and sites were closed in observance.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

Subject: Reporting Child Health and Safety Incidents

Information:

The Head Start Program Performance Standards (the Performance Standards) at [45 CFR §1302.102\(d\)\(1\)\(ii\)](#), updated on August 21, 2024, require programs to submit reports, as appropriate, to the responsible U.S. Department of Health and Human Services (HHS) official immediately, but no later than seven calendar days, following an incident. This includes reports of any significant incident that affects the health or safety of a child.

This Information Memorandum (IM) clarifies reporting requirements of 45 CFR §1302.102(d)(1)(ii-iii), including:

- The responsible HHS official to whom programs must report
- The reporting timeframe
- Consequences for failure to report during the given timeframe
- Circumstances under which the obligation to submit a report for significant incidents regarding the health and safety of children applies
- Examples of significant child health and safety incidents that must be reported to HHS and the Office of Head Start (OHS)
This IM supersedes ACF-IM-HS-22-07.

III. Early Head Start

Program Information Summary:

1. Early Head Start continues to recruit children and staff for the 24/25 program year. Recruitment Fair proposed with the date to be determined.
2. The AMOR Center in Mendota, where the Program will serve eight Early Head Start Center Based toddlers, is still in process to open. We are planning on opening the center in February.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 361; Monthly ADA: Center Base: 79.98%, Home Base: N/A

Wait List Total: 122

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 747 Lunches: 822 Snacks: 694

IV. Head Start

Program Information Summary:

1. Head Start continues to recruit children and staff for the 24/25 program year. Recruitment Fair proposed with the date to be determined.
2. Education staff attended Child Plus DRDP webinar. We will begin implementation of Child Plus DRDP in the Spring of 2025.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 1,408; Monthly ADA: Center Base 82.77%; Home Base: N/A

Wait List Total: 267

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Head Start Meals/Snacks:

Total Children: Breakfasts: 8,694 Lunches: 9,742 Snacks: 8,512

Submitted by:

Michael Balderas
Interim Head Start Director

Nidia Davis
Program Support Director

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Head Start 0 to 5
Consent Agenda Item #: 7_10	Interim Director: Michael Balderas
Subject: 2025-2026 California State Preschool Program (CSPP) change of address	Officer: Brian Angus

Recommended Action

The County-Wide Policy Council recommends approval for full Board consideration of the Fiscal Year 2025-2026 California State Preschool Program (CSPP) change of address.

Background

Fresno EOC Head Start 0 to 5 was notified by the California Department of Education (CDE) on January 7, 2025, to submit Board meeting minutes indicating the change of address from “Mall” to “Street”. On January 28, 2025, a letter was sent to CDE with the e-mail letter from the City of Fresno indicating an address change notification letter was not received since there is no address change from “Mall’ to “Street”.

This e-mail from the City of Fresno was not sufficient for CDE and therefore they are requesting Board minutes with approval of the change of address from “Mall” to “Street.”

This item was presented and approved by CWPC on February 4, 2025.

Fiscal Impact

Head Start 0 to 5 receives state funding from CDE for our California State Preschool Program (CSPP) and General Child Care and Development (CCTR) classrooms, which are braided with federal funds (Head Start and Early Head Start). These funds are used for operational costs and personnel.

Conclusion

If approved by the Board, Head Start will receive funding to continue to operate these classrooms at Dakota Circle and Sequoia. If not approved, Head Start will not receive funding and will not be able to continue operating these classrooms.

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Head Start 0 to 5
Consent Agenda Item #: 7_11	Interim Director: Michael Balderas
Subject: Change Of Scope	Officer: Brian Angus

Recommended Action

The County-Wide Policy Council recommends ratification for full Board consideration of the Change of Scope application to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) submitted on February 11, 2025.

Background

Fresno EOC Board approved a Change of Scope on May 20, 2024 (Agenda Item 13) to reduce the number of enrollment slots by 470. Following the approval, Fresno EOC received a letter dated July 18, 2024, from the Office of Head Start (OHS) regarding the Head Start and Early Head Start enrollment levels. Specifically, “Fresno County Economic Opportunities Commission (FEOC) enrolled at least 97 percent of its funded enrollment for the month of May 2024. FEOC met the criteria listed in Section 641A(h)(4) of the Head Start Act and successfully implemented a plan to reduce under enrollment over the 12-month period. The letter also stated OHS will continue to evaluate enrollment to ensure Fresno EOC maintains a minimum of 97% enrollment for six (6) consecutive months. The inability to maintain a minimum 97% enrollment for six (6) consecutive months may result in being designated as “chronically underenrolled” and could result in the reduction of funding, pursuant to Section 641A(h)(5) of the Head Start Act.”

Although the program met the required funded enrollment in May 2024, Fresno EOC has not maintained the minimum of 97% enrollment for the following consecutive months. As a result, OHS recommended an application for a Change of Scope to meet the funded enrollment based on program data.

Fresno EOC is requesting a Change of Scope to include the closure of two Head Start sites: Cantua Creek (20) located in the City of Cantua Creek and San Joaquin (20) located in the City of San Joaquin. These closures are a direct impact of the expanded state preschool programming at the current locations where Head Start leases space from the local elementary schools located at Cantua Creek Elementary and San Joaquin Elementary. Currently, Cantua Creek has one Transitional Kindergarten classroom for 24 children, and San Joaquin Elementary has one Transitional Kindergarten classroom for 25 children and another a preschool program located nearby offers an AM and PM class for 24 children each. Though we are recommending closing Cantua Creek, we are requesting transferring those slots (20) to Franklin Head Start, where we can

offer two California State Preschool Program (CSPP) classrooms. That will bring Franklin Head Start's funded enrollment to 151. In addition, Fresno EOC will provide a formal notice to terminate contracted services with Fresno Unified School District for six locations including: Calwa (40), Kirk (16), Lane (20), Lincoln (20), Olmos (20), and Turner (18). This is due to challenges faced with meeting full enrollment, program compliance, training compliance, and staff qualifications at each site.

Fresno EOC is also applying for slot reduction at the following locations: Brooks (3), Caruthers (3), Cedarwood (3), Clovis (3), Dakota Circle (9), Firebaugh (3), Franklin (9), Huron (3), Jefferson (6), Kings Canyon (6), La Colonia (3), Madison (3), Molly Nevarez (3), Mosqueda (3), Pinedale (3), Ramacher (3), Richard Keyes (6), Romain (3), Roosevelt (3), Sanger (6), Sequoia (3), and Wilson (3). These sites were selected based on the need to reduce classroom size from 20 to 17 for all approved Locally Designed Program Option (LDO) classrooms. LDO classrooms serve most three-year-old children. Head Start Standards state that a class that serves a majority of children who are three years old must have no more than 17 children. This reduction will give the program the opportunity to maintain a high-quality program with better classroom management for teaching staff. The application also includes a reduction of 23 slots at Mendota Head Start because of the pilot program implemented this past year to offer two (2) AM sessions and one (1) PM session. The morning session was successfully filled; however, the afternoon classroom has been unsuccessful due to lack of interest. Therefore, Fresno EOC Head Start is requesting to reduce Mendota from 60 to 40 slots. Regarding Washington Head Start, the request to reduce 23 slots is to offer families a 6-hour class, like our competitors, and reduce the approved LDO classroom by 3 as previously mentioned.

To add, Head Start is requesting to reduce 64 Head Start Home Based slots: Fresno City Urban- (10), Mountain Area (10), Oro Loma (10), Sanger/Reedley (10) and West County (24), as Head Start has faced ongoing challenges with staffing and recruitment of children for the HS home-based program option. Most families prefer and need center-based services, as many parents and guardians are being asked to report back to work full-time.

Over the past three years, Head Start has experienced a decline with home-based enrollment as other programs have implemented home-based services that are less stringent than Head Start. Moreover, the current areas being served by Head Start home based are in the rural communities, to which those families are reporting to work daily and need center-based services. Furthermore, Head Start is requesting a 96-reduction slot for EHS Home Based: EPU (36), Fresno City Urban (24), Reedley/Sanger (24), Selma/Fowler (12), where we have experienced a significant amount of staff turnover, and parents need center-based childcare services as many have also transitioned from remote work to in office.

Currently, Head Start has 43 staff vacancies for the following positions: Teacher/Director (1), Teachers (5), Teacher Assistants (12), Family/Community Services Specialist (4), Family Support Assistants (3), Site Supervisors (3), Teacher/Caregiver (5), Teacher/Caregiver Assistant (9) and Home-Based Educator (1). Staff layoffs are not anticipated with this reduction. The plan is to reassign staff to sites and positions that will enhance direct services.

If approved, Fresno EOC HS will serve 1,670 children, 1,336 of Head Start using the HS center-based (1,300) program and HS home-based (36) program, and EHS will serve 334 infants and

toddlers in EHS center-based (94) and home-based (240) program options. The ratios and group sizes meet the requirements of 1302 Subpart B. The program will also be in compliance with the Full Enrollment Initiative and requirements.

Fresno EOC proposes to use funding from eliminating 290 center-based Head Start (HS) slots, 64 home-based Head Start (HS) slots, and 96 home-based Early Head Start (EHS) slots to increase staff salaries and improve current facilities. The adjustments will concurrently modify our program to better leverage the existing early learning system and meet the needs of families in the community.

On February 11, 2025, the County-Wide Policy Council Executive Committee held a special meeting to review in detail the changes proposed in the Change of Scope. The Interim Head Start Director and management were also in attendance to answer any questions they had. In addition, the Change of Scope was uploaded onto the Head Start Enterprise System for review and approval.

This item was presented and approved by CWPC Executive Committee on February 11, 2025.

Fiscal Impact

By not submitting this Change of Scope application, Fresno EOC risks having funds recouped from OHS due to the vacant enrollment slots. The estimated amount of those funds is \$8,437,192 (HS \$6,083,328 and EHS \$2,353,864).

Conclusion

If ratified by the Board, the Change of Scope will be uploaded to the Head Start Enterprise System for review and approval. Once approval has been received, the Change of Scope will be implemented. If not ratified; the Office of Head Start will reduce the number of funded enrollment and recoup funding to reflect the reduction of funded enrollment.

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Finance
Agenda Item #: 8	Director: Angela Riofrio
Subject: Agency Financial and Head Start Financial Status Report December 2024	Officer: Salam M. Nalia

Recommended Action

The Finance Committee recommends acceptance for full Board consideration of the interim consolidated Agency Financial Statements as of December 31, 2024, and Head Start 0 to 5.

CSBG Organizational Standard

The governing board receives financial reports at each regular meeting that include the following per Category 8, Standard 8.7:

1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and
2. Balance sheet/statement of financial position.

Background

In accordance with the Agency’s bylaws, this item is intended to keep commissioners apprised of the agency’s financial situation as December 31, 2024, (100% of the year) and to provide an opportunity to discuss and review financial statements for each meeting of the Board of Commissioners. Enclosed are the monthly financials for Fresno EOC (consolidated) and Head Start for review and approval.

Fiscal Impact

(A) Agency Statement of Activities and Statement of Financial Position:

The following are key points of the attached financials for context.

Revenues: \$166,788,500 (92% recorded)

- In-kind Contributions \$49,822,605 (108% recorded) – Majority of the contributions are the Head Start 0 to 5 parents volunteering in the classroom.
- Donation revenue stands at \$73,690, representing 100% of the anticipated total.

Expenditures: \$171,081,574 (94% of budget expensed)

The total net difference between operating revenue and expenditure is (\$4,293,074) deficit year-to-date. Transit grant asset depreciation is \$162,965 increasing the agency net deficit to (\$4,456,039).

Each program category surplus or deficit is listed below:

Department/Program	Net Surplus/Deficit
Administration	\$ (2,153,077)
Advance Peace	\$ -
Community Learning Center	\$ -
Employment & Training	\$ (115,516)
Energy Services	\$ (0)
Food Services	\$ (1,511,469)
Foster Grandparents	\$ (354)
Fresno Executive Plaza	\$ (115,637)
Guaranteed Basic Income	\$ -
Head Start	\$ -
Health Services	\$ (263,604)
Local Conservation Corps	\$ (438,394)
Navigation	\$ 7,136
Sanctuary	\$ 33,014
School Of Unlimited Learning	\$ 792,406
Stop the Violence	\$ 5,000
Subsidiary Activity	\$ (6,591)
Transit	\$ (539,708)
Valley Apprenticeship Connections	\$ (149,246)
Women Infants & Children	\$ -
Grand Total	\$ (4,456,039)

(B) Head Start 0-5 Financial Status Report as of Year-to-Date December 31, 2024
This is also represented in the following percentages.

Program Area	% of budget	Notes
Head Start – Basic	89%	
Head Start – Training & Technical Assistance (T&TA)	81%	

Program Area	% of budget	Notes
Early Head Start – Basic	71%	

Early Head Start – Training & Technical Assistance (T&TA)	53%	
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Conclusion

Acceptance of these financials by the Committee will enable this document to be presented for full Board consideration. The Board's oversight of the financial operations of Fresno EOC is a key aspect of its fiduciary duty.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF ACTIVITIES
as of December 31, 2024 (100% Variance)**

	A	B	A - B	D	B - D	
	BUDGET JAN - DEC 2024	ACTUAL JAN - DEC 2024	BUDGET VARIANCE (TARGET 100%)	BUDGET BALANCE REMAINING	ACTUAL JAN - DEC 2023	ACTUAL 2024 vs 2023 Differences
REVENUES AND SUPPORT						
GRANT REVENUE	\$ 101,971,061	\$ 87,308,462	86%	\$ 14,662,599	\$ 87,612,625	(304,163)
FEE FOR SERVICE REVENUE	28,362,803	25,811,831	91%	2,550,972	23,635,099	2,176,732
OTHER REVENUE	3,782,608	6,771,912	179%	(2,989,304)	3,899,636	2,872,276
DONATION CONTRIBUTIONS	73,562	73,690	100%	(128)	117,949	(44,259)
TOTAL CASH REVENUE	\$ 134,190,033	\$ 119,965,895	89%	\$ 14,224,138	\$ 115,265,309	4,700,586
IN KIND REVENUE	\$ 46,201,096	\$ 49,822,605	108%	\$ (3,621,509)	\$ 54,605,826	(4,783,221)
TOTAL REVENUE & SUPPORT	180,391,129	169,788,500	94%	10,602,630	169,871,135	(82,635)
EXPENDITURES						
PERSONNEL COSTS	\$ 81,933,023	\$ 74,638,227	91%	\$ 7,294,796	\$ 69,071,941	5,566,286
ADMIN SERVICES	9,403,111	7,751,664	82%	1,651,446	7,144,518	607,146
CONTRACT SERVICES	14,455,669	11,943,822	83%	2,511,847	10,786,283	1,157,538
FACILITY COSTS	5,466,499	6,913,881	126%	(1,447,382)	6,298,075	615,806
TRAVEL, MILEAGE, VEHICLE COSTS	3,253,382	3,304,981	102%	(51,599)	3,191,603	113,378
EQUIPMENT COSTS	5,708,457	1,805,239	32%	3,903,218	2,217,909	(412,670)
DEPRECIATION - AGENCY FUNDED	296,000	276,375	93%	19,625	297,636	(21,261)
OFFICE EXPENSE	4,815,894	3,338,895	69%	1,476,999	4,205,278	(866,383)
INSURANCE	1,283,085	1,090,473	85%	192,612	989,268	101,205
PROGRAM SUPPLIES & CLIENT COSTS	8,815,262	9,488,732	108%	(673,471)	12,749,550	(3,260,817)
OTHER COSTS	470,466	706,678	150%	(236,212)	652,180	54,499
TOTAL CASH EXPENDITURES	\$ 135,900,847	\$ 121,258,969	89%	\$ 14,641,878	\$ 117,604,242	3,654,727
IN KIND EXPENSES	\$ 46,201,096	\$ 49,822,605	108%	\$ (3,621,509)	\$ 54,605,826	(4,783,221)
TOTAL EXPENDITURES	182,101,943	171,081,574	94%	11,020,370	172,210,068	(1,128,494)
OPERATING SURPLUS (DEFICIT)	\$ (1,710,814)	\$ (1,293,074)		\$ (417,740)	\$ (2,338,933)	1,045,859
OTHER INCOME / EXPENSE						
TRANSIT GRANT ASSET DEPRECIATION		162,965		(162,965)	206,584	(43,619)
NET SURPLUS (DEFICIT)	\$ (1,710,814)	(\$1,456,039)		(254,775)	(\$2,545,517)	1,089,478
					\$ (223,723)	

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF FINANCIAL POSITION
As of December 31, 2024**

	2024	2023	Differences
ASSETS			
CASH & INVESTMENTS	\$ (401,687)	\$ 5,925,171	\$ (6,326,857)
ACCOUNTS RECEIVABLE	18,859,857	18,051,715	808,142
PREPAIDS/DEPOSITS	558,904	407,805	151,099
INVENTORIES	165,960	135,516	30,444
PROPERTY, PLANT & EQUIPMENT	13,296,853	13,860,799	(563,945)
NOTES RECEIVABLE (net)	(0)	314,637	(314,637)
TOTAL ASSETS	\$ 32,479,887	\$ 38,695,643	\$ (6,215,756)
LIABILITIES			
ACCOUNTS PAYABLE	\$ 9,454,647	\$ 7,114,731	\$ 2,339,915
ACCRUED PAYROLL LIABILITIES	6,257,751	6,182,121	75,630
DEFERRED REVENUE	4,164,245	4,367,796	(203,551)
NOTES PAYABLE	689,535	2,705,279	(2,015,743)
HEALTH INSURANCE RESERVE	3,795,649	6,173,143	(2,377,495)
OTHER LIABILITIES	1,005,026	1,005,026	0
TOTAL LIABILITIES	\$ 25,366,853	\$ 27,548,098	\$ (2,181,244)
FUND BALANCE			
CURRENT OPERATING EARNINGS (YTD)	\$ (1,293,074)	\$ (2,338,933)	\$ 1,045,859
UNRESTRICTED NET ASSETS	125,158	2,627,056	(2,501,898)
REVOLVING LOAN FUND	556,268	556,268	0
INVESTMENT IN GENERAL FIXED ASSETS	10,155,711	10,303,154	(147,443)
TOTAL FUND BALANCE	\$ 9,544,063	\$ 11,147,546	\$ (1,603,482)
TOTAL LIABILITIES AND FUND BALANCE	\$ 34,910,916	\$ 38,695,643	\$ (3,784,727)

Fresno Economic Opportunities Commission
 Head Start/Early Head Start Financial Status
 Monthly Report
 December 31, 2024

Description	Head Start - Basic				Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$20,400,528	\$1,218,555	\$17,505,686	\$2,894,842	\$0	\$0	\$0	\$0
Fringe Benefits	8,652,506	\$564,551	\$6,394,268	2,258,238	-	-	-	-
Total Personnel	\$29,053,034	\$1,783,106	\$23,899,954	\$5,153,080	\$0	\$0	\$0	\$0
Travel	-	-	-	-	50,644	9,678	58,929	(8,285)
Equipment	285,327	16,178	16,178	269,149	-	-	-	-
Supplies	665,867	31,166	735,888	(70,021)	14,706	12	1,078	13,628
Contractual	2,997,851	200,091	2,843,802	154,049	-	-	-	-
Facilities /Construction								
Other:								
Food Cost	555,870	(19,167)	809,202	(253,332)				
Transportation	200,000	28,676	568,883	(368,883)				
Staff Mileage	85,871	7,134	147,203	(61,332)				
Field Trips, including Transportation	6,600	544	11,467	(4,867)				
Space	642,495	36,945	530,487	112,008				
Utilities / Telephone / Internet	130,000	86,704	802,784	(672,784)				
Repair/Maintenance Building	245,600	31,761	263,997	(18,397)				
Repair/Maintenance Equipment	1,707	1,125	96,603	(94,896)				
Property & Liability Insurance	180,750	22,064	248,872	(68,122)				
Parent Involvement / CWPC	32,377	4,427	30,886	1,491				
Other Costs*	205,714	35,081	202,175	3,539				
Staff & Parent Training	18,244	-	6,429	11,815	231,739	33,107	177,670	54,069
Total Direct Charges	\$35,307,307	\$2,265,835	\$31,214,811	\$4,092,496	297,089	\$42,798	\$237,678	\$59,411
Total Indirect Charges	\$3,206,930	\$224,965	\$3,119,863	\$87,067	\$26,738	\$4,280	\$23,768	\$2,970
Total Federal Expenditures	\$38,514,237	\$2,490,800	\$34,334,674	\$4,179,563	\$323,827	47,078	261,446	\$62,381
% of Annual Budget Expended to Date			89%				81%	
Non-Federal Share	\$9,688,943	\$1,151,005	\$7,482,398	\$2,206,544	\$64,765	\$11,769	\$65,361	-\$596

*Other Costs Include:
 PROPERTY TAXES
 DEPRECIATION EXPENSE
 SUBSCRIPTION EXPENSE
 ADVERTISEMENT - OTHER
 DUES - ORGANIZATIONS
 RECRUITMENT
 MEETING COSTS - INTERNAL
 EMPLOYEE APPRECIATION
 CURRICULUM
 EMPLOYEE EVENT
 SAFETY
 CONTRACT SERVICES - PHYSICALS
 FIRST AID (INCLUDES WORKERS COMP)
 FINGERPRINTING / BACKGROUND CHECK
 POSTAGE/EXPRESS MAIL
 PRINTING

Credit Card Expenses: Credit card statement dated 12/1/24-12/31/24	
December 2024 expenses:	
Program Supplies - Kitchen	\$ 264 Wal-Mart - Convection Oven & Microwave Replacement for HS Sites
Program Supplies - Medically Prescribed	\$ 99 Manor Drug- Medically Prescribed Formula
Program Supplies - Kitchen	\$ 811 The Webstaurant Store - Replace Kitchen Equipment
Out of County Travel	\$ 1,239 Marriott - Hotel for NHSA Parent Engagement Conference
Dues Organizations	\$ 300 National CACFP Association - Annual Membership
Software Licenses	\$ 879 Conscious Discipline - Software Licenses for Staff Training
Out of State Travel	\$ 7,271 Hyatt - Hotel for NHSA Winter Leadership Institute
Parent Engagement - Supplies	\$ 195 Dollar Tree - Workshop Supplies
Telephone	\$ 2,087 Frontier Communication & Comcast - Telephone Service
Internet	\$ 397 Frontier Communication & Comcast - Internet Service
	\$ 13,542

Fresno Economic Opportunities Commission
 Head Start/Early Head Start Financial Status
 Monthly Report
 December 31, 2024

Description	Early Head Start - Basic				Early Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$5,071,274	\$262,879	\$3,446,835	\$1,624,440	\$0	\$0	\$0	\$0
Fringe Benefits	1,391,785	\$98,028	\$988,439	403,346	-	-	\$0	-
Total Personnel	6,463,059	\$360,907	\$4,435,273	\$2,027,786	\$0	\$0	\$0	\$0
Travel	-	-	-	-	44,821	4,227	20,538	24,283
Equipment	113,066	72,575	72,575	40,491	-	-	-	-
Supplies	102,544	7,504	155,791	(53,247)	1,289	61	140	1,149
Contractual	294,395	62,021	318,161	(23,766)	11,526	(52)	-	11,526
Facilities /Construction								
Other:								
Food Cost	378,940	(5,342)	30,656	348,284				
Transportation	56,097	258	7,501	48,597				
Staff Mileage	34,129	3,325	62,680	(28,551)				
Field Trips, including Transportation	1,000	-	-	1,000				
Space	48,360	12,687	119,327	(70,967)				
Utilities / Telephone / Internet	140,000	18,070	171,736	(31,736)				
Repair/Maintenance Building	96,087	4,652	32,857	63,230				
Repair/Maintenance Equipment	3,983	567	25,826	(21,843)				
Property & Liability Insurance	60,250	3,023	29,423	30,827				
Parent Involvement / CWPC	33,268	1,504	26,601	6,667				
Other Costs*	51,404	5,420	40,557	10,847				
Staff & Parent Training	10,480	-	1,096	9,384	101,420	8,027	62,394	39,026
Total Direct Charges	7,887,062	\$547,170	\$5,530,060	2,357,003	159,056	12,263	83,072	\$75,984
Total Indirect Charges	\$680,564	\$47,459	\$545,748	\$134,816	\$14,315	\$1,226	\$8,307	\$6,008
Total Federal Expenditures	\$8,567,626	594,629	\$6,075,808	\$2,491,818	\$173,371	13,489	\$91,379	\$81,992
% of Annual Budget Expended to Date			71%				53%	
Non-Federal Share	\$2,106,384	\$442,283	\$4,982,394	-\$2,876,010	\$34,674	\$3,372	\$22,845	\$20,498

237%

*Other Costs Include:
 PROPERTY TAXES
 DEPRECIATION EXPENSE
 SUBSCRIPTION EXPENSE
 ADVERTISEMENT - OTHER
 DUES - ORGANIZATIONS
 RECRUITMENT
 MEETING COSTS - INTERNAL
 EMPLOYEE APPRECIATION
 CURRICULUM
 EMPLOYEE EVENT
 SAFETY
 CONTRACT SERVICES - PHYSICALS
 FIRST AID (INCLUDES WORKERS COMP)
 FINGERPRINTING / BACKGROUND CHECK
 POSTAGE/EXPRESS MAIL
 PRINTING

Credit Card Expenses: Credit card statement dated 12/1/24-12/31/24 December 2024 expenses:		
Program Supplies - Kitchen	\$ 203	The Webstaurant Store - Replace Kitchen Equipment
Out of County Travel	\$ 1,084	Marriott - Hotel for NHSA Parent Engagement Conference
Dues Organizations	\$ 75	National CACFP Association - Annual Membership
Software Licenses	\$ 220	Conscious Discipline - Software Licenses for Staff Training
Out of State Travel	\$ 2,689	Hyatt - Hotel for NHSA Winter Leadership Institute
Telephone	\$ 159	Frontier Communication & Comcast - Telephone Service
Internet	\$ 91	Frontier Communication & Comcast - Internet Service
	\$ 4,521	

BOARD OF COMMISSIONERS MEETING

Date: February 24, 2025	Program: Human Resources
Agenda Item #: 9	Director: Nelson Dible
Subject: Job Descriptions Update	Officer: Brian Angus

Recommended Action

Staff recommends approval to remove all Diversity, Equity, and Inclusion (DEI) related verbiage from all agency job descriptions in compliance with the recent Executive Order signed by the President.

Background

In accordance with the Executive Order issued by the President on January 20, 2025, the agency must ensure all job descriptions align with the new federal directives. As part of this compliance measure, all references to DEI-related language will be removed from agency job descriptions while maintaining the agency’s commitment to fair and inclusive hiring practices in accordance with applicable laws.

Fiscal Impact

There is no anticipated fiscal impact associated with this action.

Conclusion

If the Board approves, agency staff will proceed with updating all job descriptions to remove DEI-related language, ensuring full compliance with the Executive Order.



February 24, 2025

INTERIM CEO REPORT

National Head Start Association Leadership Conference

The National Head Start Association (NHSA) hosted its Winter Leadership Institute from January 27 to 30, 2025, in Washington, D.C. This event provided Head Start leaders with opportunities to engage in advocacy training, meet with members of Congress, and participate in discussions on policies affecting early childhood education. Attendees, including Head Start staff and parents from the County Wide Policy Council, also had access to professional development sessions and educational workshops focused on enhancing Head Start programs nationwide.

School of Unlimited Learning Oversight Visit

On January 30, 2025, the Fresno Unified School District (FUSD) Charter Oversight review team, comprising 21 veteran educators from various departments, visited the School of Unlimited Learning (SOUL). The team praised lesson planning, instructional delivery, student engagement, and teacher-student rapport. SOUL was encouraged to expand college course offerings and celebrate past achievements, with English learner strategies and club/sports programs identified as growth areas.

WIC Breastfeeding Success

Over the past two years, WIC has expanded lactation support services, increasing breastfeeding rates from 28.5% in 2022 to 37.6%. Key strategies included staff certification in lactation counseling, hands-on and virtual breastfeeding support, electric pump distribution, hospital partnerships, monthly meet-ups, and staff incentives. As a result, Fresno EOC WIC has been invited to present its success at the National WIC Association Annual Education & Breastfeeding Conference in April.

Sanctuary and Support Services Help with Point-In-Time Count

Sanctuary and Support Services participated in the Point-In-Time Count last week, with 14 staff members involved. The team, in collaboration with a local youth group, assembled over 1,500 hygiene kits, which were distributed while surveying individuals experiencing homelessness. More than 300 volunteers joined the three-day event.

Sanctuary and Support Services Support National Human Trafficking Awareness Month

Sanctuary and Support Services sponsored four proclamations and participated in eight others across the Central Valley for National Human Trafficking Prevention and Awareness Month. This important initiative helps raise awareness about human trafficking and its harmful effects on individuals and communities. The increased participation this year shows a stronger commitment to addressing this serious issue and supporting survivors.



Sanctuary and Support Services Raises Over \$5K for Pledge 2 Stop Trafficking

The Central Valley Against Human Trafficking Manager at Sanctuary and Support Services chair of the Pledge 2 Stop Trafficking Fund, a community collaboration of various anti-trafficking organizations in Fresno and Madera counties. During the one-day fundraising event on January 21, 2025, over \$5,000 was raised.

Agency Bus Tour for New Board Members

On January 31, 2025, Fresno EOC hosted an agency tour for newly appointed Commissioners, offering them a firsthand look at programs such as Sanctuary and Support Services, SOUL, and Head Start. The tour provided an opportunity to meet staff, witness the impact of our work, and build meaningful connections.