



**COUNTY-WIDE POLICY COUNCIL**

Tuesday, June 2, 2026  
 5:30 P.M. – Dinner  
 6:00 P.M. – Meeting

FRESNO EOC BOARD ROOM  
 1920 MARIPOSA STREET SUITE #330  
 FRESNO, CA 93721  
 (559) 263-1200

**AGENDA**

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. CALL TO ORDER	Justine Avina		
II. ROLL CALL	Jasmine Arreola		6-9
III. APPROVAL OF MINUTES	Justine Avina	Approval	10-22
IV. FRESNO EOC PROGRAM REPORT – SUMMER RECESS			
V. COMMUNITY REPRESENTATIVE REPORTS – SUMMER RECESS			
VI. FRESNO EOC COMMISSIONERS REPORT FOR APRIL 2026	Aldo Alvarado Rebolledo	Approval	23-26
VII. MONTHLY FINANCIAL STATUS REPORTS FOR APRIL 2026	Joann Espinoza	Approval	27-33
VIII. IN-KIND MONTHLY STATUS REPORT FOR APRIL 2026	Alison Tatem	Information	34-36
IX. ACTION ITEMS			
A. Average Daily Attendance (ADA) Reports For April 2026	Dafne Rolon Loza	Approval	37-43
B. Head Start 0 to 5 Program Update Report (PUR) For April 2026	Michael Balderas	Approval	44
C. County-Wide Policy Council Appointment of new Vice-Chairperson for the 2025-2026 Program Year	Justine Avina/ Alfonso Lopez	Approval	45
X. INFORMATIONAL ITEMS			
A. Full Enrollment Initiative	Sara Juarez/ Olga Jalomo-Ramirez	Information	46-50
B. Personnel Committee Report for April 2026	Domenica Goff	Information	51-53
C. CWPC Program Governance Questionnaire Results 2025-2026	Alfonso Lopez	Information	54-59
D. CSPP and CCTR Program Self-Evaluation (PSE)	Joyell Anda-Catone	Information	60-61
E. Head Start 0 to 5 Properties with Federal Interest	Alison Tatem	Information	62-63
XI. PARENT COMMENTS			
(This is an opportunity for parents to address the CWPC and staff on related matters that are not listed on the agenda. Limit of three (3) minutes per speaker.)			
XII. ANNOUNCEMENTS	Laplashay Maxie	Information	
A. June 19, 2026 – Juneteenth Holiday			
B. July 3, 2026 – Independence Day Holiday			
C. July 7, 2026 – County-Wide Policy Council Meeting – Executive Plaza – Fresno EOC Board Room			
XIII. ADJOURNMENT	Justine Avina	Approval	



**COUNTY-WIDE POLICY COUNCIL (CWPC)  
MINUTES  
MAY 5, 2026**

- CALL TO ORDER** The meeting was called to order at 6:01 p.m. by Justine Avina, CWPC Vice-Chairperson.
- ROLL CALL** Roll Call was called by Justine Avina, CWPC Vice-Chairperson. The following Representatives were present: Adriana Cuevas, Gildardo Fuentes, Ashley Mosqueda, Naomi Yanes, Jennifer Labbee, Domenica Goff, Maria Marin, Mary Rodriguez, Justine Avina, Alma Martinez, Jasmine Arreola, Dafne Rolon Loza, Joann Espinoza, Prisila Ordaz, Raul Garcia, Margarita Diaz, Aundree Rodriguez, Mariana Mena, Vernon Robinson III, Carla Martinez, Maria Duarte, Elaine Melendez, Erica Ramos, Odallys Arteaga Winzer, Nicole Mittelbrunn, Galvia Juarez, Yasmeen Gonzalez, Dana Cano, Brianna Jaurique, Sonia Medina Herrera, Karina Padilla, Maria Romero, Jimi Rodgers, and Aldo Alvarado Rebolledo.
- APPROVAL OF PREVIOUS CWPC MINUTES** Motion to approve April 7, 2026, CWPC Minutes as written and read was made by Mariana Mena and seconded by Erica Ramos. Motion carried.
- FRESNO EOC PROGRAM REPORT – ADOLESCENT FAMILY LIFE PROGRAM (AFLP)** Nothing to report at this time.
- COMMUNITY REPRESENTATIVE REPORTS FOR MAY 2026** Annette Thornton, WIC Director, stated that the WIC eligibility guidelines were updated last week. Individuals who were previously slightly over the income limit may now qualify for services.  
  
In addition, new food options became available on April 13, 2026. Participants can now substitute fruits and vegetables for juice, with a default value of \$3.00. “Soy milk” has also been renamed “Plant-Based Milk.”  
  
Infants ages 6 months and older are now eligible to receive fruits and cartons of baby food.
- FRESNO EOC COMMISSIONERS REPORT FOR MARCH 2026** Alfonso Lopez, Family Engagement/Volunteer Services, stated that the Fresno EOC Commissioners meeting was held on March 23, 2026, and the meeting minutes are included as a supporting document within the packet for CWPC review.  
  
Motion to approve the Fresno EOC Commissioners Report for March 2026 was made by Mariana Mena and seconded by Erica Ramos. Motion Carried.
- MONTHLY FINANCIAL STATUS REPORTS FOR MARCH 2026** Joann Espinoza, CWPC Treasurer, stated staff recommends CWPC approval for the Monthly Financial Status Reports for March 2026.

This report shows expenditures for the Head Start (HS)/Early Head Start (EHS) Program Basic and Trainings & Technical Assistance budgets for the month of March 2026 which also includes credit card expenses for the month of March 2026 as required by the Head Start Act of December 12, 2007.

This funding supports personnel and operating expenses totaling \$47,579,061 (\$38,504,223 – HS, \$323,827 – Head Start T&TA, \$8,577,640 – Early Head Start, \$173,371 – Early Head Start T&TA), and the Non-Federal Share match is \$11,894,766. (\$9,707,013 – HS; \$2,187,753 – EHS) for the Fiscal year.

Ms. Espinoza asked whether the EHS Credit Card report date was incorrect, as it stated 03/31/26–03/31/26.

Bora Chanchea, Accountant I, stated that it was a misprint and that the correct reporting period should read 03/01/26–03/31/26.

Motion to approve the Monthly Financial Status Reports for March 2026 was made by Vernon Robinson III and seconded by Erica Ramos. Motion carried.

IN-KIND MONTHLY  
STATUS REPORT FOR  
MARCH 2026

Bora Chanchea, Accountant I, informed Representatives that the supporting documents attached are intended to keep the CWPC apprised of the In-Kind Monthly Status Report for March 2026.

The In-Kind Monthly Status Report for the month of March 2026 consists of \$535,001 for Head Start, which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time, and space. Early Head Start's In-Kind Summary for the month of March 2026 is \$456,790 which is accumulated by classroom and non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods and space.

The annual Non-Federal Share requirement for Head Start 0 to 5 is \$11,894,765. Year-to-date In-Kind contributions as of March 2026 total is \$3,023,491 (\$1,522,497 HS; \$2,187,753 EHS), representing 25% of the required match.

AVERAGE DAILY  
ATTENDANCE (ADA)  
REPORTS FOR MARCH  
2026

Justine Avina, CWPC Chairperson, informed the CWPC of the ADA Reports for the month of March 2026 for Head Start 0 to 5. Head Start's monthly ADA for March 2026 for Center Based was 82.48%. Head Start Home-Based visits completed were 232. Early Head Start's monthly ADA for March 2026 for Center Based was 83.81%. Total EHS Home-Based visits completed were 734.

Motion to approve the ADA Reports for March 2026 was made by Mariana Mena and seconded by Prisila Ordaz. Motion carried.

HEAD START 0 TO 5  
PROGRAM UPDATE  
REPORT (PUR) FOR  
MARCH 2026

Michael Balderas, Head Start Director, stated that staff recommends CWPC approval of the Head Start 0 to 5 Program Update Report for the month of March 2026.

Some highlights from March included Staff Appreciation Day on March 6, 2026, during which staff delivered donuts to all sites and offices. In addition, on March 17, 2026, three Head Start 0 to 5 staff members attended Advocacy Day in Sacramento, CA, to promote and advocate for the importance of Head Start programs.

During the month of March, a total of 27 sites received coaching and training from 5 Conscious Discipline Coaches.

Another highlight was the job fair that took place on April 18, 2026. There was a record-breaking turnout of 135 job seekers. A total of 77 interviews were conducted, and 49 individuals received conditional offers of employment pending fingerprint clearance.

Motion to approve the Head Start 0 to 5 Program Update Report (PUR) for March 2026 was made by Mariana Mena and seconded by Erica Ramos . Motion carried.

COUNTY-WIDE POLICY  
COUNCIL  
APPOINTMENT OF NEW  
CHAIRPERSON FOR  
THE 2025-2026  
PROGRAM YEAR

Alfonso Lopez, FE/VS Coordinator, stated that staff recommends approval of the appointment of a new CWPC Chairperson for the 2025–2026 program year. He explained that the previous Chairperson, Meagan Esqueda Bonilla, accepted a position with Head Start 0 to 5 and is therefore no longer eligible to serve in the role, in accordance with the CWPC Bylaws, which state that the Chairperson who becomes an employee must relinquish the position.

As a result, the current Vice-Chairperson, Justine Avina, will be installed as Chairperson to complete the remainder of the 2025–2026 program year. If approved by the CWPC, the appointment will become effective on May 5, 2026.

Motion to approve the County-Wide Policy Council Appointment of New Chairperson for the 2025-2026 Program Year was made by Mariana Mena and seconded by Erica Ramos. Motion carried.

COUNTY-WIDE POLICY  
COUNCIL  
APPOINTMENT OF THE  
NEW EARLY HEAD  
START CENTER BASED  
REPRESENTATIVE FOR  
THE 2025-2026  
PROGRAM YEAR

The CWPC Early Head Start Center Based Representative is vacant due to the elected CWPC Representative relinquishing the position. As a result, the CWPC Chairperson recommends the office of CWPC Early Head Start Center Based Representative to be appointed to Amanda Cruz. If approved by the CWPC, the appointment will become effective on May 5, 2026.

Motion to approve the County-Wide Policy Council Appointment of the New Early Head Start Center Based Representative for the 2025-2026 Program Year was made by Mariana Mena and seconded by Erica Ramos. Motion Carried.

COUNTY-WIDE POLICY  
COUNCIL  
APPOINTMENT OF THE  
NEW ERSEA  
COMMITTEE  
CHAIRPERSON FOR  
THE 2025-2026  
PROGRAM YEAR

The CWPC ERSEA Committee Chairperson is vacant due to the elected ERSEA Chairperson relinquishing the position. As a result, the CWPC Chairperson recommends the office of CWPC ERSEA Committee Chairperson to be appointed to Gildardo Fuentes. If approved by the CWPC, the appointment will become effective on May 5, 2026.

Motion to approve the County-Wide Policy Council Appointment of the New ERSEA Committee Chairperson for the 2025-2026 Program Year was made by Mariana Mena and seconded by Vernon Robinson III. Motion Carried.

HEAD START 0 TO 5  
COUNTY-WIDE POLICY  
COUNCIL BYLAWS

Alfonso Lopez, FE/VS Coordinator, stated that in accordance with current CWPC Bylaws, the proposed amendments were previously submitted in writing during a regular meeting. The proposed amendments have been attached and are being presented for CWPC review and approval.

He explained that the following pages outline the amendments recommended by the Parent Committee and staff, and approval is requested to finalize the proposed updates. If approved by the CWPC, the revised Bylaws will then be forwarded to the Fresno EOC Board of Commissioners for final review and approval.

Motion to approve the Head Start 0 to 5 County-Wide Policy Council Bylaws was made by Mariana Mena and seconded by Brianna Jaurique.

HEAD START 0 TO 5  
LOCAL PARENT  
MEETING BYLAWS

Alfonso Lopez, FE/VS Coordinator, stated staff recommends CWPC approval of the Head Start 0 to 5 Local Parent Meeting (LPM) Bylaws.

The CWPC Parent Planning and Review Committee, alongside program staff, reviewed the attached amendments and presented at a previous meeting for review. To promote leadership opportunities and ensure parent involvement at the local level, the LPM Bylaws are attached as amended for approval of the CWPC.

The LPM Bylaws were presented at the last meeting for review, and if approved today will go into effect immediately.

Motion to approve the Head Start 0 to 5 Local Parent Meeting Bylaws was made by Mariana Mena and seconded by Vernon Robinson III. Motion Carried.

FULL ENROLLMENT  
INITIATIVE

Sara Juarez, ERSEA Coordinator, stated this information is presented to keep the CWPC apprised of the Full Enrollment Initiative Updates.

The recruitment data attached includes our recruitment efforts up to April 16, 2026. Head Start Center Based has 1183 children enrolled. Head Start Home Based has 88 children enrolled. Early Head Start Center Based has 70 children enrolled. Early Head Start Home Based has 241 children enrolled. This gives Head Start 0 to 5 a total of 1582 children for Head Start 0 to 5.

PERSONNEL  
COMMITTEE REPORT  
FOR MARCH 2026

Justine Avina, Vice-Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of March 2026 there were 36 Hiring/Personnel Action Positions (19 pending), 8 Promotions/Status Changes, 10 Resignation/Separation and no updated Job Descriptions.

SELF-ASSESSMENT  
DATA REVIEW WEEK  
MAY 19, 20, AND 21,  
2026

Veronica Galvan, Quality Assurance Manager, stated that the Annual Self-Assessment Data Review meetings are scheduled for May 19, 20, and 21, 2026. She shared that an Annual Self-Assessment Orientation Training will be held on May 12, 2026, to prepare participants for the assessment process.

She explained that the training is designed to help parents better understand the Head Start Program Performance Standards (HSPPS) and the requirements of each Service Area in order to support the continued delivery of high-quality services. To encourage broad participation, both in-person and virtual sessions will be offered during morning and evening hours. A QR code was also displayed for parents to scan and register for the training sessions.

#### HEAD START CENTER BASED AND HOME BASED END-OF-YEAR ACTIVITIES

Guadalupe Zuniga, Home Based Services Manager, shared that at the end of each school year, both Center-Based and Home-Based programs organize End-of-the-Year Activities to celebrate children's accomplishments with families. For the 2025–2026 program year, children's certificates will be presented on their last day of attendance at their respective centers.

Lao Cha, ECE Coordinador, stated that the corresponding pages include the dates, times, and locations for all Center-Based and Home-Based end-of-year ceremonies.

Ms. Zuniga also reminded parents that Head Start 0–5 follows a nutrition policy that does not allow sweets, such as cupcakes, candy, and similar treats. Balloons are also not permitted at program events.

Ms. Cha encouraged parents to keep invitations to a minimum due to limited classroom space by inviting immediate family members.

#### CWPC PROGRAM GOVERNANCE QUESTIONNAIRE

Alfonso Lopez, FE/VS Coordinator, stated that the questionnaire is distributed annually to all representatives, community representatives, and commissioners. The feedback collected helps improve Head Start 0–5 Governance Training and guides how the program delivers trainings and conducts CWPC meetings.

Mr. Lopez encouraged representatives to take a few minutes to complete the questionnaire, which will remain available through May 20, 2026.

#### CWPC SUMMER MONTHS MEETINGS (JUNE, JULY, AUGUST)

Alfonso Lopez, FE/VS Coordinator, stated that in accordance with the CWPC Bylaws, the CWPC Executive Board will act on behalf of the full CWPC body during the summer months of June, July, and August. During this time, the Executive Board will meet to review items, vote, and make decisions on behalf of the general CWPC membership. Mr. Lopez noted that all members are welcome to attend and will receive meeting invitations; however, attendance is required only for Executive Board members.

The summer meetings will be held in the Fresno EOC Board Room on Tuesday, June 2, July 7, and August 4, 2026.

#### HEAD START AND EARLY HEAD START ASSET DISPOSITION 2026

Nidia Davis, Assistant Head Start Director, informed the CWPC that Head Start 0–5 will be submitting a request to the Office of Head Start (OHS) for approval to dispose of 10 vehicles, 6 buses, one large piece of warehouse equipment, and playground equipment from five sites: Cantua Creek, San Joaquin, La Colonia, Garden Way, and Maple Vista. Upon approval from OHS, the program will proceed with the disposal of these items.

Jennifer Labbee, College Community Representative, asked whether the items would be sold or donated.

Ms. Davis explained that the items will first be appraised and then auctioned. Funds generated from the auction will be returned to the same transportation budget line item to support vehicle repairs or the purchase of replacement vehicles.

SITE CLOSURE FOR  
2026-2027 PROGRAM  
YEAR

Nidia Davis, Assistant Head Start Director, stated on March 27, 2026, the program was notified by the City of Fresno, Parks and Recreation that they will not be renewing the lease for the locations of Romain and Ivy Head Start beyond September 1, 2026. This will be the last program year at two current locations. To better accommodate children and families residing within these boundaries, the program will make every effort to ensure that children are able to attend a nearby site, including Franklin Head Start, Dakota Circle, or Estelle Dailey. We are committed to using all available resources to support transportation and help families access their preferred center whenever possible.

HEAD START 0 TO 5  
COUNTY-WIDE POLICY  
COUNCIL BYLAWS  
AMENDMENTS

Alfonso Lopez, FE/VS Coordinator, stated that the attached pages contain the recommended amendments to the CWPC Bylaws for CWPC review. All additional amendments have been highlighted for reference. He also noted that anyone with questions or concerns regarding the amendments may contact the FE/VS team, and that a follow-up meeting will be scheduled to discuss additional changes.

PARENT COMMENTS

No comments at this time

ANNOUNCEMENTS

Raul Garcia, Historian, made the following Announcements:

- A. May 15, 2026 – Volunteer Luncheon
- B. May 22, 2026 – Last Day for Head Start Home Based Socialization
- C. May 22, 2026 – Last Day of School for Children (3.5-hour classes)
- D. May 25, 2026 – Memorial Day Holiday – Classes closed
- E. May 28, 2026 – Last Day for CSPP Classes (7.5-hour classes)
- F. June 2, 2026 – Next County-Wide Policy Council Meeting at 6:00 p.m.  
– Dinner will be served at 5:30 p.m. – EOC Board Room, 1920 Mariposa Street, Suite 310
- G. June 5, 2026 – Last Day of School for Children (6.0-hour classes)

ADJOURNMENT

There being no further business to discuss, motion to adjourn the meeting was made by Erica Ramos and seconded by Mariana Mena. Motion carried.

The meeting adjourned at 7:30 p.m.

Submitted By:

Brionna Warren  
Secretary I