



COUNTY-WIDE AGENDA

Tuesday, May 6, 2025

5:00 P.M. – Dinner & Fresno EOC CEO Search Community Listening Session

6:00 P.M. – Meeting

FRANKLIN HEAD START

1189 MARTIN STREET

FRESNO, CA 93706

(559) 233-0882

AGENDA

		<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I.	CALL TO ORDER	Aldo Alvarado Rebolledo		
II.	ROLL CALL	Adriana Cuevas		7-8
III.	APPROVAL OF MINUTES	Aldo Alvarado Rebolledo	Approval	9-16
IV.	FRESNO EOC PROGRAM REPORT – ADOLESCENT FAMILY LIFE PROGRAM (AFLP)	David Beale	Information	17-18
V.	COMMUNITY REPRESENTATIVE REPORTS FOR MARCH 2025	Community Reps	Information	19-20
VI.	FRESNO EOC COMMISSIONERS REPORT FOR MARCH 2025	Jalyssa Jenkins-McGill	Approval	21-28
VII.	MONTHLY FINANCIAL STATUS REPORTS FOR MARCH 2025	Jackeline Miranda	Approval	29-36
VIII.	IN-KIND MONTHLY STATUS REPORT FOR MARCH 2025	Alison Tatem	Information	37-39
IX.	ACTION ITEMS			
	A. Average Daily Attendance (ADA) Reports For March 2025	Destiny Campos/ Meagan Esqueda Bonillo	Approval	40-49
	B. Head Start 0 to 5 Program Update Report (PUR) For March 2025	Michael Balderas	Approval	50-53
	C. 2024 Budget Modification	Alison Tatem/ Michael Balderas	Approval	54-55
	D. Reallocation of Clinton & Blythe Modulars	Ronnie Cantu	Approval	56-57
	E. 1303 Fresno Pacific location	Ronnie Cantu	Approval	58-61
X.	INFORMATIONAL ITEMS			
	A. Full Enrollment Initiative Updates	Sara Juarez/ Olga Jalomo-Ramirez	Information	62-67
	B. Personnel Committee Report for March 2025	Laura Barnes	Information	68-69
	C. CWPC Summer Months Meetings (June, July, August)	Olga Jalomo-Ramirez	Information	70
	D. Head Start Center Based and Home Based End-of-Year Activities	Ralph Carrillo/ Guadalupe Zuniga	Information	71-73
	E. CWPC Program Governance Questionnaire	Olga Jalomo-Ramirez	Information	74-81
	F. Head Start 1303 Applications-Revised Budget Cost	Ronnie Cantu	Information	82
	G. Franklin Head Start 1303 Application for Major Renovations	Ronnie Cantu	Information	83-85
	H. Care and Supervision of Children and Children’s Personal Rights	Michael Balderas	Information	86
	I. Results for CLASS Monitoring Review 2025	Kim Bonnema/ Ralph Carrillo	Information	87-88
XI.	ANNOUNCEMENTS	Nicole Johnson	Information	
	A. May 7, 2025 – Volunteer Recognition Luncheon			
	B. May 20-22, 2025 – Biannual Self-Assessment Meeting			
	C. May 23, 2025 – Last Day for Head Start Home Base Socialization			
	D. May 23, 2025 – Last Day of School for Children (3.5-hour classes)			
	E. May 26, 2025 – Memorial Day Holiday - Classes closed			
	F. May 29, 2025 – Last Day for CSPP Classes (7.5-hour classes)			
	G. June 3, 2025 – CWPC Executive Board Meeting			
	H. June 6, 2025 – Last Day of School for Children (6.0-hour classes)			
XII.	ADJOURNMENT	Aldo Alvarado Rebolledo	Approval	



AGENDA DE TODO EL CONDADO

Martes, 6 de mayo del 2025

5:00 P.M. – Cena y sesión de Audiencia comunitaria para la búsqueda del director ejecutivo de Fresno EOC

6:00 P.M. – Réunion

FRANKLIN HEAD START
1189 MARTIN STREET
FRESNO, CA 93706
(559) 233-0882

AGENDA

	<u>Presentador(a)</u>	<u>Moción</u>	<u>Página</u>
I. LLAMAR AL ORDEN	Aldo Alvarado Rebolledo		
II. PASAR LA LISTA	Adriana Cuevas		7-8
III. APROBACIÓN DE MINUTAS	Aldo Alvarado Rebolledo	Aprobación	9-16
IV. INFORME DEL PROGRAMA EOC DE FRESNO – PROGRAMA DE VIDA FAMILIAR-PARA ADOLESCENTES (AFLP)	David Beale	Información	17-18
V. INFORMES DE LOS REPRESENTANTES DE LA COMUNIDAD PARA MARZO 2025	Repres. de la comunidad	Información	19-20
VI. INFORME DE LOS COMISIONARIOS DE FRESNO EOC PARA MARZO 2025	Jalyssa Jenkins-McGill	Aprobación	21-28
VII. INFORME MENSUAL DE SITUACIÓN FINANCIERA PARA MARZO 2025	Jackeline Miranda	Aprobación	29-36
VIII. INFORME MENSUAL DE ESTADO EN ESPECIE PARA MARZO 2025	Alison Tatem	Información	37-39
IX. ARTÍCULOS DE ACCIÓN			
A. Informes de asistencia diaria promedio (ADA) para marzo 2025	Destiny Campos/ Meagan Esqueda Bonilla	Aprobación	40-49
B. Informe de actualización del programa Head Start 0 a 5 (PUR) para marzo 2025	Michael Balderas	Aprobación	50-53
C. Modificación del presupuesto de 2024	Alison Tatem/ Michael Balderas	Aprobación	54-55
F. Reasignación de los módulos Clinton y Blythe	Ronnie Cantu	Aprobación	56-57
D. 1303 ubicación de Fresno Pacific	Ronnie Cantu	Aprobación	58-61
X. ARTÍCULOS INFORMATIVOS			
A. Actualizaciones de la Iniciativa de Inscripción Completa	Sara Juarez/ Olga Jalomo-Ramirez	Información	62-67
B. Informe del Comité de Personal para marzo de 2025	Laura Barnes	Información	68-69
C. Reuniones de los meses de verano del CWPC (junio, julio y agosto)	Olga Jalomo-Ramirez	Información	70
D. Actividades de fin de año en el centro y en el hogar de Head Start	Ralph Carrillo/ Guadalupe Zuniga	Información	71-73
E. Cuestionario de gobernanza del programa CWPC	Olga Jalomo-Ramirez	Información	74-81
F. Solicitudes de Head Start 1303 - Costo de presupuesto revisado	Ronnie Cantu	Información	82
G. Solicitud de renovaciones importantes para Franklin Head Start 1303	Ronnie Cantu	Información	83-85
H. Cuidado y supervisión de los niños y derechos personales de los niños	Michael Balderas	Información	86
I. Resultados de la Revisión de Monitoreo de CLASS 2025	Kim Bonnema/ Ralph Carrillo	Información	87-88
XI. ANUNCIOS	Nicole Johnson	Información	
A. 7 de mayo de 2025 – Almuerzo de reconocimiento a los voluntarios			
B. 20-22 de mayo de 2025 – Reunión Bianual de Autoevaluación			
C. 23 de mayo de 2025 – Último día de socialización de Head Start Home Base			
D. 23 de mayo de 2025 – Último día de clases para niños de (clases de 3.5 horas)			
E. 26 de mayo de 2025 – Día de los Caídos – no habrá clases			
F. 29 de mayo de 2025 – Último día de clases de CSPP (clases de 7.5 horas)			
G. 3 de junio de 2025 – Reunión de la Mesa Ejecutiva de CWPC			
H. 6 de junio de 2025 – Último día de clases para niños de (6.0 horas)			
XII. CLAUSURA	Aldo Alvarado Rebolledo	Aprobación	



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
APRIL 1, 2025**

- CALL TO ORDER** The meeting was called to order at 6:56 p.m. by Aldo Alvarado Rebolledo, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Adriana Cuevas, CWPC Secretary. The following Representatives were present: Aldo Alvarado Rebolledo, Adriana Cuevas, Ramiro Espinoza, Emily Ramirez, Kristy Belmontes, Viridiana Estrada Alvarado, Ashley Prendez, Laura Barnes, Domencia Goff, Cynthia Espindola, Jackeline Miranda, Azucena Gutierrez, Michelle Taylor, Destiny Campos, Meagan Esqueda Bonilla, Alma Martinez Guillen, Jasmine Arreola, Jacqueline Avila, Shiann Sandoval, Maria Cervantes, Mariana Mena, Itzel Godoy, Amelia Rodriguez, Deserae Price, Rosa M, Brenda Aquino Blanco, Elizabeth Ortega, Gurpreet Aulak, Michael Taylor, Liliana Gervacio, Natisha Goins, Steven Taylor and Jimi Rodgers.
- APPROVAL OF PREVIOUS CWPC MINUTES** Motion to approve March 4, 2025, CWPC Minutes as written and read was made by Mariana Mena and seconded by Alma Martinez Guillen. Motion carried.
- FRESNO EOC PROGRAM REPORT – FOOD DISTRIBUTION PROGRAM** Gabriela Romero, Department Manager, stated the Food Distribution Program has been in existence for 15 years. It provides food for families with limited resources, and all services are free. Ms. Romero provided a calendar with locations of where the program is currently distributing food. Participants can scan the QR code for all updated changes that are not aligned with the calendar.
- Mr. Alvarado Rebolledo asked if volunteers are able to assist the program.
- Ms. Romero stated yes, volunteers are welcome.
- COMMUNITY REPRESENTATIVE REPORTS FOR APRIL 2025** No reports at this time.
- FRESNO EOC COMMISSIONERS REPORT FOR FEBRUARY 2025** Jimi Rodgers, EOC Commissioner, informed the CWPC to review the minutes in the packet for detailed information. She stated in accordance with the Head Start Act each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and policy council, about program planning, policies, and Head Start agency operation. The EOC Board is currently meeting every month on the third of fourth week of the month.
- Motion to approve the Fresno EOC Commissioners Report for February 2025 was made by Mariana Mena and seconded by Itzel Godoy. Motion carried.
- MONTHLY FINANCIAL STATUS REPORTS FOR FEBRUARY 2025** Aldo Alvarado Rebolledo, CWPC Chairperson, stated staff recommends approval of Head Start and Early Head Start’s Monthly Financial Status Report for February 2025.
- This report shows expenditures for the Head Start/Early Head Start Program Basic and Trainings & Technical Assistance budgets for the month of February 2025 which also includes credit card expenses for the month of February 2025 as required by the Head Start Act of December 12, 2007, section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (1) and (3) Training and Technical Assistance.
- This funding supports personnel and operating expenses totaling \$47,579,061 (\$38,504,223 - Head Start; \$8,577,640 - Early Head Start), and the Non-Federal Share match is \$11,894,766.25 (\$9,707,012.50 - HS; \$2,187,752.75 - EHS) for the Fiscal year.
- Motion to approve the Monthly Financial Status Reports for February 2025 was made by Mariana Mena and seconded by Destiny Campos. Motion carried.

IN-KIND MONTHLY STATUS
REPORT FOR FEBRUARY
2025

Alfonso Lopez, Family Engagement/Volunteer Services Coordinator, informed Representatives that staff recommends approval of the Head Start 0 to 5 Monthly In-Kind Status Report for February 2025.

The Monthly In-Kind Status Report for the month of February 2025 consists of \$473,930 Head Start. Early Head Start's In-Kind Status Report for the month of February 2025 is \$31,508. Head Start 0 to 5 Non-Federal share should be \$11,894,765.25 annually. Year to Date for Head Start and Early Head Start from January to February 2025 In-Kind is \$1,000,304 (\$754,656 - HS; \$245,648 - EHS). This indicates that Head Start 0 to 5 has met 8% of the \$11,894,765.25 Non-Federal share goal.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR FEBRUARY
2025

Meagan Esqueda Bonilla, Early Head Start Representative, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of February 2025 for Head Start and Early Head Start. Head Start's monthly ADA for February 2025 for Center Base was 81.25%. Head Start Home Base visits completed were 337. Early Head Start's monthly ADA for February 2025 for Center Base was 81.69%. Total Early Head Start Home Base visits completed were 860.

Motion to approve the ADA Reports for February 2025 was made by Mariana Mena and seconded by Meagan Esqueda Bonillo. Motion carried.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
FEBRUARY 2025

Michael Balderas, Interim Head Start Director, shared some of the highlights that occurred throughout the month of February. On February 18th Training and Technical Assistance was provided on-site to Directors and Managers for the Full Enrolment Initiative. The Change of Scope remains in pending status. Regional offices have been shut down momentarily. On February 25th the agency received notification of our performance in compliance with the requirements of the Head Start Program Performance Standards (HSPPS).

We received the report for the Federal Review and completed a meeting to go over findings and the next steps in the process. On February 10th we received notification from the United States Health and Human Services (HHS) Secretary that we were randomly selected to participate in an Improper Payment Review for Fiscal Year 2024 to ensure that Federal funding was expended, and associated programs were implemented in full accordance with statutory and public policy requirements.

On Feb 19th we received notification that the Office of head Start (OHS) will conduct a Classroom Assessment Scoring System (CLASS) monitoring review for Fresno EOC during the week of April 7, 2025. OHS is going to review teacher-child interaction and productivity and engagement with the children.

Recruitment and enrollment remains top priority for Head Start and Early Head Start

Motion to approve the Head Start 0 to 5 PUR for the Month of February 2025 was made by Mariana Mena and seconded by Meagan Esqueda Bonilla. Motion carried.

HEAD START 0 TO 5
RECRUITMENT AND
ENROLLMENT POLICY

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the Recruitment and Enrollment Policy was recently brought to the CWPC; however, there were additional changes. Infant/Toddler transitions were included in question number 8 and 9. In the past, children turning three-years-old were aged out of classrooms. At times, there was no room for infants in toddler classes, so they would have to wait to be enrolled at the age of 3 into Head Start 3-5. After reading the HSPPS, we identified that we could keep an infant in their class until a spot in the toddler class is available.

Motion to approve the Head Start 0 to 5 Recruitment and Enrollment Policy was made by Mariana Mena and seconded by Meagan Esqueda Bonilla. Motion carried.

FOCUS AREA 2
MONITORING RESULTS

Michael Balderas, Interim Head Start Director, stated on January 6 to January 10, 2025, Head Start 0 to 5 had their Focus Area Two review where staff shared with OHS staffing structure, program design, health, education, family, fiscal infrastructure, and program governance. Documents were reviewed, and staff, parents and Board members were interviewed.

On March 6, 2025, Head Start leadership and Interim CEO, Brian Angus, met with the Regional Office for a Post Monitoring call to discuss the results of Focus Area Two (2) Outcomes. During the call we were advised to request an extension to correct the deficiency from 30 days to align with the area of noncompliance of 120 days.

Mr. Balderas stated regarding Health Services, staff are ensuring children are up to date on health care status within 90 days. We were found out of compliance; however, we discovered that nurses may review files and notate that parents were notified and haven't acted. This counts as another determination and will allow us to remain in compliance. Health Services were testing every child every year for vision and hearing screenings; however, only newly enrolled children have to be screened.

Jasmine Franklin, Interim Health Services Manager, stated there will be a Health Fair on April 14th and 15th. Health professionals from St. Agnes will be completing vision/physicals tests and dental screenings. A form will be sent out for children who are missing requirements. It will be held at Franklin Head Start.

Mr. Balderas stated that the last area of concern is with Finance. There were two reports that were not filed on time in 2023. The review goes back to 2021. This occurred during a staff transition process and one report was filed into the wrong system.

We received great feedback that we have a strong area of practice with Family Engagement/Volunteer Services, specifically strategies to involve male involvement in parent/child interaction.

FULL ENROLLENT INITIATIVE UPDATES

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the recruitment data attached includes our recruitment efforts for the program term 2024-2025. With the approval of the Change of Scope, our total funded enrollment is 2120 for Head Start 0 to 5. As of March 13, 2025, Head Start Center Base has 1388 children enrolled. Head Start Home Base has 96 children enrolled. Early Head Start Home Base has 274 children enrolled. This gives us a total of 1828 children for Head Start 0 to 5.

Head Start 0 to 5 is currently under enrolled and has been participating in the Full Enrollment Initiative (FEI) since March of 2023. The goal of the new enrollment reduction is to meet and maintain funded enrollment while preserving the same funding among. Staff will continue recruitment efforts for the current 2024-2025 program year.

HEAD START 0 TO 5 SELECTION CRITERIA

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the policy was previously presented with track changes. The final copy was presented to the Fresno EOC Board of Commissioners meeting. Moving forward we will use the updated policy throughout the school year. The Head Start 0 to 5 Selection Criteria will continue to be reviewed and updated annually to identify and enroll children who are most in need of Head Start services.

PERSONNEL COMMITTEE REPORT FOR FEBRUARY 2025

Aldo Alvarado Rebolledo, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of February 2025 there were 3 Hiring/Personnel Action Positions, 6 Promotions/Status Changes, 3 Resignations/Separations and no updated Job Description.

SELF-ASSESSMENT DATA REVIEW WEEK MAY 20, 21, AND 22, 2025 INVITATION TO PARTICIPATE IN SELF-ASSESSMENT

Veronica Galvan, Quality Assurance Manager, asked CWPC if they ever wondered how the program makes decisions for Head Start 0 to 5. The HSPPS 1302 states we have to set program goals, have continuous improvement and conduct reporting. A biannual Self-Assessment Orientation Training will be held on May 6, 2025, from 10:30-12 p.m. Ms. Galvan will walk through how the program makes data driven decisions.

The Biannual Self-Assessment meetings will be held on May 20, 21 & 22, 2025. If parents want to attend each session they may, but they may attend desired sessions also.

HEAD START SCHOOL READINESS GOALS OUTCOME 2024-2025

Felicia Amescua, School Readiness Mentor/Coach Coordinator, stated HSPPS program goals requires all agencies to establish school readiness goals. They are defined as "the expectations of children's status and progress across domains of language and literacy development, cognition and general knowledge, approaches to learning, physical well-being and motor development, and social and emotional development that will improve readiness for kindergarten. The results for Fall can be reviewed in the packet.

HEAD START 0 TO 5
COUNTY-WIDE POLICY
COUNCIL BYLAWS

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the CWPC Bylaws were updated to remove Executive Board meeting requirements. The Chairperson was added to approve the CWPC agenda. The Executive Board will be asked to attend Emergency meetings. The update was approved by the Board at the January meeting.

HEAD START 0 TO 5 PACT
TIME AND EARLY HEAD
START GROWING READERS
REPORT

Priscilla Baca-Gonzalez, School Readiness Specialist, stated Head Start program provides every family in Head Start with a monthly PACT time, consisting of educational activities in English and Spanish. The activities are created using Creative Curriculum, Growing Great Kids, DRDP 2015, Second Step, Teaching Pyramid and Nutrition.

PACT Time was 19% of the overall total In-Kid for the 2024 fiscal year. Growing readers was 31.5% of the overall total In-Kind for the 2024 fiscal year.

ANNOUNCEMENTS

Adriana Cuevas, CWPC Secretary, made the following Announcements:

- A. April 4, 2025 – Parent Conference
- B. April 14-18, 2025 – Spring Break
- C. May 6, 2025 – County-Wide Policy Council Meeting
- D. May 7, 2025 – Volunteer Luncheon

ADJOURNMENT

There being no further business to discuss, motion to adjourn the meeting was made by Laura Barnes and seconded by Alma Martinex Guillen. Motion carried.

The meeting adjourned at 8:23 p.m.

Submitted By:

Brionna Warren
Secretary I

(CWPC MINUTES APRIL 1, 2025 FINAL) bw 4/15/25 ~ CWPC (2024-2025 (CWPC MINUTES)) ~



**COUNTY-WIDE POLICY COUNCIL (CWPC)
EMERGENCY EXECUTIVE BOARD MINUTES
APRIL 11, 2025**

- CALL TO ORDER** The meeting was called to order at 12:37 p.m. by Aldo Alvarado Rebolledo, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Aldo Alvarado Rebolledo, CWPC Chairperson. The following Representatives were present: Aldo Alvarado Rebolledo, Deserae Price, Jackeline Miranda, Destiny Campos, Meagan Esqueda Bonilla, Cynthia Espindola, Alma Martinez Guillen, Nicole Johnson and Domencia Goff. A quorum was present.
- FRANKLIN HEAD START MAJOR RENOVATION – 1303 APPLICATION** Michael Balderas, Interim Head Start Director, stated staff recommends CWPC Executive Board approval for the Franklin Head Start Major Renovation – 1303 Application, for major renovations and improvements at Franklin Head Start. Due to the cost of renovations totaling more than \$350,000 the renovations must be approved by the CWPC. These renovations will include building and maintenance upgrades, ventilation improvements, playground equipment, kitchen and food equipment, furniture, and improved safety. An amendment will be made to change the overall cost to \$3,000,000 rather than the \$2,328,244 listed due to additional items that weren't listed.
- Nidia Davis, Program Support Director, stated the money is from the carryover and not from the basic money for the program.
- Cynthia Espindola, Parent Planning & Review Committee Chairperson, asked specifically what items were being added to increase the overall total.
- Ms. Davis stated Franklin is the model center of Head Start, so the program would like to add an additional water and music playground. The walk-in refrigerator's compressor needs to be updated. As well as the ice-maker machine, and parking lot repairs. The gutters need replacement, floor/fence replacements, ventilation in the restrooms, etc.
- Meagan Esqueda Bonilla, EHS Representative, asked if the school would shut down for the renovations.
- Robin Dennise, Head Start Facilities Specialist II, stated the plan is to complete the renovation during the summer break while the children are out.
- Ms. Davis stated Head Start is currently working on a carryover of 26 million dollars. All service area staff were asked to provide a wish-list to ensure the money is spent on items needed throughout the program.
- Ms. Espindola asked if the gate at Sequoia Head Start could be replaced due to peeling.
- Mr. Balderas stated it will be added to the list
- Motion to approve Franklin Head Start Major Renovation – 1303 Application as written and read was made by Aldo Alvarado Rebolledo and seconded by Laura Barnes. Motion carried.

HEAD START 1303
PROJECT APPLICATION –
REVISED BUDGET COSTS

Augie Quiroz, Facilities Director of EOC, stated the revised budget costs are for Huron Head Start, Mendota Head Start/Early Head Start, and Local Conservation Corps Head Start. On January 7, 2025, the CWPC approved multiple 1303 application with a total cost of \$4,065,303. The 1303 applications include replacing an existing modular building in Huron and opening new sites in Mendota and West Fresno (LCC/Ivy). Some of the cost increase is due to higher labor and material cost. A playground and network equipment has also been included. The new revised budget totals are an increase of \$1,104,042.

Mr. Alvarado Rebolledo asked when approval was made in January, why didn't we sign the contract to lock in the price at that time and will the price go up again.

Ms. Davis stated inflation is the reason for an increase in item cost, change in administration and the regional office being closed has also caused delays. Every time there is an increase in cost, we must bring it back to the Executive Board members for approval. If we do not spend the funds by this year, we will lose out and have to return the funds to the federal government. The budget has been approved by CWPC and the Executive Board, but re-approval is due to the increase in cost.

Motion to approve Head Start 1303 Project Application – Revised Budget Costs as written and read was made by Aldo Alvarado Rebolledo and seconded by Destiny Campos. Motion carried.

Motion to adjourn the meeting was made by Cynthia Espindola and seconded by Nicole Johnson. Motion Carried.

ADJOURNMENT

The meeting adjourned at 1:02 p.m.

Submitted By:

Brionna Warren
Secretary